

Commissioners' Journal
August 5, 2025

The Geauga County Board of Commissioners met in session on August 5, 2025 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, in Room B303 in Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

President of the Board James W. Dvorak opened the meeting at 9:30 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

A Morning Prayer

*All powerful and eternal God, splendor of true light and never-ending day: at this return of the morning hour, chase away the sins of mankind and fill our minds with the glory of your coming. Through Christ, our Lord,
Amen.*

FINANCIALS

County Administrator Amy Bevan reported on financials approved on July 29, 2025, Resolution #25-155 that included a Supplemental Appropriation for the Auditor's Office in their Unclaimed Money fund to allow for additional distributions.

The County Administrator approved the financials on July 29, 2025, pursuant to Resolution #25-004 approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.

COMMISSIONERS' OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Amy Bevan reported on the items approved, as authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.

Ms. Bevan explained that the County Administrator approved the following items on August 4, 2025:

Department on Aging:

Approved hiring Sarah Braun to the position of Part-time Adult Day Services Assistant (#1041-1) to be effective August 18, 2025, at the rate of \$19.23 per hour with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

MEETING MINUTES

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the minutes for the meeting of June 17, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Abstain*</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**Commissioner Spidalieri was absent from this meeting.*

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental Appropriations in the Commissioners Building Improvement Fund for the Hill projects expense account to set aside appropriations to cover the remodel of the Prosecutor's Office; a Cash transfer from the General Fund to the Sheriff's Office Law Enforcement Block Grant fund for the local match amount on Grant #2024-JG-A03-47070 for additional flock camera installations; Travel requests for the ADP Board, Engineer's Office, and Job and Family Services; a Then and Now encumbrance for the Common Pleas Court to Ohio Alcohol

Commissioners' Journal
August 5, 2025

Monitoring Systems LLC for monitoring services from October of 2024 that were not previously encumbered; a payment for the Auditor's Office to ESRI Incorporated for the annual licensing agreement for GIS mapping software and support in the amount of \$58,500.00 (this was the same amount as last year); a payment for the Commissioners' Office to NOACA for fiscal year 2026 membership dues in the amount of \$34,629.00 for the period July 2025 – June 2026 (same cost as last year); and a payment for the Engineer's Office to Ronyak Paving Incorporated for the asphalt resurfacing of Clay Street, Leggett Road and Auburn Road in the amount of \$467,044.87.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-156 itemizing the financials for the meeting of August 5, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

AUDITOR'S OFFICE AND TREASURER'S OFFICE – MONTHLY STATEMENT OF COUNTY FINANCES – MAY AND JUNE 2025

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to accept, execute and file the monthly Statement of County Finances filed by the County Auditor for the months of May and June 2025, pursuant to O.R.C. 319.35.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to accept, execute and file the monthly Statement of County Finances filed by the County Treasurer for the months of May and June 2025, pursuant to O.R.C. 319.35.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – REQUEST FOR PARTIAL PAYMENT #22 – INFINITY CONSTRUCTION COMPANY, INCORPORATED

Mr. Gorton explained that this was tabled last week, and he understands there was a question about who reviews the pay requests. Mr. Gorton explained that they are reviewed by TDA and NV5 and they agree with the amount of the pay request.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Request for Partial Payment #22 for Infinity Construction Company, Incorporated for the Geauga County Courthouse Expansion GMP Phase #1 and #2 expenses in the amount of \$950,590.72.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

AUTOMATIC DATA PROCESSING (ADP) BOARD – RESOLUTION TO GRANT APPROVAL TO THE ADP BOARD TO ENTER INTO AN AGREEMENT WITH LEGISLATIVE AUTHORITY OF TOWNSHIP OF PARKMAN

Automatic Data Processing Administrator Frank Antenucci asked the Board to approve a resolution that will allow ADP to enter into an agreement with Parkman Township for some IT services. It was briefly discussed that it would be for some general services and that they were very interested in the assistance.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-157 to Grant approval to the Geauga County Automatic Data Processing (ADP) Board to enter into an Agreement with the Legislative Authority of the Township of Parkman, Geauga County, Ohio to provide

Commissioners' Journal
August 5, 2025

microfilming, automatic data processing or other imaging processing or electronic data processing or record keeping services, pursuant to O.R.C. 307.847(E).

Board of County Commissioners, Geauga County, Ohio

Date: August 5, 2025

Resolution: #25-157

Resolution by the Geauga County Board of Commissioners to Grant Approval to the Geauga County Automatic Data Processing Board to Enter into an Agreement with the Legislative Authority of the Township of Parkman pursuant to R.C. 307.847(E)

WHEREAS, pursuant to R.C. 307.847(E), with the approval of the Board of County Commissioners, the Geauga County Automatic Data Processing Board may enter into a contract with the legislative authority of any municipal corporation, township, port authority, water or sewer district, school district, library district, county law library association, health district, park district, soil and water conservation district, conservancy district, other taxing district, or regional council established under Chapter 167. of the Revised Code, or with the board of county commissioners or the automatic data processing board or microfilming board of any other county, or with any other federal or state governmental agency, and such authorities may enter into contracts with the Geauga County Automatic Data Processing Board to provide microfilming, automatic data processing, or other image processing or electronic data processing or record-keeping services to any of them; and

WHEREAS, the Geauga County Automatic Data Processing Board seeks to enter into an agreement for services with the legislative authority of the Township of Parkman, Geauga County, Ohio ("the Township") to provide microfilming, automatic data processing, or other image processing or electronic data processing or record-keeping services to the Township; and

WHEREAS, a copy of the proposed agreement between the Geauga County Automatic Data Processing Board and the Township is attached hereto as Exhibit A to this Resolution; and

THEREFORE, BE IT RESOLVED, pursuant to R.C. 307.847(E) the Geauga County Board of Commissioners hereby grant approval to the Geauga County Automatic Data Processing Board to enter into an agreement for services with the Township to provide microfilming, automatic data processing, or other image processing or electronic data processing or record-keeping services to the Township; and

BE IT FURTHER RESOLVED, that this Resolution becomes a part of the permanent record of the Board of County Commissioners, Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

AIRPORT AUTHORITY – RESOLUTION AUTHORIZING THE PRESIDENT TO EXECUTE ELECTRONICALLY AND SUBMIT THE FEDERAL AVIATION ADMINISTRATION GRANT OFFER – INFRASTRUCTURE INVESTMENT AND JOBS ACT, AIRPORT INFRASTRUCTURE GRANT – CONSTRUCTION OF A T-HANGAR

Airport Manager Ric Blamer asked the Board to approve the resolution authorizing the President of the Board to execute the FAA Grant Agreement for the construction of the T-Hangar. Ms. Brakey asked the other Board members if they had a chance to review the grant agreement paperwork and if anything stood out to them. Ms. Brakey explained that there was a letter from Mr. Hess that stated that to the best of their knowledge, the airport authority had complied with all the conditions of the grant. Ms. Brakey asked what was the basis of Mr. Hess stating that. Mr. Blamer explained that they were requested to provide a letter to the Board and that grant conditions are standard conditions from the previous FAA grants, but this one has a few new conditions that they are working on to reach compliance. Ms. Brakey noted the discrepancy between Mr. Hess's letter and Mr. Blamer's statement, and then asked what are the airport authority's practices and procedures to ensure compliance. Mr. Blamer stated that they do review the grant to determine if there is anything different from before and compile a checklist. Ms. Brakey asked how they are ensuring they are complying with these conditions.

