

Commissioners' Journal
April 8, 2025

The Geauga County Board of Commissioners met in session on April 8, 2025 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, in Room B303 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

President of the Board James W. Dvorak opened the meeting at 9:31 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Thank God for the work of Mental Health Professionals, and pray for their compassion, patience and sensitivity. Also pray God will equip them with the skills they need to help others, and that they will be filled with God's Holy Spirit.

Heavenly Father, giver of life and health: comfort and relieve those challenged by serious and chronic mental and emotional illness. Give your power to heal those who minister to their needs, that they may be strengthened in their weakness and have confidence in your loving care: Through Jesus Christ our Lord, Amen.

COMMISSIONERS' OFFICE - COUNTY ADMINISTRATOR'S REPORT

Acting County Administrator Linda Burhenne reported on the items approved, as authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.

April 4, 2025

Community and Economic Development:

Approved the promotion of Elaine Malkamaki to the position of Project Manager (#1411) to be effective April 13, 2025, at the rate of \$26.56 per hour (Grade 11, Step 3) with a 180-day probationary period.

FINANCIALS

Acting County Administrator Linda Burhenne reported on financials from April 2, 2025, Resolution #25-057, which included Appropriations transfers from the Board of Elections in the Special Election Fund to move money into their Medicare account; a payment from the Commissioners to the Geauga County Township Association for travel expenses related to the quarterly dinner meeting in the amount of \$35.00; a Revenue Certification in the Commissioners' Airport Construction Fund for money that will be transferred to help construct new T-Hangars.

Acting County Administrator approved the financials from April 2, 2025 pursuant to Resolution #25-057 approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.

MEETING MINUTES

Motion: by Commissioner Spidalieri, seconded by Commissioner Brakey to approve and execute the minutes for the meeting of March 25, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer from the General Fund to Public Assistance for our April – June 2025 mandated share; Then and Now encumbrances from Aging to Marc Glassman Incorporated for 2024 purchases, Sheriff to UH Regional Hospitals for 2024 inmate medical bills and from Water Resources to the Ohio Water Development Authority for the McFarland Wastewater Treatment Plant Improvements Debt Admin Expenses all of which were not previously encumbered; Travel requests for the Common Pleas Court, County Engineer's Office, Probate Court and Water

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Resources; a payment from the Commissioners' Office to Ravenwood Mental Health Center for 2nd quarter Youth Center Operations in the amount of \$104,105.00; a payment from the Engineer's Office to Tim Lally Chevrolet Incorporated for two 2025 Chevy Silverado Inspector in the amount \$88,826.00; and a payment from Maintenance to Cleveland Vicon Company to install motorized door openers in the Geauga County office building in the amount of \$31,240.00.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-058 itemizing the financials for the meeting of April 8, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

AUDITOR - TREASURER – MONTHLY STATEMENT OF COUNTY FINANCES – OCTOBER – DECEMBER 2024, JANUARY AND FEBRUARY 2025

Mr. Gorton asked the Board to accept and execute the monthly statement of county finances from the Auditor and Treasurer for October through December 2024 and January and February 2025.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the months of October – December 2024 and January and February 2025, pursuant to O.R.C. 319.35.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the months of October – December 2024 and January and February 2025, pursuant to O.R.C. 319.35.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

ADP BOARD – RESOLUTION TO GRANT APPROVAL TO THE GEAUGA COUNTY AUTOMATIC DATA PROCESSING (ADP) BOARD TO ENTER INTO AN AGREEMENT WITH THE LEGISLATIVE AUTHORITY OF THE TOWNSHIP OF CHARDON

ADP Administrator Frank Antenucci asked the Board to approve a resolution to allow the ADP Board to execute an agreement with Chardon Township to provide them with services, including adding phones, as the ones they currently have are no longer supported.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-059 to Grant Approval to the Geauga County Automatic Data Processing (ADP) Board to Enter into an Agreement with the Legislative Authority of the Township of Chardon, Geauga County, Ohio to provide microfilming, automatic data processing or other imaging processing or electronic data processing or record keeping services, pursuant to O.R.C. 307.847(E).

Board of County Commissioners, Geauga County, Ohio

Date: April 8, 2025

Resolution: #25-059

Resolution by the Geauga County Board of Commissioners to Grant Approval to the Geauga County Automatic Data Processing Board to Enter into a Contract with the Legislative Authority of the Township of Chardon pursuant to R.C. 307.847(E)

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WHEREAS, pursuant to R.C. 307.847(E), with the approval of the Board of County Commissioners, the Geauga County Automatic Data Processing Board may enter into a contract with the legislative authority of any municipal corporation, township, port authority, water or sewer district, school district, library district, county law library association, health district, park district, soil and water conservation district, conservancy district, other taxing district, or regional council established under Chapter 167. of the Revised Code, or with the board of county commissioners or the automatic data processing board or microfilming board of any other county, or with any other federal or state governmental agency, and such authorities may enter into contracts with the Geauga County Automatic Data Processing Board to provide microfilming, automatic data processing, or other image processing or electronic data processing or record-keeping services to any of them; and

WHEREAS, the Geauga County Automatic Data Processing Board seeks to enter into a contract for services with the legislative authority of the Township of Chardon, Geauga County, Ohio ("the Township") to provide microfilming, automatic data processing, or other image processing or electronic data processing or record-keeping services to the Township; and

WHEREAS, a copy of the proposed contract between the Geauga County Automatic Data Processing Board and the Township is attached hereto as Exhibit A to this Resolution.

THEREFORE, BE IT RESOLVED, pursuant to R.C. 307.847(E) the Geauga County Board of Commissioners hereby grant approval to the Geauga County Automatic Data Processing Board to enter into a contract for services with the Township to provide microfilming, automatic data processing, or other image processing or electronic data processing or record-keeping services to the Township; and

BE IT FURTHER RESOLVED, that this Resolution becomes a part of the permanent record of the Board of County Commissioners, Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER THE REALIGNMENT OF BAINBRIDGE ROAD AT WASHINGTON STREET AND TRAFFIC SIGNALIZATION IN AUBURN TOWNSHIP – EXECUTE COVER SHEET OF PLANS – SET BID OPENING

Deputy Engineer Shane Hajjar asked the Board to approve a resolution to order the realignment of Bainbridge Road at Washington Street, noting that the cover sheet of the plans had previously been approved by the Board in February. Mr. Hajjar included that this requests to set a bid opening on May 2, 2025, using Bid Express.

Motion: by Commissioner Spidalieri, seconded by Commissioner Brakey to approve and execute Resolution #25-060 to Order the Realignment of Bainbridge Road at Washington Street and Traffic Signalization in Auburn Township.

The cover sheet of the plans was previously executed by the Board on February 11, 2025.

Further, this Resolution sets a Bid Opening using Bid Express at the County Engineer's Office on Friday, May 2, 2025 at 10:05 a.m. Notice of this Bid Opening will be advertised on April 10, 2025, April 17, 2025 and on the county website.

Board of County Commissioners, Geauga County, Ohio

Date: April 8, 2025

Resolution: 25 – 060

RESOLUTION TO ORDER THE REALIGNMENT OF BAINBRIDGE ROAD AT WASHINGTON STREET AND TRAFFIC SIGNALIZATION IN AUBURN TOWNSHIP

WHEREAS, the Geauga County Board of Commissioners (Board) has determined by Resolution 21 - 156 that the public convenience and welfare requires the improvement of the

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intersection of Washington Street (CH-0606) and Bainbridge Road (CH-0011) by constructing and reconstructing culverts, performing drainage improvements, subgrade stabilization, asphalt resurfacing and improving the alignment of the roadway, shoulders, traffic signalization and signage, and related improvements as necessary in accordance with Ohio Revised Code (R.C.) 5555.06; and

WHEREAS, lands have been taken relative to the improvements; and

WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and

WHEREAS, the Board, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.

NOW THEREFORE, BE IT RESOLVED that the Board in accordance with R.C. 5555.13 hereby orders that such improvement proceed.

BE IT FURTHER RESOLVED that the Board in accordance with R.C. 5555.022 hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local and/or state funding sources in accordance with R.C. 5555.43.

BE IT FURTHER RESOLVED that the Clerk of the Board is hereby ordered to let this project for bids in accordance with R.C. 5555.61. The bids shall be let upon a unit price basis. Bids shall be received until 10:00 AM on May 2, 2025 and read publicly at 10:05 AM.

BE IT FURTHER RESOLVED that the Clerk of the Board is hereby instructed to transmit a certified copy of this resolution to the Auburn Township Board of Trustees and the Geauga County Engineer.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT ON AGING – APPROVE MERIT INCREASES – SANDI STRICHKO, TRANSPORTATION DRIVER, JOSH BURTON, CHORE AND HOME SAFETY SPECIAL PROJECTS COORDINATOR AND HANNAH HEINZ, RECREATION AND EDUCATION COORDINATOR

Director Jessica Boalt explained that she had requests for merit increases for three employees. Ms. Boalt asked for a one step increase for Sandi Strichko, a newer transportation driver who has had positive feedback from clients and jumped into help when her supervisor was out on leave. Ms. Boalt asked for a one step increase for Josh Burton, Chore and Home Safety Special Projects Coordinator, who has served 1,411 Geauga County seniors through the program. He is hands-on and assist seniors by going out and getting donations when they might not be able to afford the ramp or necessary safety items. Ms. Boalt asked for a one step increase for Hannah Heinz, Recreation and Education Coordinator, as she has increased attendance at the senior centers, noting that over 500 seniors are using the Middlefield Senior Center, as we were only at 300 last year. Ms. Boalt added that Ms. Heinz has been focusing on Veterans' programming, she is now a Health and Wellness instructor and is doing classes on Diabetes Management and Matter of Balance.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve a Merit Increase for Sandi Strichko, Transportation Driver, to the rate of \$17.97 per hour (Grade 6, Step 2) to be effective April 13, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve a Merit Increase for Josh Burton, Chore and Home Safety Special Projects Coordinator, to the rate of \$24.98 per hour (Grade 10, Step 3) to be effective April 13, 2025.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Brakey	Aye
Commissioner Dvorak	Aye

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve a Merit Increase for Hannah Heinz, Recreation and Education Coordinator, to the rate of \$25.66 per hour (Grade 11, Step 2) to be effective April 13, 2025.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Brakey	Aye
Commissioner Dvorak	Aye

COMMUNITY AND ECONOMIC DEVELOPMENT – AWARD BID – COUNTRY ROOFING, LLC – CDBG PROJECT – CHAGRIN FALLS PARK COMMUNITY CENTER – ROOF REPLACEMENT

Project Coordinator Elaine Malkamaki asked the Board to award the Bid to Country Roofing, LLC for the CDBG Project - Chagrin Falls Park Community Center Roof Replacement.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to award the Bid to Country Roofing, LLC for the CDBG project - Chagrin Falls Park Community Center – Roof Replacement in the amount of \$64,430.56, as they represented the lowest and best bid.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Brakey	Aye
Commissioner Dvorak	Aye

COMMUNITY AND ECONOMIC DEVELOPMENT – AWARD BID – LINDSEY CONSTRUCTION AND DESIGN, INCORPORATED – CDBG PROJECT – MAPLE LEAF COMMUNITY RESIDENCES – ROOF AND WINDOW REPLACEMENT

Ms. Malkamaki asked the Board to award the Bid to Lindsey Construction and Design, Incorporated for the CDBG Project – Maple Leaf Community Residences – for Roof and Window Replacements on three homes.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to award the Bid to Lindsey Construction and Design, Incorporated for the CDBG project – Maple Leaf Community Residences – Roof and Window Replacement in the amount of \$98,859.65, as they represented the lowest and best bid.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Brakey	Aye
Commissioner Dvorak	Aye

MAINTENANCE – AGREEMENT – PROFESSIONAL SURVEYING SERVICES – GUTOSKEY AND ASSOCIATES, INCORPORATED

Contract Coordinator Matt Sieracki asked the Board to approve the agreement for Professional Surveying Services with Gutoskey and Associates.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Agreement for Professional Surveying Services with Gutoskey and Associates, Incorporated to perform professional surveying services at various County locations per the Director, for a two-year period, effective April 8, 2025 in an amount not to exceed \$15,000.00.

