

**Commissioners' Journal**  
**March 18, 2025**

*The Geauga County Board of Commissioners met in session on March 18, 2025 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, in Room B303 in Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*The President of the Board, James W. Dvorak, opened the meeting at 9:33 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*Commissioner Dvorak read the following prayer:*

*Prayer about St. Patrick*

*God our Father,*

*You sent St. Patrick to preach your glory to the people of Ireland,*

*By the help of his prayers, may all Christians proclaim your love to all mankind.*

*Grant this through our Lord Jesus Christ, your son.*

*Who lives and reigns with you and the Holy Spirit, one God, for-ever and ever.*

*Amen*

**COMMISSIONERS' OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*Acting County Administrator Linda Burhenne reported on the items approved, as authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that were approved January 7, 2025, pursuant to O.R.C. 305.30.*

**March 12, 2025**

*Maintenance:*

*Approved an unpaid medical leave of absence for Joan Staley, Part-time General*

*Communications Clerk / Switchboard Operator (#1912-1) for the period March 4, 2025 through April 30, 2025 for time not covered by accrued sick and vacation leave.*

**March 14, 2025**

*Department on Aging:*

*Accepted the resignation of Jennifer Shaner, Part-time Adult Day Services Assistant (#1041-1) to be effective March 12, 2025.*

*Liquor License:*

*Concurred with the Bainbridge Township Trustees in not requesting a hearing on the Liquor License being requested by Meijer Stores Limited Partnership d.b.a. Meijer Store Parcel No. 02-421515 N of Intersection of SR 43 and Service Road, Aurora, Ohio (C NEW 5811144-0615).*

**MEETING MINUTES**

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of March 11, 2025.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental Appropriation from the Commissioners in the County Agricultural Society Fund building and improvement expense account; Cash transfers out of the General Fund to the Engineer's Office for office expenses per MOU funding agreement allowed by ORC 315.11; a Cash transfer from the Water Resources Sewer Operating Fund to the McFarland Creek Wastewater Treatment Plant Upgrades project fund for seed money to start the project; Travel requests for the Common Pleas Court and Job and Family Services; a Then and Now for Water Resources to Lake Business Products for copier maintenance payments from August 2024 through March 11, 2025 that were not previously encumbered; a payment from the Commissioners Office to the Ohio State University for the County's 1<sup>st</sup> Quarter 2025 program support payment in the amount of \$63,721.99; and a payment from Water Resources to Junction*

**Commissioners' Journal**  
**March 18, 2025**

*Auto Sales Incorporated for a 2024 GMC Terrain AWD SUV replacement vehicle in the amount of \$17,420.00.*

*Commissioner Brakey asked for additional information on the payment for Ohio State University; for the extension. Mr. Gorton explained that it is for the agriculture programs that they do in the county and at the fairgrounds. Mr. Gorton added that they come in for the Budget Hearings and explain the programs they offer, adding that they bill quarterly.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-043 itemizing the financials for the meeting of March 18, 2025.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*AUDITOR'S OFFICE AND TREASURER'S OFFICE – MONTHLY STATEMENT OF COUNTY FINANCES – APRIL – SEPTEMBER 2024*

*Mr. Gorton asked the Board to accept, execute and file the monthly statement of county finances for the Auditor and Treasurer for April – September 2024.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the months April through September 2024, pursuant to O.R.C. 319.35.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the months April through September 2024, pursuant to O.R.C. 319.35.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – EXECUTE MORTGAGE RELEASE FOR SUBLOT 364, PHASE 14B – EXECUTE MORTGAGE DEED FOR SUBLOT 391 – CANYON LAKES COLONY SUBDIVISION TO BE HELD AS MAINTENANCE GUARANTY, PHASE 14C*

*Deputy Engineer Shane Hajjar asked the Board to approve the mortgage release for Sublot 364 in Canyon Lakes Colony Phase 14B and execute the Mortgage Deed for Sublot 391 in Canyon Lakes Colony Phase 14C. Ms. Brakey asked for additional information about what this was for. Mr. Hajjar explained that mortgage deeds are held in place of a bond for maintenance guaranties and in this case, the lot that was held is being sold, so we have to accept an alternate lot as the guaranty to finalize the sale.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Mortgage Release for Sublot 364 (PPN #02-421455) in Canyon Lakes Colony Subdivision, Phase 14B in Bainbridge Township.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Mortgage Deed for Sublot 391 (PPN #02-421507) in Canyon Lakes Colony Subdivision, Phase 14C to be held as the ten percent (10%) Maintenance Guaranty for the Engineer's Office for Canyon Lakes Colony Subdivision, Phase 15 in Bainbridge Township.*

**Commissioners' Journal**  
**March 18, 2025**

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE RECONSTRUCTION OF BUTTERNUT ROAD (CH-0021) INCLUDING REPLACEMENT OF STRUCTURE #0021-00.320 AND RESURFACING OF SECTIONS A-C – MUNSON TOWNSHIP**

*Mr. Hajjar asked the Board to execute the resolution to order the reconstruction of Butternut Road (CH-0021), including replacement of structure and resurfacing of Sections A-C in Munson Township, executing the title sheet for the plans and set a bid opening on April 4<sup>th</sup>. Ms. Brakey noted that the resolution says land will be taken and asked what that meant. Mr. Hajjar replied that the Engineer's Office has worked with the property owners, Notre Dame Cathedral Latin and the golf course. The intersection of Butternut and Wye Roads had previously designated Wye as the primary road. However, since Butternut is a county road that continues to Burton, we are realigning the intersection. That required putting the road partially on Notre Dame and the Golf Course property. Mr. Hajjar added that easements were already obtained for this project.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-044 to Order the Reconstruction of Butternut Road (CH-0021), including the Replacement of Structure #0021-00.320 and the Resurfacing of Sections A-C in Munson Township.*

*This resolution also requests the Board approve and execute the Title Sheet of the Plans for the same.*

*Further, this resolution sets a Bid Opening on Friday, April 4, 2025, at 10:05 a.m. using Bid Express at the Engineer's Office. Notice of this Bid Opening will be advertised on March 20, 2025, and on the county website.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: March 18, 2025*

*Resolution: #25-044*

**RESOLUTION TO ORDER  
THE RECONSTRUCTION OF BUTTERNUT ROAD (CH 0021), INCLUDING THE  
REPLACEMENT OF STRUCTURE #0021-00.320 AND THE RESURFACING OF SECTIONS  
A-C IN MUNSON TOWNSHIP**

*WHEREAS, the Geauga County Board of Commissioners (Board) has determined by Resolution 20-155 that the public convenience and welfare requires the improvement of Butternut Road (CH-0021), Sections A-C from Mayfield Road (U.S 322) to Auburn Road (CH-0004) by constructing and reconstructing culverts & bridges, performing drainage improvements, subgrade stabilization, asphalt resurfacing and improving shoulders and related improvements as necessary in accordance with Ohio Revised Code (R.C.) 5555.06; and*

*WHEREAS, lands will be taken relative to the improvements; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Board, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Board in accordance with R.C. 5555.13 hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Board in accordance with R.C. 5555.022 hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local and/or state funding sources in accordance with R.C. 5555.43.*

