

The Geauga County Automatic Data Processing Board met on Tuesday, January 28, 2025, at 2:00 pm at 231 Main Street in the Auditor's Office via Microsoft Teams for a Special meeting. Members present: Chuck Walder, County Auditor; Chief Deputy Thomas Rowan, representing Scott Hildenbrand, County Sheriff; Sheila Bevington, Clerk of Courts; Caroline Mansfield, representing C.P. Hitchcock, County Treasurer; Scott Daisher, representing Michelle Lane, Board of Elections Director; Celesta Mullins, County Recorder; Carolyn Brakey, County Commissioner; and Katie Taylor, representing Andrew Haupt, County Engineer. Also, present Pam McMahan, Deputy Auditor; Velta Moisiso, Clerk of Courts; Frank Antenucci, Chief Deputy Administrator; Allen Keener, Chief Technology Officer; Carol Benton, League of Woman Voters of Geauga; Kate Jacob, Auditor's Chief Compliance Officer; Joe Birli, ADP; Jeremiah Snyder, ADP; Joshua Holtz, ADP; Dave Carlson, Board of Developmental Disability, Diana Jones.

Absent: Jim Flaiz, County Prosecutor, Nora McGinnis, Board of Elections Deputy Director, John Urbancic, MD, County Coroner and Common Pleas Court Judge.

Approval of Sheriffs Expert IT G3 License Conversion for Microsoft 365

Motion: by Chuck Walder, seconded by Sheila Bevington to approve the Sheriffs Expert IT license conversion for Microsoft 365.

Frank explained that everyone is migrating to the new licensing structure as discussed at the last meeting. The Sheriff was the only department that went over the \$50,000.00 threshold. This isn't just the additional licensing; it's the annual renewal for all their licenses. The Sheriff department has 153 Microsoft 365 licenses. It is the same thing everyone is getting in terms of the licensing. Chuck stated it will include the utility to be able to remote Autopilot.

Voice votes: 8 ayes, 4 absent, 0 abstain. Motion carried.

Discussion regarding Onsite ADP Support for the Board of Developmental Disabilities

Frank stated they can discuss the potential for an ADP Beta test with ADP employees on site at the Metzenbaum Center. They have talked about it for the last few months.

Dave explained that if they go in this direction, it would be mutually beneficial for them. Dave is hoping they can try this Beta test out and see how it goes and then continue to move forward with the Boards approval.

Frank replied with this being a new consideration for the Board as ADP does not typically do onsite at locations unless it's an extended project. He wanted the Board to be aware because if everyone starts requesting it, they don't have the employees to do it right now. In terms of working with DD, to get someone over there and have access to the rest of the western side of the County, it could be potentially advantageous for ADP. Right now, they have people onsite at Metzenbaum three days, it is multiple days a week because there's so much work to do. Frank stated he is not against it and believes it could work out. He doesn't know if it would be two people per day, but he thinks they can do one person on-site weekly. Frank stated it would give a lot of flexibility to work out of the western corridor.

Chuck asked Frank so you're not proposing we add any personnel, you're proposing to reallocate some personnel. Frank replied yes and to see how it goes in the future, and to Dave's point, if DD likes this and it works well, and he wants to allocate more dollars, then they can figure out a solution.

Chuck added Frank will need more resources for South Russell soon because their police are coming onboard. So, when that happens, they will need to go to the Commissioners for approval. Frank replied he thinks it's under the existing contract. Chuck stated because they switched dispatch to the County, the police are moving their technology.

Chuck asked Chief Rowan if they are they fully under County dispatch now. Chief replied yes. Chuck asked if they are double paying. Chief Rowan stated fire goes out of Chagrin, but police is all under Sheriff. The cellular 911 goes directly to the Sheriff and they must transfer it to Chagrin. If a landline calls 911, it goes direct to Chagrin, and they have transfer it back to the Sheriff.

Chuck asked Frank if he needs a motion for this and Frank stated he didn't believe so he just wanted to keep the Board up to speed on since it is not something they historically do. Chuck asked Frank to periodically keep them up to date on how it is working.