Roll Call Vote:

Commissioner Spidalieri	Aye
Commissioner Brakey	Aye
Commissioner Dvorak	Aye

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MAINTENANCE – CONTRACT AGREEMENT – CABLE COMMUNICATIONS, INCORPORATED

Mr. Sieracki asked the Board to approve the contract agreement with Cable Communications, Incorporated for camera installation at the county office building. Commissioner Brakey asked if we needed five additional cameras on the outside of the building. Mr. Antenucci, from ADP, explained that there are over 100 total cameras, and there are 30 outside and the one side of the building didn't include any cameras, and these five cameras will cover the dark spots on that side of the building. Mr. Antenucci stated that there will be some overlaps, but these are positioned to reach all those necessary spots.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Contract Agreement with Cable Communications, Incorporated to install cameras at the Geauga County Office Building per specifications, to be effective April 8, 2025, with all work to be completed within 180 days, in an amount not to exceed \$20,951.68.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

PUBLIC HEARING – PROPOSED VACATION OF PUBLIC RIGHT OF WAY UPON SANDHILL TRAIL (TR-0753) IN MUNSON TOWNSHIP

Public Hearing for the Proposed Vacation of the Public Right of Way upon Sandhill Trail (TR-0753) in Munson Township.

Motion: by Commissioner Spidalieri, seconded by Commissioner Brakey to waive the reading of the legal notice.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

The Public Hearing was opened at 9:45 a.m. Ms. Brakey asked if anyone present today wished to speak during the Public Hearing. Sworn in was Deputy Engineer Traci Salkiewicz, PE and property owner Matthias Lee.

Assistant County Prosecutor Laura LaChapelle explained that Munson Township Trustees filed a petition to vacate the public right of way upon Sandhill Trail. The Board of Commissioners passed a resolution that it may be in the public interest and welfare to vacate Sandhill Trail, scheduled the public hearing and provided notice to the abutting property owners. The County Engineer's Office issued a report, and it will be read into evidence, but would like to ask a few questions prior to that.

Ms. LaChapelle asked Ms. Salkiewicz the following questions:

Has Sandhill Trail ever been constructed, improved or been maintained as a road? No.

Has Sandhill Trail been used in any way as road? No.

Are any utilities installed on, under or over Sandhill Trail? Not to our knowledge.

Is it your opinion, that the road has been abandoned by Munson Township and not used for over twenty-one years? Yes.

Is there any reason to believe that Sandhill Trail will be used as a road anytime in the future? No.

Matthias Lee and Jessica Lee, are they the owners of the abutting parcels along Sandhill Trail? Yes.

Are they the only owners of abutting parcels along Sandhill Trail? Yes.

Is Sandhill Trail used to calculate the distribution of auto registration distribution fund monies? No.

Are the Lees the only ones who would be directly benefitted by the road vacation? Yes.

Deputy Engineer Traci Salkiewicz provided updated copies to the Board that also includes correspondence between the Lees and the Township.

Ms. Salkiewicz read the updated Engineer's report into the record as follows:

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Office of the Geauga County Engineer: Report (ORC 5553.06)
Proposed Vacation of the Easement Upon Sandhill Trail, (TR-0753) Munson Township,
Gauga County, Ohio
Monday, April 7, 2025

History of Sandhill Trail (TR-0753)

Sandhill Farm Estates, a Subdivision of 56.478 Acres

Effective December 21, 1979, Sandhill Farm Estates was recorded in Volume 13, Page 68-69 of the Geauga County Records of Plats per Court Order for Case #80M154 in the Court of Common Pleas of Geauga County. Sandhill Trail and Sandstone Drive may or may not have been dedicated. Neither Sandhill Trail nor Sandstone Drive were ever physically constructed and have never been used as a public highway for a period greater than 21 years. Sandstone Drive was vacated on March 17, 2015. The vacation of Sandhill Trail will vacate approximately 1.981 acres of land.

Current Events: Township Trustee Action

On Tuesday, February 25, 2025, the Munson Township Board of Trustees passed resolution number 2025-03 petitioning the Geauga County Board of Commissioners to vacate the easement upon all of Sandhill Trail pursuant to section [5553.045](#) of the Ohio Revised Code. Per the resolution,

Whereas, the Munson Township Board of Trustees desires to vacate its easement upon the portion of Sandhill Trail that extends from Mayfield Road south along a non-existent and never-built cul-de-sac drafted upon one tract of land composed of a series of parcels, as follows: parcel numbers 21-176303; 21-176304; 21-176305; 21-176306; 21-176307; 21-176308; 21-176309; 21-176310; 21-176311; 21-176312; 21-176313; 21-176314; 21-176315; 21-176316; 21-176317; 21-176318; and 21-176319, containing approximately 35 acres of land.

Location:

The location of the public right of ways to be vacated is as follows:

Sandhill Trail - beginning at a point where the centerline of Rockhaven Road (TR 0106) intersects with the centerline of Mayfield Road (US 322) then easterly along said centerline of Mayfield Road (US 322) approximately 2369.70 feet to the point where the centerline of said Mayfield Road (US 322) intersects with the centerline of Sandhill Trail. Thence southerly along the centerline of said Sandhill Trail, 66 feet to the southerly right-of-way of Mayfield Road (US 322) and the principal point of beginning. Thence southerly approximately 1250.00 feet to the existing terminus of Sandhill Trail.

Auto Registration Funds:

Sandhill Trail is not used to calculate distributions of the auto registration distribution fund.

Underlying Fee:

This action will release, cancel, rescind and vacate the public right-of-way of said Sandhill Trail as described above allowing the portion of Sandhill Trail to be transferred in fee to the adjoining landowner that fronts the parcel.

Abutting Property Owners:

All of the properties abutting the never constructed Sandhill Trail have the same property owner. Matthias A. & Jessica S. Lee own S/L 1 – 17 (PPN# 21176303 – 21176319) of the Sandhill Farm Estates. There is a house constructed on S/L 5 (PPN# 21176307) and outbuildings constructed on S/L 3 and 4 (PPN# 21176305 and PPN# 21176306, respectively). Access to the house on S/L 5 is via a drive access (10261 Mayfield Road) along the westerly property line of the Sandhill Farm Estates on Mayfield Road.

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The plat for Sandhill Farm Estates dedicated an additional 36' of Right-of-Way (R/W) along the frontage on Mayfield Road for future widening. The Ohio Department of Transportation (ODOT) was notified of Munson Township's request for vacation on Friday, February 14, 2025. Only the portion of right-of-way which may or may not have been dedicated excluding the 36' section of right-of-way that runs parallel with Mayfield Road (US 322) is being included in this vacation.

All abutting property owners were notified and notice of the hearing was published in accordance with Ohio law.

Intent:

- 1. To vacate all of the public right-of-way of said Sandhill Trail as described above.*
- 2. To not extinguish the rights of ingress and egress reserved under the law, if any, of the abutting property owners named herein.*
- 3. To not remove public utilities' rights of ingress and egress, or easement rights within the vacated right-of-way limits resulting from a road vacation, per state law.*

Conclusion:

Based on the above facts, that have been carefully evaluated, and that the proposed area to be vacated, having no impacts on the travelling public, the community, the environment or overall transportation network, the Office of the Geauga County Engineer believes the vacation requested is justified and is for the public convenience and necessity.

This action is recommended.

Prepared by:

*Traci A. Salkiewicz, PE
Deputy Engineer*

*Andrew W. Haupt, PE, PS
Gauga County Engineer*

Ms. LaChapelle explained that she also had some questions for Mr. Lee. Ms. LaChapelle asked Mr. Lee for confirmation he had been sworn in, which Mr. Lee responded in the affirmative. Ms. LaChapelle inquired if Mr. Lee had approached the Munson Township Trustees to request that Sandhill Trail be vacated and why. Mr. Lee replied that they did and that it seems unnecessary, that along their property they want to add a trail and were not sure if they could do that. Ultimately, they would like to remove Sandhill Trail and consolidate all of the parcels. Mr. Lee noted that they wrote a letter to the Engineer's Office, and as of yesterday, the Munson Township Trustees recommended that he submit a letter regarding the consolidation of the lots. Ms. LaChapelle noted that the letter dated April 7th states that the Lees have retained Spelicy and Douglas at Polaris Engineering to consolidate and reconfigure the lots, that initial field work was completed last week, and it also notes that on December 30th, they requested the Trustees to initiate the necessary procedure to vacate Sandhill Trail, in accordance with O.R.C. 5553.045. Ms. LaChapelle asked when the consolidation will be complete. Mr. Lee stated that he was unsure, but that the public hearing needed to be held first. Ms. LaChapelle stated that regardless of this meeting, if he had any idea how long the consolidation is expected to take, and is it the intent to be consolidated into one parcel or multiple parcels? Mr. Lee stated that he wasn't sure of the length of time on the process, and they are not sure if it will be two or four parcels. Ms. LaChapelle asked if all of the new parcels front on Mayfield Road. Mr. Lee explained that it would be at least two, at most four, they have no intent in developing them, and once this process is complete, they plan to clean up a lot of trees that were lost during recent storms. The intent is to use their current driveway as the main access to the property.