**Commissioners' Journal**  
**March 18, 2025**

*BE IT FURTHER RESOLVED that the Clerk of the Board is hereby ordered to let this project for bids in accordance with R.C. 5555.61. The bids shall be let upon a unit price basis. Bids shall be received until 10:00 AM on April 4, 2025 and read publicly at 10:05 AM.*

*BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby instructed to transmit a certified copy of this resolution to the Munson Township Board of Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**DEPARTMENT ON AGING - AGREEMENT FOR HEAP OUTREACH FUNDS – WESTERN RESERVE AREA AGENCY ON AGING**

*Director Jessica Boalt asked the Board to approve the agreement for HEAP Outreach from the Western Reserve Area Agency on Aging that provides reimbursement to the department for assisting seniors with completing their application and paperwork for Energy Assistance, and providing information about their programs and advertising. They received the grant February 28 of this year, as it came in very late from the state.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Agreement for HEAP Outreach Funds between the Western Reserve Area Agency on Aging and the Department on Aging to cover costs associated with assisting Geauga Seniors Age 60 and over with applying for funding through the HEAP (Home Energy Assistance Program) during the grant period September 1, 2024 through August 31, 2025, effective March 18, 2025 in the amount of \$3,442.12.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**MAINTENANCE – CONTRACT MAINTENANCE FORM #1 – INCREASE SERVICE CONTRACT AGREEMENT – JAMES W. ROSS, INCORPORATED D.B.A. SWIFT FIRST AID**

*Contract Coordinator Matt Sieracki asked the Board to approve the contract maintenance form #1 increasing the contract with Swift First Aid for additional first aid kits, supplies, replacement AED pads and batteries. Mr. Sieracki noted that they had to replace several AED batteries and pads and used a majority of the contract, so this increase is to allow for coverage of the first aid supplies.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Contract Maintenance Form #1 increasing the service Contract Agreement with James W. Ross, Incorporated d.b.a. Swift First Aid for additional first aid kits/ supplies, replacement AED pads and batteries, as required in the amount of \$5,000.00 for a new not to exceed amount of \$15,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**MAINTENANCE – EXECUTE PHASE 1, OPERATIONAL / FUNCTIONAL PROGRAM, ARCHITECTURAL PROGRAM, SCHEMATIC DESIGN SUBMISSION CHECKLIST – OHIO DEPARTMENT OF REHABILITATION AND CORRECTION FOR REVIEW AND APPROVAL OF PROPOSED ALTERATIONS TO THE SAFETY CENTER VISITATION ROOM**

*Program Manager Charles Tkach asked the Board to authorize the President of the Board to execute the submission checklist to the Ohio Department of Rehabilitation and Correction for review and approval of the proposed alterations to the Safety Center Visitation Room.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Phase 1, Operational / Functional Program, Architectural Program, Schematic Design Submission Checklist to the Ohio Department of Rehabilitation and Correction for review and*

**Commissioners' Journal**  
**March 18, 2025**

*approval of proposed alterations to the Geauga County Safety Center Visitation Room, as required by O.A.C. Sections 5120:1-7-01(G) and 4101:1-1, 106.1.2,6.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*COMMISSIONERS' OFFICE – PUBLIC HEARING #1 – FY2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SMALL CITIES PROGRAM*

*Motion: by Commissioner Dvorak, seconded by Commissioner Spidalieri to waive the reading of the legal notice.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Mr. Dvorak opened the Public Hearing at 9:45 a.m. Ms. Brakey swore in those who wished to speak during the hearing, including Project Coordinator Elaine Malkamaki and Director Gina Hofstetter.*

*Ms. Malkamaki provided information to the Board. Ms. Malkamaki explained that today is Public Hearing #1 for the Community Development Block Grant (CDBG) Small Cities Programs. Ms. Malkamaki explained that Geauga County can apply for the different types of programs as long as we meet the applicable program requirements.*

*Community Development Block Grant Programs Available – CDBG Allocation funding - \$284,000.00*

*Program Year FY2025 Community Development CDBG Programs include:*

*Community Development Allocation Grant*

*Neighborhood Revitalization Grant (\$750,000.00)*

*Critical Infrastructure (\$500,000.00)*

*Residential Public Infrastructure Program (up to \$750,000.00) and Economic Development (RLF Fund)*

*Targets of Opportunity (Downtown Revitalization) TBD*

*Geauga County is eligible to apply providing the County meets the applicable program requirements*

*National Objective:*

*These programs all benefit low to moderate income individuals and are for the elimination of slum and blight.*

*Types of Projects which can be funded under the CDBG Allocation Program include:*

*Demolition of Blighted Properties*

*Flood and Drainage*

*Building Rehab*

*Parks and Recreation Improvement*

*Historic Preservation*

*Sidewalk Improvements*

*Street Improvements*

*Sewer Facility Improvements*

*Water Facility Improvements*

*Public Service*

*Performance in past CDBG Programs:*

*Ms. Malkamaki explained that we are currently out for bid for two CDBG projects; the replacement of a roof at Chagrin Falls Park and the roof and windows at three homes for Maple Leaf Community Residences. Other projects that were considered during the last Allocation cycle included ADA sidewalks, an ADA walking trail at a park, ADA kitchen and bath and ADA bathhouse renovation. Only two projects could be selected.*

*Other program requirements: Fair Housing Outreach.*

*Ms. Malkamaki explained that they hold 4 meetings a year and offer multiple program events for low to moderate income renters. They also hand out brochures to make sure the fair housing message is communicated to the public.*

*Second Public Hearing: Will be scheduled on May 20, 2025*

**Commissioners' Journal**  
**March 18, 2025**

*Ms. Brakey inquired about the \$284,000.00 and that it went to two recipients. She asked if there is a certain number, or if it depends on who applies, or the cost of the project. Ms. Malkamaki explained that if you are granted under \$300,000.00, then you can only do two projects. If it was over \$300,000.00, then you could do three. Ms. Hofstetter stated that this change just started with the PY2023 grant. Prior to that, we were able to do up to four smaller projects. Ms. Hofstetter noted that the program is now on a two-year cycle, and we are just finishing up the 2023 program projects. Mr. Dvorak asked if the end of 2023 cycle was December 2025. Ms. Hofstetter replied that the projects must be completed by October. Ms. Hofstetter explained they would be holding a workshop at the end of the month, that they have had outreach, good feedback and it was well attended the last time. Ms. Brakey asked if the same organizations apply every year. Ms. Hofstetter explained that five or six are typical, but last year they reached a larger audience. Ms. Malkamaki added that we don't have many low to moderate income census tracts, we have one, so we are limited on what we can do. Ms. Hofstetter explained sewer facility projects are multi-million-dollar projects, and we aren't in that arena, but that \$284,000.00 can make a huge impact on those that can use the funds. Mr. Dvorak added that the projects that we chose for the last program cycle were mostly roofs, that protect the whole building.*

*Comments/ Questions. Ms. Brakey swore in anyone that had questions. League of Women Voters Observer Gail Roussey noted that various funds were listed. Will they be applying for all of them? Ms. Malkamaki explained that we have trouble hitting a lot of those competitive grants because we don't have that low to moderate income population. Areas can do a low to moderate income survey, noting that we have one census tract, but it doesn't have sidewalks or sewers that those grants would be eligible for. It was noted that the only program funds they would be applying for is the Allocation. With no other questions or comments the Public Hearing was closed at 9:54 a.m.*

