

Commissioners' Journal
March 11, 2025

The Geauga County Board of Commissioners met in session on March 11, 2025 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, in Room B303 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak, opened the meeting at 9:32 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Oh God of creation

You have blessed us with the changing of the seasons

Remind us of the wonder of your creation

Remind us that it is you who give us breath of life

Amen

FINANCIALS

Acting County Administrator Linda Burhenne reported on financials from March 6, 2025, Resolution #25-035, that included Supplemental Appropriations to correct appropriations in the Demo and Site Revitalization Fund in order to release a payment to a vendor.

Acting County Administrator approved the financials from March 6, 2025 pursuant to Resolution #25-004 approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.

COMMISSIONERS' OFFICE - COUNTY ADMINISTRATOR'S REPORT

Acting County Administrator Linda Burhenne reported on the items approved, as authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that were approved January 7, 2025, pursuant to O.R.C. 305.30.

March 10, 2025

Department on Aging:

Approved a revision to the hiring of Christopher Mackar to the position of Full-time Recreation and Education Assistant (#1005) to be effective March 17, 2025 (previously March 24, 2025) at the rate of \$19.23 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

MEETING MINUTES

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of March 4, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental Appropriations from the Commissioners to the Veterans Commission in their Grave Markers expense account for the Courthouse Veterans Memorial Renovation Project (project is expected to begin after the Maple Festival); Cash transfer from the General Fund to Community Development for the 4th quarter 2024 payroll funding reimbursement; Cash transfer from the Board of Developmental Disabilities for the operating fund to the Residential Services fund for Medicaid waiver and locally funded services; Cash transfer from Water Resources Sewer and Water Funds to Debt Retirement for the first half of 2025 debt services payments; Then and Now's from Emergency Services to Inspiron Logistics LLC for the Annual WENS Emergency Notification System service agreement, which had not been previously encumbered; a payment for the Commissioners' Office to Infinity Construction Company for pay request #17

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of the Courthouse Expansion Project in the amount of \$799,702.55; a payment for Community Development to ICP Geauga Lake LLC for the fourth and final draw on a demolition project in the Geauga Lake District being paid for by a demo grant received from the State in the amount of \$753,858.77; and Revenue Certifications from the Common Pleas Court in the Drug Court Fund for additional unbudgeted State grant money that has been received in 2025.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-036 itemizing the financials for the meeting of March 11, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION RECOGNIZING MARCH 16-22, 2025, AS NATIONAL AGRICULTURE WEEK

Ohio Farm Bureau Director Mandy Orahod, Catherine Wolcott, Geauga Farm Bureau Trustee and owner of G.A.R. Horizons, Kevin O'Reilly, Geauga Farm Bureau Trustee and Policy Chair and owner of Little Ireland Farms and Geauga Feed and Grain, asked the Board to recognize National Agriculture Week. They thanked the commissioners for recognizing farmers and the significance of agriculture in Geauga County. Commissioner Spidalieri added that it is an important part of this County.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-037 Recognizing March 16-22, 2025, as National Agriculture Week.

Board of County Commissioners, Geauga County, Ohio

Date: March 11, 2025

Resolution: #25-037

*RESOLUTION RECOGNIZING MARCH 16 – MARCH 22, 2025,
AS NATIONAL AGRICULTURE WEEK*

WHEREAS, Agriculture is at the heart of our daily lives, shaping the world around us in ways we often take for granted, from the food on our tables to the clothes we wear, the fuel that powers our communities, and the materials that build our homes – agriculture touches every aspect of our lives; and

WHEREAS, while we all depend on agriculture, fewer and fewer Americans have a direct connection to the farm. Today farm and ranch families make up less than 25 of the U.S. population. Despite this, they work tirelessly to produce the safest, most abundant, and most affordable food supply in the world. Each American farmer feeds more than 169 people – a remarkable increase from just 25 in the 1960's, ensuring that families across our nation and beyond have access to the food and fiber they need; and

WHEREAS, Agriculture is more than fields and barns, it's innovation, science and a thriving economic driver. It supports millions of jobs in food production, processing, transportation and retail, making it a powerhouse industry that sustains both rural and urban communities. As our global population grows, the importance of American agriculture will only continue to rise, fueling progress and prosperity for generations to come; and

WHEREAS, Agriculture also plays an important role here in Geauga County, with 1,133 farms totaling 66,881 acres of land, that is farmed for crops, livestock and other products. Top agriculture producers include Maple Syrup, Hay, Equine and Christmas Trees; and

NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners hereby recognize March 16-22, 2025, as National Agriculture Week and encourage all citizens of Geauga County to take a moment to appreciate the farmers and agricultural professionals who make our lives better every single day. Their dedication feeds us, clothes us and builds our future, and that's something worth celebrating; and

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BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Mr. Spidalieri noted that the Board provided funding for the Fair Board to add additional buildings for 4-H projects and the auction. Mr. O'Reilly added that it will make a huge difference at the fairgrounds.

The Board presented the Farm Bureau with the resolution:



COUNTY ENGINEER'S OFFICE – EXECUTE TITLE SHEET – PLANS FOR ASPHALT RESURFACING OF WILSON MILLS ROAD

Deputy Engineer Shane Hajjar asked the Board to approve and execute the Title Sheet for the plans for the Asphalt Resurfacing of Wilson Mills Road.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Title Sheet of the Plans for the Asphalt Resurfacing of Wilson Mills Road (CH-0008, Sections G-L) in Munson Township.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMUNITY AND ECONOMIC DEVELOPMENT – ACKNOWLEDGE STATEMENT OF QUALIFICATIONS FOR ARCHITECT AND ENGINEERING FIRMS

Director Gina Hofstetter asked the Board to acknowledge receipt of Statements of Qualifications for Architects and Engineering firms. Commissioner Brakey asked Ms. Hofstetter how firms get on the list. Ms. Hofstetter explained that at the beginning of each year, they submit a request to firms asking to provide a Statement of Qualification. Ms. Hofstetter stated that they are up to about forty firms, noting that a few were returned, possibly due to the firms moving or going out of business. Most recently, they allowed the qualifications to be submitted digitally and that has helped, but it has been a challenge. Ms. Hofstetter expressed that they have been working with Maintenance and are going to try something a little different, including a paid advertisement, in hopes of getting a few more. They did get two or three more firms this year than last year.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to acknowledge receipt of Statement of Qualifications for Architects and Engineering Firms to be considered for projects by the Departments under the Commissioners Hiring Authority and remain on file for one year, through March 11, 2026 including Architects: Byron D. Myers, Architect, LLC, GPD Group, LDA Architects, Technical Assurance, ThenDesign Architecture (TDA) and Verdantas and Engineers: Barrington Consulting Group, Incorporated, Buckley Group d.b.a.

