



# GEAUGA COUNTY BOARD OF COMMISSIONERS

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12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

## AGENDA

For the Board of County Commissioners Meeting of March 11, 2025

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. The Commissioners' Office will report on financials from March 6, 2025, Resolution #25-035 as approved by the Acting County Administrator pursuant to Resolution #25-004, approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.
2. The Commissioners' Office will report on the items approved March 10, 2025, by the Acting County Administrator, authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.
3. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of March 4, 2025.
4. The Commissioners' Office is requesting the Board approve and execute Resolution #25-036 itemizing the financials for the meeting of March 11, 2025.
5. The Commissioners' Office is requesting the Board approve and execute Resolution #25-037 Recognizing March 16-22, 2025, as National Agriculture Week.
6. The County Engineer's Office is requesting the Board approve and execute the Title Sheet of the Plans for the Asphalt Resurfacing of Wilson Mills Road (CH-0008, Sections G-L) in Munson Township.
7. The Community and Economic Development Department is requesting the Board acknowledge receipt of Statement of Qualifications for Architects and Engineering Firms to be considered for projects by the Departments under the Commissioners Hiring Authority and remain on file for one year, through March 11, 2026 including Architects: Byron D. Myers, Architect, LLC, GPD Group, LDA Architects, Technical Assurance, ThenDesign Architecture (TDA) and Verdantas and Engineers: Barrington Consulting Group, Incorporated, Buckley Group d.b.a. Hess and Associates Engineering Incorporated, GPD Group, SME, Smolen Engineering, TEC Incorporated Engineering and Design, Technical Assurance and Verdantas.
8. The Maintenance Department is requesting the Board approve and execute the Contract Agreement with E Technologies, Incorporated to upgrade the batteries of the UPS (Uninterruptible Power Supply) units located at the Geauga County Courthouse Annex and 470 Center Street Offices with work to be completed within ninety (90) days of execution, effective March 11, 2025, in an amount not to exceed \$15,042.00.

9. The Maintenance Department is requesting the Board approve and execute the Contract Agreement with Geauga Door Sales and Service, Incorporated to install garage doors at various county locations, including 470 Center Street (Buildings 7 and 8) and the West Geauga Senior Center with work to be completed within ninety (90) days of execution, effective March 11, 2025 in an amount not to exceed \$19,750.00.
10. The Department of Water Resources is requesting the Board award the Bid to Shook Construction Company for the McFarland Creek Wastewater Treatment Plant Improvement Project in the corrected amount of \$30,824,400.00, as they represented the lowest and best bid for the project being the lowest responsive and responsible bidder. This project was tentatively awarded on January 15, 2025, pending OWDA loan, which was approved on February 27, 2025.
11. The Department of Water Resources is requesting the Board approve and execute the service Contract Agreement with Go Green Heating Air Conditioning d.b.a. Auburn Heating, Plumbing and Air Conditioning to perform the HVAC and Plumbing Maintenance Services, including annual preventative maintenance, as needed at various Wastewater and Water District locations within the department for one-year period, effective March 11, 2025 in an amount not to exceed \$11,000.00 (\$5,500.00 Wastewater and \$5,500.00 Water District).
12. The Department of Water Resources is requesting the Board approve and execute the service Contract Agreement with Lake Business Products to perform Copier maintenance services, as needed at various locations within the department, effective March 11, 2025 and shall remain in effect for the period August 2024 through March 11, 2025 to cover invoices with old rates sent during negotiation period) plus twelve months at current rate proposal, in an amount not to exceed \$35,000.00 (\$10,000.00 to cover August 2024 through March 11, 2025 and \$25,000.00 to cover effective date of March 11, 2025 plus twelve months.
13. The Commissioners' Office is requesting the Board appoint Michael Davet, Acting Chief Building Official effective immediately and remaining until the Chief Building Official position is filled.
14. The Commissioners' Office will hold a Public Hearing at 10:00 a.m. regarding Re-Employment of Retired Retirant Dan Spada as Chief Building Official.
15. The Commissioners' Office is requesting the Board acknowledge the submittal of Resolution #2025-03, dated February 11, 2025 from the Munson Township Board of Trustees, Petitioning the Geauga County Board of County Commissioners to Vacate the Easement upon all of Sandhill Trail, pursuant to Section 5553.045 of the Revised Code, and also acknowledge the Resolution was withdrawn by the Township via communication from the Fiscal Officer on February 21, 2025 due to technical defects.
16. The Commissioners' Office is requesting the Board acknowledge receipt of Resolution #2025-06 received on March 3, 2025, Petitioning the Geauga County Board of County Commissioners to Vacate the Easement upon all of Sandhill Trail, pursuant to Section 5553.045 of the Revised Code.
17. The Commissioners' Office is requesting the Board approve and execute Resolution #25-038 that Convenience and Welfare may require the Proposed Vacation of the Public Right of Way upon Sandhill Trail (TR-0753) in Munson Township, Geauga County, Ohio, pursuant to Section 5553.045 of the Ohio Revised Code and further set a Public Hearing on Tuesday, April 8, 2025 at 9:45 a.m. Notice of the Public Hearing will be advertised on March 20, 2025, March 27, 2025 and on the County website.
18. The Commissioners' Office is requesting the Board acknowledge the submittal of a Petition for Annexation (Expedited) between the Village of Middlefield, Middlefield Township and Lake Avenue Land Partners, Ltd. on February 25, 2025 for Permanent Parcel No. 18-045810 (64.71 acres) to be annexed into the Village