COMMISSIONERS' OFFICE – RESOLUTION – FOURTH AMENDED RESOLUTION  
APPROVING THE USE OF COUNTY CREDIT CARDS FOR THE YEAR 2025 – COUNTY  
ENGINEER'S OFFICE - VISA

*Clerk Christine Blair explained that this is the fourth amended resolution for approving the use of County Credit Cards to add the County Engineer's Office.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-045 Fourth – Amended Resolution Approving the Use of County Credit Cards for the Year 2025 for the County Engineer's Office – Visa, Pursuant to O.R.C. 301.27.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: March 18, 2025*

*Resolution: #25-045*

**FOURTH - AMENDED  
RESOLUTION APPROVING THE USE OF COUNTY CREDIT CARDS  
FOR THE YEAR 2025 FOR THE COUNTY ENGINEER'S OFFICE - VISA,  
PURSUANT TO O.R.C. 301.27**

*WHEREAS, the Geauga County Board of Commissioners in Resolutions # 25-005, # 25-009 and #25-023, #25-040 ("Resolutions") approved the applications for the use of County Credit Cards submitted by the following Agencies for the Year 2025; and*

*WHEREAS, the Agencies included in the Resolutions are the Auditor's Office / ADP, Clerk of Courts, Common Pleas Court and Common Pleas- Drug Court and Probation Department, Probate/ Juvenile Court, Sheriff's Office, Commissioners' Office and the Commissioners' Office for: the Department on Aging, Community and Economic Development, Department of Emergency Services, Job and Family Services, Maintenance Department, and the Department of Water Resources; and*

*WHEREAS, by this fourth amendment the Board desires to further amend the Resolution to add the County Engineer's Office for a Geauga Credit Union Visa; and*

**Commissioners' Journal**  
**March 18, 2025**

*WHEREAS, the Board, pursuant to O.R.C.301.27, requires all Agencies at the beginning of each quarter to submit estimates of work-related expenses expected to be purchased using the credit cards along with the specific appropriation line items from which those expenditures will be made; and*

*NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners approves the Use of County Credit Cards, for Year 2025 by Agencies designated in the Fourth Amended Exhibit A attached hereto that have submitted their credit card request applications along with card limits, daily spending per card, monthly spending per card, single transactions limits, daily number of transactions per card, monthly number of transactions per card and the designation of whether the credit card(s) will be issued in the Agency's name or in the name of a specified cardholder.*

*BE IT FURTHER RESOLVED that those Agencies are further required to submit to the Auditor's Office and the Board of Commissioners' Office the forms set forth in the Credit Card Policy for each employee or officer authorized to use a credit card.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

***Fourth Amended - Exhibit A - Credit Cards Year 2025***

***The Credit Cards shall be issued in the name of the employees or officers listed below under the Agencies/Offices of the appointing authorities or if no employees or officers are designated, in the name of the Agency/office of the appointing authority listed:***

***AUDITOR / ADP***

*Geauga Credit Union Visa – [REDACTED]-0123*

*Issued in the name of Auditors ADP*

*Card Limit - \$5,000.00*

*Daily Spending Limit - \$5,000.00*

*Monthly Spending Limit - \$5,000.00*

*Single Transaction Limit - \$5,000.00*

*Daily Transaction Limit – 10*

*Monthly Transaction Limit – 50*

*Charles E. Walder*

*Pam McMahan*

*Ron Leyde*

*Frank Antenucci*

*Tracey Rahimi*

*Kate Jacob*

***CLERK OF COURTS***

*Geauga Credit Union Visa – [REDACTED]-1626*

*Issued in the name of Geauga County Clerk of Courts*

*Limited to \$1,200 per month*

*Sheila M. Bevington*

*Tammy McClintock*

*Bonnie Guarnera*

***COMMON PLEAS COURT***

*Geauga Credit Union Visa – 4457-0410-0707-9548*

*Issued in the name of – Common Pleas Court*

*Card Limit - \$6,000.00 (4 Cards)*

*Daily Spending Limit - \$6,000.00*

*Monthly Spending Limit - \$6,000.00*

*Single Transaction Limit - \$6,000.00*

*Daily Transaction Limit - 10*

*Monthly Transaction Limit - 50*

**Commissioners' Journal  
March 18, 2025**

*Carolyn Paschke  
Matthew Rambo  
Randy Taylor  
Dave Lubecky  
Deborah Dudek*

**COMMON PLEAS COURT – DRUG COURT**

*Geauga Credit Union Visa – [REDACTED]-9529  
Issued in the name of Drug Court  
Card Limit - \$6,000.00  
Daily Spending Limit - \$2,000.00  
Monthly Spending Limit per card - \$2,000.00 / \$6,000.00  
Single Transaction Limit - \$2,000.00  
Daily Transaction Limit – 6  
Monthly Transaction Limit - 20*

*Maureen Maruna  
Greg Potts*

**COMMON PLEAS COURT – PROBATION DEPARTMENT**

*Geauga Credit Union Visa – [REDACTED]9453  
Issued in the name of Probation Department  
Card Limit - \$6,000.00  
Daily Spending Limit - \$2,000.00  
Monthly Spending Limit per card \$2,000.00/\$6,000.00  
Single Transaction Limit - \$2,000.00  
Daily Transaction Limit – 6  
Monthly Transaction Limit – 20*

*Nicole Walker  
Danielle Bokar  
Matthew Zupancic*

**COMMON PLEAS COURT – PROBATE / JUVENILE COURT**

*Geauga Credit Union Visa – [REDACTED]-0162  
Issued in the name of Probate / Juvenile Court  
Card Limit \$6,000.00  
Monthly Spending Limit - \$6,000.00  
Single Transaction Limit – none  
Daily / Monthly Transaction Limit - none*

*Timothy Grendell*

*Kim Laurie*

**COUNTY ENGINEER'S OFFICE**

*Geauga Credit Union Visa – [REDACTED]-7830  
Issued in the name of Geauga County Engineer  
Card Limit - \$15,000.00  
Daily Spending Limit - \$5,000.00  
Monthly Spending Limit - \$15,000.00  
Single Transaction Limit - \$5,000.00  
Daily Transaction Limit – 10  
Monthly Transaction Limit – 25*

*Andrew Haupt  
Shane Hajjar  
Trace Turnbull  
Lee Thomas  
Brent Eldred  
Steve Sabol  
Evan Miner  
Steve Roessner*

*Katie Taylor  
Jacob Scotese  
Rob Weigle  
Rick Carlson  
Luke Horwatt  
Jonathan Kreuz  
Tim Woodcock*

*Traci Salkiewicz  
Kelly Baeslach  
Joe Rini  
Matt Carver  
Chris Villers  
Brian Kingure  
Nick Goodrich*

**Commissioners' Journal**  
**March 18, 2025**

**SHERIFF'S OFFICE**

First National Bank (21 cards) – [REDACTED]-7015  
Sub Account Numbers (cards) 7064, 2950, 2598, 774, 7114, 7122, 7130, 1105, 1363, 1486,  
1494, 1683, 7661, 3259, 3267, 3275, 3283, 3291, 1184, 3317  
Card Limit - \$15,000.00  
Home Depot (3 cards)  
No limits on amount or transactions daily, weekly or monthly