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Hess and Associates Engineering Incorporated, GPD Group, SME, Smolen Engineering, TEC Incorporated Engineering and Design, Technical Assurance and Verdantas.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

MAINTENANCE – CONTRACT AGREEMENT – E TECHNOLOGIES, INCORPORATED – UPGRADE BATTERIES OF UPS (UNINTERRUPTIBLE POWER SUPPLY) UNITS AT THE ANNEX AND 470 CENTER STREET

Contract Coordinator Matt Sieracki asked the Board to approve the Contract Agreement with E Technologies to upgrade the batteries at the Annex and 470 Center Street locations. Ms. Brakey asked if this is for a server back up and if there are generators there was well. Mr. Sieracki explained that they are for the servers and there is no generator at the 470 Center Street location.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with E Technologies, Incorporated to upgrade the batteries of the UPS (Uninterruptible Power Supply) units located at the Geauga County Courthouse Annex and 470 Center Street Offices with work to be completed within ninety (90) days of execution, effective March 11, 2025, in an amount not to exceed \$15,042.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

MAINTENANCE – CONTRACT AGREEMENT – GEAUGA DOOR SALES AND SERVICE, INCORPORATED

Mr. Sieracki asked the Board to approve the Contract Agreement with Geauga Door and Sales to install garage doors at 470 Center Street, Buildings 7 and 8 and the West Geauga Senior Center. Ms. Brakey expressed concern over putting money into buildings that we do not see having long term and asked about the condition of the current doors. Mr. Sieracki explained that the doors at 470 are in very rough shape, and almost a safety concern. The door at Building 8 is the old Archives and while it isn't used much, is a safety concern; Building 7 is used daily and is about at end of life. Most of the cost of the contract is for doors at the West Geauga Senior Center. The doors are larger, there are more of them and they require more work to install.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Geauga Door Sales and Service, Incorporated to install garage doors at various county locations, including 470 Center Street (Buildings 7 and 8) and the West Geauga Senior Center with work to be completed within ninety (90) days of execution, effective March 11, 2025 in an amount not to exceed \$19,750.00.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF WATER RESOURCES – AWARD BID – SHOOK CONSTRUCTION COMPANY – MCFARLAND CREEK WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT

Director Nicholas Gorris asked the Board to award the Bid to Shook Construction Company for the McFarland Creek Wastewater Treatment Plant Improvement Project, noting the correct amount of \$30,824,400.00, as the tentative award done in January had mistakenly transposed the digits as \$30,842.400.00. Mr. Gorris explained that we had done the tentative award pending the loan approval and that was approved on February 27, 2025.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to award the Bid to Shook Construction Company for the McFarland Creek Wastewater Treatment Plant Improvement Project in the corrected amount of \$30,824,400.00, as they

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COMMISSIONERS' OFFICE – ACKNOWLEDGE SUBMITTAL OF RESOLUTION #2025-03 FROM MUNSON TOWNSHIP TRUSTEES – PETITIONING TO VACATE THE EASEMENT UPON ALL OF SANDHILL TRAIL – ACKNOWLEDGE THAT IT WAS WITHDRAWN BY THE TOWNSHIP DUE TO TECHNICAL DEFECTS

Clerk, Christine Blair explained that the next three items are related to each other. Ms. Blair read the following motion that acknowledges the petition being submitted and withdrawn.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to acknowledge the submittal of Resolution #2025-03, dated February 11, 2025 from the Munson Township Board of Trustees, Petitioning the Geauga County Board of County Commissioners to Vacate the Easement upon all of Sandhill Trail, pursuant to Section 5553.045 of the Revised Code, and also acknowledge the Resolution was withdrawn by the Township via communication from the Fiscal Officer on February 21, 2025 due to technical defects.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – ACKNOWLEDGE RECEIPT OF RESOLUTION #2025-06 – PETITIONING TO VACATE THE EASEMENT UPON ALL OF SANDHILL TRAIL

Ms. Blair read the motion acknowledged receipt of the petition to vacate the easement upon all of Sandhill Trail.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to acknowledge receipt of Resolution #2025-06 received on March 3, 2025, Petitioning the Geauga County Board of County Commissioners to Vacate the Easement upon all of Sandhill Trail, pursuant to Section 5553.045 of the Revised Code.

<i>Roll Call Vote:</i>	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – RESOLUTION THAT CONVENIENCE AND WELFARE MAY REQUIRE THE PROPOSED VACATION OF THE PUBLIC RIGHT OF WAY UPON SANDHILL TRAIL (TR-0753) IN MUNSON TOWNSHIP – FURTHER SET A PUBLIC HEARING ON TUESDAY, APRIL 8, 2025, AT 9:45 A.M.

Ms. Blair read the following motion that is a resolution of convenience and welfare for the proposed vacation of the public right of way upon Sandhill Trail and set the Public Hearing.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-038 that Convenience and Welfare may require the Proposed Vacation of the Public Right of Way upon Sandhill Trail (TR-0753) in Munson Township, Geauga County, Ohio, pursuant to Section 5553.045 of the Ohio Revised Code and further set a Public Hearing on Tuesday, April 8, 2025 at 9:45 a.m. Notice of the Public Hearing will be advertised on March 20, 2025, March 27, 2025 and on the County website.

Board of County Commissioners, Geauga County, Ohio

Date: March 4, 2025

Resolution: # 25-038

RESOLUTION THAT CONVENIENCE AND WELFARE MAY REQUIRE THE PROPOSED VACATION OF THE PUBLIC RIGHT OF WAY UPON SANDHILL TRAIL (TR-0753), IN MUNSON TOWNSHIP, GEAUGA COUNTY, OHIO PURSUANT TO SECTION 5553.045 OF THE OHIO REVISED CODE

WHEREAS, per Section 5553.045 of the Ohio Revised Code, the Munson Board of Township Trustees, in Resolution 2025-06 petitioned the Geauga County Board of Commissioners on March 3, 2025 for the vacation of the public right-of-way upon Sandhill Trail (TR-0753); and

WHEREAS, the Geauga County Board of Commissioners is of the opinion that the public convenience and welfare may require the vacation of the public right-of-way upon Sandhill

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Trail (TR-0753) in Munson Township, Geauga County, Ohio in accordance with Chapter 5553.045 of the Ohio Revised Code; and

NOW, THEREFORE, BE IT RESOLVED by the Geauga County Board of Commissioners that the public convenience and welfare may require the vacation of the public right-of-way upon Sandhill Trail (TR-0753) in Munson Township which public right-of-way is more particularly described as follows:

Sandhill Trail – extends from Mayfield Road south along a non-existent and never-built cul-de-sac drafted upon one tract of land composed of a series of parcels, as follows: parcel numbers 21-176303; 21-176304; 21-176305; 21-176306; 21-176307; 21-176308; 21-176309; 21-176310; 21-176311; 21-176312; 21-176313; 21-176314; 21-176315; 21-176316; 21-176317; 21-176318; and 21-176319 containing approximately 35 acres of land; and

.BE IT FURTHER RESOLVED that the Geauga County Board of Commissioners shall hold a public hearing on the proposed vacation on April 8, 2025 at 9:45 a.m. at the Commissioners' Offices at 12611 Ravenwood Drive, Suite B303, Chardon, Ohio 44024, at which time the Board will hear evidence, comments and questions, if any, from any interested persons concerning the proposed vacation of said public right-of-way.

BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board Commissioners is hereby instructed to give notice of the time and place for the public hearing by publication once a week for two consecutive weeks in a newspaper of general circulation in Geauga County.

BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby instructed to send the written notice required by R.C. 5553.045(C) of the Township's filing of a resolution requesting the vacation and of said public hearing by first class mail to all property owners abutting the road to be vacated at least twenty-days in advance of said hearing.

BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby instructed to transmit a certified copy of this resolution to the Munson Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE -ACKNOWLEDGE SUBMITTAL OF A PETITION FOR ANNEXATION (EXPEDITED) BETWEEN THE VILLAGE OF MIDDLEFIELD, MIDDLEFIELD TOWNSHIP AND LAKE AVENUE LAND PARTNERS, LTD – ACKNOWLEDGE THAT THIS PETITION WAS WITHDRAWN DUE TO A TECHNICAL DEFECT

Ms. Blair noted that the following three items are all related to each other. Ms. Blair asked the Board to acknowledge the submittal of a petition for Annexation (expedited) and that it was withdrawn due to a technical defect.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to acknowledge the submittal of a Petition for Annexation (Expedited) between the Village of Middlefield, Middlefield Township and Lake Avenue Land Partners, Ltd. on February 25, 2025 for Permanent Parcel No. 18-054810 (64.71 acres) to be annexed into the Village of Middlefield pursuant to O.R.C. 709.021 and 709.022 and also acknowledge that the Petition was withdrawn by the Village of Middlefield via communication from the Administrator /Economic Development Director on February 26, 2025 due to a technical defect.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – ACKNOWLEDGE RECEIPT OF A SECOND SUBMITTAL OF A PETITION FOR ANNEXATION (EXPEDITED) BETWEEN THE VILLAGE OF MIDDLEFIELD, MIDDLEFIELD TOWNSHIP AND LAKE AVENUE LAND PARTNERS, LTD

Ms. Blair asked the Board to acknowledge the second submittal of a petition for annexation (expedited) for property into the Village of Middlefield.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to acknowledge receipt of a second submittal of a Petition for Annexation (Expedited) between the Village of Middlefield, Middlefield Township, and Lake Avenue Land Partners, Ltd. for Permanent Parcel No. 18-054810 (64.71 acres) to be annexed into the Village of Middlefield, pursuant to O.R.C. 709.021 and 709.022.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION TO GRANT THE PETITION OF LAKE AVENUE LAND PARTNERS, LTD – ANNEXATION OF PERMANENT PARCEL NO. 18-054810 (64.71 ACRES) LOCATED IN MIDDLEFIELD TOWNSHIP TO THE VILLAGE OF MIDDLEFIELD

Ms. Blair noted that since this is an expedited petition and in accordance with the O.R.C. that all parties agree, the Board was asked to approve the resolution to grant the petition for Annexation of parcel #18-054810 of 64.71 acres from Middlefield Township into the Village of Middlefield.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-039 to Grant the Petition of Lake Avenue Land Partners, Ltd. for the Annexation of Permanent Parcel No. 18-054810 (64.71 acres) currently located in Middlefield Township to the Village of Middlefield, Geauga County, Ohio, pursuant to O.R.C. 709.021 and 709.022.

Board of County Commissioners, Geauga County, Ohio

Date: March 11, 2025
Resolution: #25-039

RESOLUTION TO GRANT THE PETITION OF LAKE AVENUE LAND PARTNERS, LTD. FOR THE ANNEXATION OF PERMANENT PARCEL NO. 18-054810 CURRENTLY LOCATED IN MIDDLEFIELD TOWNSHIP TO THE VILLAGE OF MIDDLEFIELD, GEAGA COUNTY, OHIO, PURSUANT TO O.R.C. 709.021 AND O.R.C. 709.022

WHEREAS, on March 6, 2025, Lake Avenue Land Partners, Ltd. (“Petitioner”) petitioned the Geauga County Board of Commissioners (“Commissioners” or “Board”) to grant the annexation of Permanent Parcel No. 18-054810 consisting of 64.71 acres and located in Middlefield Township (“Territory”) to the Village of Middlefield, Geauga County, Ohio; and

WHEREAS, the Territory sought to be annexed is owned solely by Petitioner and is located entirely within Middlefield Township, Geauga County, Ohio, and is contiguous to the boundary of the Village of Middlefield; and

WHEREAS, the petition signed, dated and filed by Petitioner contains an accurate legal description of the perimeter of the Territory, is accompanied by an accurate map of the Territory proposed for annexation, contains the notice provision required by O.R.C. 709.022(B) and the name of the person designated to act as agent for Petitioner;

WHEREAS, at the time of filing the petition for annexation, the agent for Petitioner also filed with the clerk of the Board a list of all tracts, lots, or parcels in the territory proposed for annexation, and all tracts, lots, or parcels located adjacent to that territory or directly across the road from it when the road is adjacent to it, including the name and mailing address of the owner of each tract, lot, or parcel, and the permanent parcel number; and

WHEREAS, a certified copy of the Annexation Agreement between Petitioner, Middlefield Township and the Village of Middlefield was provided by Petitioner and accompanies the petition; and

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NOW, THEREFORE, BE IT RESOLVED by the Geauga County Board of Commissioners that the Petition for Annexation be granted in accordance with the provisions of Ohio Revised Code Sections 709.021 and 709.022.

BE IT FURTHER RESOLVED that the Territory annexed shall be part of the Village of Middlefield, and the inhabitants residing in the Territory shall have all the rights and privileges of the inhabitants residing within the original limits of the Village.

BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby instructed, pursuant to R.C. 709.022(C), to transmit a certified copy of the entire record of the annexation proceedings, including all resolutions of the Board, signed by a majority of the members of the Board, the petition, map, and all other papers on file, and the recording of the proceedings, if a copy is available, to the Auditor or Clerk of the Village of Middlefield to which the Territory is annexed. The Clerk shall also provide a certified copy of this Resolution to the Geauga County Auditor, the Geauga County Recorder, and the Geauga County Engineer.

BE IT FURTHER RESOLVED that this Resolution becomes a part of the permanent record of the Board of County Commissioners, Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION - THIRD – AMENDED RESOLUTION APPROVING THE USE OF COUNTY CREDIT CARDS FOR THE YEAR 2025 – FOR ADDITIONAL USERS (EMPLOYEES) FOR AGENCIES OF THE COMMISSIONERS' OFFICE FOR THE DEPARTMENT ON AGING AND COMMON PLEAS COURT

Ms. Blair explained that this was the Third Amended Resolution approving the use of county credit cards to add additional users (employees) for use for the Department on Aging and the Common Pleas Court.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-040 Third – Amended Resolution Approving the Use of County Credit Cards for the Year 2025 for Additional Users (Employees) for Agencies of the Commissioners' Office for the Department on Aging – Centerra Card, Marc's / Marc Glassman and PNC Giant Eagle and Common Pleas Court – Visa, pursuant to O.R.C. 301.27.

Board of County Commissioners, Geauga County, Ohio

Date: March 11, 2025
Resolution: #25-040

**THIRD - AMENDED
RESOLUTION APPROVING THE USE OF COUNTY CREDIT CARDS
FOR THE YEAR 2025 FOR ADDITIONAL USERS (EMPLOYEES) FOR THE
COMMISSIONERS' OFFICE FOR THE DEPARTMENT ON AGING - CENTERRA CARD,
MARC'S /MARC GLASSMAN AND PNC GIANT EAGLE AND COMMON PLEAS COURT –
VISA, PURSUANT TO O.R.C. 301.27**

WHEREAS, the Geauga County Board of Commissioners in Resolutions # 25-005, # 25-009 and #25-023 (“Resolutions”) approved the applications for the use of County Credit Cards submitted by the following Agencies for the Year 2025; and

WHEREAS, the Agencies included in the Resolutions are the Auditor's Office / ADP, Clerk of Courts, Common Pleas Court and Common Pleas- Drug Court and Probation Department, Probate/ Juvenile Court, Sheriff's Office, Commissioners' Office and the Commissioners' Office for: the Department on Aging, Community and Economic Development, Department of Emergency Services, Job and Family Services, Maintenance Department, and the Department of Water Resources; and

WHEREAS, by this third amendment the Board desires to further amend the Resolution to add

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additional users (employees) of the Department on Aging on the Centerra Card, Marc's / Marc Glassman Card and PNC Giant Eagle and the Common Pleas Court - Visa; and

WHEREAS, the Board, pursuant to O.R.C.301.27, requires all Agencies at the beginning of each quarter to submit estimates of work-related expenses expected to be purchased using the credit cards along with the specific appropriation line items from which those expenditures will be made; and

NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners approves the Use of County Credit Cards, for Year 2025 by Agencies designated in the Third Amended Exhibit A attached hereto that have submitted their credit card request applications along with card limits, daily spending per card, monthly spending per card, single transactions limits, daily number of transactions per card, monthly number of transactions per card and the designation of whether the credit card(s) will be issued in the Agency's name or in the name of a specified cardholder.