of Middlefield pursuant to O.R.C. 709.021 and 709.022 and also acknowledge that the Petition was withdrawn by the Village of Middlefield via communication from the Administrator /Economic Development Director on February 26, 2025 due to a technical defect.

19. The Commissioners' Office is requesting the Board acknowledge receipt of a second submittal of a Petition for Annexation (Expedited) between the Village of Middlefield, Middlefield Township, and Lake Avenue Land Partners, Ltd. for Permanent Parcel No. 18-045810 (64.71 acres) to be annexed into the Village of Middlefield, pursuant to O.R.C. 709.021 and 709.022.
20. The Commissioners' Office is requesting the Board approve and execute Resolution #25-039 to Grant the Petition of Lake Avenue Land Partners, Ltd. for the Annexation of Permanent Parcel No. 18-045810 (64.71 acres) currently located in Middlefield Township to the Village of Middlefield, Geauga County, Ohio, pursuant to O.R.C. 709.021 and 709.022.
21. The Commissioners' Office is requesting the Board approve and execute Resolution #25-040 Third – Amended Resolution Approving the Use of County Credit Cards for the Year 2025 for Additional Users (Employees) for Agencies of the Commissioners' Office for the Department on Aging – Centerra Card, Marc's / Marc Glassman and PNC Giant Eagle and Common Pleas Court – Visa, pursuant to O.R.C. 301.27.
22. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Application for the use of County Credit Cards Form adding additional users (employees) for the Department on Aging and the Common Pleas Court, for the Year 2025, pursuant to O.R.C. 301.27.
23. The Commissioners' Office is requesting the Board approve and execute the Certification Request to County Auditor, Request to Board of Commissioners Quarterly Use of County Credit Cards, pursuant to O.R.C. 301.27 for the Year 2025 for Job and Family Services, updating Quarters 1 and 2 for the Geauga Credit Union Visa.
24. The Commissioners' Office is requesting the Board approve and execute Contract Maintenance Form #1, increasing and extending the Contract with MVC LLC d.b.a. Multivista for photographic documentation of the Geauga County Courthouse Expansion Project, extending the contract 365 days, 1 year through April 28, 2026 or until project completion and increasing the contract \$8,784.00 for 12 months, billed at \$732.00 a month, for a new total contract amount of \$25,509.00.
25. The Commissioners' Office is requesting the Board approve and execute Resolution #25-041 Re-Appointing Commissioner James W. Dvorak, Region 13 Representative Member to the OneOhio Governance Board for a three-year term, March 29, 2025 through March 29, 2028.
26. The Commissioners' Office is requesting the Board approve and execute Resolution #25-042 Honoring Allie Rachuba, from Junior Girl Scout Troop #71326 for Achieving the Bronze Award, the Highest Honor for a Junior Girl Scout.
27. **Board Discussion** – Schedule Work Session March 18<sup>th</sup> – discuss Geauga County Special Teams with Department of Emergency Services, Courthouse Change Order (Infinity #16)
28. **Public Comment** - Those wishing to make a comment or ask a question, please raise their hand to be called upon, begin by stating their full name and address, and will have up to two minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.

29. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of considering the purchase of property for public purposes, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, pursuant to O.R.C. 121.22 (G)(2).
30. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of considering the employment of public employee for the County Administrator position, pursuant to O.R.C. 121.22 (G)(1).

#### MEETINGS

- Wed., 3/12 Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room
- Mon., 3/17 Family First Council, 1:30 p.m. County Office Building, B167-168 (First Floor)
- Tue., 3/18 The Commissioners will hold session at 9:30 a.m. that will include Public Hearing #1 for the Community Development Block Grant (CDBG) Small Cities Program for FY2025 at 9:45 a.m.
- Wd., 3/19 NOC COG Board Meeting, 11:00 a.m., County Office Building, A334
- Tue., 3/25 The Commissioners will hold session at 9:30 a.m.
- Wed., 3/26 Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room
- Tue., 4/1 The Commissioners will hold session at 9:30 a.m.