Commissioners' Journal
August 5, 2025

Mr. Blamer noted that they have posters placed in several different locations at the airport. There was a brief discussion about making sure the taxpayers will not be obligated to any additional funds for the T-hangar.

Motion: by Commissioner Spidalieri, seconded by Commissioner Brakey to approve and execute Resolution #25-158 Authorizing the President of the Geauga County Board of Commissioners to execute electronically and submit the Federal Aviation Administration (FAA) Grant Offer for Infrastructure Investment and Jobs Act (IIJA), Airport Infrastructure Grant (AIG) Grant #3-39-0054-029-2025 for the Construction of a T-Hangar in the amount of \$585,000.00.

Board of County Commissioners, Geauga County, Ohio

Date: August 5, 2025
Resolution: #25-158

*RESOLUTION AUTHORIZING THE PRESIDENT OF THE GEAUGA COUNTY BOARD OF COMMISSIONERS TO EXECUTE ELECTRONICALLY AND SUBMIT THE FEDERAL AVIATION ADMINISTRATION GRANT OFFER FOR INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA) AIRPORT INFRASTRUCTURE GRANT (AIG)
PROJECT NO. 3-39-0054-029-2025*

WHEREAS, the Geauga County Airport Authority ("Airport Authority"), on its own behalf and on behalf of the Geauga County Board of Commissioners ("Board of Commissioners") (hereinafter collectively "Sponsors"), submitted to the Federal Aviation Administration ("FAA"), a FY 2025 grant application for Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG) Project No. 3-39-0054-029-2025 at Geauga County Airport grant application on or about May 5, 2025, for a grant of federal funds for the construction of a T-Hangar; and

WHEREAS, the FAA extended a grant offer to the Sponsors and the Sponsors desire to accept the FAA's grant offer; and

WHEREAS, the Sponsors are required to each electronically execute and submit the acceptance of the grant offer to the FAA no later than August 18, 2025; and

WHEREAS, the Commissioners desire to have the President of the Board of Commissioners execute the grant offer on behalf of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Commissioners is hereby authorized to accept and electronically execute and submit the grant offer referenced herein to the FAA for processing.

BE IT FURTHER RESOLVED, that this Resolution becomes part of the permanent record of the Board of Commissioners of Geauga County, Ohio.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>No</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COUNTY ENGINEER'S OFFICE – ACKNOWLEDGE THE RECOMMENDATION AND POST LOAD LIMITS ON OWEN ROAD IN PARKMAN TOWNSHIP

Deputy Engineer Shane Hajjar asked the Board to acknowledge the recommendation and post the load limits on a bridge on Owen Road in Parkman Township and this limit is strictly to emergency vehicles.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to acknowledge the recommendation and post load limits on Owen Road for Structure #GEA-T0219-0033 in Parkman Township for an Emergency Vehicle weight limit as follows: 2 AXLE – 28T, 3 AXLE – 36T, pursuant to O.R.C. 5577.071.

Commissioners' Journal
August 5, 2025

Roll Call Vote: Commissioner Spidalieri Aye
 Commissioner Brakey Aye
 Commissioner Dvorak Aye

COUNTY ENGINEER'S OFFICE - ACKNOWLEDGE THE RECOMMENDATION AND POST LOAD LIMITS ON PIONEER ROAD IN HUNTSBURG TOWNSHIP

Mr. Hajjar explained that this is similar to Owen Road Bridges were inspected and meet the legal limits for load, but this is specific to emergency vehicle weight on Pioneer Road in Huntsburg Township.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to acknowledge the recommendation and post load limits on Pioneer Road for Structure #GEA-T0116-0092 in Huntsburg Township for an Emergency Vehicle weight limit as follows: 2 AXLE – 28T, 3 AXLE – 41T, pursuant to O.R.C. 5577.071.

Roll Call Vote: Commissioner Spidalieri Aye
 Commissioner Brakey Aye
 Commissioner Dvorak Aye

PROSECUTOR'S OFFICE – ADVERTISE FOR BIDS – GEAUGA COUNTY PROSECUTOR'S OFFICE RENOVATION PROJECT

Prosecutor Jim Flaiz explained that back in December, he asked the Board if they could move forward with a renovation and security project for his office. He now has the final drawings that have been submitted to the Building Department. Mr. Flaiz explained that the project will add some additional offices and the front lobby for additional security. Mr. Flaiz further explained that he may have some funds he can put towards the project to lessen the Board's contribution. Mr. Flaiz explained that there are some security upgrades, and a small office and a smaller reception window, and three offices for the future. Mr. Flaiz noted that TDA did the bid remodel and the architect that worked on that project has been working on this current project.

Motion: by Commissioner Spidalieri, seconded by Commissioner Brakey to grant permission to advertise for bids for the Geauga County Prosecutor's Office Renovation Project to be held on Wednesday, September 10, 2025 at 2:15 p.m. Notice of this Bid Opening will be advertised on August 8, 2025, August 15, 2025 and on the county website.

Roll Call Vote: Commissioner Spidalieri Aye
 Commissioner Brakey Aye
 Commissioner Dvorak Aye

SHERIFF'S OFFICE – OHIO DEPARTMENT OF PUBLIC SAFETY, OFFICE OF CRIMINAL JUSTICE SERVICES SUBGRANT AWARD AGREEMENT – STOP VIOLENCE AGAINST WOMEN

Sheriff Scott Hildenbrand and Chief Deputy Tom Rowan came before the Board to request them to allow the President to execute the Stop Violence Against Women Act (VAWA) grant. Sheriff Hildenbrand explained that this assists the deputy that is assigned to domestic violence and other victims of crimes and she does an amazing job.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) Subgrant Award Agreement for the Stop Violence Against Women (VAWA) Grant #2024-WF-VA5-70318 in the amount of \$80,001.33 (\$60,000.00 from OCJS, \$20,001.33 local County match). This grant is for the period January 1, 2025 through December 31, 2025.