Mr. Lee said that they want to consolidate the seventeen parcels into two or four lots, simplifying what is there, they have no intent in developing the land, but want to make sure it is a proper set of parcels. Ms. LaChapelle stated that understandably, the vacation of Sandhill Trail will result in some landlocked parcels and generally the Board tries to avoid that, and it could be a consideration. Mr. Lee said that they were under the impression that they should vacate the road before consolidating the parcels, which is why we started this process first. Ms. LaChapelle stated that there are options based on testimony heard today: 1. vacate the road; or

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2. deny the vacation, allow the Lees to do the consolidation, and then reapply depending on the Board's concerns. Mr. Lee stated that he wasn't aware that they could consolidate the parcels without removing the road, as they were trying to reconsolidate and then have to do it again with the property in the middle.

Commissioner Spidalieri asked if they couldn't consolidate the lots with the roadway there. Ms. LaChapelle stated that she doesn't represent Munson Township and doesn't know the practice is or what other issues may arise depending on the decision the Board makes. Commissioner Brakey added that Munson Township asked the Board to vacate, they are the requesting party and if they wanted something else, it would be a different procedure. Ms. Brakey explained that she had read the sections of the code, and it is rather a bizarre process, to which Ms. LaChapelle agreed that you also have to make sure that all the applicable sections are being applied. Ms. LaChapelle explained that you either have a highway easement or the Township owns the road in fee, they would vacate their right of way but do an additional step of a deed to transfer. Ms. Brakey asked if the township owned the land. Ms. Salkiewicz expressed that they do, that the County Engineer's office is working on preparing the plat and deeds that would transfer each of those parcels back to the adjacent subplot. Ms. LaChapelle added that if the Board decides to go that route, we try and prepare for any contingency. Ms. Brakey asked how that happens, the adjacent property becomes the property owner to the center of the lot, without any money exchange to the township. Ms. LaChapelle stated that when there is a vacation, the acreage of the road that abuts the property line to the center of the road, transfers to the abutting property owner, will have an acreage increase. Ms. LaChapelle said that right now we only have two parcels on Mayfield Road and the other parcels, so depending on how the Board feels today, they could make a decision. Ms. Brakey asked if they could make a motion following the closure of the hearing. Ms. LaChapelle explained that the Board could, however the plat is still being prepared, so it might be beneficial to wait until next week. Clerk Christine Blair just wanted to note that the last session on April 29th is the last meeting before we meet the sixty-day deadline of May 2nd. Mr. Dvorak expressed that this is a request of the township and the landowner and if we have something that relieves any liability from the County. Ms. LaChapelle, asked Mr. Lee if the Board does consider the vacation prior to the consolidation of the lots, would you be willing to agree to waiving any potential damages as a result of vacating the road prior to the consolidation, because you have landlocked parcels. Mr. Lee doesn't fully understand what those liabilities might be, they currently are landlocked and have to cross the parcels that do abut Mayfield Road to get to the parcel that our house is on, that isn't changing, so he doesn't understand what other liabilities there might be. Ms. LaChapelle stated that if they vacate the road, that will formally create this situation and if they rely on your representation that you will immediately proceed to consolidate those parcels, whereas the Board could just deny the request to vacate, then obviously consolidate and come back. Mr. Lee stated that we are in the process of vacating and would like this to be done as soon as possible, whatever they need to do to bring this to a close, consolidating and vacating of the road, we are in favor of that.

Being no further questions or comments, the Public Hearing was closed at 10:10 a.m.

MAINTENANCE – AGREEMENT – PROFESSIONAL DESIGN SERVICES – VERDANTAS ARCHITECTURE, INCORPORATED – EXISTING ROOM ON COURTHOUSE ANNEX

Project Manager Charles Tkach asked the Board to approve the agreement for professional design services with Verdantas Architecture for the upgrading of the existing roof on the Courthouse Annex. Ms. Brakey asked if they had an idea of an estimate of the whole cost. Mr. Tkach replied it would be around \$90-100,000 just to do the roof. There has been some water intrusion that may cause some additional repairs that is not included in that estimate.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Agreement for Professional Design Services with Verdantas Architecture, Incorporated to provide professional design and contract administration services related to upgrading the existing roof on the Courthouse Annex, 231 and 237 Main Street buildings located in Chardon, in an amount not to exceed \$24,740.00.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

Commissioners' Journal
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DEPARTMENT OF WATER RESOURCES – FIRST AMENDMENT – WATER AND WASTEWATER INFRASTRUCTURE PROGRAM GRANT AGREEMENT – AQUILLA WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT DESIGN AND ENGINEERING

Director Nicholas Gorris asked the Board to execute the first amendment to the wastewater infrastructure program grant agreement for the Aquilla Wastewater Treatment Plant improvement project to adjust the expiration date. Mr. Gorris explained that all the funding had been received and the final report has been submitted and will close out this grant.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the First Amendment to Water and Wastewater Infrastructure Program Grant Agreement between the State of Ohio, Department of Development and Geauga County for the Aquilla Wastewater Treatment Plant Improvement Project design and engineering grant, revising the expiration date. This is the final step in the grant, as all funds have been received and the final report submitted.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – RESOLUTION – SIXTH AMENDED – APPROVING THE USE OF COUNTY CREDIT CARDS – YEAR 2025 – INCLUDE ADDITIONAL EMPLOYEES – COMMON PLEAS COURT

Ms. Blair explained that there will be additional changes to the resolution, and this will happen as we add additional departments that are obtaining credit cards, adding additional employees for use of existing or new cards. This process is all new with the new policy and her hope is next year will be easier. There was a brief discussion about having this approval on the county administrator resolution.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-061 Sixth Amended Resolution Approving the Use of County Credit Cards for the Year 2025 to include additional employees for the Common Pleas Court – Visa, pursuant to O.R.C. 301.27.

Board of County Commissioners, Geauga County, Ohio

Date: April 8, 2025

Resolution: #25-061

SIXTH - AMENDED
RESOLUTION APPROVING THE USE OF COUNTY CREDIT CARDS
FOR THE YEAR 2025 TO INCLUDE ADDITIONAL EMPLOYEES FOR THE COMMON
PLEAS COURT - VISA, PURSUANT TO O.R.C. 301.27

WHEREAS, the Geauga County Board of Commissioners in Resolutions # 25-005, # 25-009 and #25-023, #25-040 (“Resolutions”) approved the applications for the use of County Credit Cards submitted by the following Agencies for the Year 2025; and

WHEREAS, the Agencies included in the Resolutions are the Auditor’s Office / ADP, Clerk of Courts, Common Pleas Court and Common Pleas -Drug Court and Probation Department, Probate/ Juvenile Court, County Engineer’s Office, Sheriff’s Office, the Veterans Service Commission, the Commissioners’ Office and the Commissioners’ Office for: the Department on Aging, Community and Economic Development, Department of Emergency Services, Job and Family Services, Maintenance Department, and the Department of Water Resources; and

WHEREAS, by this sixth amendment the Board desires to further amend the Resolution to include additional employees to the Common Pleas Court - Visa; and

WHEREAS, the Board, pursuant to O.R.C.301.27, requires all Agencies at the beginning of each quarter to submit estimates of work-related expenses expected to be purchased using the credit cards along with the specific appropriation line items from which those expenditures will be made; and

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NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners approves the Use of County Credit Cards, for Year 2025 by Agencies designated in the Sixth Amended Exhibit A attached hereto that have submitted their credit card request applications along with card limits, daily spending per card, monthly spending per card, single transactions limits, daily number of transactions per card, monthly number of transactions per card and the designation of whether the credit card(s) will be issued in the Agency's name or in the name of a specified cardholder.

BE IT FURTHER RESOLVED that those Agencies are further required to submit to the Auditor's Office and the Board of Commissioners' Office the forms set forth in the Credit Card Policy for each employee or officer authorized to use a credit card.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

Sixth Amended - Exhibit A - Credit Cards Year 2025

The Credit Cards shall be issued in the name of the employees or officers listed below under the Agencies/Offices of the appointing authorities or if no employees or officers are designated, in the name of the Agency/office of the appointing authority listed:

AUDITOR / ADP

Geauga Credit Union Visa – [REDACTED]-0123

Issued in the name of Auditors ADP

Card Limit - \$5,000.00

Daily Spending Limit - \$5,000.00

Monthly Spending Limit - \$5,000.00

Single Transaction Limit - \$5,000.00

Daily Transaction Limit – 10

Monthly Transaction Limit – 50

Charles E. Walder

Pam McMahan

Ron Leyde

Frank Antenucci

Tracey Rahimi

Kate Jacob

CLERK OF COURTS

Geauga Credit Union Visa – [REDACTED]-1626

Issued in the name of Geauga County Clerk of Courts

Limited to \$1,200 per month

Sheila M. Bevington

Tammy McClintock

Bonnie Guarnera

COMMON PLEAS COURT

Geauga Credit Union Visa – [REDACTED]-9548

Issued in the name of – Common Pleas Court

Card Limit - \$6,000.00 (4 Cards)

Daily Spending Limit - \$6,000.00

Monthly Spending Limit - \$6,000.00

Single Transaction Limit - \$6,000.00

Daily Transaction Limit - 10

Monthly Transaction Limit - 50

Carolyn Paschke

Matthew Rambo

Randy Taylor

Dave Lubecky

Deborah Dudek

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Kevin Starrett
Barbara Powell
Karen Lee

COMMON PLEAS COURT – DRUG COURT

Geauga Credit Union Visa – [REDACTED]-9529
Issued in the name of Drug Court
Card Limit - \$6,000.00
Daily Spending Limit - \$2,000.00
Monthly Spending Limit per card - \$2,000.00 / \$6,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit – 6
Monthly Transaction Limit - 20

Maureen Maruna
Greg Potts

COMMON PLEAS COURT – PROBATION DEPARTMENT

Geauga Credit Union Visa – [REDACTED]-9453
Issued in the name of Probation Department
Card Limit - \$6,000.00
Daily Spending Limit - \$2,000.00
Monthly Spending Limit per card \$2,000.00/\$6,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit – 6
Monthly Transaction Limit – 20

Nicole Walker
Danielle Bokar
Matthew Zupancic

COMMON PLEAS COURT – PROBATE / JUVENILE COURT

Geauga Credit Union Visa – [REDACTED]-0162
Issued in the name of Probate / Juvenile Court
Card Limit \$6,000.00
Monthly Spending Limit - \$6,000.00
Single Transaction Limit – none
Daily / Monthly Transaction Limit - none

Timothy Grendell

Kim Laurie

COUNTY ENGINEER'S OFFICE

Geauga Credit Union Visa – [REDACTED]-7830
Issued in the name of Geauga County Engineer
Card Limit - \$15,000.00
Daily Spending Limit - \$5,000.00
Monthly Spending Limit - \$15,000.00
Single Transaction Limit - \$5,000.00
Daily Transaction Limit – 10
Monthly Transaction Limit – 25