BE IT FURTHER RESOLVED that those Agencies are further required to submit to the Auditor's Office and the Board of Commissioners' Office the forms set forth in the Credit Card Policy for each employee or officer authorized to use a credit card.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

Fourth Amended - Exhibit A - Credit Cards Year 2025

The Credit Cards shall be issued in the name of the employees or officers listed below under the Agencies/Offices of the appointing authorities or if no employees or officers are designated, in the name of the Agency/office of the appointing authority listed:

AUDITOR / ADP

Geauga Credit Union Visa – [REDACTED] 0123

Issued in the name of Auditors ADP

Card Limit - \$5,000.00

Daily Spending Limit - \$5,000.00

Monthly Spending Limit - \$5,000.00

Single Transaction Limit - \$5,000.00

Daily Transaction Limit – 10

Monthly Transaction Limit – 50

Charles E. Walder

Pam McMahan

Ron Leyde

Frank Antenucci

Tracey Rahimi

Kate Jacob

CLERK OF COURTS

Geauga Credit Union Visa – [REDACTED] 1626

Issued in the name of Geauga County Clerk of Courts

Limited to \$1,200 per month

Sheila M. Bevington

Tammy McClintock

Bonnie Guarnera

COMMON PLEAS COURT

Geauga Credit Union Visa – [REDACTED] 9548

Issued in the name of – Common Pleas Court

Card Limit - \$6,000.00 (4 Cards)

Daily Spending Limit - \$6,000.00

Monthly Spending Limit - \$6,000.00

Single Transaction Limit - \$6,000.00

Daily Transaction Limit - 10

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Monthly Transaction Limit - 50

Carolyn Paschke
Matthew Rambo
Randy Taylor
Dave Lubecky
Deborah Dudek

COMMON PLEAS COURT – DRUG COURT

Geauga Credit Union Visa – [REDACTED]-9529
Issued in the name of Drug Court
Card Limit - \$6,000.00
Daily Spending Limit - \$2,000.00
Monthly Spending Limit per card - \$2,000.00 / \$6,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit – 6
Monthly Transaction Limit - 20

Maureen Maruna
Greg Potts

COMMON PLEAS COURT – PROBATION DEPARTMENT

Geauga Credit Union Visa – [REDACTED]-9453
Issued in the name of Probation Department
Card Limit - \$6,000.00
Daily Spending Limit - \$2,000.00
Monthly Spending Limit per card \$2,000.00/\$6,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit – 6
Monthly Transaction Limit – 20

Nicole Walker
Danielle Bokar
Matthew Zupancic

COMMON PLEAS COURT – PROBATE / JUVENILE COURT

Geauga Credit Union Visa – [REDACTED]-0162
Issued in the name of Probate / Juvenile Court
Card Limit \$6,000.00
Monthly Spending Limit - \$6,000.00
Single Transaction Limit – none
Daily / Monthly Transaction Limit - none

Timothy Grendell

Kim Laurie

COUNTY ENGINEER'S OFFICE

Geauga Credit Union Visa – [REDACTED]-7830
Issued in the name of Geauga County Engineer
Card Limit - \$15,000.00
Daily Spending Limit - \$5,000.00
Monthly Spending Limit - \$15,000.00
Single Transaction Limit - \$5,000.00
Daily Transaction Limit – 10
Monthly Transaction Limit – 25

Andrew Haupt
Shane Hajjar
Trace Turnbull
Lee Thomas
Brent Eldred
Steve Sabol
Evan Miner
Steve Roessner

Katie Taylor
Jacob Scotese
Rob Weigle
Rick Carlson
Luke Horwatt
Jonathan Kreuz
Tim Woodcock

Traci Salkiewicz
Kelly Baeslach
Joe Rini
Matt Carver
Chris Villers
Brian Kingure
Nick Goodrich

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SHERIFF'S OFFICE

First National Bank (21 cards) – [REDACTED] 7015

Sub Account Numbers (cards) 7064, 2950, 2598, 774, 7114, 7122, 7130, 1105, 1363, 1486,
1494, 1683, 7661, 3259, 3267, 3275, 3283, 3291, 1184, 3317

Card Limit - \$15,000.00

Home Depot (3 cards)

No limits on amount or transactions daily, weekly or monthly

Robert Altemus
Christopher Anderson
Heather Anderson
Nichole Ansell
David Baird
Matthew Baldwin
Eric Bartholomew
Thomas Berigan
Christina Bevington
Jonathon Bilicic
William Boehnlein
Gregory Borden
Sarah Boslett
Matthew Bosworth
Matthew Brickman
Ella Burge
Scott Capron
Carmen Centrickio
Isaiah Charlton
Julie Christian
Philip Cleveland
John Copen
Paul Cox
Melissa Cree
Bryan Dawson
Andrew Day
Steven Deardowski
Lindsey Demattia
James G Dhayer
Austin Quigley
Terrance Radcliffe
Robert Ramirez
Joseph Ray
Jeffrey Raymond
Michael Reid
Carolyn Rhodes
Kathy Rose
Thomas Rowan
Michael Santilli
Lisa Sayre
Michael Scarniench

Nathan Dhayer
Joshua East
Heather Eskridge
Justin Falcone
Rachel Felt
David Frank
Jennifer Fry
Nicholas Gaeta
Jesse Gandolf
Tracey Georskey
Gary Gribbons
William Haines
Heather Harchar
Jennifer Hanas
Sharon Harless
Jason Heller
James Hildebrand, Jr
Scott Hildebrand
Christopher Holt
Andrew Humar
Zachary Hupp
Daniel Itschner
Barbara Jeschelnic
Amanda Jonovich
James Jonovich
Tracy Jordan
James Kailburn
Rebecca Klein
Erin Knife
Donald Seamon
Brian Sebor
David Schaffer
Joshua Shimko
Russell Shultz
Cody Smith
Jacob Smith
Matthew Smith
Courtney Speck
Michael Swanker
Francisco Tapia
Robin Taylor

Gary Kracker
Christina Lamtman
Brian Leonard
Thomas Lombardo
David Loomis
Jonathan Lopresti
Allison Malchow
Michele Malliski
Daniel Martin
Andrew Maryash
Cassandra Matejka
Sandra McBride
Thomas McLaughlin
Casey Merrill
Melissa Metz
Joshua Mikolajski
Eric Miller
Christina O'Brien
Erica O'Neill
Eric Pavlick
David Peterson
Diane Peterson
Lewis Pettit
Brian Phan
Tammy Phillips
Paul Polverine
Vincent Polverine
Richard Potter
Randal Primer
Ryan Taylor
Christine Tosti
Robert Troppf
Christopher Tryon
Jaclyn Tryon
Scott Tyler
Donald Walker
Joshua Wendl
Michael Wilson
Grant Winney
Gretchen Wolfe
Erik Wright

