

The **Geauga County Automatic Data Processing Board** met on Monday, April 13, 2026, at 1:00 p.m. at 231 Main Street in the Appraisal Conference Room and via Microsoft Teams for a special meeting. **Members present:** Chuck Walder, County Auditor; Tyler Plants, Board of Elections Director; Scott Hildenbrand, County Sheriff; Sheila Bevington, Clerk of Courts; Jim Flaiz, County Prosecutor; Celesta Mullins, County Recorder; Ralph Spidalieri, County Commissioner; Nora McGinnis, Board of Elections Deputy Director, and Andrew Haupt, County Engineer.

Also present: Pam McMahan, Chief Operations Officer; Frank Antenucci, Chief Deputy Administrator; Matthew Rambo, Common Pleas Court Judge; Traci Salkiewicz, Engineer's Office; Velta Moisio, Common Pleas IT Director; Randy Taylor, Common Pleas Magistrate; Kate Jacob, Auditors Office Chief Compliance Officer; Carol Benton, League of Women Voters of Geauga; Rob Weigle, Director of Maintenance; Katie Taylor, Health District; Joe Birli, ADP; Akshay Raikar, ADP; Katelyn Cellitti, ADP; Mike Dorka, ADP; Tracy Rahimi, ADP; Prasad Karamsetty, ADP; Nick Perie, ADP; Diana Sanko, ADP; Rocco Alberino, ADP; Andrew Haines, ADP; Madeline Simmons, ADP Archives and Records; Joshua Holtz, ADP; Karen Murphy, ADP Archives and Records, and Kathy Johnson.

Absent: Common Pleas Court Judge; John Urbancic, M.D., County Coroner and C.P. Hitchcock, County Treasurer.

Approval of Organizational Meeting Minutes from January 12, 2026

Motion: by Chuck Walder, seconded by Jim Flaiz, to approve the Organizational meeting minutes from January 12, 2026.

Voice votes: 8 ayes, 3 absent, 1 abstain. Abstention-Celesta Mullins. **Motion carried.**

Approval of Special Meeting Minutes from January 12, 2026

Motion: by Chuck Walder, seconded by Sheila Bevington, to approve the Special meeting minutes from January 12, 2026.

Voice votes: 8 ayes, 3 absent, 1 abstain. Abstention- Celesta Mullins **Motion carried.**

Approval of Court of Common Pleas Zoom Room Licenses

Motion: by Chuck Walder, seconded by Jim Flaiz, to approve the Court of Common Pleas Zoom Room licenses.

Voice votes: 9 ayes, 3 absent, 0 abstain. **Motion carried.**

Approval of Court of Common Pleas iSolved Inc. Time, Labor and Attendance

Motion: by Chuck Walder, seconded by Sheila Bevington, to approve the Court of Common Pleas iSolved Inc. Time, Labor and Attendance system.

Voice votes: 9 ayes, 3 absent, 0 abstain. **Motion carried.**

Approval of Court of Common Pleas Adobe Acrobat Pro Renewal

Motion: by Chuck Walder, seconded by Jim Flaiz, to approve the Court of Common Pleas Adobe Acrobat Pro renewal.

Voice votes: 9 ayes, 3 absent, 0 abstain. **Motion carried.**

Table the Engineer's ADP approval request for Brightly Software Asset Management Software

Motion: by Chuck Walder, seconded by Sheriff Hildenbrand, to table the Engineer's ADP approval request for Brightly Software Asset Management Software.

Andy explained that the proposed software tracks facilities, fleet management, inventory, and pavement condition ratings.

Chuck stated that Brightly is part of Omnia Partners, a consolidated purchasing group. He noted that a few years ago Brightly notified its users of a data breach but did not provide follow-up or resolution. He also noted that the Maintenance Department had used Brightly beginning in 2014 but discontinued use before the end of the contract term due to numerous issues.

It was noted that the software was approved by DATA, but DARC halted the process after reviewing the contract provisions. Frank explained that the contract places significant responsibility on the customer, including protecting and retrieving data and maintaining backup copies. He also pointed out that the contract allows Siemens to suspend or terminate service if the customer performs penetration tests, network scans, ethical attacks, or other security auditing processes.

Chuck added that the contract also requires the customer to whitelist accounts to grant access.

Celesta asked Andy whether this is the only software option available. Andy responded that this is the software they vetted for capability, but other options do exist.