Andrew Haupt
Shane Hajjar
Trace Turnbull
Lee Thomas
Brent Eldred
Steve Sabol
Evan Miner
Steve Roessner

Katie Taylor
Jacob Scotese
Rob Weigle
Rick Carlson
Luke Horwatt
Jonathan Kreuz
Tim Woodcock

Traci Salkiewicz
Kelly Baeslach
Joe Rini
Matt Carver
Chris Villers
Brian Kingure
Nick Goodrich

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SHERIFF'S OFFICE

First National Bank (21 cards) – [REDACTED]-7015
Sub Account Numbers (cards) 7064, 2950, 2598, 774, 7114, 7122, 7130, 1105, 1363, 1486,
1494, 1683, 7661, 3259, 3267, 3275, 3283, 3291, 1184, 3317
Card Limit - \$15,000.00
Home Depot (3 cards)
No limits on amount or transactions daily, weekly or monthly

Robert Altemus
Christopher Anderson
Heather Anderson
Nichole Ansell
David Baird
Matthew Baldwin
Eric Bartholomew
Thomas Berigan
Christina Bevington
Jonathon Bilicic
William Boehnlein
Gregory Borden
Sarah Boslett
Matthew Bosworth
Matthew Brickman
Ella Burge
Scott Capron
Carmen Centrickio
Isaiah Charlton
Julie Christian
Philip Cleveland
John Copen
Paul Cox
Melissa Cree
Bryan Dawson
Andrew Day
Steven Deardowski
Lindsey Demattia
James G Dhayer
Austin Quigley
Terrance Radcliffe
Robert Ramirez
Joseph Ray
Jeffrey Raymond
Michael Reid
Carolyn Rhodes
Kathy Rose
Thomas Rowan
Michael Santilli
Lisa Sayre
Michael Scarniench

Nathan Dhayer
Joshua East
Heather Eskridge
Justin Falcone
Rachel Felt
David Frank
Jennifer Fry
Nicholas Gaeta
Jesse Gandolf
Tracey Georskey
Gary Gribbons
William Haines
Heather Harchar
Jennifer Hanas
Sharon Harless
Jason Heller
James Hildebrand, Jr
Scott Hildebrand
Christopher Holt
Andrew Humar
Zachary Hupp
Daniel Itschner
Barbara Jeschelnic
Amanda Jonovich
James Jonovich
Tracy Jordan
James Kailburn
Rebecca Klein
Erin Knife
Donald Seamon
Brian Sebor
David Schaffer
Joshua Shimko
Russell Shultz
Cody Smith
Jacob Smith
Matthew Smith
Courtney Speck
Michael Swanker
Francisco Tapia
Robin Taylor

Gary Kracker
Christina Lamtman
Brian Leonard
Thomas Lombardo
David Loomis
Jonathan Lopresti
Allison Malchow
Michele Malliski
Daniel Martin
Andrew Maryash
Cassandra Matejka
Sandra McBride
Thomas McLaughlin
Casey Merrill
Melissa Metz
Joshua Mikolajski
Eric Miller
Christina O'Brien
Erica O'Neill
Eric Pavlick
David Peterson
Diane Peterson
Lewis Pettit
Brian Phan
Tammy Phillips
Paul Polverine
Vincent Polverine
Richard Potter
Randal Primer
Ryan Taylor
Christine Tosti
Robert Troppf
Christopher Tryon
Jaclyn Tryon
Scott Tyler
Donald Walker
Joshua Wendl
Michael Wilson
Grant Winney
Gretchen Wolfe
Erik Wright

VETERANS' SERVICE COMMISSION

Geauga Credit Union Visa – [REDACTED]-9672
Issued in the name of Geauga County Veterans Services
Card Limit - \$5,000.00
Daily Spending Limit - \$3,500.00
Monthly Spending Limit - \$5,000.00
Single Transaction Limit - \$3,500.00
Daily Transaction Limit – 10
Monthly Transaction Limit – 10

Michele Pemberton
Janice Brockway
Charles Boehnlein
William Smith

Randy McVicker
Doug Hodakievic
Doug Lundblad

Stacie Malone
John Riha
Kyle Petersen

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Board of Commissioners for the Department on Aging

PNC Giant Eagle Visa (3 cards) – [REDACTED]-4770, [REDACTED]-4812, and [REDACTED]-8030

Issued in the name of Department on Aging

Card Limit \$3,000.00 / month

Marc's (Marc Glassman) – in house account limit \$2,500.00/ quarterly

Centerra / Hartville Hardware (Gas)- in house account – limit \$3,000.00 / month

PNC Giant Eagle

Christine Bacon (4812)	Duane Bidlack (4770)	Jessica Boalt (4770)
Deana Catucci (4770)	Reba Dykes (4770)	Nathan Gorton (4770)
Hannah Heinz (4770)	Virginia Lester (4770)	Sandy McLeod (4770)
Jeanne Molzon (4770)	Becky O'Reilly (4770)	Jacci Pavlick (4812)
Ellie Rickard (4770)	Karen Stone (4770)	Cathie Wells (4812)
Melissa Wheeler (4770)	Vicki Zanella (4812)	Matthew Samardge (8030)
Keri Skrtic (8030)		

Marc/Marc Glassman

Christine Bacon	Duane Bidlack	Jessica Boalt	Matthew Samardge
Deana Catucci	Reba Dykes	Nathan Gorton	Keri Skrtic
Hannah Heinz	Virginia Lester	Sandy McLeod	
Jeanne Molzon	Becky O'Reilly	Jacci Pavlick	
Ellie Rickard	Karen Stone	Bonnie Tayek	
Cathie Wells	Melissa Wheeler	Vicki Zanella	

Centerra

Christine Bacon	Kristen Bibby	Duane Bidlack	Mathew Samardge
Jessica Boalt	Rudy Breunig	Joshua Burton	Keri Skrtic
Kevin Cunningham	Reba Dykes	Nathan Gorton	Natalie Schoonover
Hannah Heinz	Michelle Hering	Virginia Lester	
Sandy McLeod	Michael Niles	Becky O'Reilly	
Natalie Pajk	Bill Phillips	Ellie Rickard	
Amber Sizemore	Karen Stone	Shaun Strand	
Sandi Strichko	Jeff Thomas	Cathie Wells	
Melissa Wheeler	Kim Yonisik	Vicki Zanella	

Board of Commissioners for the Building Department

Geauga Credit Union Visa – [REDACTED]-9638

Issued in the name of the Building Department

Card Limit \$3,000.00

Daily Spending - \$1,500.00

Monthly Spending - \$3,000.00

Single Transaction Limit - \$3,000.00

Daily Transaction Limit – 5

Monthly Transaction Limit - 20

Dan Spada

Michael Davet

Doreen Eppich

Board of Commissioners for the Community & Economic Development

Geauga Credit Union Visa – [REDACTED]-7431

Issued in the name of Community Economic Development

Card Limit \$1,500.00

Card Limit - \$1,500.00

Daily Spending - \$1,000.00

Monthly Spending - \$1,500.00

Single Transaction Limit - \$1,000.00

Daily Number Transactions – 5

Monthly Number Transactions - 20

Gina Hofstetter

Elaine Malkamaki

Commissioners' Journal
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Commissioner's Office

Geauga Credit Union Visa – [REDACTED]-8127

Issued in the name of Board of Commissioners

Card limit - \$4,000.00 (4 cards)

Daily Spending Limit - \$4,000.00

Monthly Spending Limit - \$4,000.00

Daily Number Transactions – 10

Monthly Number Transactions - 50

James W. Dvorak

Ralph Spidalieri

Carolyn Brakey

~~Gerard Morgan~~

Adrian Gorton

Kathy Hostutler

Christine Blair

Deborah Ashburn

Megan Erickson

Linda Burhenne

Board of Commissioners for the Department of Emergency Services

PNC Giant Eagle Visa – [REDACTED]-4085

Geauga Credit Union Visa – [REDACTED]-9257

Issued in the name of Department of Emergency Services

Card Limit - \$5,000.00

Daily Spending per card - \$1,000.00

Monthly Spending per card - \$1,500.00

Single Transaction Limit - \$1,000.00

Daily Number Transactions – 5

Monthly Number Transactions - 30

PNC Giant Eagle / Geauga Credit Union Visa

Roger Peterson

Judith Oberstar

M. Austin Rice

Brandon M. Reed

Board of Commissioners for the Job and Family Services

Geauga Credit Union Visa – [REDACTED]-7251

\$7,500.00 / month

PNC Giant Eagle Visa – [REDACTED]-9680

\$1,000.00 / month

(Capital One) Walmart Community Card – [REDACTED]-3742

\$3,000.00 / month

Wright Express (WEX) Fleet – 0496-00-257465-5

\$5,000.00 / month

Geauga Credit Union Visa

Gina Gubanyor

Lisa Milgate

Paul Reiman

Alyssa Steinhoff

Craig Swenson

PNC Giant Eagle

Rex Brobst

Rachael Brown (Tetlow)

Lisa DiFini

Brooke Dowling (Bourdeau)

Amy Fazi (Buresch)

Cassandra Kiharik

Cheryl Morgan

Kelly Thurling

Walmart Community Card

Leslie Abbuhl

Jillian Barath

Dawn Bates

Rachael Brown (Tetlow)

Natalie Cavolo (Roncagli)

Matt Cebron

Kelly Cinadr (Conroy)

Lauren Clark (Rakocy)

Haley Cruikshank

Brooke Dowling (Bourdeau)

Amy Fazi (Buresch)

Gina Gubanyor (Schultz)

Allie Hulsmann

Molly Johnson

Alex Koppel

Melanie Lacy (Becker)

Heather Martin

Jodi Miller

Kristina Miller

Michelle Moore

Cheryl Morgan

Megan Morton

Faith Peters

Caryn Radcliff

John Roberts

Robin Schwed

Julie Seline (Dwyer)

Amy Tressler

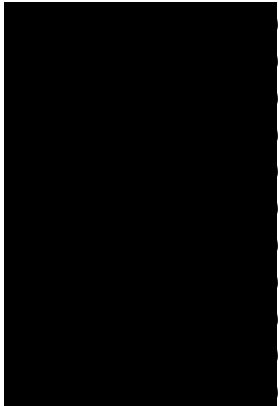
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Wright Express (WEX) Fleet