Roll Call Vote: Commissioner Spidalieri Aye
 Commissioner Brakey Aye
 Commissioner Dvorak Aye

SHERIFF'S OFFICE – FIRST AMENDMENT TO PURCHASED SERVICES AGREEMENT – UNIVERSITY HOSPITALS HEALTH SYSTEM, INCORPORATED

Sheriff Hildenbrand asked the Board to approve the revised agreement with University Hospitals

Commissioners' Journal
August 5, 2025

to adjust the hourly rate for the doctors and physician assistants that provide services to the inmates at the safety center. Sheriff Hildenbrand stated that UH claims they are still losing money doing this, but they still want to provide the service. There was a brief discussion about who pays for the medical services to inmates. Sheriff Hildenbrand noted that we pay for it, some can be billed to Medicaid, however most of us are paying for it, the only difference is that the federal government pays for medical care for ICE inmates.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the First Amendment to the Purchased Services Agreement between the Geauga County Board of Commissioners and University Hospitals Health System, Incorporated to provide Physician Services to the Inmates at the Safety Center to increase the hourly rate for Doctors and Physician Assistants for a new not to exceed amount of \$77,250.00 per calendar year.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – ACKNOWLEDGE RECEIPT OF THE CERTIFICATE OF ESTIMATED PROPERTY TAX REVENUE - 0.7 MILL LEVY RENEWAL

Director Craig Swenson asked the Board to acknowledge the receipt of the certificate of estimated property tax revenue that indicates that it is \$15.00 per \$100,000.00 in evaluation for the 0.7 mill levy renewal.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to acknowledge receipt of the Certificate of Estimated Property Tax Revenue regarding the renewal of 0.7 Mill levy for any operations or capital improvement expenditure necessary for the support of children services and care and placement of children.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

DEPARTMENT OF JOB AND FAMILY SERVICES – RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION AND PROVIDE FOR THE NECESSARY REQUIREMENTS OF THE GEAUGA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Mr. Swenson asked the Board to approve the second part of the process for placing the 0.7 mill levy renewal on the ballot. Mr. Swenson expressed that they track these dollars carefully but that they are needed, mentioning a placement that he had to approve that costs \$1,400.00 a day. While it is short term, the doctors recommended that this was the best placement and, in the best interests of the child. This placement is in Virginia, so it will include costs of picking up the child in one location and then transferring them safely to the new residential placement facility. Mr. Swenson said that we hope that it will work out and when they return it will be the best investment for the child. This is the qualified levy and since there are resources from the state, it is less burden on the taxpayer.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-159 Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation and to provide for the Necessary Requirements of the Geauga County Department of Job and Family Services per O.R.C. 5705.07 and 5705.24.

Board of County Commissioners, Geauga County, Ohio

Resolution: #25-159
Date: August 5, 2025

RESOLUTION NO. 25-159

A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION AND TO PROVIDE FOR THE NECESSARY REQUIREMENTS OF THE GEAUGA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES PER

Commissioners' Journal
August 5, 2025

O.R.C. 5705.07 and 5705.24

The Board of County Commissioners of the County of Geauga, State of Ohio, met in regular session on the 5th day of August 2025, commencing at 9:30 o'clock a.m. at the Commissioners' Meeting Room, 12611 Ravenwood Drive, Room B303, Chardon, Ohio, 44024, with the following members present:

James W. Dvorak

Carolyn Brakey, Esq.

Ralph Spidalieri

The Clerk advised the Board of County Commissioners that the notice requirements of Ohio Revised Code §121.22 and the implementing rules adopted by the Board thereto were complied with for the meeting.

Commissioner Brakey moved for the adoption of the following resolution:

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Geauga County Department of Job and Family Services, organized pursuant to Ohio Revised Code §329.01, and that it is necessary to levy a tax in excess of such limitation for the purpose of any operating or capital improvement expenditure necessary for the support of children services and the care and placement of children as provided and authorized in Ohio Revised Code §5705.24;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Geauga, State of Ohio, two-thirds of all members elected thereto concurring, that:

Section 1. It is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Geauga County Department of Job and Family Services with sufficient funds for the purpose of any operating or capital improvement expenditure necessary for the support of children services and the care and placement of children as provided and authorized in Ohio Revised Code §5705.24 at a rate of seven-tenths (0.7) of one mill for each one dollar (\$1.00) of taxable value, which amounts to fifteen dollars and no cents (\$15.00) for each one hundred thousand dollars (\$100,000.00) of the County Auditor's appraised value, for a period of five (5) years and which levy is a renewal of an existing seven-tenths (0.7) of one mill levy first voted on in 2010. The tax shall be levied in tax year 2026 and begin collection in year 2027.

Section 2. The ballot measure shall be submitted to the entire territory of Geauga County and the tax shall be levied on the entire territory and within Geauga County.

Section 3. The levy is to be placed on the ballot at the election held on November 4, 2025, and shall first be levied in tax year 2026 and begin collection in 2027.

Commissioners' Journal
August 5, 2025

Section 4. The Commissioner's Clerk of the Geauga County Board of Commissioners is hereby directed to certify a copy of this Resolution, along with Resolution #2025-152 and the certification from the County Auditor received pursuant to Ohio Revised Code §5705.03(B)(2) to the Board of Elections, Geauga County, Ohio on or before August 6, 2025 by 4:00 p.m. local time and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Section 6. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with the law, including Ohio Revised Code §121.22.

Commissioner Spidalieri seconded the motion.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

There was a brief discussion about the "Help Me Grow" event and Sara Schininger who oversees the 501c3 within the agency. The 501c3 allows JFS to take in taxpayer donations annually to support causes that fill in the cracks. The "Help Me Grow" event provides low-income kids who will be attending school a place to shop for school supplies and clothes, get a haircut, and get dental and vision checkups, all for free.