Board of Commissioners for the Department on Aging

PNC Giant Eagle Visa (3 cards) – [REDACTED]-4770, [REDACTED]-4812, and
[REDACTED]-8030

Issued in the name of Department on Aging

Card Limit \$3,000.00 / month

Marc's (Marc Glassman) – in house account limit \$2,000.00

Centerra / Hartville Hardware (Gas)- in house account – limit \$3,000.00 / month

PNC Giant Eagle

Christine Bacon (4812)
Deana Catucci (4770)
Hannah Heinz (4770)
Jeanne Molzon (4770)

Duane Bidlack (4770)
Reba Dykes (4770)
Virginia Lester (4770)
Becky O'Reilly (4770)

Jessica Boalt (4770)
Nathan Gorton (4770)
Sandy McLeod (4770)
Jacci Pavlick (4812)

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Ellie Rickard (4770)
Melissa Wheeler (4770)
Keri Skrtic (8030)

Karen Stone (4770)
Vicki Zanella (4812)

Cathie Wells (4812)
Matthew Samardge (8030)

Marc/Marc Glassman

Christine Bacon
Deana Catucci
Hannah Heinz
Jeanne Molzon
Ellie Rickard
Cathie Wells

Duane Bidlack
Reba Dykes
Virginia Lester
Becky O'Reilly
Karen Stone
Melissa Wheeler

Jessica Boalt
Nathan Gorton
Sandy McLeod
Jacci Pavlick
Bonnie Tayek
Vicki Zanella

Matthew Samardge
Keri Skrtic

Centerra

Christine Bacon
Jessica Boalt
Kevin Cunningham
Hannah Heinz
Sandy McLeod
Natalie Pajk
Amber Sizemore
Sandi Strichko
Melissa Wheeler

Kristen Bibby
Rudy Breunig
Reba Dykes
Michelle Hering
Michael Niles
Bill Phillips
Karen Stone
Jeff Thomas
Kim Yonisik

Duane Bidlack
Joshua Burton
Nathan Gorton
Virginia Lester
Becky O'Reilly
Ellie Rickard
Shaun Strand
Cathie Wells
Vicki Zanella

Mathew Samardge
Keri Skrtic
Natalie Schoonover

Board of Commissioners for the Building Department

Geauga Credit Union Visa – [REDACTED]-9638

Issued in the name of the Building Department

Card Limit \$3,000.00

Daily Spending - \$1,500.00

Monthly Spending - \$3,000.00

Single Transaction Limit - \$3,000.00

Daily Transaction Limit – 5

Monthly Transaction Limit - 20

Dan Spada

Michael Davet

Doreen Eppich

Board of Commissioners for the Community & Economic Development

Geauga Credit Union Visa – [REDACTED]7431

Issued in the name of Community Economic Development

Card Limit \$1,500.00

Card Limit - \$1,500.00

Daily Spending - \$1,000.00

Monthly Spending - \$1,500.00

Single Transaction Limit - \$1,000.00

Daily Number Transactions – 5

Monthly Number Transactions - 20

Gina Hofstetter

Elaine Malkamaki

Commissioner's Office

Geauga Credit Union Visa – [REDACTED]-8127

Issued in the name of Board of Commissioners

Card limit - \$4,000.00 (4 cards)

Daily Spending Limit - \$4,000.00

Monthly Spending Limit - \$4,000.00

Daily Number Transactions – 10

Monthly Number Transactions - 50

James W. Dvorak

Adrian Gorton

Megan Erickson

Ralph Spidalieri

Kathy Hostutler

Linda Burhenne

Carolyn Brakey

Christine Blair

~~*Gerard Morgan*~~

Deborah Ashburn

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Board of Commissioners for the Department of Emergency Services

PNC Giant Eagle Visa – [REDACTED]-4085

Geauga Credit Union Visa – [REDACTED]-9257

Issued in the name of Department of Emergency Services

Card Limit - \$5,000.00

Daily Spending per card - \$1,000.00

Monthly Spending per card - \$1,500.00

Single Transaction Limit - \$1,000.00

Daily Number Transactions – 5

Monthly Number Transactions - 30

PNC Giant Eagle / Geauga Credit Union Visa

Roger Peterson

Judith Oberstar

M. Austin Rice

Brandon M. Reed

Board of Commissioners for the Job and Family Services

Geauga Credit Union Visa – [REDACTED]7251

\$7,500.00 / month

PNC Giant Eagle Visa – [REDACTED]-9680

\$1,000.00 / month

(Capital One) Walmart Community Card – ([REDACTED])3742

\$3,000.00 / month

Wright Express (WEX) Fleet – [REDACTED]465-5

\$5,000.00 / month

Geauga Credit Union Visa

Gina Gubanyor Lisa Milgate

Paul Reiman Alyssa Steinhoff

Craig Swenson

PNC Giant Eagle

Rex Brobst Rachael Brown (Tetlow) Lisa DiFinì

Brooke Dowling (Bourdeau)

Amy Fazi (Buresch) Cassandra Kiharik Cheryl Morgan Kelly Thurling

Walmart Community Card

Leslie Abbuhl Jillian Barath Dawn Bates

Rachael Brown (Tetlow) Natalie Cavolo (Roncagli) Matt Cebron

Kelly Cinadr (Conroy) Lauren Clark (Rakocy)

Haley Cruikshank Brooke Dowling (Bourdeau) Amy Fazi (Buresch)

Gina Gubanyor (Schultz) Allie Hulsmann Molly Johnson Alex Koppel

Melanie Lacy (Becker) Heather Martin Jodi Miller Kristina Miller

Michelle Moore Cheryl Morgan Megan Morton Faith Peters

Caryn Radcliff John Roberts Robin Schwed Julie Seline (Dwyer)

Amy Tressler

Wright Express (WEX) Fleet

Leslie Abbuhl Heidi Abrams Lori Babik Jillian Barath

Laura Baron Dawn Bates Christina Bender James Blazey

Rex Brobst Natalie Cavolo (Roncagli) Matt Cebron

Scott Christopher Kelly Cinadr (Conroy) Lauren Clark (Rakocy)

Michelle Cmunz Haley Cruikshank Maureen DeMarco

Brooke Dowling (Bourdeau) Amy Fazi (Buresch)

Todd Foreman Misty Gotham Brian Guarniere

Gina Gubanyor (Schultz) Ashley Higginbotham

Ashley Hollesh (Hiscox) Allie Hulsmann Molly Johnson Tim Kehres

Alex Koppel Cassandra Kuharik Melanie Lacy (Becker) Susan Legg

Heather Martin Kylie McCann Keith McCrory Peter Medved

Lisa Milgate Jodi Miller Kristina Miller Casey Mills

Michelle Moore Cheryl Morgan Megan Morton Faith Peters

Caryn Radcliff Paul Reiman John Roberts Julie Seline

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Tracy Sindelar (Olszowy) Patricia Spisak Alyssa Steinhoff Craig Swenson
Josephine Thomsen Kelly Thurling Amy Tressler James Zock
Robin Schwed

Board of Commissioners for the Maintenance Department

Home Depot (Commercial) – No Limit

Daily Spending Per Card – Not to exceed monthly limit

Single Transaction Limit – Not to exceed monthly limit

Daily Number of Transactions – 10 per card

Monthly Number of Transactions – 50 per card

Monthly Spending Per Card -

Glen Vernick	\$5,000.00	[REDACTED]	0007
Rik Wareham	\$5,000.00	[REDACTED]	0009
Matt Sieracki	\$5,000.00	[REDACTED]	0036
Kevin Borsi	\$1,000.00	[REDACTED]	0034
Ken Kovach	\$1,000.00	[REDACTED]	0029
Connor Loza	\$1,000.00	[REDACTED]	0028
John Ludlow	\$1,000.00	[REDACTED]	0024
Gary Merker	\$1,000.00	[REDACTED]	0035
Josh Burton (Aging)	\$1,000.00	[REDACTED]	0019
Kevin Cunningham (Aging)	\$1,000.00	[REDACTED]	0000
Shaun Strand (Aging)	\$1,000.00	[REDACTED]	0037

Board of Commissioners for the Department of Water Resources

Geauga Credit Union Visa (4 cards) – [REDACTED]-8232

Issued in Employee Name

Card limit - \$5,000.00

Daily Spending per card - \$5,000.00

Monthly Spending per card - \$5,000.00

Single Transaction Limit - \$5,000.00

Daily Number Transactions – 10

Monthly Number Transactions – 50

Nicholas J. Gorris, P.E.

