



GEAUGA COUNTY BOARD OF COMMISSIONERS

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12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

AGENDA

For the Board of County Commissioners Meeting of May 29, 2025

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. The Commissioners' Office will report on the items approved May 16, 2025, by the Acting County Administrator, and May 27, 2025 by the County Administrator, authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.
2. The Commissioners' Office will report on financials from May 20, 2025, Resolution #25-123 as approved by the Acting County Administrator pursuant to Resolution #25-004, approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.
3. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of April 22, 2025.
4. The Commissioners' Office is requesting the Board approve and execute the minutes for the special meeting of April 24, 2025.
5. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of April 29, 2025.
6. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of May 6, 2025.
7. The Commissioners' Office is requesting the Board approve and execute Resolution #25-124 itemizing the financials for the meeting of May 29, 2025.
8. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Revised Accounting Forms Authorization Form and Payroll Authorization Form for the Department on Aging, Building, Commissioners' Office, Community and Economic Development Department, Department of Emergency Services, Dog Warden, Maintenance and Department of Water Resources.
9. The Geauga Soil and Water Conservation District is requesting the Board approve and authorize the President of the Board to execute the 2024 Local Agricultural Easement Purchase Program (LAEPP)

Cooperative Agreement between the Ohio Department of Agriculture and the Geauga County Board of Commissioners (Local Sponsor) regarding funding to be allocated for the protection of Ohio farm lands against conversion to non-agricultural use in the amount of \$110,554.00 for the acquisition of Agricultural Easements approved by the Ohio Department of Agriculture.

10. The Geauga Soil and Water Conservation District is requesting the Board approve and authorize _____ to execute the Easement Closing Documents including the Ohio Department of Agriculture Assignment of Payment form on behalf of the Geauga County Board of Commissioners for the 2024 Local Agricultural Easement Program for the Hope Easement.
11. United Way Director Karen Perko and Director of Public Policy Maryam Keifer will present and discuss the 2025 ALICE (Asset Limited Income Constrained and Employed) Report.
12. The Commissioners' Office will hold Public Hearing #2 at 10:00 a.m. for the 2025 Community Development Block Grant (CDBG) Allocation Program.
13. The ADP Board is requesting the Board approve and execute Resolution #25-125 by the Geauga County Board of Commissioners to Grant Approval to the Geauga County Automatic Data Processing Board to Enter into a Contract with the Legislative Authority of the Township of Claridon, pursuant to R.C. 307.847 (E).
14. The County Engineer's Office is requesting the Board approve and execute the Unit Price Contract with Ronyak Paving, Incorporated for the Reconstruction of Butternut Road (CH-0021), including the Replacement of Structure #0021-00.320 and the Resurfacing of Sections A-C in Munson Township in the amount of \$1,991,420.00.
15. The Probate / Juvenile Court is requesting the Board approve and authorize the President of the Board to execute the Ohio Department of Youth Services Juvenile Court Grant Agreement and Funding Application for the period July 1, 2025 through June 30, 2027.
16. The Building Department is requesting the Board approve an unpaid personal (medical) leave of absence for Daniel Spada, Chief Building Official during the period May 23, 2025 through May 30, 2025.
17. The Community and Economic Development Department is requesting the Board select two (2) projects for the PY2025 Community Development Block Grant (CDBG) Small Cities Allocation Program and rank two (2) additional projects as alternates, should the selected projects not be approved by the state.
18. The Community and Economic Development Department is requesting the Board approve and execute the Geauga County Citizen's Participation Plan in regard to PY2025 Community Development Block Grant (CDBG) Allocation Program.
19. The Community and Economic Development Department is requesting the Board approve and execute Resolution #25-126 Community Development Block Grant (CDBG) and Home Program Anti-Displacement and Relocation Assistance, PY 2025 Allocation Program.
20. The Community and Economic Development Department is requesting the Board approve and authorize the President of the Board to execute the Programmatic Agreement for Coordination between Geauga County and Ohio's State Historic Preservation Office for the Administration of Programs using HUD Allocated Funds with Delegated Review Responsibilities Authorized under 24 CFR Part 58.

