

**Commissioners' Journal**  
**October 21, 2025**

*The Geauga County Board of Commissioners met in session on October 21, 2025 at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303, Chardon, Ohio.*

*It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.*

*President of the Board James W. Dvorak opened the meeting at 9:30 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.*

*\*Commissioner Spidalieri was absent from the meeting.*

*Commissioner Dvorak read the following prayer:*

*A prayer for today*

*Father God, your word promises that you will guide me if I seek you.*

*Show me how to order my time and arrange my schedule to accomplish your will.*

*In Jesus' name,*

*Amen.*

**PUBLIC COMMENT**

*No members of the public signed in to speak about agenda items.*

**FINANCIALS**

*County Administrator Amy Bevan reported on financials approved on October 17, 2025, under Resolution #25-188, that included a Cash transfer from the Common Pleas Court General Fund Adult Probation salary account to the Community Corrections Fund in order to cover payments for payroll.*

*The County Administrator approved the financials on October 17, 2025, pursuant to Resolution #25-004 approved January 7, 2025 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2025, as authorized by O.R.C. 305.30.*

**COMMISSIONERS' OFFICE - COUNTY ADMINISTRATOR'S REPORT**

*County Administrator Amy Bevan reported on the items approved, as authorized by Resolution #25-004 under the direction and supervision of the County Commissioners that was approved January 7, 2025, pursuant to O.R.C. 305.30.*

*Ms. Bevan explained that the County Administrator approved the following items on October 17, 2025:*

**Job and Family Services:**

*Acknowledged the following new hire appointments, as the Executive Director of Job and Family Services complied with the Board of Commissioners' recruitment and hiring procedures for:*

*Kelly Bidlack – Clerical Specialist III (replacement) – effective September 29, 2025*

**Maintenance:**

*Accepted the resignation of Joan Staley, Part-time General Communications Clerk / Switchboard Operator (#1912-1), to be effective September 29, 2025.*

*Granted permission to advertise for the position of Part-time General Communications Clerk / Switchboard Operator (#1912-1). This position will remain posted until filled.*

**APPROVE FINANCIALS**

*Budget and Finance Manager Adrian Gorton explained the financials for today as including a Cash transfer from the Board of Developmental Disabilities operating fund to the residential services fund for Ohio Department of Education passthrough funding for local school districts and waiver match costs; Travel request for the Common Pleas Court; Formal Contract Purchase Order for Maintenance to V.L. Chapman Electric Incorporated for the new generator*

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*at the West Geauga Senior Center; a payment for Maintenance to Lallo Masonry and Concrete LLC for the sidewalk repairs out in front of the Annex Building in Chardon in the amount of \$21,545.00; a payment for Water Resources to Agri-Sludge, Incorporated for the Aquilla Wastewater Treatment Plant Improvements Project in the amount of \$191,976.99; and Revenue Certification from the Board of Developmental Disabilities for revenue from the Ohio Department of Education passthrough funding that was not previously budgeted.*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to approve and execute Resolution #25-189 itemizing the financials for the meeting of October 21, 2025.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent*</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*COUNTY ARCHIVES AND RECORDS ENTERPRISE (CARE) – ABOLISH PETTY CASH*  
*Karen Murphy and Frank Antenucci asked the Board to abolish the petty cash drawer of \$40.00 and return to the general fund.*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to approve the abolishment of the Petty Cash Drawer, containing \$40.00, as it is no longer necessary to make change for customers, and that the \$40.00 be returned to the General Fund, effective October 21, 2025.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*COUNTY ENGINEER'S OFFICE – RESOLUTION TO ORDER ASPHALT RESURFACING OF GINGERICH ROAD (CH-0034, SECTION A) BURTON TOWNSHIP – EXECUTE TITLE SHEET – SET BID OPENING*

*Deputy Engineer Shane Hajjar asked the Board to approve and execute the resolution to order the asphalt resurfacing of Gingerich Road, Section A in Burton Township. This resolution requests to execute the title sheet and then advertise for bids. Mr. Dvorak asked when the last time it was paved, to which Mr. Hajjar noted it was 2012. Mr. Hajjar explained that it was on the list for next year, but we are looking to utilize remaining funds from 2025 for this project and are looking to get ahead of the game.*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to approve and execute Resolution #25-190 to Order the Asphalt Resurfacing of Gingerich Road (CH-0034, Section A) in Burton Township.*

*This resolution requests the Board to approve and execute the Title Sheet of the Specifications for the same.*