Zero Eyes Technology discussion

Frank stated the renewals for Zero Eyes are coming up in February. Chuck added they do not have this in the ADP budget. They are going to renew all at the same time and for the Courthouse expansion, they would have to acquire more licenses. Frank stated as of right now they do not have the \$73,000.00 to pay for it. He wanted to make everyone aware the renewal is coming up in February, and unless they have the original ADP budget approved as they have requested, it is not going to happen right now.

Carolyn asked if Frank could talk about how the Zero Eyes technology has worked so far. Frank replied they have had Zero Eyes technology at every location for those members of the board who are represented here except the Sheriff as they have a separate closed camera system. There are several cameras throughout the County that have the Zero Eyes technology for gun protection and most of them are in lobbies, corridors, or high access areas. At BOE every camera has it for obvious reasons.

Carolyn asked if the ones in the Commissioners chambers have it too. Chuck added all the cameras in the Commissioners chambers have it. As you know, Zero Eyes detects the footprint of a weapon. It looks for an image through AI, that matches a library lookup of various weapons. Usually at least once a year, often it's been twice a year, they have Zero Eyes people on prem, and they perform audits. They will bring a dummy weapon, and it looks for incident response. The idea is to speed up the process. It makes the event known to the Sheriff or Chardon, for example.

Frank stated Chardon PD has it and Sheriff has it and all their security group has the application, so they receive live alerts from any gun detections on the application.

Chief Rowan stated he thinks there's some kind of glitch as he has Berkshire, Chardon and the County on his phone. Sometimes they don't talk to each other correctly, so you must log out and log back in. He asked Frank if he can stress to Zero Eyes the issue. Frank stated if they renew, they will combine the portals.

Chuck stated the Chardon Police Chief was an advocate for Zero Eyes and so was the Sheriff. The County did it as a Beta test for two years and now they need to decide as a County whether they want to continue with this technology deployment. And if so, how are they going to fund it.

Chief Rowan stated the Zero Eyes technicians are constantly filming and coming up with new data. They use green screens, to ensure everything is working and take every make and model of the firearms, so it will detect everything that's out there.

Chuck asked if it would be a benefit if the Chief and perhaps Frank approach the BOCC. They can basically reiterate what has been said and see what the climate is.

Sheila asked the cost for this, roughly \$74,000, is per year. Frank replied yes, it is for the annual licensing. Chuck asked Pam to put a request for action to the Commissioner's Office and schedule Frank and perhaps Chief Rowan. Chuck also asked Chief Rowan to reach out to Chief Niehus and get some of the other users to validate the value of the product.

Scott asked do you want to consider the new building in your cost analysis or is that something to discuss later. Frank stated that will be a later discussion because they don't know what cameras or how many will be going up. Chief Rowan stated some of the resources from the offices at 470 can be allocated once the move is done. Chuck added some of the licenses will be absorbed or moved so that could be a Courthouse opportunity.

Regular Business

Frank discussed South Russell Village Police Department has approached ADP regarding expanding ADP services to the rest of South Russell Village. They will begin working with them and have an onsite meeting scheduled with them.

Mission update

Frank reported he had a meeting with Nick Gorris about the (OT) Operational Technology environment for the controls at the Wastewater Treatment Plant, as it has not met the security standards needed. Water Resources pushed hard on the vendor and as of this week, they have opened a multi factor authentication portal. Nick and his group are Beta testing and making great progress. Nick stated it is going well so far, and it meets the needs that ADP had requested that Mission needed to have. They are going to Beta test until April and plan on going live with it then assuming that it continues to go well.

Chuck stated they had talked about making sure their password standard matched ADP's. Frank added this is all a part of it. Chuck stated he believed they gave Water Resources six months to meet that goal, or the Board wouldn't approve any Mission purchases past June 1st if they didn't have multi factor. Frank replied that was correct

Diligent Community Discussion

Frank discussed a new technology product specifically designed for Boards. When ADP did their research on it, they were looking at Budget Commission, Board of Revision, ADP, potentially Board of County Commissioners, and the Board of Elections. This is a product that creates an all-in-one splash page. Much like what Carolyn initiated on the BOCC website, only instead of being on their actual web presence, it's something that's managed by this company. This will be a site for the public to interact. They can watch live stream meetings, see agendas, minutes, any documents that are put out there. They don't have to get emailed agendas in advance, they go to the site, click subscribe and then their inbox will get all the documents as they come out. It is the most forward-thinking way to interact with the public and provide transparency in government.