David Osborn II

Linda Paranish

Kathleen Miller

Home Depot (Commercial) (8 cards) – Employee Name

Card Limit - \$3,900.00

Daily Spending per card - \$3,900.00

Monthly Spending per card - \$3,900.00

Single Transaction Limit - \$3,900.00

Daily Number Transactions – 10

Monthly Number Transactions – 50

Nicholas J. Gorris, P.E. - [REDACTED] 0015

David Osborn II - [REDACTED] 0006

Ray Farinacci - [REDACTED] 0007

Karen Peterson - [REDACTED] 0009

Dana Cavallaro - [REDACTED] 0011

Brian Cain - [REDACTED] 0013

Shawn Maruna - [REDACTED] 0012

Robert Carter - [REDACTED] 0016

Tractor Supply Company – Business Account

Card Limit - \$4,000.00

Daily Spending - \$4,000.00

Monthly Spending - \$4,000.00

Single Transaction Limit - \$4,000.00

Daily Number Transactions – 10

Monthly Number Transactions – 50

Ray Farinacci – [REDACTED]-8125

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COMMISSIONERS' OFFICE – APPLICATION FOR USE OF COUNTY CREDIT CARDS FORM – ADDING ADDITIONAL USERS (EMPLOYEES) – DEPARTMENT ON AGING – COMMON PLEAS COURT

Ms. Blair asked the Board to authorize the President to execute the application for credit card use for the Year 2025 to add the additional employees for the Department on Aging and Common Pleas Court.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for the use of County Credit Cards Form adding additional users (employees) for the Department on Aging and the Common Pleas Court, for the Year 2025, pursuant to O.R.C. 301.27.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – CERTIFICATION REQUEST TO COUNTY AUDITOR, REQUEST TO BOARD OF COMMISSIONERS QUARTERLY USE OF COUNTY CREDIT CARDS – JOB AND FAMILY SERVICES – UPDATING QUARTERS 1 AND 2

Ms. Blair asked the Board to execute the certificate of estimated use for Job and Family Services as an update for Quarters 1 and 2 for their Visa. Ms. Brakey noted that it was for advertising and asked what type of advertising they would be doing. Ms. Blair guessed that the advertising they would be doing would be for employment openings.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Certification Request to County Auditor, Request to Board of Commissioners Quarterly Use of County Credit Cards, pursuant to O.R.C. 301.27 for the Year 2025 for Job and Family Services, updating Quarters 1 and 2 for the Geauga Credit Union Visa.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – MVC LLC D.B.A. MULTIVISTA

The following item was on the agenda:

The Commissioners' Office is requesting the Board approve and execute Contract Maintenance Form #1, increasing and extending the Contract with MVC LLC, d.b.a. Multivista for photographic documentation of the Geauga County Courthouse Expansion Project, extending the contract 365 days, 1 year through April 28, 2026, or until project completion and increasing the contract \$8,784.00 for 12 months, billed at \$732.00 a month, for a new total contract amount of \$25,509.00.

Ms. Burhenne noted that this is for a photographic timeline of the construction of the Courthouse, so there is a record of pipes, electrical, etc. Ms. Brakey inquired if these photographs can be used for evidence if there is a liability issue. TDA Representative Lee Hribar explained that recording is the best way to keep record of what is going into the building. Ms. Brakey asked about how often they come out to photograph and are they local or do they drive up from Columbus. The project is to be completed in December of this year. Ms. Brakey doesn't want to approve this until April 2026. She prefers it to last, no more than six months. Ms. Blair noted that the current contract goes through April 2025 and the extension is to go through April 2026. The Board could table the item and make adjustments.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to table the motion regarding MVC LLC, d.b.a. Multivista.

Mr. Spidalieri expressed concern over filming only once a month, as a lot can be covered in a Month. Are we really getting the full service of what it should be. Mr. Hribar expressed that the Architect for the project takes weekly photos, and that the contractor does daily photos. This company comes out once a month and takes photos room by room of the progress. Ms. Brakey expressed that there are three companies taking photos. Lee added that the contractor takes

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daily photos for a report but not doing every single room. Mr. Spidalieri said that would really be an interesting video on time lapse but as for documentation of work, of wiring and nuts and bolts of the building, is that really the goal of this? The idea is that the company categorizes the photos so that they can be searched by room, to prevent tacking into a live wire or hitting a pipe that can cause catastrophic events. Mr. Spidalieri expressed that he didn't know enough to argue about it, but a lot can happen in a month, an empty shell today and drywall and paint in a month. Ms. Brakey added that she feels that whatever the contractor and architect are doing should be sufficient.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – PUBLIC HEARING – RE-EMPLOYMENT OF RETIRED REHIRANT DAN SPADA – CHIEF BUILDING OFFICIAL

Motion: by Commissioner Spidalieri, seconded by Commissioner Brakey to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Mr. Dvorak opened the Public Hearing at 10:04 a.m., asked if anyone had planned to speak or make comment. Ms. Brakey stated that she had some questions, asking if this arrangement was going to cost the county the more money, less money or the same amount of money after we rehire, as before the retirement. Ms. Burhenne expressed that she assumes the salary would remain the same, as that is how it was discussed prior in executive session. Ms. Brakey asked about other benefits. Ms. Burhenne replied with a question; do they qualify. Mr. Spidalieri stated, of course, once hired by a public entity. Ms. Brakey expressed that she was unsure of how that it works. Mr. Spidalieri explained that the thing that changes is with OPERS, adding that the conversation was that Mr. Spada would return with the option of benefits and the salary the same. Ms. Brakey then asked how the long the intent is for him to stay, that the point is that we can't find someone to fill the position, and then the plan after for succession planning. Ms. Burhenne added that she wasn't sure if you are able to ask that question of an employee. Mr. Dvorak explained that we have always been seeking building inspectors in this county, that it is hard to find an inspector that does electrical, framing, footers and array of things.