21. The Department of Job and Family Services is requesting the Board approve and execute Resolution #25-127 Recognizing June 2025 as Elder Abuse Awareness Month.
22. The Maintenance Department is requesting the Board approve and execute the Contract Agreement with Redcon LLC to install a new fence for the playground located at the Geauga County Office Building to be effective May 29, 2025, with installation to be completed within 180 days in an amount not to exceed \$12,600.00.
23. The Maintenance Department is requesting the Board acknowledge the Statement of Qualifications on file for Professional Design and Contract Administration including 1) LDA Architects, Incorporated, 2) SME and 3) Verdantas, LLC and select LDA Architects, Incorporated as the most qualified firm in accordance with O.R.C. 153.69(A) for the kennel expansion and renovation at the Geauga County Animal Shelter Building and further authorize the department to begin contract negotiations, in accordance with O.R.C. 153.69 (B).
24. The Maintenance Department is requesting the Board grant permission to advertise for Bids for the Geauga County Safety Center Visitation Room Alteration Project to be held on Wednesday, June 25, 2025, at 2:00 p.m. Notice of this Bid Opening will be advertised on May 30, 2025, June 6, 2025, and on the county website.
25. The Maintenance Department is requesting the Board approve unpaid personal leave of absence for Kevin Borsi, Electrician (#1925) for the period of May 2, 2025 through May 12, 2025 and for the period May 16, 2025 through May 21, 2025.
26. The Department of Water Resources is requesting the Board approve and execute the Agreement between the Geauga County Board of Commissioners and Gutoskey and Associates, Incorporated for Engineering Services to Geauga County for Engineering, Surveying and Land Planning, as needed at various locations within the department, in the amount of \$35,000.00 (\$25,000.00 Wastewater and \$10,000.00 Water).
27. The Department of Water Resources is requesting the Board approve and execute Contract Maintenance Form #1 extending the service Contract Agreement with Hershberger Roofing and Siding for an additional eight (8) months through January 7, 2026 in the original amount of \$40,000.00.
28. The Department of Water Resources is requesting the Board approve and execute Contract Maintenance Form #1 increasing the service Contract Agreement with Firehouse 8 Extinguisher Service, LLP in the amount of \$4,000.00 and extending the length of the contract one year (365 days) through March 26, 2026 in the new not to exceed amount of \$8,000.00.
29. The Department of Water Resources is requesting the Board approve and execute Contract Maintenance Form #1 increasing the service Contract Agreement with C.U.E. Excavating Contractors, LLC in the amount of \$10,000.00 to Wastewater (now \$35,000.00) with a new not to exceed amount of \$50,000.00.
30. The Department of Water Resources is requesting the Board approve and authorize Ralph Spidalieri, authorized representative to execute the Ohio Water Development Authority Fund Payment Request #1 for the McFarland Creek Wastewater Treatment Plant Improvements Project for technical services by HDR Engineering, Incorporated in the amount of \$19,593.93.
31. The Department of Water Resources is requesting the Board approve and authorize Ralph Spidalieri, authorized representative to execute the Ohio Water Development Authority Fund Payment Request #2 for

the McFarland Creek Wastewater Treatment Plant Improvements Project for technical services by HDR Engineering, Incorporated in the amount of \$52,493.79.

32. The Department of Water Resources is requesting the Board approve an increase to the Temporary Water Permit Application Fee from \$50.00 to \$150.00 with a retroactive effective date of April 1, 2024 and an increase from \$150.00 to \$200.00, with a retroactive effective date of May 19, 2025.
33. The Department of Water Resources is requesting the Board approve the addition of the Temporary Water Permit Equipment Set-up Fee to the list of previously approved Department of Water Resources fees, with a retroactive effective date of May 19, 2025. The Equipment Set-up Fee of \$550.00 covers the cost of installation, backflow testing and removal of temporary water fill station used by customers with a temporary water permit.
34. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute Change Order #7 increasing the Contract (GMP Phase #1 and Phase #2) with Infinity Construction Company on the Courthouse Expansion Project deducting for the addition of ordering and overseeing the installation of the baggage scanner not covered in the original contract in the amount of \$54,194.00.
35. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute Change Order #8 decreasing the Contract (GMP Phase #1 and Phase #2) with Infinity Construction Company on the Courthouse Expansion Project for the removal of speakers, network equipment and transaction windows, along with the addition of a clerk and finance counter and additional window shades not covered in the original contract in the amount of (\$18,110.00) and extending the substantial date of completion by an additional twenty-two days through October 10, 2025.
36. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute Change Order #9 increasing the Contract (GMP Phase #1 and Phase #2) with Infinity Construction Company on the Courthouse Expansion Project for additional work required on the existing Courthouse Roof not covered in the original contract in the amount of \$48,400.00.
37. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Request for Partial Payment #20 for Infinity Construction Company, Incorporated for the Geauga County Courthouse Expansion GMP Phase #1 and Phase #2 expenses in the amount of \$572,668.05
38. The Commissioners' Office is requesting the Board approve the request from Assistant County Administrator, Linda Burhenne to be reclassified from Full-time to Part-time (32 hours per week), effective May 29, 2025.
39. **Board Discussion –**
40. **Public Comment -** Those wishing to make a comment or ask a question, please raise their hand to be called upon, begin by stating their full name and address, and will have up to three minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities Board Meeting Minutes for April 16, 2025
- b) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending May 7, 2025, May 14, 2025 and May 21, 2025 as required by O.R.C. 955.12.

- c) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of April 2025, pursuant to ORC 135.35(L).

MEETINGS

- Thu., 5/29 2026 Tax Budget Hearing, 8:45 a.m.
- Thu., 5/29 2026 Tax Budget Hearings, beginning at 12:30 p.m.
- Tue., 6/3 2026 Tax Budget Hearing, 8:15 a.m.
- Tue., 6/3 Investment Advisory Committee, 9:00 a.m.
- Tue., 6/3 The Commissioners will hold session at 9:30 a.m.
- Tue., 6/10 The Commissioners will hold session at 9:30 a.m.