MAINTENANCE – ADVERTISE FOR BIDS – SAFETY CENTER PARKING LOT REPAVE
Program Manager Charles Tkach asked the Board to grant permission to advertise for bids for the safety center parking lot repave.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to grant permission to advertise for bids for the Safety Center Parking Lot Repave to be held on Wednesday, August 27, 2025 at 2:00 p.m. Notice of this Bid Opening will be advertised on August 8, 2025, August 15, 2025, and on the county website.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

MAINTENANCE – APPROVE CREATION, TITLE AND JOB DESCRIPTION – HVAC TECHNICIAN (#1928) – ADDITION OF A SECOND PROJECT MANAGER (#1927) – REVISE ORGANIZATIONAL CHART TO INCLUDE THE NEW POSITIONS – ADVERTISE THOSE POSITIONS UNTIL FILLED

Director Glen Vernick asked the Board to approve the creation of new position, title and job description for an HVAC Technician that will allow them to be ahead of issues since they are moving the HVAC to the automated system. Ms. Brakey asked for the total spent on HVAC contracts, which Mr. Vernick explained that the contracts include maintenance and repair costs as this is something that needs to be handled immediately as it can affect many things.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve the creation, title and job description for the position of HVAC Technician (#1928) to be effective August 5, 2025.

Commissioners' Journal
August 5, 2025

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Brakey *Aye*
 Commissioner Dvorak *Aye*

Mr. Vernick asked for the addition of a second project manager that can assist with all the projects that are being handled now and in the future.

Motion: *by Commissioner Brakey, seconded by Commissioner Spidalieri to approve the addition of second Project Manager (#1927) position to be effective August 5, 2025.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Brakey *Aye*
 Commissioner Dvorak *Aye*

Mr. Vernick asked the Board to approve the revised organizational chart to include the HVAC Technician and additional Project Manager.

Motion: *by Commissioner Brakey, seconded by Commissioner Spidalieri to approve the revised Organizational Chart to include the new position of HVAC Technician (#1928) and the second Project Manager (#1927) position to be effective August 5, 2025.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Brakey *Aye*
 Commissioner Dvorak *Aye*

Mr. Vernick asked the Board to approve advertising these positions until filled.

Motion: *by Commissioner Brakey, seconded by Commissioner Spidalieri to grant permission to advertise for the position of HVAC Technician (#1928). This position will remain posted until filled.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Brakey *Aye*
 Commissioner Dvorak *Aye*

Motion: *by Commissioner Brakey, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Project Manager (#1927). This position will remain posted until filled.*

Roll Call Vote: *Commissioner Spidalieri* *Aye*
 Commissioner Brakey *Aye*
 Commissioner Dvorak *Aye*

COMMISSIONERS' OFFICE – RESOLUTION EIGHTH AMENDED RESOLUTION APPROVING THE USE OF COUNTY CREDIT CARDS FOR THE YEAR 2025

Clerk Christine Blair asked the Board to approve the resolution for the eighth amendment for the use of county credit cards for the year 2025 to include the Dog Warden for a Geauga Credit Union Visa and to update employees by adding and removing them for the Maintenance Department and Commissioners office.

Motion: *by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #25-160 Eighth Amended Resolution Approving the Use of County Credit Cards for the Year 2025 to include for the Dog Warden, a Geauga Credit Union Visa Card, and update employees (add/remove) in the Commissioners' Office and Maintenance Departments, pursuant to O.R.C. 301.27.*

Board of County Commissioners, Geauga County, Ohio

Date: *August 5, 2025*
Resolution: *#25-160*

Commissioners' Journal
August 5, 2025

EIGHTH - AMENDED
**RESOLUTION APPROVING THE USE OF COUNTY CREDIT CARDS
FOR THE YEAR 2025 TO INCLUDE THE DOG WARDEN – GEAUGA CREDIT UNION VISA
AND UPDATE EMPLOYEES (ADD / REMOVE) IN THE COMMISSIONERS' OFFICE AND
MAINTENANCE DEPARTMENTS, PURSUANT TO O.R.C. 301.27**

WHEREAS, the Geauga County Board of Commissioners in Resolutions # 25-005, #25-009, #25-023, #25-040, #25-054, and #25-061. #25-134 (“Resolutions”) approved the applications for the use of County Credit Cards submitted by the following Agencies for the Year 2025; and

WHEREAS, the Agencies included in the Resolutions are the Auditor’s Office / ADP, Clerk of Courts, Common Pleas Court and Common Pleas -Drug Court and Probation Department, Probate/ Juvenile Court, County Engineer’s Office, Sheriff’s Office, the Veterans Service Commission, the Commissioners’ Office and the Commissioners’ Office for: the Department on Aging, Community and Economic Development, Department of Emergency Services, Job and Family Services, Maintenance Department, and the Department of Water Resources; and

WHEREAS, by this eighth amendment the Board desires to further amend the Resolution to include the Dog Warden for a Geauga Credit Union Visa and update employees (add/remove) in the Commissioners’ Office and Maintenance Department; and

WHEREAS, the Board, pursuant to O.R.C.301.27, requires all Agencies at the beginning of each quarter to submit estimates of work-related expenses expected to be purchased using the credit cards along with the specific appropriation line items from which those expenditures will be made; and

NOW, THEREFORE BE IT RESOLVED, that the Geauga County Board of Commissioners approves the Use of County Credit Cards, for Year 2025 by Agencies designated in the Eighth Amended Exhibit A attached hereto that have submitted their credit card request applications along with card limits, daily spending per card, monthly spending per card, single transactions limits, daily number of transactions per card, monthly number of transactions per card and the designation of whether the credit card(s) will be issued in the Agency’s name or in the name of a specified cardholder.

BE IT FURTHER RESOLVED that those Agencies are further required to submit to the Auditor’s Office and the Board of Commissioners’ Office the forms set forth in the Credit Card Policy for each employee or officer authorized to use a credit card.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Eighth Amended - Exhibit A - Credit Cards Year 2025

The Credit Cards shall be issued in the name of the employees or officers listed below under the Agencies/Offices of the appointing authorities or if no employees or officers are designated, in the name of the Agency/office of the appointing authority listed:

AUDITOR / ADP

Geauga Credit Union Visa – [REDACTED]-0123

Issued in the name of Auditors ADP

Card Limit - \$5,000.00

Daily Spending Limit - \$5,000.00

Monthly Spending Limit - \$5,000.00

Single Transaction Limit - \$5,000.00

Daily Transaction Limit – 10

Monthly Transaction Limit – 50

Charles E. Walder

Pam McMahan

Ron Leyde

Frank Antenucci

Tracey Rahimi

Kate Jacob

Commissioners' Journal
August 5, 2025

CLERK OF COURTS

Geauga Credit Union Visa – [REDACTED]-1626
Issued in the name of Geauga County Clerk of Courts
Limited to \$1,200 per month