Ms. Brakey swore in Dan Spada so he could respond to questions from the Board. Mr. Spada explained that over the last few years, we had tried to do some succession planning to take over the position when he retired, and three candidates in that position and two have left to seek other positions and for higher pay. Mr. Spada added that they hired Michael Davet as the Assistant Building Official about a year and half ago, and there is some additional training and knowledge that he would need before he takes over. Mr. Spada explained that he is not sure how long he will be here, he would like to enjoy retirement someday, but he also enjoys working. Mr. Spada added that it also depends on staffing. Ms. Brakey asked how they felt they would have staff that is sufficient. Mr. Spada noted that they just hired another inspector, so we are back up to a level where we were a few years ago. They are staying busy and hopefully sooner than later someone will take the position, but right now we are working on a succession plan. Mr. Spidalieri added that since he has been here, we have been through two Chief Building Officials and it is hard to find someone that had the certification level that they have, adding in what all they cover throughout the county, and the permit fees cover the expenses of the department. Mr. Spidalieri added that today we approved an annexation for another large building project. Mr. Spidalieri respects that he wants to come back and do this, and that he brings a lot of value to the organization. Mr. Spada added that he still has some spunk left to do this, he lives out here and his family visits the structures they inspect, and he finds comfort in that, and he wants to come back here to work, as opposed to going somewhere else.

With no further questions or comments, the Public Hearing was closed at 10:12 a.m.

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COMMISSIONERS' OFFICE – RESOLUTION RE-APPOINTING COMMISSIONER JAMES W. DVORAK, REGION 13 REPRESENTATIVE MEMBER – ONEOHIO GOVERNANCE BOARD

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-041 Re-Appointing Commissioner James W. Dvorak, Region 13 Representative Member to the OneOhio Governance Board for a three-year term, March 29, 2025 through March 29, 2028.

Board of County Commissioners, Geauga County, Ohio

Resolution: #25-041
Date: March 11, 2025

RESOLUTION RE-APPOINTING COMMISSIONER JAMES W. DVORAK, REGION 13 REPRESENTATIVE MEMBER TO THE ONEOHIO GOVERNANCE BOARD

WHEREAS, the Geauga County Board of Commissioners is a Local Government that has adopted and approved the OneOhio Memorandum of Understanding (“The Memorandum”), which establishes a mechanism to disburse settlement proceeds from opioid litigation into Ohio’s communities to help abate the opioid crisis, including allocations to Local Governments and Regions through a statewide Foundation; and

WHEREAS, the jurisdictions of Ashtabula, Geauga, Lake and Portage counties are participants in Region 13 as established by The Memorandum; and

WHEREAS, on February 10, 2022, Region 13 participants agreed to the following governance structure: the board will consist of 12 members, 3 appointments from each Region 13 county, which will form the Region 13 OneOhio Governance Board, to include: 4 County Commissioners; 4 members representing the incorporated areas as nominated by their respective organizations/members; 4 members representing the unincorporated areas as nominated by their respective organizations/members, which allows input and equitable representation regarding regional decisions under The Memorandum; and

WHEREAS, the Geauga County Board of Commissioners hereby appoint Commissioner, James W. Dvorak to the Region 13 OneOhio Governance Board to represent the Geauga County Board of Commissioners; and

WHEREAS, James W. Dvorak is hereby appointed to serve on the Region 13 OneOhio Governance Board, for a three year term, March 29, 2025 through March 29, 2028; now

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Geauga County, Ohio that the Board hereby appoints Commissioner, James W. Dvorak to the Region 13 One Ohio Governance Board, as outlined above.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**Commissioner Spidalieri asked about the next steps in the process for the rehiring of Mr. Spada. Ms. Blair briefly explained the process had changed slightly from what had been done in the past, and the Board cannot take any action until April 1st.*

COMMISSIONERS' OFFICE – RESOLUTION HONORING ALLIE RACHUBA – FROM JUNIOR GIRL SCOUT TROOP #71326 – FOR ACHIEVING THE BRONZE AWARD – THE HIGHEST HONOR FOR A JUNIOR GIRL SCOUT

Ms. Blair explained that last year, the Board had recognized Troop #71326 for achieving the Bronze Award. Ms. Rachuba is new to the Troop this year and joined the Troop in assisting seniors in Geauga County. The Troop collects items under the Job and Family Services Sponsor a Family program, and they chose Seniors in our County. They meet and divide all the items up into large shopping bags and usually have over 40 that get delivered to recognized Seniors in need.

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Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-042 Honoring Allie Rachuba, from Junior Girl Scout Troop #71326 for Achieving the Bronze Award, the Highest Honor for a Junior Girl Scout.

Board of County Commissioners, Geauga County, Ohio

Resolution: #25-042

Date: March 11, 2025

**RESOLUTION HONORING ALLIE RACHUBA, FROM JUNIOR GIRL SCOUT TROOP #71326
FOR ACHIEVING THE BRONZE AWARD, THE HIGHEST HONOR FOR A
JUNIOR GIRL SCOUT**

WHEREAS, the Girl Scouts are a nationally acclaimed organization known for training young women to build character, citizenship and leadership; and

WHEREAS, the Girl Scout Bronze Award is earned by Junior Girl Scouts, who are in fourth, fifth or sixth grade (ages 8-12). In order to achieve the Bronze Award, the girls must complete a Junior Journey along with their Bronze Award project, which is done in a local community, as set forth from the National Girl Scouts of the United States of America organization to inspire leadership and contribution to the community; and

WHEREAS, the Girl Scout Bronze Award was earned by Allie Rachuba, from Junior Girl Scout Troop #71326 in Burton, Ohio; and

WHEREAS, Allie Rachuba, from Junior Girl Scout Troop #71326 earned her Bronze Award by working with her Troop on the Geauga County Job and Family Services Sponsor a Family Program. The Troop chose to help Senior Citizens in our County that struggle to purchase common items. With help from Lighthouse United Methodist Church, and Just 4 Kids Day Care Center, items were collected that included food, blankets, hats, gloves, slipper socks, stationary, calendars and stamps. Troop #71326 members gathered at the church, sorted and packed the items in large gifts bags, adding cards and handmade ornaments. The bags were delivered to identified seniors in Geauga County. Junior Girl Scout Troop #71326 includes Award recipient Allie Rachuba and Sophia Habash, Ella Hoar, Jordyn Blair, Lillian Patonai, Parker Schwartz, Chloe Corrigan, Lillian Byrne, Genevieve Ervine, Charlotte Tiber, Frankie Hoar, Jillian Miller, Olivia Sayre and Cecily Sherman and the Troop is led by Cathy McGranahan and Co-Leader Angie Rachuba; and

NOW THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners honor and salute Allie Rachuba from Junior Girl Scout Troop #71326 for service to her community and to the Girl Scouts of the United States of America.

BE IT FURTHER RESOLVED that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

MAINTENANCE – APPROVE PLACEMENT OF KIM MONTURI – PAID ADMINISTRATIVE LEAVE

There was a brief discussion about the paid time off being retroactive and that the language was provided by the Prosecutor's Office.

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Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to approve the placement of Kim Monturi, on Paid Administrative Leave, during the period March 5, 2025 through March 13, 2025.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>No</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**The correct dates of leave are March 5, 2025 through March 13, 2025. During the meeting the dates were read as March 9, 2025 through March 13, 2025.*

BOARD DISCUSSION -

Schedule Work Session March 18 – discuss Geauga County Special Teams with Department of Emergency Services

Ms. Blair explained that she had emailed the Board about a request that was received from Director Roger Peterson to have a discussion with the Board regarding some special teams within the county, including how they are organized and funded. With the long agendas we have been having, she felt a separate time for the work session might be a better option. Ms. Blair asked if next Tuesday at 11:30 a.m. would be a good time to do this, adding that Mr. Gasper will also be attending with Mr. Peterson.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to schedule a Work Session on Tuesday, March 18, 2025 at 11:30 a.m.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Courthouse Change Order (Infinity #16)

Ms. Burhenne explained that Mr. Hribar from TDA, and Jarrett Parker from NV5 are here to discuss the change order for the Courthouse. Ms. Burhenne expressed that it is a good opportunity to get questions answered about the change order request as it is a conglomerate of items including millwork, electrical and data drops. Ms. Burhenne noted that Randy Taylor was also here from the Court.