*Further, this resolution sets a Bid Opening on Friday, November 7, 2025, at 10:05 a.m. using Bid Express at the Engineer's Office. Notice of this Bid Opening will be advertised on October 23, 2025, and on the County website.*

*Board of County Commissioners, Geauga County, Ohio*  
*Date: October 21, 2025*  
*Resolution: 25 - 190*

**RESOLUTION TO ORDER**  
**THE ASPHALT RESURFACING OF SECTION A OF**  
**GINGERICH ROAD (CH-0034) IN BURTON TOWNSHIP**

*WHEREAS, the Geauga County Board of Commissioners (Board) has determined by Resolution 24-223 that the public convenience and welfare requires the improvement of Gingerich Road (CH-0034) Section A, from Tavern Road (SR 168) to Kinsman Road (SR 87) by constructing and reconstructing culverts, performing drainage improvements, subgrade stabilization, asphalt resurfacing and improving shoulders and related improvements as necessary in accordance with Ohio Revised Code (R.C.) 5555.06; and*

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*WHEREAS, lands will not be taken relative to the improvements; and*

*WHEREAS, the cost of such improvement will not be excessive in view of the public utility thereof and no special assessments shall be collected to fund this improvement; and*

*WHEREAS, the Board, after reviewing the plans with the County Engineer in public session, is satisfied that the public convenience and welfare require that said improvement be made.*

*NOW THEREFORE, BE IT RESOLVED that the Board in accordance with R.C. 5555.13 hereby orders that such improvement proceed.*

*BE IT FURTHER RESOLVED that the Board in accordance with R.C. 5555.022 hereby approves the surveys, plans, profiles, cross sections, estimates, and specifications for such improvement, the costs of which shall be paid from local and/or state funding sources in accordance with R.C. 5555.43.*

*BE IT FURTHER RESOLVED that the Clerk of the Board is hereby ordered to let this project for bids in accordance with R.C. 5555.61. The bids shall be let upon a unit price basis. Bids shall be received until 10:00 AM on November 7, 2025 and read publicly at 10:05 AM.*

*BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby instructed to transmit a certified copy of this resolution to the Burton Township Board of Trustees and the Geauga County Engineer.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**PROSECUTOR'S OFFICE – CONSTRUCTION AGREEMENT – MILLSTONE MANAGEMENT GROUP, INCORPORATED – PROSECUTOR'S OFFICE RENOVATION PROJECT – ACCEPT PERFORMANCE BOND – RELEASE BID BOND**

*Prosecutor Jim Flaiz explained that this was the final phase of this renovation project. The contract had come back and has been reviewed both by himself and Ms. LaChapelle. Mr. Flaiz asked the Board to execute the contract and accept the performance and payment bonds. There was a brief discussion about when the project was expected to get started. Due to some logistics on space up on the square, they are working to determine where materials can be placed, and if employees will be displaced during the project.*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to approve and execute the Construction Agreement with Millstone Management Group, Incorporated for the Geauga County Prosecutor's Office Renovation Project in the amount of \$379,400.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to accept the Performance and Payment Bonds for Millstone Management Group, Incorporated for the Geauga County Prosecutor's Office Renovation Project, and further release the Bid Bond.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

**MAINTENANCE – SERVICE CONTRACT AGREEMENT – HERSHBERGER ROOFING AND SIDING, LLC**

*Contract Coordinator Elizabeth Rubino asked the Board to execute a service contract agreement with Hershberger Roofing and Siding for a one-year period to do a roof installation, repairs and maintenance.*

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*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to approve and execute a service Contract Agreement with Hershberger Roofing and Siding, LLC to perform roof installation, repair and maintenance services at various county locations per the Maintenance Director for a period of one-year, effective October 21, 2025, in an amount not to exceed \$50,000.00.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – REVISED JOB DESCRIPTION – DIRECTOR, MAINTENANCE – BUILDING AND GROUNDS – ADVERTISE POSITION UNTIL FILLED

*Ms. Bevan asked the Board to approve the revised job description for the Director, Maintenance – Building and Grounds.*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to approve the revised job description for the position of Director, Maintenance – Building and Grounds, (#1901) to be effective October 21, 2025.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Ms. Bevan asked the Board to grant permission to advertise for the position until filled.*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to grant permission to advertise for the position of Director, Maintenance – Building and Grounds, (#1901). This position will remain posted until filled.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

PUBLIC COMMENT

*Jim Duralia, a Troy resident, asked why Ms. Brakey continually puts down those that ask for funding requests, like the airport, however, when the Prosecutor asks for almost \$400,000.00 there is no question. Mr. Duralia inquired how the Prosecutor can review his own contracts and asked why that is not a conflict of interest.*

