

Geauga County Planning Commission

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<https://bocc.geauga.oh.gov/departments/planning-commission>

***GEAUGA COUNTY PLANNING COMMISSION AGENDA
December 10, 2024 REGULAR MEETING
12611 Ravenwood Drive
Conference Room A334, 3rd Floor
7:30 A.M.***

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - A. NOVEMBER 14, 2024 REGULAR MEETING MINUTES
4. APPROVAL OF AGENDA/ADDENDUM ITEMS
5. FINANCIAL REPORT AND APPROVAL OF EXPENSES:
6. OTHER BUSINESS:
7. MAJOR SUBDIVISIONS TO BE REVIEWED:
 - A. ARBORWOOD SUBDIVISION
REPLAT OF SUBLOT 1
MUNSON TOWNSHIP
FINAL PLAT
8. TOWNSHIP ZONING AMENDMENTS TO BE REVIEWED:
 - A. AUBURN TOWNSHIP
TEXT AMENDMENT ZC-2024-02
INITIATED NOVEMBER 14, 2024
BY ZONING COMMISSION
 - B. AUBURN TOWNSHIP
TEXT AMENDMENT ZC-2024-03
INITIATED NOVEMBER 14, 2024
BY ZONING COMMISSION
 - C. AUBURN TOWNSHIP
TEXT AMENDMENT ZC-2024-04
INITIATED NOVEMBER 14, 2024
BY ZONING COMMISSION
 - D. MUNSON TOWNSHIP
TEXT AMENDMENT 2024-01
INITIATED NOVEMBER 21, 2024
BY ZONING COMMISSION
9. DIRECTOR'S REPORT:

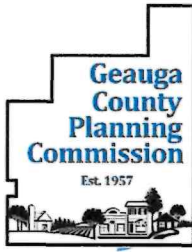
Per Article 4, Section 2 of the Bylaws of the Geauga County Planning Commission,
this agenda is subject to modification.

10. CORRESPONDENCE: NONE

11. OLD BUSINESS: NONE

12. NEW BUSINESS: NONE

13. ADJOURNMENT



Geauga County Planning Commission

12611 Ravenwood Dr. Suite #380, Chardon, OH 44024

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DECEMBER 10, 2024 MEETING MINUTES

1. Pledge of Allegiance

Chairman Nick Gorris called the December 10, 2024 regular meeting of the Geauga County Planning Commission to order at 7:30 a.m. at 12611 Ravenwood Drive, Suite A334, Chardon, Ohio. A quorum was obtained. Roll call was called by Ms. Irizarry, and the following members were present:

2. Roll Call

Members present: Nick Gorris, Caterina Cocca-Fulton, Walter Claypool, Gary Neola, Commissioner Jim Dvorak, Matt Johnson, Dennis Bergansky, and Jim McCaskey.

Members absent: Commissioner Tim Lennon, Commissioner Ralph Spidalieri and Dan Miller.

Staff present: Linda Crombie (Director), Allyson Kobus (Planner II) and Pamela Irizarry (Administrative Assistant).

Mr. McCaskey arrived at 7:32 a.m.

Ms. Cocca-Fulton arrived at 7:38 a.m.

Commissioner Dvorak left meeting at 8:50 a.m.

Mr. Jerry Joyce representative for Michael Hollowell was present.

3. Approval of Minutes for the November 14, 2024 Regular Meeting

Commissioner Dvorak made a motion to approve the November 14, 2024 regular meeting minutes and Mr. Bergansky seconded the motion, and upon a call for the vote, the motion passes.

4. Approval of Agenda/Addendum Items:

Mr. Claypool made the motion to approve agenda as presented, and Bergansky seconded, and upon a call for the vote, the motion passes.