Mr. Hribar explained that last July, there was a change order just for data drops, and there seemed to be some confusion over this change order having data drops, but there really is not. Mr. Parker added that there are only two data drops in this, and that is item #4 in the breakdown. Mr. Parker explained that he did a breakdown of the seven items and costs of the items included in the request.

Infinity Change Order Request #16 Breakdown - \$50,791.00

- 1. Millwork Revisions and 2 additional courtroom podiums - \$14,902.25*
 - a. This was a request by the judges for modifications to the millwork to accommodate copier / printers at some of the offices via email chain 5/15/24 – 6/26/24 mainly between the Velta, Judges, TDA and NV5*

Ms. Brakey asked about why the millwork is so high. Mr. Parker noted that there is some deletion of the plastic laminate cubbies, countertops and lockers, however there is a solid service change to the countertop. This for a more durable surface like quartz. Mr. Hribar stated that it was supposed to be a solid surface, not laminate and the majority of this is for podiums that were originally supposed to be in the furniture package but were moved into the millwork so that it would all match, adding that either way it was going to be bought.

Mr. Spidalieri asked if they had a cost for furniture yet. Mr. Parker replied they have, that they narrowed it down to one vendor and the number is about \$601,000.00. Mr. Spidalieri asked if there was anything being used from the old courthouse, and it was noted that Judges' desks, chairs and conference tables will be reused. The furniture quote does include high density shelving which is at a cost of about \$35,000.00.

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2. *Installing Monitor brackets - \$1,449.00*
 - a. *This was agreed that Infinity is to provide/ install all digital display brackets. This was originally an owner responsibility. This was to eliminate issues with mounting to studs / blocking in wall and alignment with outlets, HDMI, and other connections*

This was supposed to be done by the county but is being transferred to the contractor, and then the Maintenance Department will just need to attach the TV.

3. *Intercom Systems for 2nd and 3rd floor interview rooms - \$5,744.11*
 - a. *This item was added during a drawing review. It was agreed that intercoms were needed in these rooms in lieu of having an opening in the glass*

Mr. Hribar explained that between the interview room and the holding cell, there is an option to talk through a hole in the glass. This is an alternate option to have intercoms, so a price was obtained to have those installed in the walls in case that wants to be done.

Mr. Parker stated that there have only been 4 change orders on the project, that this is just a change order request from Infinity labeled #16. Ms. Brakey noted that she felt the intercom and the data drops will need ADP approval.

4. *TV Data drops and TV mounts - \$3,526.37*
 - a. *TV Data Drops x 2 (about \$700) and TV Mounts (about \$2,826):*
 - a. *It was discussed to have display monitors in the lobby and probation office (Nicole's office).*

Mr. Spidalieri asked about Court Technology needing ADP approval. Ms. Burhenne explained that they are working on getting ADP approval but noted that an employee from ADP had been involved from the beginning. Mr. Taylor added that Court IT policy is to involve ADP and follow their recommendations on IT issues.

5. *Electrical power revisions - \$4,650.37 + about \$700 in misc. costs = \$5,350.00*
 - a. *Extra Receptacles*
 - a. *This is power added for new printers that were added in from a previous data drop change order. Each receptacle needs its own dedicated circuit and added receptacle for new data rack. Data rack was added due to BEINCOURT's equipment not being able to fit into the two racks already supplied and an extra was needed for the space. Also had a receptacle added in probation*

These are for the previous change order regarding data drops that were previously approved.

6. *Exterior gate conduit for card reader and intercom at entrance to security parking - \$9,692.42 + about \$7,000 in misc. costs = \$16,700.00*
 - a. *This was requested by the Judges / Sheriff in a coordination meeting trying to determine accessibility. This cost was to relocate the intercom / gate reader from the sallyport man door to the gate instead. This required a new housing and some electrical / data modifications.*
 - b. *This was all discussed and requested during an access control meeting on 7/15/24 and via email 7/15/24 – 7/16/24 including Infinity, TDA, Thorson Baker and NV5*
7. *Wall revisions at security desk (eliminated glass – credit \$2,000)*
 - a. *This was requested / modified based on the rifle rack requirements for power and visibility concerns via OAC Meetings and email 7/26/24 including Sheriff, Sgt. Copen, Geauga County, TDA, and NV5*

The above costs do NOT include pricing for bond, OH &P, Insurance or Fees. If you add these in it comes up to the \$50,000.00 price.

Ms. Burhenne asked how long the commissioners have to think about this before it starts affecting the project. Mr. Hribar explained that there is a little time. There was a brief discussion about the next ADP Board meeting and going before them to discuss these items. Ms. Burhenne added that they will wait for a decision on this until after the ADP Board meeting.

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PUBLIC COMMENT

Howard Newell, South Russell Village, asked about what the Board is going to do with the condition of the airport. Mr. Dvorak added that they hope by next week to have the documents back from the Prosecutor's Office.

Skip Claypool, Chester Township, thanked Ms. Brakey and Mr. Spidalieri for asking the questions about (MultiVista) the cameras (photography) on the construction project, that is very responsible. Mr. Claypool asked who is responsible or the management process for the new courthouse, who is the watchdog. Ms. Burhenne explained that the Owner's Representative for the county is NV5. Mr. Parker is here, our Architect is watching our interests, Mr. Vernick is doing weekly walk throughs and Ms. Burhenne attends the weekly construction meetings. Mr. Claypool expressed concern over the cost of the project and that it stays in line, as he feels like it is out of control. Ms. Burhenne explained that there are lot of people who have eyes on it all the time.

Anastashia Nicholas, Chagrin Valley Times, asked Mr. Spidalieri to explain why this retire rehire is different from those in the past that he was not in favor of. Mr. Spidalieri explained that having someone like Mr. Spada and the knowledge and background he has is very hard to find and is thankful that he wants to continue to work for the county.

The last two items on the agenda were switched, so the first executive session will be for considering the employment of a public employee.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of considering the employment of public employee for the County Administrator position, pursuant to O.R.C. 121.22 (G)(1).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

The Board moved into Executive Session at 10:38 a.m. The Board returned at 12:20 p.m. with no action taken.

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

Motion: by Commissioner Dvorak, seconded by Commissioner Brakey to move into Executive Session for the purpose of considering the purchase of property for public purposes, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, pursuant to O.R.C. 121.22 (G)(2).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

The Board moved into Executive Session at 12:21 p.m. with Ms. Burhenne. The Board returned at 12:46 p.m. with no action taken.

OTHER

The Board reviewed upcoming events.

MEETINGS

Wed., 3/12 Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room

Mon., 3/17 Family First Council, 1:30 p.m. County Office Building, B167-168 (First Floor)

Tue., 3/18 The Commissioners will hold session at 9:30 a.m. that will include Public Hearing #1 for the Community Development Block Grant (CDBG) Small Cities Program for FY2025 at 9:45 a.m.

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Wd., 3/19 NOC COG Board Meeting, 11:00 a.m., County Office Building, A334

Tue., 3/25 The Commissioners will hold session at 9:30 a.m.

Wed., 3/26 Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room

Tue., 4/1 The Commissioners will hold session at 9:30 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to adjourn the meeting at 12:46 p.m.

Geauga County Board of Commissioners

James W. Dvorak

Carolyn Brakey, Esq.

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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