Robert Altemus	Nathan Dhayer	Gary Kracker
Christopher Anderson	Joshua East	Christina Lamtman
Heather Anderson	Heather Eskridge	Brian Leonard
Nichole Ansell	Justin Falcone	Thomas Lombardo
David Baird	Rachel Felt	David Loomis
Matthew Baldwin	David Frank	Jonathan Lopresti
Eric Bartholomew	Jennifer Fry	Allison Malchow
Thomas Berigan	Nicholas Gaeta	Michele Malliski
Christina Bevington	Jesse Gandolf	Daniel Martin
Jonathon Bilicic	Tracey Georskey	Andrew Maryash
William Boehnlein	Gary Gribbons	Cassandra Matejka
Gregory Borden	William Haines	Sandra McBride
Sarah Boslett	Heather Harchar	Thomas McLaughlin
Matthew Bosworth	Jennifer Hanas	Casey Merrill
Matthew Brickman	Sharon Harless	Melissa Metz
Ella Burge	Jason Heller	Joshua Mikolajski
Scott Capron	James Hildebrand, Jr	Eric Miller
Carmen Centrickio	Scott Hildebrand	Christina O'Brien
Isaiah Charlton	Christopher Holt	Erica O'Neill
Julie Christian	Andrew Humar	Eric Pavlick
Philip Cleveland	Zachary Hupp	David Peterson
John Copen	Daniel Itschner	Diane Peterson
Paul Cox	Barbara Jeschelnic	Lewis Pettit
Melissa Cree	Amanda Jonovich	Brian Phan
Bryan Dawson	James Jonovich	Tammy Phillips
Andrew Day	Tracy Jordan	Paul Polverine
Steven Deardowski	James Kailburn	Vincent Polverine
Lindsey Demattia	Rebecca Klein	Richard Potter
James G Dhayer	Erin Knife	Randal Primer
Austin Quigley	Donald Seamon	Ryan Taylor
Terrance Radcliffe	Brian Sebor	Christine Tosti
Robert Ramirez	David Schaffer	Robert Tropsf
Joseph Ray	Joshua Shimko	Christopher Tryon
Jeffrey Raymond	Russell Shultz	Jaclyn Tryon
Michael Reid	Cody Smith	Scott Tyler
Carolyn Rhodes	Jacob Smith	Donald Walker
Kathy Rose	Matthew Smith	Joshua Wendl
Thomas Rowan	Courtney Speck	Michael Wilson
Michael Santilli	Michael Swanker	Grant Winney
Lisa Sayre	Francisco Tapia	Gretchen Wolfe
Michael Scarniench	Robin Taylor	Erik Wright

**Board of Commissioners for the Department on Aging**

PNC Giant Eagle Visa (3 cards) – [REDACTED]-4770, [REDACTED]-4812, and  
[REDACTED] 8030  
Issued in the name of Department on Aging  
Card Limit \$3,000.00 / month  
Marc's (Marc Glassman) – in house account limit \$2,000.00  
Centerra / Hartville Hardware (Gas)- in house account – limit \$3,000.00 / month

**PNC Giant Eagle**

Christine Bacon (4812)	Duane Bidlack (4770)	Jessica Boalt (4770)
Deana Catucci (4770)	Reba Dykes (4770)	Nathan Gorton (4770)
Hannah Heinz (4770)	Virginia Lester (4770)	Sandy McLeod (4770)
Jeanne Molzon (4770)	Becky O'Reilly (4770)	Jacci Pavlick (4812)

**Commissioners' Journal**  
**March 18, 2025**

*Ellie Rickard (4770)*  
*Melissa Wheeler (4770)*  
*Keri Skrtic (8030)*

*Karen Stone (4770)*  
*Vicki Zanella (4812)*

*Cathie Wells (4812)*  
*Matthew Samardge (8030)*

*Marc/Marc Glassman*

*Christine Bacon*  
*Deana Catucci*  
*Hannah Heinz*  
*Jeanne Molzon*  
*Ellie Rickard*  
*Cathie Wells*

*Duane Bidlack*  
*Reba Dykes*  
*Virginia Lester*  
*Becky O'Reilly*  
*Karen Stone*  
*Melissa Wheeler*

*Jessica Boalt*  
*Nathan Gorton*  
*Sandy McLeod*  
*Jacci Pavlick*  
*Bonnie Tayek*  
*Vicki Zanella*

*Matthew Samardge*  
*Keri Skrtic*

*Centerra*

*Christine Bacon*  
*Jessica Boalt*  
*Kevin Cunningham*  
*Hannah Heinz*  
*Sandy McLeod*  
*Natalie Pajk*  
*Amber Sizemore*  
*Sandi Strichko*  
*Melissa Wheeler*

*Kristen Bibby*  
*Rudy Breunig*  
*Reba Dykes*  
*Michelle Hering*  
*Michael Niles*  
*Bill Phillips*  
*Karen Stone*  
*Jeff Thomas*  
*Kim Yonisik*

*Duane Bidlack*  
*Joshua Burton*  
*Nathan Gorton*  
*Virginia Lester*  
*Becky O'Reilly*  
*Ellie Rickard*  
*Shaun Strand*  
*Cathie Wells*  
*Vicki Zanella*

*Mathew Samardge*  
*Keri Skrtic*  
*Natalie Schoonover*

***Board of Commissioners for the Building Department***

*Geauga Credit Union Visa – [REDACTED]-9638*

*Issued in the name of the Building Department*

*Card Limit \$3,000.00*

*Daily Spending - \$1,500.00*

*Monthly Spending - \$3,000.00*

*Single Transaction Limit - \$3,000.00*

*Daily Transaction Limit – 5*

*Monthly Transaction Limit - 20*

*Dan Spada*

*Michael Davet*

*Doreen Eppich*

***Board of Commissioners for the Community & Economic Development***

*Geauga Credit Union Visa – [REDACTED]7431*

*Issued in the name of Community Economic Development*

*Card Limit \$1,500.00*

*Card Limit - \$1,500.00*

*Daily Spending - \$1,000.00*

*Monthly Spending - \$1,500.00*

*Single Transaction Limit - \$1,000.00*

*Daily Number Transactions – 5*

*Monthly Number Transactions - 20*

*Gina Hofstetter*

*Elaine Malkamaki*

***Commissioner's Office***

*Geauga Credit Union Visa – [REDACTED]-8127*

*Issued in the name of Board of Commissioners*

*Card limit - \$4,000.00 (4 cards)*

*Daily Spending Limit - \$4,000.00*

*Monthly Spending Limit - \$4,000.00*

*Daily Number Transactions – 10*

*Monthly Number Transactions - 50*

*James W. Dvorak*

*Adrian Gorton*

*Megan Erickson*

*Ralph Spidalieri*

*Kathy Hostutler*

*Linda Burhenne*

*Carolyn Brakey*

*Christine Blair*

~~*Gerard Morgan*~~

*Deborah Ashburn*

Commissioners' Journal  
March 18, 2025

**Board of Commissioners for the Department of Emergency Services**

PNC Giant Eagle Visa – [REDACTED]-4085  
Geauga Credit Union Visa – [REDACTED]-9257  
Issued in the name of Department of Emergency Services  
Card Limit - \$5,000.00  
Daily Spending per card - \$1,000.00  
Monthly Spending per card - \$1,500.00  
Single Transaction Limit - \$1,000.00  
Daily Number Transactions – 5  
Monthly Number Transactions - 30