5. Financial Report and Approval of Expenses: (November)

Chairman Gorris asked if the board had any comments about the financial reports sent to them in the Dropbox. Ms. Irizarry explained the "Hospitalization" account was highlighted in "red" to show that the dollar amount reflects the same dollar amount as at last month's meeting, due to the "Hospitalization" account being paid out of extra funds the County received from the American Rescue Plan Act. She also mentioned she was advised from the Commissioner's Office that next month's "Hospitalization" will also be paid from the same account.

Mr. Neola made a motion to approve the financial report and the summary of expenses for November 2024 and Mr. Bergansky seconded, and upon a call for the vote, the motion passes.

7. Major Subdivisions to be Reviewed:

A. Arborwood Subdivision Replat of Sublot 1 Munson Township Final Plat

Ms. Crombie said she received an application to subdivide Sublot 1 of the Arborwood Subdivision, which has 7.6433 acres, to create Sublot 1A, 3.8296 acres and 1B, 3.8137 acres, with the intent to create an additional building site. She said many items had to fall into place for this proposal. Sublot 1A is on the corner of Arborwood Way and Sherman Road and Sublot 1B has access to Sherman Road. For Sublot 1A access, it had to go through wetland mitigation of 0.005 acres of wetland, which required approval by the Army Corp of Engineer's, to install a driveway off of Sherman Road. Munson Township Zoning approved a minimum lot area variance to the property owner. The Township requested the plat be changed from the 60 feet front yard setback to 80 feet for Sublot 1B. County Soil and Water requested language be added to the plat explaining Sublot 1A and 1B are subject to the same requirements as Sublot 1. And lastly, Ms. Crombie had requested to add a signature block for Geauga Public Health, which has been done.

Ms. Crombie said Mr. Joyce was here if anyone had any questions or comments. Mr. Joyce commented that a culvert goes over the middle of the property. The Township was concerned that the lots are still part of, Arborwood Subdivision, which they are.

Mr. Claypool asked what was the reasoning for Soil and Water's requirement? Ms. Crombie said there could be a possibility to argue that the storm water regulations do not apply if there is a change in the subplot numbering.

Chairman Gorris added drainage maintenance was needed also for inspections of wetlands to make sure drainage it is not plugged or blocked in any manner. Mr. McCaskey said his township dealt with something similar. This is not a public right of way, so it is important to make sure it works.

Chairman Gorris asked why was the December 31, 2024 time frame added and Ms. Crombie replied to allow the surveyor enough time to place additional language on the plat.

Chairman Gorris said he would like to entertain a motion to approve with conditions, to allow Soil and Water's language to be added by the given timeframe.

Mr. Claypool made a motion to approve with conditions, the Arborwood Subdivision replat. Mr. McCaskey abstained, and Mr. Neola seconded, and upon a call for the vote, the motion passes.

8. Township Zoning Amendment to be Reviewed:

A. Auburn Township Text Amendment ZC-2024-02 Initiated November 14, 2024 By Zoning Commission

Ms. Crombie said Auburn Township Zoning Commission submitted a text amendment regarding Cemeteries. This is the second time the board is seeing this, the township had to reinstate the original

amendment, which was presented before the board at the July meeting as ZC 2024-01. The reason was due to the power outages experienced from the storm; the public notice was not met. Ms. Crombie recommends the board approve with same conditions as before.

Mr. McCaskey made a motion to recommend approval of the Auburn Township Amendment ZC-2024-02 with the same recommendations from ZC 2024.01. Mr. Bergansky abstained, and Mr. Claypool seconded, and upon a call for the vote, the motion passes.

**B. Auburn Township
Text Amendment ZC-2024-03
Initiated November 14, 2024
By Zoning Commission**

Ms. Crombie said Auburn Township submitted zoning amendment ZC 2024-03, which impacts Article 2 Definitions, and Article 5 Supplementary Regulations. This amendment relates to Food Trucks, but the Township is referring to them as Mobile Food Units.

