



GEAUGA COUNTY BOARD OF COMMISSIONERS

Carolyn Brakey, Esq. James W. Dvorak Ralph Spidalieri

12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

AGENDA

For the Board of County Commissioners Meeting of August 5, 2024

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. The Commissioners' Office will report on financials from July 29, 2025, Resolution #25-155 as approved by the County Administrator pursuant to Resolution #25-004, approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.
2. The Commissioners' Office will report on the items approved August 4, 2025 by the County Administrator, authorized by Resolution #25-007 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.
3. The Commissioners' Office is requesting the Board approve and execute the minutes for the meeting of June 17, 2025.
4. The Commissioners' Office is requesting the Board approve and execute Resolution #25-156 itemizing the financials for the meeting of August 5, 2025.
5. The Auditor's Office is requesting the Board accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the months of May and June 2025, pursuant to O.R.C. 319.35.
6. The Treasurer's Office is requesting the Board accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the months of May and June 2025, pursuant to O.R.C. 319.35.
7. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Request for Partial Payment #22 for Infinity Construction Company, Incorporated for the Geauga County Courthouse Expansion GMP Phase #1 and #2 expenses in the amount of \$950,590.72.
8. The Automatic Data Processing (ADP) Board is requesting the Board approve and execute Resolution #25-157 to Grant approval to the Geauga County Automatic Data Processing (ADP) Board to enter into an Agreement with the Legislative Authority of the Township of Parkman, Geauga County, Ohio to provide microfilming, automatic data processing or other imaging processing or electronic data processing or record keeping services, pursuant to O.R.C. 307.847(E).
9. The Airport Authority is requesting the Board approve and execute Resolution #25-158 Authorizing the President of the Geauga County Board of Commissioners to execute electronically and submit the Federal

Aviation Administration (FAA) Grant Offer for Infrastructure Investment and Jobs Act (IIJA), Airport Infrastructure Grant (AIG) Grant #3-39-0054-029-2025 for the Construction of a T-Hangar in the amount of \$585,000.00.

10. The County Engineer's Office is requesting the Board acknowledge the recommendation and post load limits on Owen Road for Structure #GEA-T0219-0033 in Parkman Township for an Emergency Vehicle weight limit as follows: 2 AXLE – 28T, 3 AXLE – 36T, pursuant to O.R.C. 5577.071.
11. The County Engineer's Office is requesting the Board acknowledge the recommendation and post load limits on Pioneer Road for Structure #GEA-T0116-0092 in Huntsburg Township for an Emergency Vehicle weight limit as follows: 2 AXLE – 28T, 3 AXLE – 41T, pursuant to O.R.C. 5577.071.
12. The Prosecutor's Office is requesting the Board grant permission to advertise for bids for the Geauga County Prosecutor's Office Renovation Project to be held on Wednesday, September 10, 2025 at 2:15 p.m. Notice of this Bid Opening will be advertised on August 8, 2025, August 15, 2025 and on the county website.
13. The Sheriff's Office is requesting the Board approve and authorize the President of the Board to execute the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) Subgrant Award Agreement for the Stop Violence Against Women (VAWA) Grant #2024-WF-VA5-70318 in the amount of \$80,001.33 (\$60,000.00 from OCJS, \$20,001.33 local County match). This grant is for the period January 1, 2025 through December 31, 2025.
14. The Sheriff's Office is requesting the Board approve and authorize the President of the Board to execute the First Amendment to the Purchased Services Agreement between the Geauga County Board of Commissioners and University Hospitals Health System, Incorporated to provide Physician Services to the Inmates at the Safety Center to increase the hourly rate for Doctors and Physicians Assistant for a new not to exceed amount of \$77,250.00 per calendar year.
15. The Department of Job and Family Services is requesting the Board acknowledge receipt of the Certificate of Estimated Property Tax Revenue regarding the renewal of 0.7 Mill levy for any operations or capital improvement expenditure necessary for the support of children services and care and placement of children.
16. The Department of Job and Family Services is requesting the Board approve and execute Resolution #25-159 Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation and to provide for the Necessary Requirements of the Geauga County Department of Job and Family Services per O.R.C. 5705.07 and 5705.24.
17. The Maintenance Department is requesting the Board grant permission to advertise for bids for the Safety Center Parking Lot Repave to be held on Wednesday, August 27, 2025 at 2:00 p.m. Notice of this Bid Opening will be advertised on August 8, 2025, August 15, 2025 and on the county website.
18. The Maintenance Department is requesting the Board approve the creation, title and job description for the position of HVAC Technician (#1928) to be effective August 5, 2025.
19. The Maintenance Department is requesting the Board approve the addition of second Project Manager (#1927) position to be effective August 5, 2025.