*Gale Roussey, League of Women Voters, asked what the change was for the Maintenance Director. Ms. Bevan replied that it was a revision to the job description, which had not been done since 2007.*

*Jonathon Broadbent, Newbury resident, inquired about \$400,000.00 in funds for the Prosecutor's Office and stated he feels this is a luxury item. With residents that are struggling with increases in property taxes, he wanted to express his frustration.*

*Ms. Brakey replied that this the Prosecutor's office renovation had been on previous agendas and was initially approved by the prior board. This renovation addresses some security concerns. Mr. Dvorak added that with an increase in staff, the Prosecutor needed some additional offices.*

*Skip Claypool, Chesterland resident, expressed concerns over the Prosecutor's Office project, and since Ms. Brakey ran as a watchdog of tax dollars, this is specific to one office, and this is a lot of money and haven't heard enough of a case to justify the project.*

*Ms. Brakey reiterated that there had been several discussions on the project through out the process, discussing the need for the project and what it included, adding office space and security upgrades to the front office area.*

BOARD DISCUSSION

*Director Gina Hofstetter asked the Board to endorse a letter designating Community Development as the Lead Entity for the Demolition and Site Revitalization grant and authorize*

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*Ms. Bevan to execute a letter indicating that endorsement. Ms. Hofstetter briefly explained that the initial contact was not sent to directly to the county, and she since has had communication with the State on trying to get a response to them on the grant. Ms. Hofstetter briefly discussed the demolition and site revitalization grants that we are currently working on, including funding for the Geauga Lake Project, the Chardon Schools and a private home. Ms. Hofstetter explained that being designated as the lead entity allows them to oversee the grant and do the necessary paperwork and audit on any projects.*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to endorse the Letter of Intent and authorize Amy Bevan, County Administrator, to execute the letter designating Community and Economic Development as the Lead Entity for Demolition and Site Revitalization.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

COMMISSIONERS' OFFICE – EXECUTIVE SESSION

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to move into Executive Session for the purpose of discussing the compensation of public employees, pursuant to O.R.C. 121.22 (G)(2).*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*The Board moved into Executive Session at 9:53 a.m. with Ms. Bevan, Human Resources Administrator Kathy Hostutler, Benefits Specialist Megan Erickson, Budget and Finance Manager Adrian Gorton and Deputy County Administrator Mark Jimison. The Board returned at 10:33 a.m. and as a result the following actions were taken:*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to continue to offer the IC Anthem Healthcare Plan and current 2025 Waiver Rate for Elected Officials until the completion of their current term.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to accept and approve the 2026 Geauga County CEBCO/ Anthem Healthcare, Anthem RX Prescription and Delta Dental Renewal Plans and Rates for the 1F and 1C (Elected Officials) Plans to be effective January 1, 2026, and further execute the Geauga County 2026 Rate Renewal Acceptance Form.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

*This rate is just for employees and does not include Elected Officials.*

*Motion: by Commissioner Brakey, seconded by Commissioner Dvorak to accept and approve the revised 2026 Geauga County Employee Waiver Rates to be effective January 1, 2026.*

<i>Roll Call Vote:</i>	<i>Commissioner Spidalieri</i>	<i>Absent</i>
	<i>Commissioner Brakey</i>	<i>Aye</i>
	<i>Commissioner Dvorak</i>	<i>Aye</i>

OTHER

*The Board reviewed upcoming events.*

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MEETINGS

Mon., 10/27 *Family First Council, 1:30 p.m. County Office Building*

Tue., 10/28 *The Commissioners will hold session at 9:30 a.m.*

Tue., 11/4 *The Commissioners will hold session at 9:30 a.m.*

Tue., 11/11 ***County Offices are Closed in observance of Veterans Day, Twenty-four-hour operations will continue to operate as normal.***

Thu., 11/13 *Planning Commission, 7:30 a.m. County Office Building, Room A334*

Thu., 11/13 *The Commissioners will hold session at 9:30 a.m.*

Mon., 11/17 *Family First Council, 1:30 p.m. County Office Building*

**BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**

*Motion: by Commissioner Dvorak, seconded by Commissioner Brakey to adjourn the meeting at 10:35 a.m.*

*Geauga County Board of Commissioners*

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*James W. Dvorak*

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*Carolyn Brakey, Esq.*

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*Ralph Spidalieri*

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*Christine Blair, Commissioners' Clerk*

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