Ms. Crombie highlighted ORC 519.02 vs. ORC 505.94. The first part of 519.02 allows a township to regulate the locations/size/use of buildings and uses of land. Since a mobile food unit is not a building, structure, or use of land, but a vehicle, staff recommends this submission go through ORC 505.94, which is "Registration and regulation of transient vendors". ORC 505.94, the first sentence, states "a board of township trustees may, by resolution, require the registration of all transient vendors within the incorporated territory of the township and may regulate the time, place, and manner in which these vendors may sell, offer for sale, or solicit orders for future delivery of goods." Ms. Crombie said some townships have put regulation of food trucks in their zoning regulations in the past, but she and the Prosecutor's Office looked at how to enforce this, and concluded ORC 505.94 is best course.

Article 2, Definitions, Ms. Crombie said the township was adding definitions, Mobile Food Unit, Restaurant, Special Event, and Storage Container. These definitions, except for Storage Container, relate to Article 5.

Article 5, Supplementary Regulations, under Mobile Food Units, there is a list of regulations. In the first paragraph, item number 1, allows open – to – public mobile food units in the non-residential districts. The second paragraph of item number 1 clarifies that the regulations do not apply to private, non-commercial property in residential districts. Ms. Crombie recommends this wording be reviewed in cases when a commercial property owner wants to hire a mobile food unit to be the caterer for a company holiday party. In Item number 2, the sentence "The Zoning Inspector "may" require the submittal of a completed zoning certificate application, including a site plan or such additional information necessary to ensure compliance with these regulations. Ms. Crombie recommends changing "may" to "shall" in this sentence and to have the site plan be to scale. Consistency is important so all proposals have a completed application form and a to-scale site plan.

Ms. Crombie said looking further at ORC 505.94, transient vendor means any person who opens a temporary place of business for the sale of goods. If ORC 505.94 was pursued, it would require the Board of Township Trustees to create their own "transient vendor" application form and information listed in this proposed amendment could be required. Review and input for this would be required by police, fire, zoning, and Geauga Public Health. Townships have added "food truck" type of regulations to their zoning resolutions in the past, they were treated as a temporary use. A mobile food unit is temporary and could be regulated under zoning similar to traditional temporary uses, but a mobile food

unit is primarily transient in use, so staff and Prosecutor's Office recommend denial and purse ORC 505.94 instead.

Ms. Cocca-Fulton said this could be ripe for constitutionality, it is an enforceability question. The township can move forward with this, but she feels the board should not include the proposed regulations in the Township's resolution. Mr. Claypool said if the township has this in place, then they are fraught with enforceability issues.

McCaskey said he wants to make a motion to deny this and direct Auburn township towards ORC 505.94. Ms. Crombie asked if she is to give Auburn Township all of review of comments and direct them towards ORC 505.94. Ms. Cocca-Fulton said she would suggest pointing out a few items, including the last line in item "d" about no other retail items may be sold.

Mr. McCaskey made a motion to recommend denial of the Auburn Township Amendment ZC-2024-03. Mr. Bergansky abstained, and Mr. Claypool seconded, and upon a call for the vote, the motion passes.

**C. Auburn Township
Text Amendment ZC-2024-04
Initiated November 14, 2024
By Zoning Commission**

Ms. Crombie said Auburn Township submitted amendment ZC 2024-04 impacting Article 1 Title and Enactment, and Article 5 Supplementary Regulations.

Article 1, 1.05 Exemptions: Agriculture: Ms. Crombie said language in "yellow" was added to request the applicant to provide any exemption forms with written proof of issuance along with the zoning certificate if the use is viticulture. Once the zoning inspector determines the use to be exempt, no additional details on permits through other agencies is needed. Ms. Crombie and the Prosecutor's Office recommends this language be removed.

Article 5, Supplementary Regulations, 5.02 Accessory Uses: Ms. Crombie said there are two definitions of "Accessory Uses" under 5.02 (a)(2)(b) and Article 2, each written slightly different. This will be reviewed shortly.