<i>Leslie Abbuhl</i>	<i>Heidi Abrams</i>	<i>Lori Babik</i>	<i>Jillian Barath</i>
<i>Laura Baron</i>	<i>Dawn Bates</i>	<i>Christina Bender</i>	<i>James Blazey</i>
<i>Rex Brobst</i>	<i>Natalie Cavolo (Roncagli)</i>		<i>Matt Cebron</i>
<i>Scott Christopher</i>	<i>Kelly Cinadr (Conroy)</i>	<i>Lauren Clark (Rakocy)</i>	
<i>Michelle Cmnt (Bourdeau)</i>	<i>Haley Cruikshank</i>	<i>Maureen DeMarco</i>	<i>Brooke Dowling</i>
<i>Amy Fazi (Buresch)</i>	<i>Todd Foreman</i>	<i>Misty Gotham</i>	<i>Brian Guarniere</i>
<i>Gina Gubanyor (Schultz)</i>	<i>Ashley Higginbotham</i>		
<i>Ashley Hollesh (Hiscox)</i>	<i>Allie Hulsmann</i>	<i>Molly Johnson</i>	<i>Tim Kehres</i>
<i>Alex Koppel</i>	<i>Cassandra Kuharik</i>	<i>Melanie Lacy (Becker)</i>	<i>Susan Legg</i>
<i>Heather Martin</i>	<i>Kylie McCann</i>	<i>Keith McCrory</i>	<i>Peter Medved</i>
<i>Lisa Milgate</i>	<i>Jodi Miller</i>	<i>Kristina Miller</i>	<i>Casey Mills</i>
<i>Michelle Moore</i>	<i>Cheryl Morgan</i>	<i>Megan Morton</i>	<i>Faith Peters</i>
<i>Caryn Radcliff</i>	<i>Paul Reiman</i>	<i>John Roberts</i>	<i>Julie Seline</i>
<i>Tracy Sindelar (Olszowy)</i>	<i>Patricia Spisak</i>	<i>Alyssa Steinhoff</i>	<i>Craig Swenson</i>
<i>Josephine Thomsen</i>	<i>Kelly Thurling</i>	<i>Amy Tressler</i>	<i>James Zock</i>
<i>Robin Schwed</i>			

Board of Commissioners for the Maintenance Department


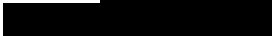
Home Depot (Commercial) – No Limit
Daily Spending Per Card – Not to exceed monthly limit
Single Transaction Limit – Not to exceed monthly limit
Daily Number of Transactions – 10 per card
Monthly Number of Transactions – 50 per card
Monthly Spending Per Card -

<i>Glen Vernick</i>	<i>\$5,000.00</i>		<i>0007</i>
<i>Rik Wareham</i>	<i>\$5,000.00</i>		<i>0009</i>
<i>Matt Sieracki</i>	<i>\$5,000.00</i>		<i>0036</i>
<i>Kevin Borsi</i>	<i>\$1,000.00</i>		<i>0034</i>
<i>Ken Kovach</i>	<i>\$1,000.00</i>		<i>0029</i>
<i>Connor Loza</i>	<i>\$1,000.00</i>		<i>0028</i>
<i>John Ludlow</i>	<i>\$1,000.00</i>		<i>0024</i>
<i>Gary Merker</i>	<i>\$1,000.00</i>		<i>0035</i>
<i>Josh Burton (Aging)</i>	<i>\$1,000.00</i>		<i>0019</i>
<i>Kevin Cunningham (Aging)</i>	<i>\$1,000.00</i>		<i>0000</i>
<i>Shaun Strand (Aging)</i>	<i>\$1,000.00</i>		<i>0037</i>

Board of Commissioners for the Department of Water Resources

Geauga Credit Union Visa (4 cards) – -8232
Issued in Employee Name
Card limit - \$5,000.00
Daily Spending per card - \$5,000.00
Monthly Spending per card - \$5,000.00
Single Transaction Limit - \$5,000.00
Daily Number Transactions – 10
Monthly Number Transactions – 50

Nicholas J. Gorris, P.E.
David Osborn II
Linda Paranish
Kathleen Miller

Home Depot (Commercial) (8 cards) – Employee Name
Card Limit - \$3,900.00
Daily Spending per card - \$3,900.00
Monthly Spending per card - \$3,900.00
Single Transaction Limit - \$3,900.00
Daily Number Transactions – 10
Monthly Number Transactions – 50
Nicholas J. Gorris, P.E. - 0015
David Osborn II - 0006

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Ray Farinacci - [REDACTED] 0007
Karen Peterson - [REDACTED] 0009
Dana Cavallaro - [REDACTED] 0011
Brian Cain - [REDACTED] 0013
Shawn Maruna - [REDACTED] 0012
Robert Carter - [REDACTED] 0016

Tractor Supply Company – Business Account
Card Limit - \$4,000.00
Daily Spending - \$4,000.00
Monthly Spending - \$4,000.00
Single Transaction Limit - \$4,000.00
Daily Number Transactions – 10
Monthly Number Transactions – 50

Ray Farinacci – [REDACTED]-8125

COMMISSIONERS' OFFICE – APPLICATION FOR AUTHORIZATION TO PERMIT USE OF COUNTY CREDIT CARDS – COMMON PLEAS COURT – ADD THREE ADDITIONAL EMPLOYEES FOR USE

Ms. Blair noted that this is the application for those additional employees from the Common Pleas Court.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for Authorization to permit the use of County Credit Cards for the Common Pleas Court, to add three additional employees for use of the Geauga Credit Union Visa, for the Year 2025, pursuant to O.R.C. 301.27.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – CERTIFICATION REQUEST TO COUNTY AUDITOR, REQUEST OF COMMISSIONERS – QUARTERLY USE OF COUNTY CREDIT CARDS – YEAR 2025 -VETERANS SERVICE COMMISSION

Ms. Blair noted that these are the quarterly use certifications for the Veterans Service Commission.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Certification Request to County Auditor, Request to Board of Commissioners Quarterly Use of County Credit Cards, pursuant to O.R.C. 301.27 for the Year 2025 (Quarters 1, 2, 3 and 4) for the Veterans Service Commission – Visa.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – CHANGE ORDER #6 – INCREASE CONTRACT – INFINITY CONSTRUCTION COMPANY – COURTHOUSE EXPANSION

Ms. Burhenne asked the Board to approve and execute Change Order #6 which is an increase to the contract with Infinity Construction, noting that this was agreed to last week pending ADP approval of certain elements. Ms. Burhenne noted that there is an ADP Board meeting coming up to go over some of the additional items.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute Change Order #6 increasing the Contract with Infinity Construction Company on the Courthouse Expansion Project, GMP #2, for additional millwork, courtroom podiums, monitor brackets, intercom systems for interview rooms, tv drops and electrical revision, exterior secure parking gate conduit and wall revisions at security desk, in the amount of \$50,791.00.

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<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – RESOLUTION AUTHORIZING ADDENDUM NO. 2 – LEASE WITH STATE OF OHIO DEPARTMENT OF PUBLIC SAFETY – BUREAU OF MOTOR VEHICLES – CHARDON DEPUTY REGISTRAR – EXECUTE ADDENDUM NO.2

Ms. Burhenne explained that the Bureau of Motor Vehicles leases space across from the Title Office in this building, and the agreement allows for increases in rental rates. Ms. Burhenne added that she reached out to the state, and they have provided the addendum to the lease that includes the revised per square foot rate, so we are asking the Board to approve a resolution to allow the addendum to the lease and then to execute the lease agreement.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-062 Authorizing Addendum No. 2 to the Lease with the State of Ohio Department of Public Safety for the Bureau of Motor Vehicles, Chardon Deputy Registrar Office.

Board of County Commissioners, Geauga County, Ohio

Date: April 8, 2025
Resolution: #25-062

RESOLUTION AUTHORIZING ADDENDUM NO. 2 TO THE LEASE WITH THE STATE OF OHIO DEPARTMENT OF PUBLIC SAFETY FOR THE BUREAU OF MOTOR VEHICLES, CHARDON DEPUTY REGISTRAR OFFICE

WHEREAS, the Board of County Commissioners and the State of Ohio Department of Public Safety (“Department of Public Safety”) executed a Lease on April 26, 2022, at the request of the Department of Public Safety, for the Ohio Bureau of Motor Vehicles, Chardon Deputy Registrar (“Lease”) to occupy approximately 1,975 square feet of space at 12611 Ravenwood Drive, Suite 120, Chardon, beginning July, 2022 (“Lease Premises”); and

WHEREAS, it was agreed in the Lease that the Department of Public Safety shall pay rent of \$16.00 per square foot for a total cost per year of \$31,600.00, initially for the period July, 2022 through June, 2023, with five automatic two-year renewals for the Lease Premises; and

WHEREAS, by Addendum No. 2 to the Lease, the Parties desire to formalize their intent to permit the Department of Public Safety to renew the Lease for the two-year renewal period of July 1, 2025 through June 30, 2027 at the cost of \$32,548.00 per year; and

NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners authorize Addendum No. 2 to the Lease with the Department of Public Safety for the Department of Public Safety to permit the Bureau of Motor Vehicles, Chardon Deputy Registrar to occupy the Lease Premises for the period of July 1, 2025 through June 30, 2027 at the cost of \$32,548.00 per year; and

BE IT FURTHER RESOLVED, that this Resolution shall become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Addendum No. 2 to Lease between the Geauga County Board of Commissioners and the Ohio Department of Public Safety for the Bureau of Motor Vehicles, Chardon Deputy Registrar for the period July 1, 2025 through June 30, 2027 for the lease of 1,975 square feet of office space, in the amount of \$32,548.00 per year.

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<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AIRPORT AUTHORITY

This item was on the agenda:

The Commissioners' Office is requesting the Board approve and execute Resolution #25-063 Authorizing the Airport Authority to Construct a new T Hangar at the Geauga County Airport and to Approve an Appropriation of \$800,000.00 from the General Fund to the Airport Construction Fund for the Purpose of Contributing towards the Construction and Improvements at the Airport, in accordance with O.R.C. 308.17.

Ms. Burhenne explained that a simple resolution was made based on the previous resolution to provide \$20,000.00 to the airport for operations but included additional language related to the project. That was sent to the Board for review, another version of that resolution was also provided to the Board that included some accountability measures, and we do not know if those were sent to the airport for consideration.

Mr. Spidalieri expressed that he was okay with what was agreed to in 2024, that the resolution was for \$20,000.00. Ms. Brakey explained that this is for significantly more money, and asked again about doing an agreement, so there needs to be some language in the resolution that protects the taxpayer.

Airport Authority President Chip Hess expressed frustration over not being provided a copy, that they are under the gun, that they just received bids yesterday, asking when the resolution was created. Ms. Burhenne added that it was just in the last few days. Ms. Brakey expressed that it was not a contract, but just a resolution. Clerk Christine Blair explained that the conditional resolution had just been received that morning and was updated to include the addendum and the date. Ms. Blair asked if they wanted to read the resolution and then they could discuss it.

