



GEAUGA COUNTY BOARD OF COMMISSIONERS

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12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

AGENDA

For the Board of County Commissioners Meeting of January 14, 2025

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. The Commissioners' Office will report on financials from January 9, 2025, Resolution #25-006 as approved by the Acting County Administrator pursuant to Resolution #25-004, approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.
2. The Commissioners' Office will report on the items approved January 13, 2025 by the Acting County Administrator, authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.
3. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of December 17, 2024.
4. The Commissioners' Office is requesting the Board approve and execute Resolution #25-007 itemizing the financials for the meeting of January 14, 2025.
5. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the revised Accounting and Payroll Authorization Forms for the Department on Aging, Building Department, Commissioners, Community and Economic Development, Dog Warden, Emergency Services and Maintenance.
6. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Request for Partial Payment #15 for Infinity Construction Company, Incorporated for the Geauga County Courthouse Expansion, GMP Phase #1 and Phase #2 expenses in the amount of \$1,051,465.26.
7. The Common Pleas Court is requesting the Board approve the submission of a credit card application and necessary documents to the Geauga Credit Union for a Visa to use in accordance with O.R.C. 301.27 with a requested credit line of \$6,000.00 and a total of four (4) cards.
8. The Common Pleas – Juvenile / Probate Court is requesting the Board approve the submission of a request to the Geauga Credit Union for a credit line increase from \$6,000.00 to \$20,000.00.

9. The County Engineer's Office is requesting the Board approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Asphalt Resurfacing of Various Roads, including Clay Street (CH-0037, Sections E-F) and Leggett Road (CH-0033, Section A) in Huntsburg and Montville Townships in the amount of \$1,026,000.00.
10. The Sheriff's Office is requesting the Board approve and authorize the President of the Board to execute a letter to Heritage Health Solutions, Incorporated, pursuant to Section 5 of the Professional Services Agreement to provide in writing a thirty day notice to terminate the agreement, effective February 13, 2025.
11. The Soil and Water Conservation District is requesting the Board issue a "Finding of Violation" against Carol and Doug Akromas regarding construction activities occurring at 17395 Crescent Ridge in Bainbridge Township (PPN#02-421544) for failure to comply with Geauga County Water Management and Sediment Control regulations, Sections 7.03 and 7.15 to prevent sediment from leaving the property as identified in the 1st and 2nd Notices of Violations as indicated in the inspection reports, and forward the "Finding of Violation" to the Geauga County Prosecutor for further action as necessary to secure required compliance.
12. The Commissioners' will hold Public Hearing #1 at 9:45 a.m. for the Geauga County Water Management and Sediment Control Regulations, Amended 2025.
13. The Department of Emergency Services is requesting the Board acknowledge "no changes" to the Geauga County Radiological Emergency Response Plan (for an emergency at the Perry Nuclear Power Plant), Revision 29, dated January 2024, formally adopted December 12, 2023.
14. The Maintenance Department is requesting the Board amend the motion from December 17, 2024 to adjust language to read: to award the Bid to Air Force One, Incorporated for the 2025-2028 "Hill" HVAC Maintenance Services for the bid amount of \$86,154.00 for maintenance services and to authorize the payment of a separate amount up to a sum which shall not exceed \$65,000.00 for any HVAC repair work which may be needed during the term of the contract at the labor rates provided in the bid quote sheet, as they represented the lowest and best bid.
15. The Maintenance Department is requesting the Board grant permission to advertise for bids for the Department of Emergency Services and Claridon Tower Site Generator Upgrade Project, to be held on Wednesday, February 12, 2025, at 2:00 p.m. Notice of this Bid Opening will be advertised on January 17, 2025, January 24, 2025, and on the County website.
16. The Maintenance Department is requesting the Board approve and execute the Agreement with Geauga Mechanical Company to replace the hanging heater located in the main garage at Sheriff's Post 2 Station, effective January 14, 2025, with work to be completed within 60 days in the amount of \$7,245.00.
17. The Maintenance Department is requesting the Board approve and execute the service Contract Agreement with Countywide Replacement Windows, Incorporated to provide window and glass repair services, as needed at various county locations per the director, for a two-year period, effective January 14, 2025, in an amount not to exceed \$30,000.00.
18. The Maintenance Department is requesting the Board approve and execute the service Contract Agreement with Geauga Mechanical Company to provide as needed HVAC repairs at various County locations per the Director for a two-year period, effective January 14, 2025, in an amount not to exceed \$60,000.00.