Under 5.02(a)(2)(a), it reads "no detached" accessory building shall be located in a front yard or "in front of a dwelling or principal building". Ms. Crombie said if the word "detached" is used here, then perhaps add a definition for an "attached" accessory use be considered. There are no definitions of "attached" or "detached" in the township's zoning so adding one but not the other may lead to more questions. The other references to "accessory use" in 5.02(a)(1) and (2) do not reference "detached". It is inconsistent referencing. Ms. Crombie recommends not including the reference to "detached" and to delete the existing reference "detached" in 5.02(a)(2)(a). Also, the last sentence is being added to make it clear an accessory building cannot be used as a dwelling unit. Ms. Crombie said that language is not necessary as Section 5.01(a) states "There shall be no more than one (1) single family detached dwelling on a lot." She recommends the Township reconsider adding this sentence. Mr. Neola agreed that this proposed language seems unnecessary.

Ms. Crombie also recommends the definition of Accessory Uses under Article 4(b) be deleted as "accessory use" is defined in the Definition section (Article 2). A second definition is not needed here. Chairman Gorris said also commented that Prosecutor's Office thought this language was not necessary.

Ms. Crombie said another item being proposed is under letter (h), Maximum Building Heights. The maximum permitted height for accessory buildings is being reduced from twenty-three (23) feet to eighteen (18) feet. Ms. Crombie said this change coincides with the statement that an accessory building is not for use as a dwelling unit as reducing the height to 18 feet will restrict design options. The Township has experienced issues with residents creating illegal dwelling units. However, Ms. Crombie said from a rural standpoint, 18 feet will likely require variances for those who have no intention of creating a second dwelling unit. She recommends to reconsider reducing the height or not changing it at all; the Township could set different height requirements for accessory structures that serve different purposes. Mr. McCaskey asked if the Township was trying to discourage RV's and Ms. Crombie said she did not think so.

Lastly, Ms. Crombie said the Township is proposing to remove Article 5, section 5.03 Dwelling Unit (as part of a business). Any business with a dwelling unit will then be considered a non-conforming use and regulated as such. Mr. Bergansky said there was a lot of decision-making regarding height. There are a lot of living quarters it could be listed as an in-law suite. Things are secretly being done. Ms. Cocca-Fulton questioned if the language is strong enough as to what a single-family dwelling is.

Chairman Gorris recommends the board approve with modifications based on not adding language related to viticulture, not adding the word "detached", and removal of any existing reference of the word "detached" in this section, not adding last sentence that a detached garage is not to be used as a dwelling unit, and removing the definition of "Accessory Use" in Article 5, and leaving existing height of 23 feet as is.

Mr. Claypool made a motion to recommend approve with modifications the Auburn Township Amendment ZC-2024-04. Mr. Bergansky abstained, and Ms. Cocca- Fulton seconded, and upon a call for the vote, the motion passes.

**D. Munson Township
Text Amendment 2024-01
Initiated November 21, 2024
By Zoning Commission**

Ms. Crombie said Munson Township submitted zoning Amendment 2024-01 impacting eight (8) articles. The Township is mostly making miscellaneous changes that are straightforward as a revision to their whole Zoning Resolution.

Ms. Crombie said under section 509.6, Exhibit A "flagpoles" and other structures are being added here which was deleted under "Accessory Use or Structure" in Article 2. Next, under section 516, Storage of Construction Equipment and Other Large Vehicles, language is being reworded to clarify parking of certain vehicles is permitted outdoors. Outdoor storage or parking of no more than one (1) boat and one (1) recreational vehicle is permitted subject to certain requirements including they be located no closer than sixty (60) feet to any side yard of a corner lot.