Ms. Blair read the following resolution:

Board of County Commissioners, Geauga County, Ohio

Date: April 8, 2025

Resolution: #25-063

**RESOLUTION AUTHORIZING THE AIRPORT AUTHORITY TO CONSTRUCT A NEW
T-HANGAR AT THE GEAUGA COUNTY AIRPORT AND TO CONDITIONALLY
APPROVE AN APPROPRIATION OF \$800,000.00 FROM THE GENERAL FUND TO
THE AIRPORT CONSTRUCTION FUND FOR THE PURPOSE OF CONTRIBUTING
TOWARDS THE CONSTRUCTION AND IMPROVEMENTS AT THE AIRPORT,
IN ACCORDANCE WITH O.R.C. 308.17**

WHEREAS, the Geauga County Board of Commissioners (the "Commissioners") formed the Geauga County Airport Authority (the "Authority") in Resolution #92-105 in accordance with Ohio Revised Code (ORC) Section 308.03; and

WHEREAS, ORC Section 308.17 permits a Board of County Commissioners of a county included within a regional airport authority to appropriate moneys from the general fund of the county, if permitted in the resolution creating the airport authority; and

WHEREAS, Resolution #92-105 provided in part, that the Commissioners may, in their discretion, provide financial support to the Geauga County Airport Authority; and

WHEREAS, the Commissioners and the Authority entered an agreement entitled "Co-Sponsorship and Lease Agreement between the Geauga County Board of Commissioners and the Geauga County Airport Authority Board of Trustees" dated March 5, 2018 and an Addendum thereto dated December 29, 2022 (collectively the "Agreement"); and

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WHEREAS, the Authority is contractually obligated inter alia to repair and maintain the facilities at the Geauga County Airport; and

WHEREAS, the Commissioners approve a conditional appropriation of \$800,000.00 from the General Fund to the Airport Construction Fund ("Funds") subject to the terms and conditions herein, which will be in addition to, and dependent upon receipt of, a minimum of \$586,000.00 of FAA Infrastructure Grant monies by the Commissioners and Authority, which Grant monies will be used to fund the construction of a new T Hangar at the Geauga County Airport; and

WHEREAS, the Authority may request, following the construction of the new T Hangar, to utilize remaining funds from the \$800,000.00 appropriation and hangar lease revenue towards other improvements at the Airport; and

WHEREAS, no County Funds shall be disbursed under this Resolution unless, prior to disbursement, the Authority certifies, subject to the Commissioners' approval, the following to ensure accountability and transparency: (1) the Authority shall provide quarterly reporting to the Commissioners for three years following completion of the T-Hangar, including copies of leases and other relevant documents, occupancy rates, rental income, and operational costs; (2) the Authority affirms that it has complied and will continue to comply with all the terms of the Agreement; (3) the Authority shall not authorize any salary increase for Authority staff that exceeds the annual percentage increase authorized by the Commissioners unless explicitly approved by the Commissioners; (4) these Funds shall become a loan with a 20-year term at an interest rate of two percent, compounded annually, if any of these conditions are violated. Determination of noncompliance shall rest with the Commissioners, in its sole reasonable discretion, based on documentation provided by the Authority or other relevant evidence; and 5) in the event of material misrepresentation, misuse of funds, fraud, or any indicia of noncompliance as determined by the Commissioners in their sole discretion, the Commissioners may require immediate repayment of all funds disbursed under this Resolution, with interest accruing from the date of disbursement.

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners authorize the Airport Authority to construct a new T Hangar at the Geauga County Airport and conditionally approve an appropriation of \$800,000.00 from the General Fund to the Airport Construction Fund for the purpose of contributing towards the construction and improvements at the Airport, in accordance with O.R.C. 308.17; and

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Mr. Hess asked to respond, stating that there are items in there that they did not understand or know where they are coming from, such as the payback clause, penalty clause, and quarterly reports, that they did not expect. Mr. Hess stated that we are up against the wall, if it isn't done next week, we are out the money, the county loses money. Board member Greg Gyllstrom asked if there was something in there about salaries, to which Ms. Blair re-read #3 - the Authority shall not authorize any salary increase for Authority staff that exceeds the annual percentage increase authorized by the Commissioners unless explicitly approved by the Commissioners. Ms. Brakey stated that the issue is that the justification for the hangar project is you want to increase your revenue. One way to increase revenue is to increase your hangar rent, but your solution is to build the new hangar and get more revenue that way. Another problem is that your costs are exceeding revenue, due to extreme increases in salary expenses. It appears the Airport Manager's salary has gone up over fifty-one percent in three years, so this is a way to cap your costs a little bit. Mr. Hess asked who was running the Airport, the Airport Authority or the County Commissioners? Ms. Brakey responded by saying, we are giving you money, are you going to be a 'choosy beggar' or are you going to take the money? Mr. Hess responded by stating that she was rude, to a group of volunteers that are trying to run an airport that is in the black. Ms. Brakey stated that you are asking for money, and you are not following the process that everyone else does.

Mr. Hess stated that last week, it was stated that no documentation was submitted for this project and asked to go through history. In 2013, the master plan was approved with the airport layout plan and asked Ms. Brakey if she received a package last week. Ms. Brakey stated that she received blueprints, and this document dated 2024. Mr. Hess stated that the master plan has been in this office since 2013 as they are co-sponsors of the airport. Mr. Hess continued by

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saying this project has been in our books since then. Several years ago, the federal government started the bi-partisan infrastructure law that the FAA notified them that they could use this funding for T-hangars, which to this point they were unable to use funding for hangars. Mr. Hess stated that they waited three years and informed the Board that they wanted to use this money with some help from the Board to build the second T-hangar. On July 18, 2024, they sent a letter to the Board of Commissioners requesting funding that showed what the FAA would provide for us. Mr. Hess stated that they met with the Commissioners individually, the County Administrator and Mr. Gorton talking about funding, budgets, and estimates, adding that the Commissioners' office knew about this project. In September, the Airport met with prior County Administrator Mr. Morgan, and a month later, the bid specs and plans for this project were reviewed and approved by the Commissioners' Office. Mr. Morgan drafted an agreement that was submitted to us and reviewed how the funding would work. Mr. Hess stated that for five to ten years they have asked for capital funding to fix roofs, fix the UH living quarters, and fix doors and it was decided to include this into one big project, where the Board would front the \$1.33 million, build the building and with the FAA money make improvements to the county property. On December 17, 2024, the Commissioners approved the \$1.33 million, by unanimous vote, an agreement was reviewed and it got stalled and never got off the ground. On February 4, the Board voted not to fund it, rescinded the funding, even though engineering, architecture, grant approvals, all the paperwork, they moved forward. Mr. Hess stated you took the money back. Ms. Brakey noted that the motion was rescinded. On February 6, the Airport met with Mr. Dvorak and they worked out a way to continue funding the T-hangar and came up with the \$800,000.00 coupled with the FAA funding so they could still fund the project. A new agreement was drafted on the 7th and has never been acted on. Ms. Burhenne stated that it never came back from the Prosecutor's Office. Mr. Hess stated that it wasn't their fault. Ms. Burhenne stated it wasn't our fault either, it wasn't returned back from the Prosecutor's Office. Mr. Hess stated that on February 13, the Airport met with Ms. Brakey and Ms. Burhenne. Mr. Hess stated that on February 14, the agreement went back to the Prosecutor and on February 26 they were told again that it was still with the Prosecutor's Office. On March 7, the airport sent plans, specifications, and grant applications to Ms. Burhenne. Ms. Burhenne apologized for saying that she had never received it. Mr. Hess continued by stating that they were called on the carpet for never submitting anything and the county never receiving anything. Mr. Hess stated that on the 10th they sent additional information.

Ms. Brakey asked Ms. Blair to speak generally about the typical process for session requests. Ms. Blair explained that the request process is one week prior to the requested meeting date, the request for action needs to be submitted with all supporting documentation for the board to review, and the tentative agenda is created based on those requests. If the documents are sent electronically, then they are required to be backed up with a hard copy to the office. Ms. Blair noted that there is a lot of paper in my office and a designated session basket. If for some reason I am not here, and someone has to fill in for the Clerk, they are not going into my email and go looking for request for actions, they don't have access to my email, that is an ADP security thing, not everybody has access to other people's email. A hard copy needs to be submitted to the office, so that it gets logged and put into the proper session basket. Ms. Blair wanted to clarify that the March 7 email, it was only sent to Mr. Dvorak and Ms. Burhenne, it did not go to anyone else in our office. When I made the statement that I did not receive any documentation on the T-hangar project, I was correct. Mr. Blamer sent it while we were in session and stated that it was sent on March 7. I scrolled down and it was correct that it was sent on March 7, but it only went to Mr. Dvorak and Ms. Burhenne, if I don't receive it, I cannot forward it on to the Board. Mr. Hess stated that they have been told multiple times they are to communicate with the County Administrator, when Mr. Morgan was here and Ms. Burhenne, that is what they were told. Ms. Brakey added that if you want something on the agenda it needs to go through Ms. Blair, like every other department.

Ms. Burhenne asked Mr. Hess if there were any conditions that were added that they feel they can't meet. Mr. Hess explained that they haven't received anything from the Prosecutor's Office, but to accept what was read, and expect them to accept it, they probably will have to, that is just disrespectful. Ms. Brakey explained that it is a resolution that the Commissioners have to approve it, adding that when you take money from the FAA, there are terms and conditions that have to be met, and you sign it because you want the money, all that was done in this resolution, was boilerplate information that puts some protection on the taxpayers, and she doesn't understand why they are not willing to do that. Mr. Hess expressed that one of the conditions affects how they can reward their employees. Ms. Brakey added that they have rewarded their employee handsomely, all the condition says is that you come before the Board of

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Commissioners if you want to go over what the Commissioners approve for their staff. Ms. Brakey stated that the agreement says you are supposed to ask the Board before the Airport applies for a grant. Ms. Blair added for clarification that the pre-application for the T-hangar project did not go through public session, that she had gone back through actions, it was noted September, but what was done in September was related to the Parallel Taxiway, not the T-hangar project. Mr. Gyllstrom stated that step by step this council has delayed this project in a very artful fashion, and now we have this latest surprise, with a Prosecutor that will not respond to a one page agreement for months.

Mr. Spidalieri noted that there were supposed to be two resolutions and asked for the simple resolution to be read.

Ms. Blair explained that she had taken the very simple resolution from 2023 when the Board had provided a support payment of \$20,000.00 to the Airport and language from the resolution that had been prepared by the Prosecutor's Office for the Agricultural Society funding of the new poultry barn and sale barn and melded it together using the language from Mr. Dvorak's motion from the previous week regarding the \$800,000.00 towards the T-hangar to create this resolution. It was sent to the Board for review and for them to send comments back to Ms. Burhenne and her individually. Mr. Gyllstrom asked if Ms. Blair had added the conditions. Ms. Blair replied no that I had received the conditional resolution back from a Board member. That was then forwarded to all of the Board, Ms. Burhenne and the Prosecutor for review. It came back to me with a revision to include the first amendment date as suggested based on the lease agreement being included.