PNC Giant Eagle / Geauga Credit Union Visa  
Roger Peterson  
Judith Oberstar  
M. Austin Rice  
Brandon M. Reed

**Board of Commissioners for the Job and Family Services**

Geauga Credit Union Visa – [REDACTED]-7251  
\$7,500.00 / month  
PNC Giant Eagle Visa – [REDACTED]-9680  
\$1,000.00 / month  
(Capital One) Walmart Community Card – (620136) [REDACTED]-3742  
\$3,000.00 / month  
Wright Express (WEX) Fleet – 0496-00-257465-5  
\$5,000.00 / month

Geauga Credit Union Visa  
Gina Gubanyor Lisa Milgate  
Paul Reiman Alyssa Steinhoff  
Craig Swenson

PNC Giant Eagle  
Rex Brobst Rachael Brown (Tetlow) Lisa DiFini Brooke Dowling  
(Bourdeau)  
Amy Fazi (Buresch) Cassandra Kiharik Cheryl Morgan Kelly Thurling

Walmart Community Card  
Leslie Abbuhl Jillian Barath Dawn Bates Rachael Brown  
(Tetlow)  
Natalie Cavolo (Roncagli) Matt Cebron Kelly Cinadr (Conroy) Lauren Clark  
(Rakocy)  
Haley Cruikshank Brooke Dowling (Bourdeau) Amy Fazi (Buresch)  
Gina Gubanyor (Schultz) Allie Hulsmann Molly Johnson Alex Koppel  
Melanie Lacy (Becker) Heather Martin Jodi Miller Kristina Miller  
Michelle Moore Cheryl Morgan Megan Morton Faith Peters  
Caryn Radcliff John Roberts Robin Schwed Julie Seline (Dwyer)  
Amy Tressler

Wright Express (WEX) Fleet  
Leslie Abbuhl Heidi Abrams Lori Babik Jillian Barath  
Laura Baron Dawn Bates Christina Bender James Blazey  
Rex Brobst Natalie Cavolo (Roncagli) Matt Cebron  
Scott Christopher Kelly Cinadr (Conroy) Lauren Clark (Rakocy)  
Michelle Cmund Haley Cruikshank Maureen DeMarco Brooke Dowling  
(Bourdeau)  
Amy Fazi (Buresch) Todd Foreman Misty Gotham Brian Guarniere  
Gina Gubanyor (Schultz) Ashley Higginbotham  
Ashley Hollesh (Hiscox) Allie Hulsmann Molly Johnson Tim Kehres  
Alex Koppel Cassandra Kuharik Melanie Lacy (Becker) Susan Legg  
Heather Martin Kylie McCann Keith McCrory Peter Medved  
Lisa Milgate Jodi Miller Kristina Miller Casey Mills  
Michelle Moore Cheryl Morgan Megan Morton Faith Peters

Commissioners' Journal  
March 18, 2025

Caryn Radcliff

Tracy Sindelar (Olszowy)

Josephine Thomsen

Robin Schwed

Paul Reiman

Patricia Spisak

Kelly Thurling

John Roberts

Alyssa Steinhoff

Amy Tressler

Julie Seline

Craig Swenson

James Zock

**Board of Commissioners for the Maintenance Department**

Home Depot (Commercial) – No Limit

Daily Spending Per Card – Not to exceed monthly limit

Single Transaction Limit – Not to exceed monthly limit

Daily Number of Transactions – 10 per card

Monthly Number of Transactions – 50 per card

Monthly Spending Per Card -

Glen Vernick	\$5,000.00	[REDACTED]	0007
Rik Wareham	\$5,000.00	[REDACTED]	0009
Matt Sieracki	\$5,000.00	[REDACTED]	0036
Kevin Borsi	\$1,000.00	[REDACTED]	0034
Ken Kovach	\$1,000.00	[REDACTED]	0029
Connor Loza	\$1,000.00	[REDACTED]	0028
John Ludlow	\$1,000.00	[REDACTED]	0024
Gary Merker	\$1,000.00	[REDACTED]	0035
Josh Burton (Aging)	\$1,000.00	[REDACTED]	0019
Kevin Cunningham (Aging)	\$1,000.00	[REDACTED]	0000
Shaun Strand (Aging)	\$1,000.00	[REDACTED]	0037

**Board of Commissioners for the Department of Water Resources**

Geauga Credit Union Visa (4 cards) – [REDACTED]-8232

Issued in Employee Name

Card limit - \$5,000.00

Daily Spending per card - \$5,000.00

Monthly Spending per card - \$5,000.00

Single Transaction Limit - \$5,000.00

Daily Number Transactions – 10

Monthly Number Transactions – 50

Nicholas J. Gorris, P.E.

David Osborn II

Linda Paranish

Kathleen Miller

Home Depot (Commercial) (8 cards) – Employee Name

Card Limit - \$3,900.00

Daily Spending per card - \$3,900.00

Monthly Spending per card - \$3,900.00

Single Transaction Limit - \$3,900.00

Daily Number Transactions – 10

Monthly Number Transactions – 50

Nicholas J. Gorris, P.E. - [REDACTED] 0015

David Osborn II - [REDACTED] 0006

Ray Farinacci - [REDACTED] 0007

Karen Peterson - [REDACTED] 0009

Dana Cavallaro - [REDACTED] 0011

Brian Cain - [REDACTED] 0013

Shawn Maruna - [REDACTED] 0012

Robert Carter - [REDACTED] 0016

Tractor Supply Company – Business Account

Card Limit - \$4,000.00

Daily Spending - \$4,000.00

Monthly Spending - \$4,000.00

Single Transaction Limit - \$4,000.00

Daily Number Transactions – 10

Monthly Number Transactions – 50

Commissioners' Journal  
March 18, 2025

Ray Farinacci – [REDACTED] 8125

COMMISSIONERS' OFFICE – APPLICATION FOR USE OF COUNTY CREDIT CARDS  
FORM – COUNTY ENGINEER'S OFFICE – YEAR 2025

Ms. Blair asked the Board to authorize the President to execute the application for use for the Engineer's Office so that the employee signatures will be on file at the Auditor's Office.

*Motion:* by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for the use of County Credit Cards Form for the County Engineer's Office, for the Year 2025, pursuant to O.R.C. 301.27.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – RESOLUTION APPOINTING THE GEAUGA COUNTY  
HEALTH COMMISSIONER TO ESTABLISH A HYBRID DRUG OVERDOSE FATALITY AND  
SUICIDE FATALITY REVIEW COMMITTEE

Ms. Brakey introduced Health Administrator Adam Litke and Kathy Johnson and Jim Mauser from Mental Health and Recovery Services. Ms. Brakey explained there was an attempt to put together this board last year, however it never got to the finish line, so in working with Director Christine Lakomiak from Mental Health and Mr. Litke from the Health Department, all the paperwork is now in place which has brought us here today.