Under section 901, Wireless Telecommunications Towers and Facilities, item (c): language was added in accordance to ORC 519.211 by the County Prosecutor's Office to clarify the township's review authority over cell towers. Ms. Crombie said the Ohio Township Association issued a short synopsis of Telecommunications, which states telecommunications or cell towers proposed to be in areas not zoned for residential purposes are not subject to township zoning. Statues do allow zoning controls for new

towers in residential zoning districts if the following occurs: there is notice of intent to construct telecommunications tower given to property owners, the Board of Township Trustees, and Board of County Commissioners. If an owner, trustee, or commissioner objects to the new constructions within 15 days after mailing, the new telecommunications tower will be subject to zoning review, but if there is no objection received within 15 days, then construction can move forward. Mr. Bergansky commented that unless the mail is certified, how do you prove that it was received.

Ms. Crombie said our Model Zoning needs to be changed as well for clarification. Chairman Gorris said it should be verified if it is by certified mail regarding telecommunication tower construction. Ms. Crombie said the requirements are spelled out in the ORC. Mr. Claypool asked what would prevent someone in an empty lot to go and build a cell tower. It was clarified that it must go through the process.

Mr. Bergansky made a motion to recommend approval the Munson Township Amendment ZC-2024-01 and Commissioner Dvorak seconded, and upon a call for the vote, the motion passes.

9. Director's Report:

1. New Building Lots: Ms. Crombie said November had one (1) new building lot proposal submitted, for Parkman.

2. Claridon Township Land Use Plan: The township land use committee did not meet in November, but staff worked on formatting draft chapters and the committee will review and edit. The staff time involved with assistance has now reached 337 hours. Mr. Neola asked how close to completion of this? Ms. Crombie said 90%. He also asked who is paying for mileage and printing materials. Ms. Crombie said she was going to approach the township about reimbursement for printing materials. Chairman Gorris said starting today, the Township should be charged for reimbursements for printing materials and mileage. He advised that the staff can request payment from the townships of work performed prior to this date, but it is only a request.

Commissioner Dvorak wanted to clarify that the address of origin on the reimbursement for mileage needed to have Geauga County Government Building as their work origin, not staff's home addresses. Mr. Bergansky and Mr. Neola questioned this because if the meeting is in the evening, the staff will not be leaving from the county office building.

Mr. McCaskey made a motion to request Townships reimburse for Land Use Plans assistance for printing materials and mileage starting today, and other incidentals, and Mr. Neola seconded, and upon a call for the vote, the motion passes.

3. Thompson Township Land Use Plan: The township land use committee met on November 7, 2024, and reviewed the final land use survey results. The staff and committee will be working to prepare for the Township's public forum. The staff time involved with assistance has now totaled 73 hours.

4. Burton Township Land Use Plan: The township land use committee has been meeting and working largely on their own. Staff is in the process of waiting for survey results to come in. Chairman Gorris said the response to the results has been over 10%; he is encouraging the committee to put an ad in the paper and reach out to the HOA's. Commissioner Dvorak said a 15% response rate is what should be expected.

5. Leadership Geauga: Ms. Crombie said she attended Leadership Geauga’s Education Day, on November 15th, where the class toured and learned about various types of public and private educational opportunities in the County, such as, Kent State University, Berkshire, Stillwell Country School, Hershey Montessori, Global Connections Academy, Observatory Park, and The Learning Café.

6. Info Sheet Series: Ms. Crombie said the info sheet on agriculture has been edited and the draft will be presented to the board once the County Prosecutor’s Office has reviewed it.

7. Senate Select Committee on Housing: The committee met on November 19 to discuss SB 299 regarding short-term rentals and SB 245 regarding revised laws governing real property.

8. Aquilla Village Dissolution: Ms. Crombie said since the recent election, where Aquilla Village residents voted to dissolve their village, the necessary steps are now being taken by the village to transition over to being part of Claridon Township. This will entail the Township deciding the appropriate zoning for this area and amending the map accordingly. The Planning Commission board can expect a text and map amendment in the future. Staff advised the Claridon Township zoning inspector that we can help with the preparation of the map.