Sheila M. Bevington
Tammy McClintock
Bonnie Guarnera

COMMON PLEAS COURT

Geauga Credit Union Visa – [REDACTED]9548
Issued in the name of – Common Pleas Court
Card Limit - \$6,000.00 (4 Cards)
Daily Spending Limit - \$6,000.00
Monthly Spending Limit - \$6,000.00
Single Transaction Limit - \$6,000.00
Daily Transaction Limit - 10
Monthly Transaction Limit - 50

Carolyn Paschke
Matthew Rambo
Randy Taylor
Dave Lubecky
Deborah Dudek
Kevin Starrett
Barbara Powell
Karen Lee

COMMON PLEAS COURT – DRUG COURT

Geauga Credit Union Visa – [REDACTED]-9529
Issued in the name of Drug Court
Card Limit - \$6,000.00
Daily Spending Limit - \$2,000.00
Monthly Spending Limit per card - \$2,000.00 / \$6,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit – 6
Monthly Transaction Limit - 20

Maureen Maruna
Greg Potts

COMMON PLEAS COURT – PROBATION DEPARTMENT

Geauga Credit Union Visa – [REDACTED]-9453
Issued in the name of Probation Department
Card Limit - \$6,000.00
Daily Spending Limit - \$2,000.00
Monthly Spending Limit per card \$2,000.00/\$6,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit – 6
Monthly Transaction Limit – 20

Nicole Walker
Danielle Bokar
Matthew Zupancic

COMMON PLEAS COURT – PROBATE / JUVENILE COURT

Geauga Credit Union Visa – [REDACTED]-0162
Issued in the name of Probate / Juvenile Court
Card Limit \$6,000.00
Monthly Spending Limit - \$6,000.00
Single Transaction Limit – none
Daily / Monthly Transaction Limit - none

Timothy Grendell

Kim Laurie

Commissioners' Journal
August 5, 2025

COUNTY ENGINEER'S OFFICE

Geauga Credit Union Visa – [REDACTED] 7830

Issued in the name of Geauga County Engineer

Card Limit - \$15,000.00

Daily Spending Limit - \$5,000.00

Monthly Spending Limit - \$15,000.00

Single Transaction Limit - \$5,000.00

Daily Transaction Limit – 10

Monthly Transaction Limit – 25

Andrew Haupt

Shane Hajjar

Trace Turnbull

Lee Thomas

Brent Eldred

Steve Sabol

Evan Miner

Steve Roessner

Katie Taylor

Jacob Scotese

Rob Weigle

Rick Carlson

Luke Horwatt

Jonathan Kreuz

Tim Woodcock

Traci Salkiewicz

Kelly Baeslach

Joe Rini

Matt Carver

Chris Villers

Brian Kingure

Nick Goodrich

SHERIFF'S OFFICE

First National Bank (21 cards) – [REDACTED] -7015

Sub Account Numbers (cards) 7064, 2950, 2598, 774, 7114, 7122, 7130, 1105, 1363, 1486, 1494, 1683, 7661, 3259, 3267, 3275, 3283, 3291, 1184, 3317

Card Limit - \$15,000.00

Home Depot (3 cards)

No limits on amount or transactions daily, weekly or monthly

Robert Altemus

Christopher Anderson

Heather Anderson

Nichole Ansell

David Baird

Matthew Baldwin

Eric Bartholomew

Thomas Berigan

Christina Bevington

Jonathon Bilicic

William Boehnlein

Gregory Borden

Sarah Boslett

Matthew Bosworth

Matthew Brickman

Ella Burge

Scott Capron

Carmen Centrickio

Isaiah Charlton

Julie Christian

Philip Cleveland

John Copen

Paul Cox

Melissa Cree

Bryan Dawson

Andrew Day

Steven Deardowski

Lindsey Demattia

James G Dhayer

Austin Quigley

Terrance Radcliffe

Robert Ramirez

Joseph Ray

Jeffrey Raymond

Michael Reid

Carolyn Rhodes

Nathan Dhayer

Joshua East

Heather Eskridge

Justin Falcone

Rachel Felt

David Frank

Jennifer Fry

Nicholas Gaeta

Jesse Gandolf

Tracey Georskey

Gary Gribbons

William Haines

Heather Harchar

Jennifer Hanas

Sharon Harless

Jason Heller

James Hildebrand, Jr

Scott Hildebrand

Christopher Holt

Andrew Humar

Zachary Hupp

Daniel Itschner

Barbara Jeschelnig

Amanda Jonovich

James Jonovich

Tracy Jordan

James Kailburn

Rebecca Klein

Erin Knife

Donald Seamon

Brian Sebor

David Schaffer

Joshua Shimko

Russell Shultz

Cody Smith

Jacob Smith

Gary Kracker

Christina Lamtman

Brian Leonard

Thomas Lombardo

David Loomis

Jonathan Lopresti

Allison Malchow

Michele Malliski

Daniel Martin

Andrew Maryash

Cassandra Matejka

Sandra McBride

Thomas McLaughlin

Casey Merrill

Melissa Metz

Joshua Mikolajski

Eric Miller

Christina O'Brien

Erica O'Neill

Eric Pavlick

David Peterson

Diane Peterson

Lewis Pettit

Brian Phan

Tammy Phillips

Paul Polverine

Vincent Polverine

Richard Potter

Randal Primer

Ryan Taylor

Christine Tosti

Robert Tropf

Christopher Tryon

Jaclyn Tryon

Scott Tyler

Donald Walker

Commissioners' Journal
August 5, 2025

*Kathy Rose
Thomas Rowan
Michael Santilli
Lisa Sayre
Michael Scarniench*

*Matthew Smith
Courtney Speck
Michael Swanker
Francisco Tapia
Robin Taylor*

*Joshua Wendl
Michael Wilson
Grant Winney
Gretchen Wolfe
Erik Wright*

VETERANS' SERVICE COMMISSION

Geauga Credit Union Visa – [REDACTED]-9672

Issued in the name of Geauga County Veterans Services

Card Limit - \$5,000.00

Daily Spending Limit - \$3,500.00

Monthly Spending Limit - \$5,000.00

Single Transaction Limit - \$3,500.00

Daily Transaction Limit – 10

Monthly Transaction Limit – 10

*Michele Pemberton
Janice Brockway
Charles Boehnlein
William Smith*

*Randy McVicker
Doug Hodakievic
Doug Lundblad*

*Stacie Malone
John Riha
Kyle Petersen*

Board of Commissioners for the Department on Aging

PNC Giant Eagle Visa (3 cards) – [REDACTED]-4770, [REDACTED]-4812, and [REDACTED]-8030