Commissioner Spidalieri asked for some additional explanation about the primary function and goal for this. Mr. Litke explained that it is for monitoring trends in suicide and drug overdose deaths. Right now, Geauga County, has about fifteen per 100,000 a year for drug overdose, and suicide is a little more than 12 per 100,000 per year. Those go up and down but are averages. Mr. Litke noted that the State has put this together, it's an all-volunteer board, which includes the Sheriff, Coroner, Health District and Mental Health to review trends to see if there are issues we need to be concerned about. If there is something that is standing out, we can look at doing more education, work with the Sheriff in areas of concern. Mr. Mauser added that it helps Mental Health to enhance potentially life saving services. Ms. Brakey included that if they look at demographics, are we seeing more suicide in the elderly population or more teenagers, so that we can target specific groups that may be at risk. Ms. Johnson stated that we have great services in Geauga County, and this is just something that will enhance what we are doing, to bring community leaders together to look at these tragic deaths. Ms. Brakey stated that we are looking at statistics, but these are real people whose lives matter. She hopes this committee will identify needs that might bring hope to those that might need it in the county.

Mr. Dvorak asked if a lot of counties have this hybrid board. Mr. Litke responded that more counties are creating them as a tracking measure. The Sheriff and Coroner will see these first, and they react with the information that is provided to them. Ms. Brakey added that there are statutory appointments that are required for this board.

*Motion:* by Commissioner Dvorak, seconded by Commissioner Brakey to approve and execute Resolution #25-046 Appointing the Geauga County Health Commissioner to Establish a Hybrid Drug Overdose Fatality and Suicide Fatality Review Committee.

Board of County Commissioners, Geauga County, Ohio

Date; March 18, 2025

Resolution: #25-046

RESOLUTION APPOINTING THE GEAUGA COUNTY HEALTH COMMISSIONER TO  
ESTABLISH A HYBRID DRUG OVERDOSE FATALITY AND SUICIDE FATALITY  
REVIEW COMMITTEE

WHEREAS approximately 11 drug-related deaths and approximately 13 deaths by suicide occur in Geauga County each year; and

**Commissioners' Journal**  
**March 18, 2025**

*WHEREAS overdose and suicide deaths are preventable. Substance abuse and mental health challenges are chronic yet treatable issues; and*

*WHEREAS, pursuant to ORC. 307.6410, the Geauga County Board of Commissioners may appoint the health commissioner of the board of health of the general health district to establish a hybrid drug overdose fatality and suicide fatality review committee to review drug overdose deaths, opioid-involved deaths, and deaths by suicide occurring in the county; and*

*WHEREAS such hybrid committees can work to decrease the incidence of preventable overdose and suicide deaths by: promoting cooperation, collaboration, and communication between local stakeholders; maintaining comprehensive data on all overdose and suicide deaths and trends in the county to enable review and understanding of contributing factors and missed opportunities for prevention and gaps in the system; and recommending and developing data-driven plans, policies, programs, and practices for intervention and prevention.*

*NOW, THEREFORE, BE IT RESOLVED by the Geauga County Board of Commissioners that current acting Geauga County Health Commissioner Ron Graham be authorized and appointed to establish a Geauga County hybrid drug overdose fatality and suicide fatality review committee.*

*BE IT FURTHER RESOLVED that, in accordance with ORC. 307.633 and 307.644, Mr. Graham or his representative shall be designated to convene the meetings and serve as chairperson of this review committee.*

*BE IT FURTHER RESOLVED that the Clerk of the Geauga County Board of Commissioners is hereby instructed to provide a certified copy of this Resolution to the Geauga County Health District, Geauga County Auditor; Geauga County Sheriff's Office; Geauga County Board of Mental Health and Recovery Services; and Geauga County Coroner.*

*BE IT FURTHER RESOLVED that this Resolution becomes a part of the permanent record of the Board of County Commissioners, Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>



**COMMISSIONERS' OFFICE – RESOLUTION RECOGNIZING MARCH 16-22 AS NATIONAL SUNSHINE WEEK**

*League of Women Voters President Carol Benton and observer Gail Roussey thanked the Board for accepting their request to recognize National Sunshine Week. Ms. Benton explained that this is to recognize the importance of transparency in government and to make it more accessible in the community. Ms. Benton thanked the Board for making the meetings more accessible now*

**Commissioners' Journal**  
**March 18, 2025**

*with live streaming, and the recording, along with the public comment section. Ms. Benton noted that the Board is getting over 150 views a week with the YouTube video, so there obviously was an interest among citizens and thanked the Board for making it more available. Ms. Brakey expressed that the Board appreciates the work they do. Ms. Benton recognized Ms. Roussey who has been covering the Commissioners' meetings, saying she does a great job. Ms. Brakey stated that she has been making more transparency efforts, so it is good to hear positive feedback. Ms. Roussey added that they appreciate receiving the agenda in advance.*

*Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-047 Recognizing March 16 -22, 2025 as National Sunshine Week.*

*Board of County Commissioners, Geauga County, Ohio*

*Date: March 18, 2025*

*Resolution: #25-047*

**RESOLUTION RECOGNIZING MARCH 16 – 22, 2025  
AS NATIONAL SUNSHINE WEEK**

*WHEREAS, James Madison, the father of our federal Constitution, wrote that “consent of the governed” requires that the people be able to “arm themselves with the power which knowledge gives”; and*

*WHEREAS, every citizen in our participatory democracy has an inherent right to access government meetings and public records; and*

*WHEREAS, an open and accessible government is vital to establishing and maintaining the people's trust and confidence in their government and in the government's ability to effectively serve its citizens; and*

*WHEREAS, the protection of every person's right of access to public records and government meetings is a high priority of the Board of County Commissioners; and*

*WHEREAS, Ohio Attorney General Dave Yost provides training and a manual regarding Sunshine Law best practices; and*

*WHEREAS, the Board of County Commissioners is committed to openness and transparency in all aspects of its operations and seeks to set a standard in this regard; and*

*NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners hereby recognize March 16 – 22, 2025 as National Sunshine Week, which commemorates the 274<sup>th</sup> anniversary of James Madison's birth, and throughout the year 2025 to continue working to enhance the public's access to government records and information, including information provided online and electronically, and to ensure that all meetings of deliberative bodies under its jurisdiction, and their committees and Boards are fully noticed and open to the public; and*

*BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Commissioners' Journal  
March 18, 2025



COMMISSIONERS' OFFICE – RESOLUTION HONORING CAMP SUE OSBORN ON ITS 50<sup>TH</sup> ANNIVERSARY

*Motion:* by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-048 Honoring Camp Sue Osborn on its 50<sup>th</sup> Anniversary.