Ms. Crombie noted that the staff is also responsible for updating the Boundary and Annexation Survey produced by the U.S. Census Bureau. This will be early next year, once staff has received the information from the Census Bureau. Aquilla Village will be removed from the census map and any data will be included as Claridon Township.

9. Ohio Statewide Zoning Map: Ms. Crombie said Ohio State University Extension created a general zoning map for the state of Ohio. She highlighted the various zoning statuses throughout the state, which ones have Township Zoning, County Zoning, No Zoning, Municipalities etc. Mr. Claypool commented how Franklin County has township zoning, county zoning, and municipal zoning.

10. Commercial Construction Activity, November 2024: Ms. Crombie said there were three (3) permits issued for commercial construction projects in November. A new building in Middlefield Township, on Georgia Road, for LSC 2020 LLC, Ohio Premier Archery, 13,000 square feet. A storage garage in the City of Chardon on Claridon Aquilla Road for the Maple Leaf Community Residences, Inc. and in Bainbridge Township, an \$8 million renovation of Partners, Productions, Ltd, The Hive at Honey Hill.

11. Brownfield Program Grant and Demolition and Site Revitalization Program Grants: Ms. Crombie said the Governor’s Office announced funding for projects to clean up buildings and land, which includes a \$2.9 million brownfield grant for a property owned by Snively on Pine Street in Bainbridge Township. Demolition grants were also offered to three (3) properties: two (2) homes in Troy and Newbury Townships, and a commercial zoned area in the City of Chardon, which is where the Chardon Local School District constructing their new bus garage on Washington Street.

12. Legislative Updates:

House Bills:

HB 315 (township omnibus): has been referred to Local Government Committee on 11/12/24. This bill includes funding per fiscal year for communities to update zoning and comprehensive plans and allows townships to post notice of hearings regarding text and map amendments on their website.

Senate Bills:

SB 245 (revise law governing evictions, real estate representation agreements, residential building code enforcement and real property transfers): had its 4th Hearing held on 11/19/24. Testimony was heard from the Ohio Access to Justice Foundation (an agency that gives grants) about evictions.

SB 299 (regarding short-term rentals): 1st hearing held on 11/19/24. On 11/20/24, the Ohio Township Association stated that they do not have a stance right now.

13. Planning Commission shirts with logo and/or name: Ms. Crombie said she would like staff to have some type of shirts to wear to Land Use meetings, Geauga Township Association meetings, GIS Day at Lakeland and casual Fridays to represent Planning Commission. This has never been requested before and she wanted to get the boards permission first. Chairman Gorris asked if there was money in the budget and Ms. Crombie said yes, in the "Other" account. Chairman Gorris thought it was a good idea to have some identity to let people know who we are. Ms. Crombie said she is also looking into ordering name tags too. Ms. Cocca-Fulton suggested getting some type of vest.


14. Work Summary, November 2024: Ms. Crombie said in November there were 11 lot splits/subdivisions/easements/amendments. The staff referred to the General Plan one (1) time in November related to Housing and viewed a webinar regarding riparian setbacks.

12. New Business: None

Mr. Claypool said he would like to say two things. First, he put in his intent to be on back on the Planning Commission board, but due to recent elections and changes, it most likely won't happen. He has given ten (10) years of service, and he enjoyed being on the board. And second, he said challenge any community where they state they have authority to zone a political sign, as he believes they are not structures. Board members thanked him for his service.

13. Adjournment:

Motion by Mr. McCaskey to adjourn the meeting, seconded by Mr. Bergansky and upon a call for the vote, the motion passes. Meeting adjourned at 9:04 a.m.



Nicholas Gorris, Chairman



Gary Neola, Secretary/Treasurer

**SUMMARY RESOLUTION FOR EXPENSES
GEAUGA COUNTY PLANNING COMMISSION**

Mr. Neola MOVED THE ADOPTION OF THE FOLLOWING RESOLUTION,
WHICH MOTION WAS SECONDED BY Mr. Bergansky.

