



GEAUGA COUNTY BOARD OF COMMISSIONERS

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12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

AGENDA

For the Board of County Commissioners Meeting of February 20, 2025

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. The Commissioners' Office will report on the items approved February 14, 2025, and February 18, 2025, by the Acting County Administrator, authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.
2. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of February 4, 2025.
3. The Commissioners' Office is requesting the Board approve and execute Resolution #25-024 itemizing the financials for the meeting of February 20, 2025.
4. The Commissioners' Office is requesting the Board approve and execute the Certification Request to County Auditor, Request to Board of Commissioners Quarterly Use of County Credit Cards, pursuant to O.R.C. 301.27 for the Year 2025 (Quarters 1, 2 3 and 4) for the Common Pleas Court, Common Pleas Court – Adult Probation and Common Pleas Court -Drug Court.
5. The County Engineer's Office is requesting the Board approve and execute Resolution #25-025 to Order the Replacement of Culverts on Various Roads, in Munson Township.

This resolution also requests the Board approve and execute the Title Sheet for the Plans for the same.

Further, this resolution sets a Bid Opening on March 14, 2025, at 10:05 a.m. using Bid Express at the County Engineer's Office. Notice of this Bid Opening will be advertised on February 27, 2025, and on the County website.

6. The Sheriff's Office is requesting the Board approve and authorize the President of the Board to execute the Equitable Sharing Agreement and Certification, Annual Certification Report for FY Ending December 31, 2024.
7. The Dog Warden is requesting the Board approve the submission of an Application to the Geauga Credit Union for a Credit Card.
8. The Maintenance Department is requesting the Board approve and execute the First Addendum to the service Contract Agreement with Gable Elevator, Incorporated, originally executed June 4, 2024, to include the Geauga County Courthouse Elevator at an additional rate of \$148.00 a month, billed quarterly. All of

the remaining terms and conditions of the original service Contract Agreement shall remain in full force and effect.

9. The Maintenance Department is requesting the Board award the Bid to North Bay Construction, Incorporated for the Department of Emergency Services Generator Upgrade Project in the amount of \$246,645.00, as they represented the lowest and best bid.
10. The Maintenance Department is requesting the Board approve and execute the Agreement for Professional Design Services with Technical Assurance, Incorporated to provide professional design and contract administration services related to repairing the masonry bulge and rolled, leaning parapet on the north elevation exterior façade of the 219 Main Street building and performing masonry repairs and maintenance on the remaining portion of the north elevation exterior façade of the 219 Main Street Building and the upper and lower west elevations of the 219 and 215 Main Street buildings located in Chardon, Ohio for the period February 20, 2025 through February 28, 2026 in an amount not to exceed \$17,500.00.
11. The Maintenance Department is requesting the Board approve and execute the Agreement for Professional Design Services with Technical Assurance, Incorporated to provide professional design and contract administration services related to performing masonry repairs and maintenance on the exterior walls of the Opera House building and clean and repaint the façade surfaces located at 211 Main Street (Opera House) Chardon, Ohio for the period February 20, 2025 through February 28, 2026 in an amount not to exceed \$24,500.00.
12. The Department of Water Resources is requesting the Board approve and execute the service Contract Agreement with Comfort Systems to perform preventative maintenance and service on HVAC systems for the Department for a one-year period, effective February 20, 2025, in an amount not to exceed \$5,000.00.
13. The Department of Water Resources is requesting the Board approve and execute the service Contract Agreement with Cummins Incorporated d.b.a. Cummins Sales and Service to perform Planned Maintenance and Repairs as needed for Wastewater and Water locations with Cummins generators for the department for a one-year period, effective February 20, 2025, in an amount not to exceed \$25,000.00 (\$21,000.00 Wastewater and \$4,000.00 Water).
14. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the 2025 CEBCO Wellness Grant Agreement to promote employee health and wellness lifestyles in the amount of \$4,000.00 of Administrative Funds and \$15,510.00 of Program Funds.
15. The Commissioners' Office is requesting the Board grant permission to ADP Administrator, Frank Antenucci to execute the Gila LLC d.b.a. Municipal Services Bureau (MSB) Payment Card Industry Data Security Standard, Self-Assessment Questionnaire A and Attestation of Compliance, and Self-Assessment Questionnaire B-IP and Attestation of Compliance, as a requirement for them to provide Financial Transaction Devices (online payment acceptance solutions, including credit / debit card and E-check).
16. The Commissioners' Office is requesting the Board approve and execute Resolution #25-027 Honoring Leadership Geauga 2025 Emerald Leader Award Winner Alice Sems.
17. The Commissioners' Office is requesting the Board approve and execute Resolution #25-028 Honoring Leadership Geauga 2025 Emerald Leader Award Winner Dr. Bob Faehnle.
18. The Commissioners' Office is requesting the Board approve and execute Resolution #25-029 Honoring Leadership Geauga 2025 Emerald Leader Award Winner Melanie Scanlon.

19. The Commissioners' Office is requesting the Board approve and execute Resolution #25-030 Honoring Junior Girl Scout Troop #71432 for Achieving the Bronze Award, the Highest Honor for a Junior Girl Scout.
20. The Commissioners' Office is requesting the Board approve and execute Resolution #25-031 Honoring Girl Scout Cadette Troop #71409 for Achieving the Silver Award, the Highest Honor for a Cadette Girl Scout.
21. The Commissioners' Office is requesting the Board approve hiring Kerry Barson to the position of Administrative / Fiscal Assistant (#1331) to be effective March 10, 2025, at the rate of \$22.58 per hour (Grade 9, Step 2) with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.
22. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of discussing the discipline of a public employee, pursuant to O.R.C. 121.22 (G)(1).
23. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of discussing the employment of a public employee, pursuant to O.R.C. 121.22 (G)(1).
24. **Board Discussion** – Courthouse Shower / IT redundancy Change Orders, Meeting with the Dog Warden and Rescue Village and Dormant Sick and Vacation time funds
25. **Public Comment** - Those wishing to make a comment or ask a question, please raise their hand to be called upon, begin by stating their full name and address, and will have up to two minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.

ACKNOWLEDGEMENTS

- a) The Court of Common Pleas - Probate Division accepted the resignation of Christopher Hare, Park Board Member from the Russell Township Park District, effective February 3, 2025.
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending February 5, 2025 as required by O.R.C. 955.12.
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending December 2024.

MEETINGS

Fri., 2/21 NOACA Advisory Councils: Transit 9:00 a.m., Bicycle & Pedestrian 10:30 a.m., Safety and Operations 1:00 p.m., Cleveland

Mon – Wed 2/24 – 2/26 - New Commissioner Training, Columbus

Mon., 2/24 Family First Council, 1:30 p.m. County Office Building, Room B167/168, Chardon

Tue., 2/25 The Commissioners will hold session at 9:30 a.m.

Wed., 2/26 Board of Revision, Auditor's Appraisal Conference Room

Tue., 3/4 The Commissioners will hold session at 9:30 a.m.

Geauga County Commissioners' Agenda

Meeting of 2.20.2025

Tue., 3/11 Planning Commission

Tue., 3/11 The Commissioners will hold session at 9:30 a.m. that will include Public Hearings

Wed., 3/12 Board of Revision, Auditor's Office