19. The Maintenance Department is requesting the Board approve and execute the service Contract Agreement with Wesley Welding, LLC to provide welding services at various County locations per the Director for a two-year period, effective January 14, 2025, in an amount not to exceed \$25,000.00.
20. The Maintenance Department is requesting the Board approve and execute the service Contract Agreement with Harrington Electric Company to perform electrical maintenance and services at various County locations per the Director for a two-year period, effective January 31, 2025 in an amount not to exceed \$65,000.00.
21. The Department of Water Resources is requesting the Board tentatively award the Bid to Shook Construction Company for the McFarland Creek Wastewater Treatment Plant Improvement Project in the amount of \$30,842,400.00 as they represented the lowest and best bid for the project being the lowest responsive and responsible bidder.
22. The Department of Job and Family Services is requesting the Board re-appoint the following members to serve on the Family Services Planning Committee for a one-year term, January 1, 2025 through December 31, 2025, including Jessica Boalt, Vicki Clark, Julie Gorenc, Scott Hildenbrand, Tim Kehres, Jennifer Felker (Alternate-Nancy Santilli), Kristine Frankenberry, Teri Malnar, Andrea Pollack and Angela Spalsbury.
23. The Department of Job and Family Services is requesting the Board appoint James W. Dvorak to serve on the Family Services Planning Committee for a one-year term, January 1, 2025 through December 31, 2025.
24. The Department of Job and Family Services is requesting the Board approve and appoint Amy Buresch to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Council for a two-year term, January 1, 2025 through December 31, 2026.
25. The Department of Job and Family Services is requesting the Board move into Executive Session for the purpose of discussing the employment of a public employee.
26. The Commissioners' Office is requesting the Board re-appoint Mark Dinishak as County Apiarist for the Year 2025 and further approve and execute the 2025 Ohio Department of Agriculture Appointment for County Apiary Inspector Form to be effective January 14, 2025, at an hourly rate of \$13.00 per hour and a mileage reimbursement rate of \$0.70 cents per mile.
27. The Commissioners' Office is requesting the Board approve and execute Resolution #25-008 to Designate the Official Representative and Alternate Representative for the Purpose of Voting at Meetings of the County Commissioners' Association of Ohio in 2025.
28. The Commissioners' Office is requesting the Board approve and execute Resolution #25-009 Amended Resolution Approving the Use of County Credit Cards for the Year 2025 for Agencies and Cardholders Pursuant to O.R.C. 301.27.
29. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Application for the use of County Credit Cards Form for the Clerk of Courts Office for the Year 2025, pursuant to O.R.C. 301.27.
30. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of discussing the compensation of a public employee.

31. Discussion / Public Comment

ACKNOWLEDGEMENTS

- a) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending December 2024.
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending December 2024 as required by O.R.C. 325.07.
- c) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of December 2024 pursuant to ORC 135.35(L).

MEETINGS

- Tue., 1/14 Public Hearing #1 at 9:45 a.m. for the Geauga County Water Management and Sediment Control Regulations, Amended 2025
- Mon., 1/20 **County Offices will be closed in honor of Martin Luther King Jr. Day. Twenty-four-hour operations will continue to operate as normal.**
- Thu., 1/23 The Commissioners will hold session at 9:30 a.m.
- Tue., 1/28 The Commissioners will hold session at 9:30 a.m. which will include Public Hearing #2 at 9:45 a.m. for the Geauga County Water Management and Sediment Control Regulations, Amended 2025