Issued in the name of Department on Aging

Card Limit \$3,000.00 / month

Marc's (Marc Glassman) – in house account limit \$2,500.00/ quarterly

Centerra / Hartville Hardware (Gas)- in house account – limit \$3,000.00 / month

Geauga Credit Union Visa – (5 cards, Numbered 11,12, 13,14 and 15) – [REDACTED]8549

Card Limit \$15,000.00 / Month

Cards #11, 12, 13, 15

Monthly credit limit - \$1500.00 Each Card (4 cards x \$1500.00 each =-\$6000.00)

Single Transaction Limit - \$300.00

Daily Transaction Limit - 2 transactions per day

Monthly Transaction Limit - 8 total monthly – not to exceed a total of \$1500.00 per card

Card #14

Monthly credit limit \$9000.00

Single transaction \$3000.00 - 2 transactions per day

Monthly Transaction Limit - 8 total monthly - not to exceed the monthly total of \$9000.00

PNC Giant Eagle

Christine Bacon (4812)

Duane Bidlack (4770)

Jessica Boalt (4770)

Deana Catucci (4770)

Reba Dykes (4770)

Nathan Gorton (4770)

Hannah Heinz (4770)

Virginia Lester (4770)

Sandy McLeod (4770)

Jeanne Molzon (4770)

Becky O'Reilly (4770)

Jacci Pavlick (4812)

Ellie Rickard (4770)

Karen Stone (4770)

Cathie Wells (4812)

Melissa Wheeler (4770)

Vicki Zanella (4812)

Matthew Samardge (8030)

Keri Skrtic (8030)

Marc/Marc Glassman

Christine Bacon

Duane Bidlack

Jessica Boalt

Matthew Samardge

Deana Catucci

Reba Dykes

Nathan Gorton

Keri Skrtic

Hannah Heinz

Virginia Lester

Sandy McLeod

Jeanne Molzon

Becky O'Reilly

Jacci Pavlick

Ellie Rickard

Karen Stone

Bonnie Tayek

Cathie Wells

Melissa Wheeler

Vicki Zanella

Centerra

Christine Bacon

Kristen Bibby

Duane Bidlack

Mathew Samardge

Jessica Boalt

Rudy Breunig

Joshua Burton

Keri Skrtic

Kevin Cunningham

Reba Dykes

Nathan Gorton

Natalie Schoonover

Hannah Heinz

Michelle Hering

Virginia Lester

Sandy McLeod

Michael Niles

Becky O'Reilly

Commissioners' Journal
August 5, 2025

<i>Natalie Pajk</i>	<i>Bill Phillips</i>	<i>Ellie Rickard</i>
<i>Amber Sizemore</i>	<i>Karen Stone</i>	<i>Shaun Strand</i>
<i>Sandi Strichko</i>	<i>Jeff Thomas</i>	<i>Cathie Wells</i>
<i>Melissa Wheeler</i>	<i>Kim Yonisik</i>	<i>Vicki Zanella</i>

Geauga Credit Union – Visa

<i>Jessica Boalt</i>	<i>Karen M. Stone</i>	<i>Sandy McLeod</i>
<i>Melissa Wheeler</i>	<i>Keri Skrtic</i>	<i>Rebecca O'Reilly</i>
<i>Hannah Heinz</i>	<i>Christine Bacon</i>	<i>Vicki Zanella</i>
<i>Rudy Breunig</i>	<i>Josh Burton</i>	<i>Sandi Strichko</i>
<i>Duane Bidlack</i>	<i>Ellie Rickard</i>	<i>Reba Dykes</i>

Board of Commissioners for the Building Department

Geauga Credit Union Visa – [REDACTED] 9638

Issued in the name of the Building Department

Card Limit \$3,000.00

Daily Spending - \$1,500.00

Monthly Spending - \$3,000.00

Single Transaction Limit - \$3,000.00

Daily Transaction Limit – 5

Monthly Transaction Limit - 20

Dan Spada

Michael Davet

Doreen Eppich

Board of Commissioners for the Community & Economic Development

Geauga Credit Union Visa – [REDACTED] 7431

Issued in the name of Community Economic Development

Card Limit \$1,500.00

Card Limit - \$1,500.00

Daily Spending - \$1,000.00

Monthly Spending - \$1,500.00

Single Transaction Limit - \$1,000.00

Daily Number Transactions – 5

Monthly Number Transactions - 20

Gina Hofstetter

Elaine Malkamaki

Commissioner's Office

Geauga Credit Union Visa – [REDACTED] 8127

Issued in the name of Board of Commissioners

Card limit - \$4,000.00 (4 cards)

Daily Spending Limit - \$4,000.00

Monthly Spending Limit - \$4,000.00

Daily Number Transactions – 10

Monthly Number Transactions - 50

James W. Dvorak

Ralph Spidalieri

Carolyn Brakey

Amy Bevan

Adrian Gorton

Kathy Hostutler

Christine Blair

Deborah Ashburn

Megan Erickson

Linda Burhenne

Board of Commissioners for the Department of Emergency Services

PNC Giant Eagle Visa – [REDACTED] 4085

Geauga Credit Union Visa – [REDACTED] 9257

Issued in the name of Department of Emergency Services

Card Limit - \$5,000.00

Daily Spending per card - \$1,000.00

Monthly Spending per card - \$1,500.00

Single Transaction Limit - \$1,000.00

Daily Number Transactions – 5

Monthly Number Transactions - 30

Commissioners' Journal
August 5, 2025

PNC Giant Eagle / Geauga Credit Union Visa
Roger Peterson
Judith Oberstar
M. Austin Rice
Brandon M. Reed

Board of Commissioners for the Dog Warden

Gauga Credit Union Visa – [REDACTED] 1768
Issued in the name of the Dog Warden (1 card) and Matt Granito (1 card) – same account
Card Limit - \$5,000.00
Daily Spending per card - \$2,500.00
Monthly Spending per card - \$2,500.00 (\$5,000.00 total for both)
Single Transaction Limit - \$2,500.00
Daily Number Transactions per card – 5
Monthly Number Transactions per card - 10

Matt Granito
Cindy Sedivy

Board of Commissioners for the Job and Family Services

Gauga Credit Union Visa – [REDACTED] -7251
\$7,500.00 / month
PNC Giant Eagle Visa – [REDACTED] -9680
\$1,000.00 / month
(Capital One) Walmart Community Card – (620136) [REDACTED] -3742
\$3,000.00 / month
Wright Express (WEX) Fleet – [REDACTED] 5
\$5,000.00 / month

Gauga Credit Union Visa
Gina Gubanyor Lisa Milgate
Paul Reiman Alyssa Steinhoff
Craig Swenson