*Ms. Blair read the following resolution:*

*Board of County Commissioners, Geauga County, Ohio*

*Date:* March 18, 2025

*Resolution:* #25-048

**RESOLUTION HONORING CAMP SUE OSBORN  
ON ITS 50<sup>TH</sup> ANNIVERSARY**

*WHEREAS, Camp Sue Osborn is a Special Camp for Special Kids, serving individuals with special needs and handicaps. The camp was established in 1975 by a mother who wanted her daughter to experience and enjoy the same summer camp activities as all other children; and*

*WHEREAS, Camp Sue Osborn was created as a place to share friendships, build camaraderie, and simply have fun; and*

*WHEREAS, Camp Sue Osborn offers children the opportunity to attend a two-week day camp at the Lake County YMCA Outdoor Family Center in Perry, a one-week residential camp at Camp Burton, or both. The camp offers a variety of activities including, swimming, fishing, nature walks, arts and crafts, drama skits, music, dancing, and campfires; and*

*WHEREAS, Camp Sue Osborn's first camper, Betty Osborn, was the first of many. Each summer, the camp welcomes over 250 campers and is supported by more than 150 staff members. This year Camp Sue Osborn celebrates its 50<sup>th</sup> Anniversary, and estimates that it has hosted well over 7,500 campers; and*

*WHEREAS, Camp Sue Osborn's success is made possible through the support of the community and the dedication of its staff. Several events are hosted throughout the year to generate funding for these important camps; and*

*NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners hereby honors Camp Sue Osborn on its 50<sup>th</sup> Anniversary of dedication to helping kids with special needs enjoy and experience what "Summer Camp" is all about, and looks forward to continuing its mission in the future; and*

*BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.*

**Commissioners' Journal**  
**March 18, 2025**

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
                                  *Commissioner Brakey*        *Aye*  
                                  *Commissioner Dvorak*       *Aye*

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

*Motion:*            *by Commissioner Brakey, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of considering the purchase of property for public purposes, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, pursuant to O.R.C. 121.22 (G)(2).*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
                                  *Commissioner Brakey*        *Aye*  
                                  *Commissioner Dvorak*       *Aye*

*The Board moved into Executive Session at 10:10 a.m. with Ms. Burhenne. The Board returned at 10:20 a.m. and as a result took the following actions:*

*Motion:*            *by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-049 Authorizing Purchase of Property, including Permanent Parcel Nos. 10-143900 and 10-085350 located at 214 E. Park Street, Chardon and adjacent vacant lot and further authorizing the President of the Board to be authorized, directed and empowered to execute for and on behalf of the Board any and all documents required in connection with the purchase of property.*

*Board of Commissioners, Geauga County, Ohio*

*Date:*                *March 18, 2025*

*Resolution:*        *25-049*

**RESOLUTION AUTHORIZING PURCHASE OF PROPERTY**

*WHEREAS, the Geauga County Board of Commissioners (“Board”) deems it in the best interests of the County to purchase real property located at 214 E. Park Street Chardon, Ohio and an adjacent vacant lot (PP Nos. 10-143900 and 10-085350) (the “Property”) for public purposes.*

*NOW, THEREFORE, BE IT RESOLVED, that this Board shall acquire the Property for the price of approximately Three Hundred Thousand Dollars (\$ 300,000.00) with \$5,000.00 payable in earnest money to be credited against the purchase price.*

*BE IT FURTHER RESOLVED, that the President of the Board is hereby authorized, directed and empowered to execute, for and on behalf of the Board, any and all documents required in connection with the purchase of the Property including, but not limited to, escrow documents and any documents necessary to perform the Board’s due diligence.*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
                                  *Commissioner Brakey*        *Aye*  
                                  *Commissioner Dvorak*       *Aye*

*Motion:*            *by Commissioner Brakey, seconded by Commissioner Spidalieri to approve an encumbrance and expenditure in the amount of \$5,000.00, for Earnest Money relating to the Purchase of Property, (PPN #10-143900 and #10-085350).*

*Roll Call Vote:*            *Commissioner Spidalieri*     *Aye*  
                                  *Commissioner Brakey*        *Aye*  
                                  *Commissioner Dvorak*       *Aye*

**Commissioners' Journal**  
**March 18, 2025**

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

*Motion:* by Commissioner Brakey, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of considering the employment of public employee for the County Administrator position, pursuant to O.R.C. 121.22 (G)(1).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*The Board moved into Executive Session at 10:22 a.m. The Board returned at 10:27 a.m. and as a result, the following action was taken:*

*Motion:* by Commissioner Dvorak, seconded by Commissioner Brakey to approve the hiring and appointment of Amy Bevan to the position of County Administrator (#1301) to be effective April 14, 2025, at the rate of \$60.46 per hour (Grade E19, Step 9). This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Ms. Brakey expressed that while this Board may not all agree on everything all the time, on this decision they are completely united and unanimous. Ms. Brakey stated that they had a strong field of candidates, 52 resumes, held 6 initial interviews and 2 second interviews, and in that strong field, Ms. Bevan stood out as an exceptional candidate. Mr. Dvorak added that it wasn't an overnight effort, it was lengthy, they read all the applications, with help from Ms. Hostutler, they individually interviewed the candidates and then together did the final two and came out with a great result. Ms. Brakey added that once they hear back from Ms. Bevan if she has accepted the position, they will send out a press release.*

BOARD DISCUSSION

*MultiVista Contract:*

*Ms. Burhenne explained that last week the board had a lengthy discussion about this contract . At the direction of the Board, she did some investigating about whether this is something that we needed to continue with or not. After speaking with Glen Vernick, our Maintenance Director, Construction Manager from Infinity and Jarrett Parker from NV5, Ms. Burhenne concluded that when the contract expires at the end of April, we will have enough information about what is in the walls, that it is not necessary to extend that contract. She recommends the Board lets the contract expire at the end of April. Ms. Brakey thanked Ms. Burhenne for looking into it further and agrees with the recommendation. Mr. Dvorak added that he was fine with the current contract expiring at the end of April.*

*Security Cameras in Chambers:*

*Ms. Burhenne asked for clarification regarding security cameras in chambers. Her recollection was that the Board wanted one camera to be installed outside pointed into chambers and now there is discussion about two cameras inside chambers. Ms. Brakey stated that her understanding was that the Sheriff recommended one inside chambers. Chief Deputy Tom Rowan stated that it was recommended to have one camera inside chambers. Ms. Burhenne wanted to make sure the Board was good with two cameras inside chambers. Ms. Brakey added that she felt more comfortable with monitoring what was going on inside the room.*

PUBLIC COMMENT

*Howard Newell, South Russell Village, asked about how the airport situation was coming. Mr. Dvorak replied that they hoped to have something next week.*

*Joe Otto, Munson Township, expressed that he is an experienced pilot. Mr. Otto stated that he is a friend of the airport, but having been a manager and businessperson in aviation, he has a lot of questions about what is going on with the airport following an article in the newspaper. Mr. Otto asked if the airport is manned 24/7 and if not, how its staffing is handled. Ms. Brakey stated that she didn't think it was, and Mr. Dvorak noted that Ric Blamer is the Business Manager and works either 24 or 30 hours a week. Mr. Otto then asked how many landings*

**Commissioners' Journal**  
**March 18, 2025**

occur at this airport, is there a means of logging flights, if someone is not there 24/7 how can you tell how much activity you have. Anastasia Nicholas stated that it is not logged. Mr. Otto asked if there are landing fees assessed, tenant or transient airplanes. He asks because in the paper it talks about revenue being generated and it goes to the airport, but he doesn't see any definition of how they keep track of these revenues. Mr. Otto read all kinds of numbers in the paper and wants to know what the money is going for. As a taxpayer, he doesn't feel good about where the \$1.33 million is going. Mr. Otto expressed that he has flown in and out of the airport adding that it does need improvement. Mr. Otto asked Mr. Blamer what the current FAA grant was going to. Mr. Blamer explained that it was for the parallel taxiway to match the existing runway of 3500 feet. Mr. Otto asked if we are going to live with a 3500-foot runway. To attract business air traffic, you need specific things to let certain planes land there for business use. Why are we not looking to the future and develop what we can for a runway and taxiway? Mr. Otto says you cannot get a balance sheet to show that the airport is paying for itself. The Airport Authority and Geauga County are responsible for the airport. Mr. Otto stated that he doesn't see a plan for the future, mentioning a hangar and a pilot's lounge. Why would we build something like a taj mahal at his expense, doesn't think that is fair.