Ms. Blair read the simple resolution as follows:

Board of County Commissioners, Geauga County, Ohio

Date: April 8, 2025

Resolution: #25-063

**RESOLUTION AUTHORIZING THE AIRPORT AUTHORITY TO CONSTRUCT A NEW
T HANGAR AT THE GEAUGA COUNTY AIRPORT AND TO APPROVE AN
APPROPRIATION OF \$800,000.00 FROM THE GENERAL FUND TO THE AIRPORT
CONSTRUCTION FUND FOR THE PURPOSE OF CONTRIBUTING TOWARDS THE
CONSTRUCTION AND IMPROVEMENTS AT THE AIRPORT,
IN ACCORDANCE WITH O.R.C. 308.17**

WHEREAS, The Geauga County Board of Commissioners formed the Geauga County Airport Authority (the Authority) in Resolution #92-105 in accordance with Ohio Revised Code (ORC) Section 308.03; and

WHEREAS, O.R.C. Section 308.17 permits a Board of County Commissioners of a county included within a regional airport authority to appropriate moneys from the general fund of the county, if permitted in the resolution creating the airport authority; and

WHEREAS, Resolution #92-105 provided in part, that the Board of County Commissioners may, in their discretion, provide financial support to the Geauga County Airport Authority; and

WHEREAS, the Geauga County Board of Commissioners approves an appropriation of \$800,000.00 from the General Fund to the Airport Construction Fund, that in addition to \$586,000.00 of FAA Infrastructure Grant will fund the construction of a new T Hangar and improvements at the Geauga County Airport; and

WHEREAS, the Airport Authority is authorized, following the construction of the new T Hangar, to utilize remaining funds from the \$800,000.00 appropriation and hangar lease revenue towards other improvements at the Airport; and

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners authorize the Airport Authority to construct a new T Hangar at the Geauga County Airport and approve an appropriation of \$800,000.00 from the General Fund to the Airport Construction

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Fund for the purpose of contributing towards the construction and improvements at the Airport, in accordance with O.R.C. 308.17; and

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Mr. Spidalieri made a motion to approve the simple resolution.

Ms. Brakey made a motion to amend Mr. Spidalieri's motion to instead of doing the simple resolution, to revise the motion to do the conditional resolution.

Mr. Dvorak wanted to have a discussion, so he seconded the motion for the conditional resolution.

Mr. Dvorak expressed that when he read the conditional resolution, he didn't realize that it included compensation, adding that most of the checks and balances are doable, quarterly reports, that he trusts they will be build a T-hangar and for years they handle the money. Mr. Dvorak added that the hangup is the compensation, that you run the day to day operations, and asked if they would be okay with the conditions except the compensation.

Ms. Brakey brought up the increases for the airport manager. Mr. Gyllstrom stated that they brought this employee extremely low hourly wage and it was recognized quickly the added value he brought to the airport and to the community. It was rather unanimous and approved a reasonable raise for a part-time worker and recognize that they made a mistake by bringing him in too low.

Ms. Blair was asked to again read the section of the conditions:

(1) the Authority shall provide quarterly reporting to the Commissioners for three years following completion of the T-Hangar, including copies of leases and other relevant documents, occupancy rates, rental income, and operational costs;

(2) the Authority affirms that it has complied and will continue to comply with all the terms of the Agreement;

(3) the Authority shall not authorize any salary increase for Authority staff that exceeds the annual percentage increase authorized by the Commissioners unless explicitly approved by the Commissioners;

(4) these Funds shall become a loan with a 20-year term at an interest rate of two percent, compounded annually, if any of these conditions are violated. Determination of noncompliance shall rest with the Commissioners, in its sole reasonable discretion, based on documentation provided by the Authority or other relevant evidence; and

Mr. Hess stated that this is too open-ended, as it was discussed if they have money left over, they can use it to do roofs and fix doors. Ms. Brakey added that if you don't comply with the terms, it becomes a loan. Mr. Hess stated that is brand new this morning. Mr. Hess brought up a pay request, however Mr. Gorton added that to simply the process once the project was underway an encumbrance and expenditure would be done and transfer the full amount to the airport. Ms. Blair added that because the Airport had gone out to bid and received the quotes, the contract would be the Airport's not the county's. There was a brief discussion about the difference between the Airport and the Agricultural Society, of which Ms. Blair explained that the O.R.C. now requires the Agricultural Society to provide a bond for twice the amount of funding provided, so they had to provide a bond for \$1.5 million to the Auditor's office to be kept on file through the completion of the project. Mr. Gorton added that this is to ensure the expenditure is done and handled correctly. The Airport questioned how they provided the bond, to which it was noted that the Agricultural Society has their own money and does not use taxpayer dollars. Mr. Gyllstrom added the comment that the Airport was a county function. Mr. Hess expressed concern about it being subjective, as to meeting the terms of the agreement, and that suddenly they could have a loan that they have to pay back.

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(5) in the event of material misrepresentation, misuse of funds, fraud, or any indicia of noncompliance as determined by the Commissioners in their sole discretion, the Commissioners may require immediate repayment of all funds disbursed under this Resolution, with interest accruing from the date of disbursement.

Mr. Hess added that it is a choice of words that have brought up before at Commissioners' meetings, does someone have grounds to bring this term up, the term fraud was brought up, and that fraud was implied. Ms. Brakey expressed that there could be some potential conflict of interest and self-dealing, explaining there are Airport board members who have planes and hangar space rates are set by those board members. Ms. Brakey expressed that she has told them they should increase their hangar rates since they have a waitlist and they keep telling her no to doing a rent increase. Mr. Gyllstrom stated that when rates are set, board members don't vote. Ms. Brakey stated that the Airport wants no strings attached to this money and that they want to spend it how they want to, and the Board has a duty to the taxpayers and the people of this county.

Mr. Dvorak expressed that he felt they could work with everything except the section about compensation. Mr. Gyllstrom stated that he was still troubled with the language in the last condition, that they would comply with the quarterly reports, that is straight forward.

Ms. Blair stated that the first vote that needs to be taken is regarding the amended motion from Mr. Spidalieri that was revised to the conditional resolution.

Mr. Spidalieri had made motion to approve the simple resolution. – Motion died for lack of second.

Ms. Brakey made a motion to amend Mr. Spidalieri's motion to instead of doing the simple resolution, to revise the motion to do the conditional resolution.

Mr. Dvorak wanted to have a discussion, so a second was made on the motion for the conditional resolution.

Vote was taken as follows on the amended motion:

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>No</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>No</i>

Mr. Dvorak made a motion to approve the conditional resolution, with the elimination of section three regarding salary. Ms. Brakey seconded the motion with a question of how much the Airport had planned to approve for a salary increase for this year. It was noted that a 4% percent increase had been approved.

Motion: by Commissioner Dvorak, seconded by Commissioner Brakey to approve Resolution #25-063, authorizing the Airport Authority to Construct a new T Hangar at the Geauga County Airport and to Conditionally Approve an Appropriation of \$800,000.00 from the General Fund to the Airport Construction Fund for the Purpose of Contributing towards the Construction and Improvements at the Airport, in accordance with O.R.C. 308.17 with the elimination of #3 in the conditions regarding salary.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>No*</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**Mr. Spidalieri stated that he wasn't voting no to not support the Airport, but that it should have been the straight forward action done in 2024.*

The approved resolution was executed as follows, with the #3 condition crossed out and eliminated and on the original executed resolutions the Board initialed next to the section being crossed out and asked Mr. Spidalieri to include his no vote.

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Board of County Commissioners, Geauga County, Ohio

Date: April 8, 2025

Resolution: #25-063

**RESOLUTION AUTHORIZING THE AIRPORT AUTHORITY TO CONSTRUCT A NEW
T-HANGAR AT THE GEAUGA COUNTY AIRPORT AND TO CONDITIONALLY
APPROVE AN APPROPRIATION OF \$800,000.00 FROM THE GENERAL FUND TO
THE AIRPORT CONSTRUCTION FUND FOR THE PURPOSE OF CONTRIBUTING
TOWARDS THE CONSTRUCTION AND IMPROVEMENTS AT THE AIRPORT, IN
ACCORDANCE WITH O.R.C. 308.17**

WHEREAS, the Geauga County Board of Commissioners (the "Commissioners") formed the Geauga County Airport Authority (the "Authority") in Resolution #92-105 in accordance with Ohio Revised Code (ORC) Section 308.03; and

WHEREAS, ORC Section 308.17 permits a Board of County Commissioners of a county included within a regional airport authority to appropriate moneys from the general fund of the county, if permitted in the resolution creating the airport authority; and

WHEREAS, Resolution #92-105 provided in part, that the Commissioners may, in their discretion, provide financial support to the Geauga County Airport Authority; and

WHEREAS, the Commissioners and the Authority entered an agreement entitled "Co-Sponsorship and Lease Agreement between the Geauga County Board of Commissioners and the Geauga County Airport Authority Board of Trustees" dated March 5, 2018 and an Addendum thereto dated December 29, 2022 (collectively the "Agreement"); and

WHEREAS, the Authority is contractually obligated inter alia to repair and maintain the facilities at the Geauga County Airport; and

WHEREAS, the Commissioners approve a conditional appropriation of \$800,000.00 from the General Fund to the Airport Construction Fund ("Funds") subject to the terms and conditions herein, which will be in addition to, and dependent upon receipt of, a minimum of \$586,000.00 of FAA Infrastructure Grant monies by the Commissioners and Authority, which Grant monies will be used to fund the construction of a new T Hangar at the Geauga County Airport; and

WHEREAS, the Authority may request, following the construction of the new T Hangar, to utilize remaining funds from the \$800,000.00 appropriation and hangar lease revenue towards other improvements at the Airport; and

WHEREAS, no County Funds shall be disbursed under this Resolution unless, prior to disbursement, the Authority certifies, subject to the Commissioners' approval, the following to ensure accountability and transparency: (1) the Authority shall provide quarterly reporting to the Commissioners for three years following completion of the T-Hangar, including copies of leases and other relevant documents, occupancy rates, rental income, and operational costs; (2) the Authority affirms that it has complied and will continue to comply with all the terms of the Agreement; ~~(3) the Authority shall not authorize any salary increase for Authority staff that exceeds the annual percentage increase authorized by the Commissioners unless explicitly approved by the Commissioners;~~ (4) these Funds shall become a loan with a 20-year term at an interest rate of two percent, compounded annually, if any of these conditions are violated. Determination of noncompliance shall rest with the Commissioners, in its sole reasonable discretion, based on documentation provided by the Authority or other relevant evidence; and 5) in the event of material misrepresentation, misuse of funds, fraud, or any indicia of noncompliance as determined by the Commissioners in their sole discretion, the Commissioners may require immediate repayment of all funds disbursed under this Resolution, with interest accruing from the date of disbursement.