PNC Giant Eagle
Rex Brobst Rachael Brown (Tetlow) Lisa DiFini Brooke Dowling
(Bourdeau)
Amy Fazi (Buresch) Cassandra Kiharik Cheryl Morgan Kelly Thurling

Walmart Community Card
Leslie Abbuhl Jillian Barath Dawn Bates Rachael Brown
(Tetlow)
Natalie Cavolo (Roncagli) Matt Cebron Kelly Cinadr (Conroy) Lauren Clark
(Rakocy)
Haley Cruikshank Brooke Dowling (Bourdeau) Amy Fazi (Buresch)
Gina Gubanyor (Schultz) Allie Hulsmann Molly Johnson Alex Koppel
Melanie Lacy (Becker) Heather Martin Jodi Miller Kristina Miller
Michelle Moore Cheryl Morgan Megan Morton Faith Peters
Caryn Radcliff John Roberts Robin Schwed Julie Seline (Dwyer)
Amy Tressler Aron Cooper Camryn Lutz Lucy J. Hailey

Wright Express (WEX) Fleet

Leslie Abbuhl Heidi Abrams Lori Babik Jillian Barath
Laura Baron Dawn Bates Christina Bender James Blazey
Rex Brobst Natalie Cavolo (Roncagli) Matt Cebron
Scott Christopher Kelly Cinadr (Conroy) Lauren Clark (Rakocy)
Michelle Cmunt Haley Cruikshank Maureen DeMarco Brooke Dowling
(Bourdeau)
Amy Fazi (Buresch) Todd Foreman Misty Gotham Brian Guarniere
Gina Gubanyor (Schultz) Ashley Higginbotham
Ashley Hollesh (Hiscox) Allie Hulsmann Molly Johnson Tim Kehres
Alex Koppel Cassandra Kuharik Melanie Lacy (Becker) Susan Legg
Heather Martin Kylie McCann Keith McCrory Peter Medved

Commissioners' Journal
August 5, 2025

<i>Lisa Milgate</i>	<i>Jodi Miller</i>	<i>Kristina Miller</i>	<i>Casey Mills</i>
<i>Michelle Moore</i>	<i>Cheryl Morgan</i>	<i>Megan Morton</i>	<i>Faith Peters</i>
<i>Caryn Radcliff</i>	<i>Paul Reiman</i>	<i>John Roberts</i>	<i>Julie Seline</i>
<i>Tracy Sindelar (Olszowy)</i>	<i>Patricia Spisak</i>	<i>Alyssa Steinhoff</i>	<i>Craig Swenson</i>
<i>Josephine Thomsen</i>	<i>Kelly Thurling</i>	<i>Amy Tressler</i>	<i>James Zock</i>
<i>Robin Schwed</i>	<i>Aron Cooper</i>	<i>Camryn Lutz</i>	<i>Amy Piotrowski</i>
<i>Lucy J. Hailey</i>			

Board of Commissioners for the Maintenance Department

Home Depot (Commercial) – No Limit
Daily Spending Per Card – Not to exceed monthly limit
Single Transaction Limit – Not to exceed monthly limit
Daily Number of Transactions – 10 per card
Monthly Number of Transactions – 50 per card
Monthly Spending Per Card -

<i>Glen Vernick</i>	<i>\$5,000.00</i>		<i>0007</i>
<i>Rik Wareham</i>	<i>\$5,000.00</i>		<i>0009</i>
<i>Kevin Borsi</i>	<i>\$1,000.00</i>		<i>0034</i>
<i>Ken Kovach</i>	<i>\$1,000.00</i>		<i>0029</i>
<i>Connor Loza</i>	<i>\$1,000.00</i>		<i>0028</i>
<i>John Ludlow</i>	<i>\$1,000.00</i>		<i>0024</i>
<i>Paul Ovark</i>	<i>\$1,000.00</i>		<i>0038</i>
<i>Richard Cox</i>	<i>\$1,000.00</i>		<i>0039</i>
<i>Josh Burton (Aging)</i>	<i>\$1,000.00</i>		<i>0019</i>
<i>Shaun Strand (Aging)</i>	<i>\$1,000.00</i>		<i>0037</i>
<i>Jason Nelson (Aging)</i>	<i>\$1,000.00</i>		<i>0040</i>

Board of Commissioners for the Department of Water Resources

Gauga Credit Union Visa (4 cards) – [REDACTED]-8232
Issued in Employee Name
Card limit - \$5,000.00
Daily Spending per card - \$5,000.00
Monthly Spending per card - \$5,000.00
Single Transaction Limit - \$5,000.00
Daily Number Transactions – 10
Monthly Number Transactions – 50

Nicholas J. Gorris, P.E.
David Osborn II
Linda Paranih
Kathleen Miller

Home Depot (Commercial) (8 cards) – Employee Name
Card Limit - \$3,900.00
Daily Spending per card - \$3,900.00
Monthly Spending per card - \$3,900.00
Single Transaction Limit - \$3,900.00
Daily Number Transactions – 10
Monthly Number Transactions – 50

<i>Nicholas J. Gorris, P.E. -</i>	<i>[REDACTED]</i>	<i>0015</i>
<i>David Osborn II -</i>	<i>[REDACTED]</i>	<i>0006</i>
<i>Ray Farinacci -</i>	<i>[REDACTED]</i>	<i>0007</i>
<i>Karen Peterson -</i>	<i>[REDACTED]</i>	<i>0009</i>
<i>Dana Cavallaro -</i>	<i>[REDACTED]</i>	<i>0011</i>
<i>Brian Cain -</i>	<i>[REDACTED]</i>	<i>00013</i>
<i>Shawn Maruna -</i>	<i>[REDACTED]</i>	<i>0012</i>
<i>Robert Carter -</i>	<i>[REDACTED]</i>	<i>0016</i>

Tractor Supply Company – Business Account
Card Limit - \$4,000.00
Daily Spending - \$4,000.00
Monthly Spending - \$4,000.00
Single Transaction Limit - \$4,000.00

Commissioners' Journal
August 5, 2025

Daily Number Transactions – 10

Monthly Number Transactions – 50

Ray Farinacci – [REDACTED] -8125

COMMISSIONERS' OFFICE – APPROVE THE APPLICATIONS FOR AUTHORIZATION TO PERMIT THE USE OF COUNTY CREDIT CARDS – COMMISSIONERS' OFFICE, DOG WARDEN AND MAINTENANCE