Mr. Dvorak mentioned that the Airport Authority meets once a month, and suggested he attend their meeting to ask some of his questions. Mr. Otto asked the Board to show him a plan that someone is looking at the long term for this airport.

Mr. Spidalieri disagreed with Mr. Otto and expressed that what he is saying is incorrect. Mr. Spidalieri stated that the airport has a five-year plan. He questioned when the last time Mr. Otto looked at construction costs for hangars and hangar space. \$1.3 million dollars is a good price. Mr. Spidalieri stated that there will be funding from the FAA towards it, of about \$600,000.00, and then the difference from the County funding can then be used to do other improvements. Mr. Spidalieri noted that we are investing in many other things in this county, and yet we let the airport go unfunded to a certain degree, adding that the airport has very minimal things that they can generate revenue from, so this hangar will allow them to generate revenue. Mr. Spidalieri stated that as for the length of the runway, there has been conversation with the property owners at the east end of the property. Meanwhile, the parallel taxiway will improve the safety of the airport. They will continue to build up the airport. Mr. Spidalieri stated that the fuel farm is a 24-hour service, and they can provide fuel records on sales. Mr. Spidalieri mentioned that there are other things that could be questioned that aren't, but if you look deep at the airport, they have a plan and they are doing their best with what they have to make improvements.

Mr. Otto expressed that they are talking about the airport, and that fuel meters need to be monitored, that he is in favor of the parallel taxiway, but a five year plan in aviation is like what are you doing this weekend. You need to be looking twenty years down the road. Why put a 3500 foot taxiway in when you should be putting in a 4,000 foot taxiway? It doesn't make sense. Mr. Spidalieri added that the cost of putting the taxiway in at this point is minimal. If we get to the point that we can take it to 4,000, it would be far less to only have to do the 500 feet. Mr. Spidalieri stated that everybody has a dream. We would all like a 10,000-foot runway, however right now, there are additional steps to get to 4,000 feet. They have had discussion with the property owner regarding the future, but right now we have to do what we can with what we have.

Ms. Brakey added that she asked the airport for a business / strategic plan regarding the future of the airport. Ms. Brakey asked for a simple business case for why the hangar makes financial sense. The airport stated that they will receive rental income that will provide more revenue to maintain the existing hangar. Ms. Brakey asked for facts and figures, and they have not provided anything. Mr. Otto expressed that the Board may not have all the knowledge of the operations of the airport, but you need to have someone there that knows how to manage the airport. Mr. Spidalieri wanted to clarify that the county does not currently own the property to take the runway and taxiway to 4,000 feet, so we can only do the 3500 feet because that is what we have. Mr. Spidalieri expressed that we can invest in the hangar project and allow the extra FAA funds to be used to do some of the other projects that need to be completed. The airport has never been able to create a nest egg to do projects without assistance from the commissioners. Mr. Otto mentioned a diagram that was shown to him by Mr. Blamer showing they owned the property, but they didn't have the money to do the extension. Mr. Otto mentioned that Mr. Blamer showed him a diagram indicating the airport owns the property needed for a potential runway extension but doesn't currently have the funds to pursue it. However, Mr. Blamer also

**Commissioners' Journal**  
**March 18, 2025**

*stated that other nearby property—where T-hangars could be built—is not owned by the airport. Mr. Otto questioned whether that's accurate, suggesting Mr. Blamer may be mistaken, but clarified that this is the information he was given. Mr. Otto says he loves airplanes and wants to see the airport thrive, but the current facilities do not support proper classroom instruction, and he would love to see a better facility there.*

*Mr. Dvorak expressed that Mr. Otto had far exceeded his two minutes for public comment, but any members of the board would sit down and have a conversation about the airport. Mr. Otto added that safety is also important, and that a better weather station, and a nice pilot lounge, would be beneficial.*

*Diane Jones, Auburn Township asked for clarification of Mr. Otto's name.*

*Ms. Roussey asked for the press release and asked for the correct spelling of the new County Administrator's name. Ms. Brakey stated that her name is Amy Bevan. Ms. Roussey expressed that it was her understanding that the taxiway had already been approved, and that is not what is in question, but rather the Hangar and the \$1.33 million in funding. Ms. Brakey replied that is correct.*

*Anastasia Nicholas with the Chagrin Valley Times asked Mr. Spidalieri to clarify what he meant when he said no one is asking questions about the thing's money is being spent on. Mr. Spidalieri replied that no one is questioning the amount of money being spent on the courthouse, but people are questioning \$1.33 million that was approved unanimously by the previous board. The Board is doing all these projects, providing funding for the fair board, looking at a new senior center, working on a new youth center, but the county airport seems to get shuffled to the back. Mr. Spidalieri noted that showers for the courthouse was shot down, but talking about wires last week that are an additional expense that should have been included in the original plan. Mr. Spidalieri expressed that Mr. Otto has said he feels there needs to be improvements at the airport but wants justification of his taxpayer dollars being used. The only way to make things improve at the airport is if the Board invests in making it happen. Ms. Brakey stated that she feels that the people who use the airport should pay for the airport. There are other ways to improve the airport without using taxpayer money.*

**ACKNOWLEDGEMENTS**

- a) Geauga County ADP 2024 Annual Report, Revision 1*
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending February 26, 2025 and March 5, 2025 as required by O.R.C. 955.12.*
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending February 2025.*
- d) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Prisoner Transport for the month ending February 2025 as required by O.R.C. 325.07.*
- e) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of February 2025, pursuant to ORC 135.35(L).*

**OTHER**

*The Board reviewed upcoming events.*

**MEETINGS**

*Tues., 3/18 The Commissioners will hold a Work Session with Department of Emergency Services, 11:30 a.m. Room B303, County Office Building*

*Wed., 3/19 NOC COG Board Meeting, 11:00 a.m., County Office Building, A334*

*Wed., 3/19 Special ADP Meeting, 2:00 p.m. Auditor's Appraisal Conference Room*

**Commissioners' Journal**  
**March 18, 2025**

*Tue., 3/25 The Commissioners will hold session at 9:30 a.m.*

*Wed., 3/26 Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room*

*Tue., 4/1 Investment Advisory Committee, 9:00 a.m. County Office Building, Room B303*

*Tue., 4/1 The Commissioners will hold session at 9:30 a.m.*

*Tue., 4/8 The Commissioners will hold session at 9:30 a.m.*

*Wed. 4/9 Geauga County Township Association Dinner meeting, 6:00 p.m. Munson Town Hall*

***BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD***

*Motion: by Commissioner Dvorak, seconded by Commissioner Brakey to adjourn the meeting at 11:06 a.m.*

*Geauga County Board of Commissioners*

---

*James W. Dvorak*

---

*Carolyn Brakey, Esq.*

---

*Ralph Spidalieri*

---

*Christine Blair, Commissioners' Clerk*

**Commissioners' Journal**  
**March 18, 2025**

*THIS PAGE INTENTIONALLY LEFT BLANK*