



GEAUGA COUNTY BOARD OF COMMISSIONERS

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12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

AGENDA

For the Board of County Commissioners Meeting of January 6, 2025

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. **Public Comment** - Those wishing to make a comment or ask a question on items appearing on the meeting's agenda, please sign in and wait to be called upon, begin by stating their full name and address, and will have up to three minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.
2. The Commissioners' Office is requesting the Board approve the encumbrances to be considered by the Board of Commissioners to be effective January 1, 2026.
3. The Commissioners' Office is requesting the Board approve and execute Resolution #26-001 itemizing the financials for the meeting of January 6, 2026.
4. The Commissioners' Office is requesting the Board establish the gas mileage reimbursement at the current Internal Revenue Service (IRS) rate of 72.5 cents, to be effective January 1, 2026, for the departments under the direction of the Geauga County Board of Commissioners.
5. The County Engineer's Office is requesting the Board approve and execute Resolution #26-002 Authorizing the County Engineer to Undertake Projects Using Force Account in Certain Cases for Year 2026.
6. The Maintenance Department is requesting the Board approve and grant a waiver of the policy prohibiting the payment of late fees and finance charges and allow payment to the East Ohio Gas Company and the Illuminating Company for invoices received after the final financial session in 2025 and due prior to the first financials in January 2026 in an amount not to exceed \$500.00.
7. The Maintenance Department is requesting the Board approve and execute the service Contract Agreement with Shepp Electric Company to perform Inspections and Maintenance Services for the Geauga County Generators per the Director for the period January 11, 2026 through January 10, 2029 (three-year period) in an amount not to exceed \$35,000.00.
8. The Maintenance Department is requesting the Board approve the revised job description and re-grade for the position of Administrative Coordinator (#1920) from Grade 7 to Grade 9 to be effective January 6, 2026.
9. The Maintenance Department is requesting the Board grant permission to advertise for the position of Administrative Coordinator (#1920). This position will remain posted until filled.

10. The Department of Water Resources is requesting the Board approve and execute the service Contract Agreement with Santee Lock and More, LLC to perform Lock and Key related service and repairs, as needed, at various locations within the department, effective January 6, 2026 for a one-year period in an amount not to exceed \$3,000.00.
11. The Department of Water Resources is requesting the Board approve the revised Organizational Chart to move the position of Engineering Technician (#2304) from the CWA Bargaining Unit to the Water Resources Technical Pay Scale effective December 21, 2025 (Pay Period #1 of 2026) in accordance with the CWA Union Agreement.
12. The Department of Water Resources is requesting the Board approve the revised job description and re-grade of the position of Engineering Technician (#2304) placing it on the Water Resources Technical Pay Scale as WR4, effective December 21, 2025 (Pay Period #1 of 2026).
13. The Department of Water Resources is requesting the Board approve the re-grade of current employees in the position of Engineering Technician (#2304) Paul A. Kucharski and Joshua Smock, on the Water Resources Technical Pay Scale, \$29.39 per hour (WR4, Step 3) effective December 21, 2025 (Pay Period #1 of 2026).
14. The Department of Job and Family Services is requesting the Board re-appoint the following members to serve on the Family Services Planning Committee for a one-year term, effective January 1, 2026 through December 31, 2026: Jessica Boalt, Jennifer Felker (Alternate – Nancy Santilli), Scott Hildenbrand, James Dvorak, Andrea Pollack, Nathan Long, Nicole Walker, Donna Brown-Barrow, Tim Kehres, Teri Malnar, Angela North and Angela Spalsbury.
15. The Department of Job and Family Services is requesting the Board appoint Mark Jimison to serve on the Family Services Planning Committee for a one-year term, effective January 1, 2026 through December 31, 2026.
16. The Department of Job and Family Services is requesting the Board move into Executive Session for the purpose of discussing the discipline of a public employee, pursuant to O.R.C. 121.22 (G)(1).
17. The Commissioners will hold their Annual Organizational Meeting.
18. **Board Discussion** – Dog Warden – discuss partnership with Ashtabula County Dog Warden
19. **Public Comment** - Those wishing to make a comment or ask a question on matters of concern, please raise their hand to be called upon, begin by stating their full name and address, and will have up to three minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 10, 2025, December 17, 2025, and December 24, 2025, as required by O.R.C. 955.12.

MEETINGS

Mon., 1/12 Board of Revision, 11:00 a.m. Organizational Meeting, followed by Special Meeting, Auditor's Appraisal Conference Room

Geauga County Commissioners' Agenda
Meeting of 1.6.2026

- Mon., 1/12 ADP Board (Organizational) Meeting, 2:00 p.m. Auditor's Appraisal Conference Room
- Tue., 1/13 Planning Commission Meeting, 7:30 a.m. County Office Building, 3rd Floor Conference Room A334, Chardon
- Tue., 1/13 The Commissioners will hold session at 9:30 a.m.
- Mon., 1/19 **County Offices will be closed in honor of Martin Luther King Jr. Day. Twenty-four-hour operations will continue to operate as normal.**
- Thu., 1/22 The Commissioners will hold session at 9:30 a.m.
- Tue., 1/27 The Commissioners will hold session at 9:30 a.m.