NOW, THEREFORE, BE IT RESOLVED that the Geauga County Board of Commissioners authorize the Airport Authority to construct a new T Hangar at the Geauga County Airport and conditionally approve an appropriation of \$800,000.00 from the General Fund to the Airport

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Construction Fund for the purpose of contributing towards the construction and improvements at the Airport, in accordance with O.R.C. 308.17; and

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

Mr. Hess added that the bids were received for the project, they came in under the estimated cost of the project and are working on the final grant application, and that will then be delivered to the office for permission to submit the application.

COMMISSIONERS' OFFICE – RESOLUTION PROCLAIMING MAY 4, 2025 THROUGH MAY 10, 2025 PUBLIC SERVICE RECOGNITION WEEK

Human Resources Administrator Kathy Hostutler asked the Board to approve the annual resolution to recognize Public Service Recognition Week, it's the first full week of May and has been recognized since 1985.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-064 Proclaiming May 4, 2025 through May 10, 2025 as Public Service Recognition Week for 2025.

Board of County Commissioners, Geauga County, Ohio

Resolution: 25-064

Date: April 8, 2025

*RESOLUTION PROCLAIMING MAY 4, 2025, THROUGH MAY 10, 2025
AS PUBLIC SERVICE RECOGNITION WEEK FOR 2025*

WHEREAS, in honor of the men and women who serve America daily as public servants at the federal, state, county and local levels, we recognize that the vast array of services provided by government is an integral part of our lives. Every day, we depend upon the work performed by public employees; and

WHEREAS, public service is a public trust, a high calling and an expression of responsible citizenship. A career in public service will impact the lives of many people, through public policy, education, law enforcement, environmental protection, and more; and

WHEREAS, without these dedicated government employees at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials; and

WHEREAS, Public Service Recognition Week has been celebrated nationally the first week of May since 1985; and

WHEREAS, we, the Geauga County Board of Commissioners, proclaim that the first full week of May shall be recognized annually as Public Service Recognition Week in Geauga County. We call upon all citizens to recognize the contributions made by public employees at all levels who help ensure the quality of life in our country and in our county; and

WHEREAS, Ohio Revised Code §325.25 specifically authorizes employee recognition programs. Therefore, the Geauga County Board of Commissioners wishes to utilize this authority to recognize Geauga County government employees during Public Service Recognition Week through modest expenditures on tokens of appreciation not to exceed \$15.00 per employee. Such expenditures may include the provision of meals and non-alcoholic beverages as a means of expressing appreciation.

NOW, THEREFORE, BE IT RESOLVED, that this Resolution become part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

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COMMISSIONERS' OFFICE – APPROVE MERIT INCREASE – DEBORAH ASHBURN, SENIOR FISCAL SPECIALIST

Ms. Burhenne asked the Board to approve a merit increase for Ms. Ashburn.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve a Merit Increase for Deborah Ashburn, Senior Fiscal Specialist to the rate of \$29.13 per hour (Grade 12, Step 4) to be effective April 13, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – AMEND MOTION TO REVISE START DATE – AMY BEVAN, COUNTY ADMINISTRATOR

Ms. Burhenne asked the Board to amend the start date for Ms. Bevan until May 5, 2025.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to amend the motion from March 18, 2025, to revise the start date to read: approve hiring and appointment of Amy Bevan to the position of County Administrator (#1301) to be effective May 5, 2025 at the rate of \$60.46 per hour (Grade E19, Step 9).

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

BOARD DISCUSSION

Public Comment: how the Board feels it is going / any adjustments

Ms. Burhenne asked the Board how they felt about the new public comment policy, using a time approach, and if they wanted to make any adjustments. Mr. Spidalieri asked to get rid of the clock. Ms. Brakey stated that we do need a time limit, but maybe a more digital solution. Mr. Burhenne ask is two minutes enough? Mr. Spidalieri stated that two minutes is not enough time. Mr. Dvorak stated that he would be comfortable with three minutes max and that we do need a visible time clock. Ms. Blair asked if they were still comfortable with the 20 minute overall time limit unless the Board votes to amend that.

ADP Recording / Equipment in chambers

Mr. Spidalieri expressed that he has questions asked about the video being put onto the ADP website. Ms. Brakey explained that Mr. Lair set up the Commissioners YouTube page, and she asked him for the credentials, but he doesn't have them. Mr. Spidalieri stated that we need to get that changed, but also about the cost we are running into for doing this, there are at least three people every week from ADP here to do this and what is the hourly rate, compared to having equipment in the room that was put into place. Ms. Burhenne stated that originally the equipment was put in to do live streaming, but there may be some missing software, because at the time the Board was not interested in doing live streaming. ADP Administrator Frank Antenucci explained that they are still working on that process, after having Creston staff on site, it was determined that software was missing and never installed, the configuration was not done correctly and are looking to re-building some of the infrastructure. Mr. Antenucci stated that we have a temporary solution in place now but are still on track for July for a permanent solution. Mr. Spidalieri asked what is it costing us to do the live for these meetings? Ms. Burhenne stated that to her knowledge, we haven't been billed. Mr. Antenucci explained that they have an intern student learning the process, and that they have been getting a minimum of 150 – 200 views per week that allows the public to engage with the Commissioners each week. Mr. Spidalieri added that a lot of those are employees watching. Ms. Brakey noted that even if employees are watching, they are still able to work at their desk at the same time.

Letter of Support: CEI Building being closed in Middlefield and shifted to Concord location

Mr. Spidalieri brought up that he feels the Board needs to submit a letter of support for retaining the CEI office in Middlefield that we are in danger of losing as consolidation to Concord. Mr. Spidalieri stated that currently it is in the area by Tractor Supply/ Giant Eagle and the ability to respond to Geauga could be delayed with response from Concord or another County. Mr. Spidalieri explained that we have a new liaison now and we need to get a letter out to them, that

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it is important to have crews in Geauga County and don't want to lose them. It is a big advantage to have them here in the county.

Ms. Brakey added that FirstEnergy is struggling and will choose high density areas over Geauga County, but we don't want to lose that service out here. Mr. Dvorak agree that they don't want to lose those crews in Geauga, and that a letter would be good to include comments from Mr. Peterson and Department of Emergency Services.

PUBLIC COMMENT

Joe Otto, Munson Township, expressed that as seen today, there is a clash between the Commissioners and the Airport Authority and there are intelligent and dedicated people on both, and the volunteers assisting at the airport need support of the Board. A comment he heard from a neighbor was it's a "rich man's playground"; however, the airport is a place where both adults and kids can get an interest in aviation, and that it is important to us.

Patty Fulop, Middlefield resident, started by commending the Board for finally making a contribution and investment into the County Airport. Ms. Fulop stated that the airport collects revenue from rentals, fuel sales and landing fees, however it gave the impression that the Commissioners pay all the bills, and feel that the Board doesn't pay any bills for the airport. Ms. Fulop stated that grant matches are required in the lease agreement but that they should make investments into the airport, and feel that there is a lack in that area.

Mary Heitzman, observer for the League of Women Voters, wanted to express that they have had a lot of positive feedback on the live feed and include the views in the weekly reports.

Howard Newell, South Russell Village, expressed that the Board had approved \$250,000.00 for the Dog Shelter, and asked if that money had been provided to them yet. Mr. Gorton replied that it has not. Ms. Burhenne explained that it would be when the plans are ready, adding that they have to do some engineering. Mr. Gorton added that it was a surprise for the Dog Warden when it was made, so there were no plans already in place, and they are working on a plan to best utilize those funds to make the best impact on the shelter. It is not going by the wayside and not being forgotten about. Mr. Dvorak added that they are in communication with the Dog Warden, but they have to do some investigating on the building to determine if they can add on or do repairs. It was noted that the actions done for the Dog Warden and the Airport are much different processes.

Anastasia Nicholas, Chagrin Valley Times, asked Mr. Spidalieri why he was concerned about the cost of live streaming but not being concerned about the equipment that doesn't work in this room. Mr. Spidalieri responded that he has heard from multiple people about the concern over the cost of people taking a video of this meeting, and the equipment in this room, would be a question for ADP, to find out what is the next step and it sounds like they are in the process of getting that done and makes it more efficient. Ms. Nicholas asked about how much it's going to cost to get the equipment working and what the cost was when it was originally put into the building. Ms. Burhenne stated that ADP would let us know and as for the cost to be put in, she would have to look into finding out that cost. Ms. Brakey stated that her understanding was that the equipment in this room sidestepped ADP and they did not approve it. Mr. Antenucci stated that the equipment was part of the larger purchase, but they did not have access to it and ADP was not responsible for the installation. Ms. Burhenne added that the equipment that was put in may have been chosen because it was similar to what had been put in at 470 chambers, and at the time the current Board had no interest in livestreaming. There was a brief discussion about finding out the cost of equipment.

Chris Schloss, Airport Authority, thanked the Board and administration for the approval of the resolution for the funding, it has been a long time coming, hard fought and some hard feelings and hard words said, but on behalf of the Board, thank you very much and will be worthwhile and well spent.

ACKNOWLEDGEMENTS

- a) *A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 26, 2025 as required by O.R.C. 955.12.*

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OTHER

The Board reviewed upcoming events.

MEETINGS

- Tue., 4/8 Planning Commission, 7:30 a.m., Geauga County Offices, Room A334 (Third Floor)*
- Wed., 4/9 Board of Revision, 9:00 a.m. Auditor's Appraisal Conference Room*
- Wed. 4/9 Geauga County Township Association Dinner meeting, 6:00 p.m. Munson Town Hall*
- Fri., 4/11 NOACA, Standing Committee meetings, Cleveland*
- Tue., 4/15 The Commissioners will hold session at 9:30 a.m.*
- Tue., 4/15 Geauga Trumbull Solid Waste Management District, Board of Directors meeting, 3:00 p.m. County Office Building, Room B303*
- Mon., 4/21 Family First Council, 1:30 p.m. County Office Building, First Floor*
- Tue., 4/22 The Commissioners will hold session at 9:30 a.m.*
- Wed., 4/23 Board of Revision, 9:00 a.m. – 3:00 p.m. Auditor's Appraisal Conference Room*
- Mon., 4/28 Special ADP Board meeting, 1:00 p.m. Auditor's Appraisal Conference Room*
- Tue., 4/29 The Commissioners will hold session at 9:30 a.m.*

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Brakey to adjourn the meeting at 11:36 a.m.

Geauga County Board of Commissioners

James W. Dvorak

Carolyn Brakey, Esq.

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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