WHEREAS, THE EXPENSES LISTED HEREIN HAVE BEEN INCURRED BY THE GEAUGA COUNTY PLANNING COMMISSION IN ORDER FOR THE COMMISSION TO PERFORM ITS DUTIES; AND

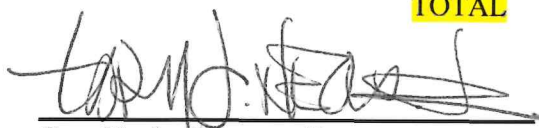
WHEREAS, THESE EXPENSES HAVE BEEN REVIEWED BY THE MEMBERS OF THE COMMISSION AT ITS DECEMBER 10, 2024 MEETING.

NOW THEREFORE, BE IT RESOLVED, THAT THE GEAUGA COUNTY PLANNING COMMISSION HEREBY AUTHORIZES PAYMENT OF THE FOLLOWING BILLS OR CLAIMS:

<u>P.O.</u>	<u>ACCOUNT</u>	<u>DATE</u>	<u>VENDOR</u>	<u>AMOUNT</u>
0306	COPIER USAGE	11/5	DEX IMAGING • 9/22/24 to 10/21/24	\$45.31
0338	TRAVEL	11/26	ALLYSON KOBUS • Mileage Reimbursement: ○ Geauga Soil & Water Annual Meeting ○ Thompson Township Land Use ○ Geauga Township Association Dinner/Bainbridge	\$93.52
0338	TRAVEL	11/26	LINDA CROMBIE • Mileage Reimbursement ○ Thompson Township Land Use ○ Geauga Township Association Dinner/Bainbridge	\$60.03
0335	OTHER	11/14	GIS CERTIFICATE INSTITUTE • Allyson Kobus: ▪ Portfolio Review Fee	\$200.00
TOTAL				<u>\$398.86</u>



Nick Gorris, Chairman



Gary Neola, Secretary/Treasurer

COUNTY PLANNING COMMISSION FINANCIAL REPORT
Summary

Budget – Prepared December 3, 2024



<u>Account</u>	<u>Appropriation</u>	<u>Expenditure</u>	<u>Balance</u>
Salaries	\$172,040.00	\$153,350.18	\$18,689.82
Supplies	\$2,500.00	\$336.53	\$2,163.47
Hosp.	\$28,710.00	\$23,789.80	\$4,920.20
Medicare	\$2,400.00	\$2,185.62	\$214.38
OPERS	\$23,010.00	\$21,421.36	\$1,588.64
Worker's Comp.	\$100.00	\$0.00	\$100.00
Other Expenses	\$5,200.00	\$2,640.50	2,559.50
Equipment	\$3,225.00	\$0.00	\$3,225.00
Contracted Services	\$0.00	\$0.00	\$0.00
Covid -19 Expenses	\$0.00	\$0.00	\$0.00
Copier Usage Services	\$1,000.00	\$362.76	\$637.24
Travel	\$4,600.00	\$2,318.76	\$2,281.24
Advertising	\$325.00	\$0.00	\$325.00
Training	\$700.00	\$20.00	\$680.00
Member, Dues, Lic. Sub	\$2,300.00	\$1,986.39	\$313.61
Total	\$246,110.00	\$208,411.90	\$37,698.10

Disclaimer: Under column “Expenditure” for Hospitalization, the dollar amount in red reflects “same balance” as from the October report, due to extra funding from ARPA (American Rescue Plan Act).

Both the November and December Hospitalizations payments will be taken out of ARPA.

<u>Planning Commission Revenues from Fees for November 2024</u>	<u>Year to Date Balance:</u>
January	\$1,760.00
February	\$450.00
March	\$309.00
April	\$1,050.00
May	\$600.00
June	\$300.00
July	\$450.00
August	\$600.00
September	\$1,250.00
October	\$1,550.00
November	\$660.00
	Yearly Total: \$8,979.00