Traci stated that the Engineer's APA is currently reviewing the 60-page contract. Their APA was aware of the issues Maintenance previously had with Brightly's unwillingness to modify contract terms. Brightly indicated that they believed they had resolved concerns with the Geauga County Prosecutor's Office. Chuck added that GIS also needs to review the contract, as he does not want potentially compromised data to enter the County's systems.

Chuck suggested tabling the request at this time. It was noted that the proposed service agreement would require a three-year commitment.

Voice votes: 9 ayes, 3 absent, 0 abstain. **Motion carried.**

Approval of Geauga County ADP Price List Revision 26

Motion: by Jim Flaiz, seconded by Chuck Walder, to approve the Geauga County ADP Price List Revision 26.

The revised price list reflects the change for Microsoft 365 licensing due to an increase in cost.

Voice votes: 9 ayes, 3 absent, 0 abstain. **Motion carried.**

Regular Business**Approval of Court of Common Pleas CivicPlus pending security review and approval**

Motion: by Chuck Walder, seconded by Sheriff Hildenbrand, to approve the Court of Common Pleas CivicPlus pending a security review and approval.

Velta stated that she is currently working with DARC to obtain additional information from the vendor. The software is intended to assist the Common Pleas Court in meeting the April 24th DOJ deadline and will ensure that online PDFs are compliant.

Voice votes: 9 ayes, 3 absent, 0 abstain. **Motion carried.**

Executive Session

The Board moved into Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing, pursuant to O.R.C 121.22(G)(1).

Motion: by Sheriff Hildenbrand, seconded by Chuck Walder, to go into executive session.
Voice votes: 9 ayes, 3 absent, 0 abstain. **Motion carried.**

Motion: by Jim Flaiz, seconded by Chuck Walder, to come out of executive session.
Voice votes: 9 ayes, 3 absent, 0 abstain. **Motion carried.**

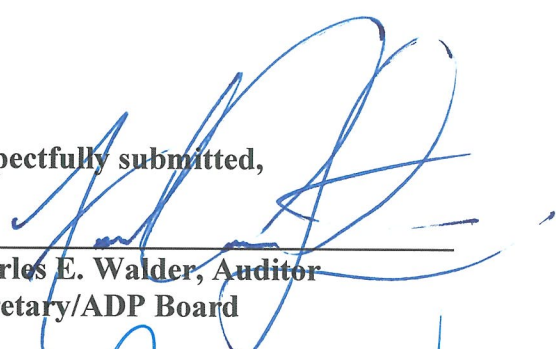
No action was taken.

Public Comment

Carol asked if there was a report from Executive Session. Frank stated that no action will be taken at this time.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, Chuck Walder motioned to adjourn.

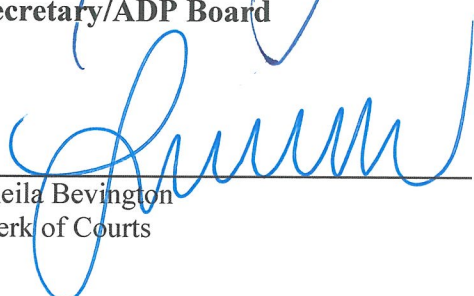
Respectfully submitted,



Charles E. Walder, Auditor
Secretary/ADP Board



Tyler Plants
Board of Elections Director



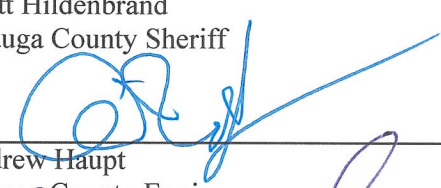
Sheila Bevington
Clerk of Courts

Celesta Mullins
Geauga County Recorder

Scott Hildenbrand
Geauga County Sheriff

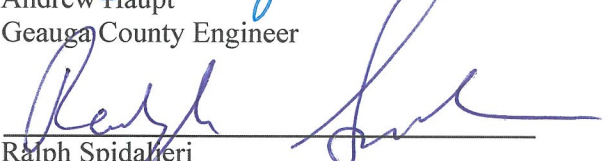


Nora McGinnis
Board of Elections Deputy Director



Andrew Haupt
Geauga County Engineer

Christopher Hitchcock
Geauga County Treasurer



Ralph Spidaleri
Geauga County Commissioner



James R. Flaiz
Geauga County Prosecutor

John Urbancic, M.D.
Geauga County Coroner

Common Pleas Court Judge