20. The Maintenance Department is requesting the Board approve the revised Organizational Chart to include the new position of HVAC Technician (#1928) and the second Project Manager (#1927) position to be effective August 5, 2025.
21. The Maintenance Department is requesting the Board grant permission to advertise for the position of HVAC Technician (#1928). This position will remain posted until filled.
22. The Maintenance Department is requesting the Board grant permission to advertise for the position of Project Manager (#1927). This position will remain posted until filled.
23. The Commissioners' Office is requesting the Board approve and execute Resolution #25-160 Eighth Amended Resolution Approving the Use of County Credit Cards for the Year 2025 to include for the Dog Warden, a Geauga Credit Union Visa Card, and update employees (add/remove) in the Commissioners' Office and Maintenance Departments, pursuant to O.R.C. 301.27.
24. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Application for Authorization to permit the use of County Credit Cards for the Commissioners' Office to add / remove employees for use of the Geauga Credit Union Visa, for the Year 2025, pursuant to O.R.C. 301.27.
25. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Application for Authorization to permit the use of County Credit Cards for the Dog Warden, for use of the Geauga Credit Union Visa, for the Year 2025, pursuant to O.R.C. 301.27.
26. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Application for Authorization to permit the use of County Credit Cards for Maintenance to add /remove employees for use of the Home Depot Commercial, for the Year 2025, pursuant to O.R.C. 301.27.
27. The Commissioners' Office is requesting the Board accept the resignation of Linda Burhenne, Assistant County Administrator to be effective August 16, 2025.
28. The Commissioners' Office is requesting the Board approve the creation, title and job description for the position of Deputy County Administrator (#1324) to be effective August 5, 2025.
29. The Commissioners' Office is requesting the Board approve the revised Organizational Chart to include the new position of Deputy County Administrator (#1324) effective August 5, 2025 and remove the Assistant County Administrator position effective August 17, 2025.
30. The Commissioners' Office is requesting the Board grant permission to advertise for the position of Deputy County Administrator (#1324). This position will remain posted until filled.
31. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Letter of Engagement with McDonald Hopkins LLC for General Services Retainer Program for the Year 2025 in an amount not to exceed \$25,000.00 unless prior approval by the Board.
32. **Board Discussion –**
33. **Public Comment -** Those wishing to make a comment or ask a question, please raise their hand to be called upon, begin by stating their full name and address, and will have up to three minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 23, 2025 as required by O.R.C. 955.12.
- b) Geauga Transit Annual Report 2024 – operated by Laketran

MEETINGS

- Tues., 8/12 Planning Commission, 7:30 a.m. County Office Building, Room A334
- Tue. 8/12 The Commissioners will hold session at 9:30 a.m. that will include Public Hearing #3 at 9:45 a.m. for the CDBG Revolving Loan Fund Program
- Mon., 8/18 Family First Council, 1:30 p.m.
- Tues., 8/19 The Commissioners will hold session at 9:30 a.m.
- Thu., 8/28 The Commissioners will hold session at 10:00 a.m. at the Great Geauga County Fair, Jr. Fair Stage, Burton
- 8/28 – 9/1 Great Geauga County Fair, Burton
- Mon., 9/1 **County Offices will be closed in honor of the Labor Day holiday, Twenty-four-hour operations will continue to operate as normal**
- Thu., 9/4 The Commissioners will hold session at 9:30 a.m.