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for Authorization to permit the use of County Credit Cards for the Commissioners' Office to add / remove employees for use of the Geauga Credit Union Visa, for the Year 2025, pursuant to O.R.C. 301.27.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for Authorization to permit the use of County Credit Cards for the Dog Warden, for use of the Geauga Credit Union Visa, for the Year 2025, pursuant to O.R.C. 301.27.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Application for Authorization to permit the use of County Credit Cards for Maintenance to add /remove employees for use of the Home Depot Commercial, for the Year 2025, pursuant to O.R.C. 301.27.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – ACCEPT THE RESIGNATION OF LINDA BURHENNE, ASSISTANT COUNTY ADMINISTRATOR

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to accept the resignation of Linda Burhenne, Assistant County Administrator, to be effective August 16, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – APPROVE THE CREATION, TITLE AND JOB DESCRIPTION – DEPUTY COUNTY ADMINSTRATOR – REVISE ORGANIZATIONAL CHART TO INCLUDE THE POSITION – ADVERTISE UNTIL FILLED

Ms. Bevan explained that we changed the title from Assistant to Deputy County Administrator. We are seeking an administrator that is an executive level leadership position and will include a high level of operational and strategic support. This person will assist the county administrator with cross departmental coordination, leading capital and infrastructure planning, guiding human resources and managing public relations and community engagement efforts, oversee key projects, policy implementation, preparing materials and representing the Board in public forums, all while ensuring effective and transparent county government. Ms. Bevan stated that they are seeking a person with a robust knowledge of administration, strategic planning, and human resources and facility planning and community engagement. The ideal candidate would excel at both strategic vision and operational execution with strong communication, leadership, analytical project management and public relations skills. They must be able to demonstrate sound judgement, political acumen and the ability to build consensus among elected officials, department heads and the public while navigating sensitive and confidential matters with

Commissioners' Journal
August 5, 2025

integrity and discretion. Experience in government is preferred, along with a bachelor's or master's degree. If you meet all or some of these requirements, we encourage you to submit your resume. Ms. Brakey expressed that Ms. Bevan has clearly thought a lot about this role and how this person will best support the Commissioner's office and staff, and she looks forward to the process.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve the creation, title and job description for the position of Deputy County Administrator (#1324) to be effective August 5, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve the revised Organizational Chart to include the new position of Deputy County Administrator (#1324) effective August 5, 2025 and remove the Assistant County Administrator position effective August 17, 2025.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Deputy County Administrator (#1324). This position will remain posted until filled.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Aye</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – LETTER OF ENGAGEMENT WITH MCDONALD HOPKINS LLC – GENERAL SERVICES RETAINER PROGRAM

Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Letter of Engagement with McDonald Hopkins LLC for General Services Retainer Program for the Year 2025 in an amount not to exceed \$25,000.00 unless prior approval by the Board.

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Abstain</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

Ms. Brakey asked Mr. Spidalieri to explain his reason for abstaining for the record. Commissioner Spidalieri said that he didn't have a lot of information and didn't have a chance to meet or speak with them. Ms. Brakey explained that it is easier to have counsel in place rather than scrambling if there is an issue that comes up and the Prosecutor's Office or other counsel cannot represent us. Mr. Spidalieri asked how the selection process was done and interviews of the candidates. Ms. Bevan explained that we asked the Board if they had any firms they recommended and this firm was raised, we looked into it and pursued it. Mr. Spidalieri expressed that he would have liked to interview one-on-one with the candidates and to be able to ask different questions, but it is what it is. Mr. Dvorak asked Mr. Kostura to come forward. Bryan Kostura thanked the Board for allowing McDonald Hopkins to represent the Board, saying that they are a full-service firm and have firms in several locations, that he has been representing the County for several years, and was named a special prosecutor in this county several years ago. Mr. Kostura understands that they have prior counsel, but McDonald Hopkins offers services if there is a conflict, explaining the different areas of expertise that the firm offers, including the most recent cyber law unit and labor law. Mr. Kostura asked the Board if they had any questions.

BOARD DISCUSSION:

Courthouse Plaque – Ms. Bevan explained that she wanted to revisit the plaque and provided an additional option that includes Mr. Lennon, along with the option of not doing a plaque that would be a credit of \$6,000.00 to the county, or the sixth option, that says to the people of

Commissioners' Journal
August 5, 2025

Geauga County. Mr. Spidalieri responded with he prefers to get credit. Mr. Dvorak replied that since he has a construction background and so many workers on the project are from Geauga County, that it is heartwarming for him to see names that were part of projects, and having construction on the plaque is standard historic option and leans towards that. Ms. Brakey asked if we needed a decision today. Ms. Bevan replied no, she was just revisiting it again.

PUBLIC COMMENT:

Ms. Bevan noted that there are some new audio procedures in the room, and asked those who want to make a comment, you can come up and use the microphone or the table or people will not be able to hear you.

Anastashia Nicholas, Chagrin Valley Times, asked if the Board approved McDonald Hopkins and if that had anything to do with the timing of Judge Grendell suing the Board. Ms. Brakey replied that they did approve McDonald Hopkins, but it was unrelated to the Grendell matter. Her understanding is that the Grendell case was submitted to CORSA and if they cover it, they will provide counsel. Ms. Nicholas asked for comments. It was noted that the case has been filed, and several judges have recused themselves.

Diane Jones, Auburn Township, asked for the name of the gentleman from McDonald Hopkins. Ms. Brakey replied it is Bryan Kostura.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending July 23, 2025 as required by O.R.C. 955.12.*
- b) Geauga Transit Annual Report 2024 – operated by Laketran*

OTHER

The Board reviewed upcoming events.

MEETINGS

Tues., 8/12 Planning Commission, 7:30 a.m. County Office Building, Room A334

Tue. 8/12 The Commissioners will hold session at 9:30 a.m. that will include Public Hearing #3 at 9:45 a.m. for the CDBG Revolving Loan Fund Program

Mon., 8/18 Family First Council, 1:30 p.m.

Tues., 8/19 The Commissioners will hold session at 9:30 a.m.

Thu., 8/28 The Commissioners will hold session at 10:00 a.m. at the Great Geauga County Fair, Jr. Fair Stage, Burton

8/28 – 9/1 Great Geauga County Fair, Burton

*Mon., 9/1 **County Offices will be closed in honor of the Labor Day holiday, Twenty-four-hour operations will continue to operate as normal***

Thu., 9/4 The Commissioners will hold session at 9:30 a.m.

Commissioners' Journal
August 5, 2025

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Brakey to adjourn the meeting at 10:21 a.m.

Geauga County Board of Commissioners

James W. Dvorak

Carolyn Brakey, Esq.

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

Commissioners' Journal
August 5, 2025

THIS PAGE INTENTIONALLY LEFT BLANK