



GEAUGA COUNTY BOARD OF COMMISSIONERS

James W. Dvorak Timothy C. Lennon Ralph Spidalieri

470 Center Street, Building 4 • 12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

AGENDA

For the Board of County Commissioners Meeting of November 5, 2024

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. The Commissioners' Office will report on financials from October 30, 2024, Resolution #24-187 as approved by the County Administrator pursuant to Resolution #24-011, approved January 8, 2024 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2024, as authorized by O.R.C. 305.30.
2. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of October 8, 2024.
3. The Commissioners' Office is requesting the Board approve and execute Resolution #24-188 itemizing the financials for the meeting of November 5, 2024.
4. The County Engineer's Office is requesting the Board approve and authorize James W. Dvorak, member and Chief Executive Officer to execute the Ohio Public Works Commission, Appendix E – Disbursement Request Form and Certification #1 in order to release funds from the state portion of our OPWC grant for the Auburn Road Resurfacing in Munson and Newbury Townships in the amount of \$250,000.00.
5. The County Engineer's Office is requesting the Board approve and authorize James W. Dvorak, member and Chief Executive Officer to execute the Ohio Public Works Commission, Appendix E – Disbursement Request Form and Certification #1 in order to release funds from the state portion of our OPWC grant for the Chardon-Windsor Road Resurfacing in Claridon and Hambden Townships in the amount of \$300,000.00.
6. The Prosecutor's Office is requesting the Board approve and authorize the President of the Board to execute the Application for Appointment of Counsel in regard to the Application of Prosecuting Attorney and Geauga County Board of Commissioners for Appointment of Legal Counsel for the Geauga County Board of Health appointing Attorney Bryan Kostura to represent and advise the Board of Health on the proposed lease agreement and any other matters relating thereto between the Board of Health and the Board of County Commissioners.

7. The Maintenance Department is requesting the Board grant permission to advertise for Bids for Geauga County February 2025 – January 2028 Non-Hazardous Waste Removal Services to be held on December 5, 2024 at 2:00 p.m. Notice of this Bid Opening will be advertised on November 15, 2024, November 22, 2024 and on the County website.
8. The Maintenance Department is requesting the Board grant permission to advertise for Bids for Geauga County 2025-2028 “Hill” HVAC Maintenance to be held on December 5, 2024 at 2:10 p.m. Notice of this Bid Opening will be advertised on November 15, 2024, November 22, 2024 and on the County website.
9. The Maintenance Department is requesting the Board approve the following design firm rankings in compliance with O.R.C. 153.69(A) and evaluation of Statements of Interest and Qualifications responses received for providing professional design and contract administration services for the Safety Center Roof including 1) R. E. Warner and Associates, Incorporated, 2) Technical Assurance, Incorporated and 3) CT Consultants, Incorporated.
10. The Maintenance Department is requesting the Board select R.E. Warner and Associates, Incorporated as the most qualified firm to provide professional design and contract administration services for the Safety Center Roof, in accordance with O.R.C. 153.69(B) and further authorize the department to begin contract negotiations.
11. The Maintenance Department is requesting the Board acknowledge the Statement of Qualifications on file for professional design and contract administration including 1) CT Consultants, Incorporated 2) Smolen Engineering Ltd and 3) Fogle/Stenzel Architects, Incorporated and select CT Consultants, Incorporated as the most qualified firm in accordance with O.R.C. 153.69(A) for the remodel of basement space for the Auditor’s Office in the Courthouse Annex Building and further authorize the Department to begin contract negotiations, in accordance with O.R.C. 153.69(B).
12. The Maintenance Department is requesting the Board approve the termination of Sarah Heffter, Part-time General Communications Clerk / Switchboard Operator (#1912) for probationary failure to be effective October 24, 2024.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending October 23, 2024 as required by O.R.C. 955.12.

MEETINGS

- Thu., 11/7 Board of Revision, Abstract Approval, 9:00 a.m. Appraisal Conference Room
- Mon., 11/11 **County Offices are Closed in observance of Veteran’s Day, Twenty-four-hour operations will continue to operate as normal.**
- Thu., 11/14 Planning Commission, 7:30 a.m. 12611 Ravenwood Drive, Room A334, Chardon
- Thu., 11/14 The Commissioners will hold session at 9:30 a.m.
- Tue., 11/19 The Commissioners will hold session at 9:30 a.m.
- Tue., 11/19 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 2:00 p.m. Warren, District Office

Tue., 11/26 The Commissioners will hold session at 9:30 a.m.

Thu., 11/28 **County Offices will be closed for general business in observance of Thanksgiving Day. Twenty-four hour operations will continue to operate as normal.**

Fri., 11/29 **County offices under the hiring authority of the Board of Commissioners will be closed for general business. Twenty-four hour operations will continue to operate as usual.**