



GEAUGA COUNTY BOARD OF COMMISSIONERS

Carolyn Brakey, Esq. James W. Dvorak Ralph Spidalieri

12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

AGENDA

For the Board of County Commissioners Meeting of January 23, 2025

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. The Commissioners' Office will report on financials from January 15, 2025, Resolution #25-011 as approved by the Acting County Administrator pursuant to Resolution #25-004, approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.
2. The Commissioners' Office will report on the items approved January 22, 2025 by the Acting County Administrator, authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.
3. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of December 27, 2024.
4. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of January 7, 2025.
5. The Commissioners' Office is requesting the Board approve and execute Resolution #25-012 itemizing the financials for the meeting of January 23, 2025.
6. The Commissioners' Office is requesting the Board amend the motion from January 14, 2025 to include Water Resources to read: approve and authorize the President of the Board to execute the revised Accounting and Payroll Authorization Forms for the Department on Aging, Building Department, Commissioners, Community and Economic Development, Dog Warden, Emergency Services, Maintenance and Water Resources.
7. The Commissioners' Office is requesting the Board request the County Auditor to distribute the balance in the Domestic Violence Fund (2070) to Womensafe, the local agency designated by the Commissioners to receive such monies. This allocation is to be paid pursuant to Section 3113.34 of the O.R.C. for the 2024 year, in the amount of \$13,002.69.
8. The Airport Authority is requesting the Board approve and authorize the President of the Board to execute the Grant Contract under the FY2025 Ohio Airport Improvement Program Matching Grant Application for General Aviation Airports between the Geauga County Airport Authority and the Ohio Department of

Transportation, Office of Aviation for FAA Project #3-39-0054-028-2024 Construct Parallel Taxiway A pavement and LED Lighting phase 2/2 in the amount of \$176,365.00 (ODOT Match of the project).

9. The Common Pleas – Juvenile / Probate Court is requesting the Board approve the submission of a request to the Geauga Credit Union for a credit line increase from \$6,000.00 to \$20,000.00.
10. The Department on Aging is requesting the Board approve and execute Resolution #25-013 Certificate of Need as Authorized by O.R.C. 5705.03, .19, .191, .194, .21, .26 for renewal of the 1.0 mill levy for the purpose of providing or maintaining senior citizens services of facilities.
11. The Community and Economic Development Department is requesting the Board approve and authorize the President of the Board to execute the Ohio Department of Development /Office of Community Development Organization Contacts Form (OCEAN users) which is used to apply for and maintain grants.
12. The Department of Job and Family Services is requesting the Board re-appoint the following members to serve on the Family Services Planning Committee for a one-year term, January 1, 2025 through December 31, 2025, including Jessica Boalt, Vicki Clark, Julie Gorenc, Scott Hildenbrand, Tim Kehres, Jennifer Felker (Alternate-Nancy Santilli), Kristine Frankenberry, Teri Malnar, Andrea Pollack and Angela Spalsbury.
13. The Department of Job and Family Services is requesting the Board appoint James W. Dvorak to serve on the Family Services Planning Committee for a one-year term, January 1, 2025 through December 31, 2025.
14. The Department of Job and Family Services is requesting the Board approve and appoint Amy Buresch to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Council for a two-year term, January 1, 2025 through December 31, 2026.
15. The Department of Job and Family Services is requesting the Board approve and execute Resolution #25-014 Certificate of Need as Authorized by O.R.C. 5705.03, .07, .19, .191, .24, .25, and .26. for renewal of the 0.5 mill levy for the support of children services and the care and placement of children.
16. The Department of Job and Family Services is requesting the Board approve revisions to Section 7.5 Use of Agency Credit Cards (adopting the new Geauga County Credit Card Policy) of the Geauga County Job and Family Services Personnel Policy and Procedure Manual to be effective January 23, 2025.
17. The Department of Job and Family Services is requesting the Board approve revisions to Sections 2.7 Probationary Period, Section 3.16 Smoking Policy, Section 4.1 Classification and Compensation Plan, Section 4.2 Employee Recognition Program, Section 6.12 Request for Prior Public Service Verification form and Section 9.3 Guide to Employee Personnel Records and Documents Management of the Geauga County Job and Family Services Personnel Policy and Procedure Manual, to be effective January 23, 2025.
18. The Department of Job and Family Services is requesting the Board move into Executive Session for the purpose of discussing matters related to security.
19. The Maintenance Department is requesting the Board approve and execute the Agreement for Professional Design Services with CT Consultants to provide professional design and contract administration services related to remodeling approximately 1,160 square foot of basement space in the Geauga County Courthouse Annex Building in an amount not to exceed \$36,000.00.

20. The Department of Water Resources is requesting the Board approve and authorize the President of the Board to execute the Agreement to Extend Contract Execution Date pursuant to R.C. 153.12 for the McFarland Creek Wastewater Treatment Plant Improvement Project, extending the date of execution sixty days through April 3, 2025.
21. The Department of Water Resources is requesting the Board approve and execute the service Contract Agreement with BissNuss, Incorporated to perform Maintenance service and installation of all telemetry and control systems, including meter calibration at various wastewater and water district facilities within the department for a one-year period, effective January 23, 2025 in an amount of \$15,000.00 (\$5,000.00 wastewater and \$10,000.00 water district).
22. The Commissioners' Office is requesting the Board grant permission to hold a Public Hearing regarding the proposed Re-Employment of Retired Rehirant, Dan Spada to the position of Chief Building Official (#1101). This Public Hearing will be held on Tuesday, March 11, 2025, at 10:00 a.m. Notice of this Public Hearing will be advertised on January 30, 2025, and on the County website.
23. The Commissioners' Office is requesting the Board approve the addition of Grade E19 to the Executive Pay Table, to be effective January 23, 2025.
24. The Commissioners' Office is requesting the Board appoint Adam Litke as Alternate for James W. Dvorak to the Geauga Trumbull Solid Waste Management District Policy Committee for the Year 2025.
25. Board Discussion – NOACA Committee and Subcommittee Appointments, Procedure for filling Future Board Appointments and Public Comment Policy.
26. Public Comment

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 18, 2024, December 25, 2024, January 1, 2025, January 8, 2025 and January 16, 2025 as required by O.R.C. 955.12.
- b) The Annual Statement of Unpaid Fees for the calendar year 2023 filed by the Sheriff's Office of an accurate account of all fees, costs, penalties, percentages, allowances and prerequisites that have remained unpaid for more than one year pursuant to ORC 325.31.

MEETINGS

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| Mon., 1/27 | Family First Council, 1:30 p.m., County Office Building, 12611 Ravenwood Drive, Room B168/167 |
| Tue., 1/28 | The Commissioners will hold session at 9:30 a.m. which will include Public Hearing #2 at 9:45 a.m. for the Geauga County Water Management and Sediment Control Regulations, Amended 2025 |
| Tue., 2/4 | The Commissioners will hold session at 9:30 a.m. |
| Tue., 2/11 | Planning Commission, 7:30 a.m. County Office Building, 12611 Ravenwood Drive, Room A334 |

Geauga County Commissioners' Agenda

Meeting of 1.23.2025

Tue., 2/11 The Commissioners will hold session at 9:30 a.m.

Wed., 2/12 Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room