



GEAUGA COUNTY BOARD OF COMMISSIONERS

Carolyn Brakey, Esq. James W. Dvorak Ralph Spidalieri

12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

AGENDA

For the Board of County Commissioners Meeting of April 8, 2025

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. The Commissioners' Office will report on financials from April 2, 2025, Resolution #25-057 as approved by the Acting County Administrator pursuant to Resolution #25-004, approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.
2. The Commissioners' Office will report on the items approved April 4, 2025, by the Acting County Administrator, authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.
3. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of March 25, 2025.
4. The Commissioners' Office is requesting the Board approve and execute Resolution #25-058 itemizing the financials for the meeting of April 8, 2025.
5. The Auditor's Office is requesting the Board accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the months of October – December 2024 and January and February 2025, pursuant to O.R.C. 319.35.
6. The Treasurer's Office is requesting the Board accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the months of October – December 2024 and January and February 2025, pursuant to O.R.C. 319.35.
7. The ADP Board is requesting the Board approve and execute Resolution #25-059 to Grant Approval to the Geauga County Automatic Data Processing (ADP) Board to Enter into an Agreement with the Legislative Authority of the Township of Chardon, Geauga County, Ohio to provide microfilming, automatic data processing or other imaging processing or electronic data processing or record keeping services, pursuant to O.R.C. 307.847(E).
8. The County Engineer's Office is requesting the Board approve and execute Resolution #25-060 to Order the Realignment of Bainbridge Road at Washington Street and Traffic Signalization in Auburn Township.

The cover sheet of the plans was previously executed by the Board on February 11, 2025.

Further, this Resolution sets a Bid Opening using Bid Express at the County Engineer's Office on Friday, May 2, 2025 at 10:05 a.m. Notice of this Bid Opening will be advertised on April 10, 2025, April 17, 2025 and on the county website.

9. The Department on Aging is requesting the Board approve a Merit Increase for Sandi Strichko, Transportation Driver to the rate of \$17.97 per hour (Grade 6, Step 2) to be effective April 13, 2025.
10. The Department on Aging is requesting the Board approve a Merit Increase for Josh Burton, Chore and Home Safety Special Projects Coordinator to the rate of \$24.98 per hour (Grade 10, Step 3) to be effective April 13, 2025.
11. The Department on Aging is requesting the Board approve a Merit Increase for Hannah Heinz, Recreation and Education Coordinator to the rate of \$25.66 per hour (Grade 11, Step 2) to be effective April 13, 2025.
12. The Community and Economic Development Department is requesting the Board award the Bid to Country Roofing, LLC for the CDBG project - Chagrin Falls Park Community Center – Roof Replacement in the amount of \$64,430.56, as they represented the lowest and best bid.
13. The Community and Economic Development Department is requesting the Board award the Bid to Lindsey Construction and Design, Incorporated for the CDBG project – Maple Leaf Community Residences – Roof and Window Replacement in the amount of \$98,859.65, as they represented the lowest and best bid.
14. The Maintenance Department is requesting the Board approve and execute the Agreement for Professional Surveying Services with Gutoskey and Associates, Incorporated to perform professional surveying services at various County locations per the Director, for a two-year period, effective April 8, 2025 in an amount not to exceed \$15,000.00.
15. The Maintenance Department is requesting the Board approve and execute the Contract Agreement with Cable Communications, Incorporated to install cameras at the Geauga County Office Building per specifications, to be effective April 8, 2025, with all work to be completed within 180 days, in an amount not to exceed \$20,951.68.
16. The Maintenance Department is requesting the Board approve and execute the Agreement for Professional Design Services with Verdantas Architecture, Incorporated to provide professional design and contract administration services related to upgrading the existing roof on the Courthouse Annex, 231 and 237 Main Street buildings located in Chardon, in an amount not to exceed \$24,740.00.
17. The Department of Water Resources is requesting the Board approve and authorize the President of the Board to execute the First Amendment to Water and Wastewater Infrastructure Program Grant Agreement between the State of Ohio, Department of Development and Geauga County for the Aquilla Wastewater Treatment Plant Improvement Project design and engineering grant, revising the expiration date. This is the final step in the grant, as all funds have been received and the final report submitted.
18. The Commissioners' Office will hold a Public Hearing at 9:45 a.m. for the Proposed Vacation of the Public Right of Way upon Sandhill Trail (TR-0753) in Munson Township.
19. The Commissioners' Office is requesting the Board approve and execute Resolution #25-061 Sixth Amended Resolution Approving the Use of County Credit Cards for the Year 2025 to include additional employees for the Common Pleas Court – Visa, pursuant to O.R.C. 301.27.

20. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Application for Authorization to permit the use of County Credit Cards for the Common Pleas Court, to add three additional employees for use of the Geauga Credit Union Visa, for the Year 2025, pursuant to O.R.C. 301.27.
21. The Commissioners' Office is requesting the Board approve and execute the Certification Request to County Auditor, Request to Board of Commissioners Quarterly Use of County Credit Cards, pursuant to O.R.C. 301.27 for the Year 2025 (Quarters 1, 2, 3 and 4) for the Veterans Service Commission – Visa.
22. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute Change Order #6 increasing the Contract with Infinity Construction Company on the Courthouse Expansion Project, GMP #2, for additional millwork, courtroom podiums, monitor brackets, intercom systems for interview rooms, tv drops and electrical revision, exterior secure parking gate conduit and wall revisions at security desk, in the amount of \$50,791.00.
23. The Commissioners' Office is requesting the Board approve and execute Resolution #25-062 Authorizing Addendum No. 2 to the Lease with the State of Ohio Department of Public Safety for the Bureau of Motor Vehicles, Chardon Deputy Registrar Office.
24. The Commissioners' Office is requesting the Board approve and execute Addendum No. 2 to Lease between the Geauga County Board of Commissioners and the Ohio Department of Public Safety for the Bureau of Motor Vehicles, Chardon Deputy Registrar for the period July 1, 2025 through June 30, 2027 for the lease of 1,975 square feet of office space, in the amount of \$32,548.00 per year.
25. The Commissioners' Office is requesting the Board approve and execute Resolution #25-063 Authorizing the Airport Authority to Construct a new T Hangar at the Geauga County Airport and to Approve an Appropriation of \$800,000.00 from the General Fund to the Airport Construction Fund for the Purpose of Contributing towards the Construction and Improvements at the Airport, in accordance with O.R.C. 308.17.
26. The Commissioners' Office is requesting the Board approve and execute Resolution #25-064 Proclaiming May 4, 2025 through May 10, 2025 as Public Service Recognition Week for 2025.
27. The Commissioners' Office is requesting the Board approve a Merit Increase for Deborah Ashburn, Senior Fiscal Specialist to the rate of \$29.13 per hour (Grade 12, Step 4) to be effective April 13, 2025.
28. The Commissioners' Office is requesting the Board amend the motion from March 18, 2025 to revise the start date to read: approve hiring and appointment of Amy Bevan to the position of County Administrator (#1301) to be effective May 5, 2025 at the rate of \$60.46 per hour (Grade E19, Step 9).
29. **Board Discussion** – Public Comment: how they feel its going / any adjustments
30. **Public Comment** - Those wishing to make a comment or ask a question, please raise their hand to be called upon, begin by stating their full name and address, and will have up to two minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 26, 2025 as required by O.R.C. 955.12.

MEETINGS

- Tue., 4/8 Planning Commission, 7:30 a.m., Geauga County Offices, Room A334 (Third Floor)
- Wed., 4/9 Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room
- Wed. 4/9 Geauga County Township Association Dinner meeting, 6:00 p.m. Munson Town Hall
- Fri., 4/11 NOACA, Standing Committee meetings, Cleveland
- Tue., 4/15 The Commissioners will hold session at 9:30 a.m.
- Tue., 4/15 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 3:00 p.m.
County Office Building, Room B303
- Mon., 4/21 Family First Council, 1:30 p.m. County Office Building, First Floor
- Tue., 4/22 The Commissioners will hold session at 9:30 a.m.
- Wed., 4/23 Board of Revision, 9:00 a.m. – 3:00 p.m. Auditor's Appraisal Conference Room
- Mon., 4/28 Special ADP Board meeting, 1:00 p.m. Auditor's Appraisal Conference Room
- Tue., 4/29 The Commissioners will hold session at 9:30 a.m.