The price point is about \$4,000.00 for the basic package annually, and a few thousand dollars additionally if they do heavy livestreaming.

Speaking for Pam, who has to do the meeting minutes for ADP, review the minutes for Budget Commission and BOR if we could just push to one location Chuck stated he was willing to pay part or some of this to try it. Frank added ADP would have to see if they could create one Geauga portal and then break it off to different entities.

Carolyn expressed she's excited about the product. For the Board of Commissioners, they receive a huge Board packet, but it's sent in different subsequent emails and it's easy to miss one. This would allow you to upload all the documents to the website and you can set the parameters so that only certain users would be able to access. Frank added you can create within the portal a public area where the public can access anything, and a Board area where only the Board and staff can access.

Frank stated the back end of it is it is a Microsoft Word document so almost anyone who is familiar with Word, could do the editing and uploading. Frank commented Riverside School District uses this product and that's where ADP got the idea from. Chuck stated maybe they should try it for a year and if ADP can get other people to hook into it, he's willing to fund it for the first year. Frank added the next step would be to have the vendor do a presentation to the ADP Board so everyone can see what it looks like from the live side.

Carolyn stated she wanted to give a shout out to the League of Women Voters because that is where the idea came from. Carolyn put out a community survey and one of the responses was from the League of Women Voters and they said, "there's some school districts that have this software that they put out all of these documents". Carolyn stated she then reached out to Frank and asked him if he knew anything about it.

Public Comment

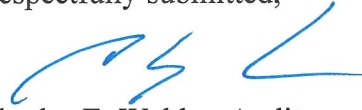
Carol from The League of Women Voters thanked Carolyn for the shout out and stated they do use a lot of the functionality at Kenston. It makes it easy to follow the meetings, and you can go right to the document when someone is speaking. Carol asked what technology were they referring to? Frank replied it's called Diligent Community, and he has a proposal from them he will email to Carol after the meeting.

Carol asked if the \$4,000.00 annually, covers all Boards or is it individual by Board. Frank replied they don't know yet, they've only had some preliminary discussions with the vendor.

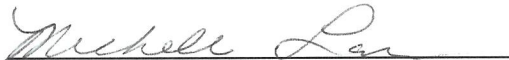
Carol asked when they merged Records and Archives into ADP, she believed it automatically added two seats to the ADP Board for the Coroner's Office and the Court of Common Pleas, were those seats ever filled with anyone or is that kind of a vacancy that's ongoing. Frank replied to Carol the County Coroner Dr. Urbancic, has occupied the coroner's seat and has an alternate which is Dorothy Battles. The Common Pleas Court has not occupied their seat. Carol asked if it's vacant at this point. Chuck added all they know is the Statute provides them a seat at the table. Common Pleas advised them they will not be taking that seat.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Thomas Rowan motioned to adjourn.

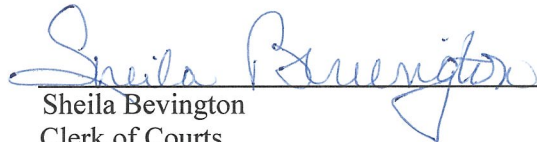
Respectfully submitted,




Charles E. Walder, Auditor
Secretary/ADP Board



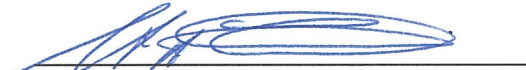
Michele Lane
Board of Elections Director




Sheila Bevington
Clerk of Courts




Celesta Mullins
Geauga County Recorder



Scott Hildenbrand
Geauga County Sheriff



Nora McGinnis
Board of Elections Deputy Director



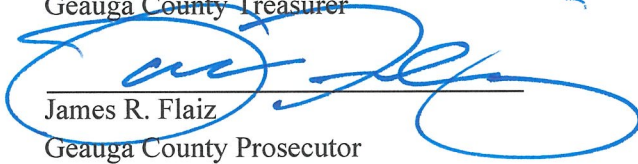
Andrew Haupt
Geauga County Engineer



Christopher Hitchcock
Geauga County Treasurer



Carolyn Brakey
Geauga County Commissioner



James R. Flaiz
Geauga County Prosecutor

John Urbancic MD
Geauga County Coroner

Common Pleas Court Judge