



# GEAUGA COUNTY BOARD OF COMMISSIONERS

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12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

## AGENDA

For the Board of County Commissioners Meeting of March 3, 2026

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. **Public Comment** - Those wishing to make a comment or ask a question on items appearing on the meeting's agenda, please sign in and wait to be called upon, begin by stating their full name and township or municipality, and will have up to three minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.
2. The Commissioners' Office will report on the items approved February 26, 2026, and March 2, 2026, by the County Administrator, authorized by Resolution #26-003 under the direction and supervision of the County Commissioners that was approved on January 6, 2026, pursuant to O.R.C. 305.30.
3. The Commissioners' Office is requesting the Board approve and execute Resolution #26-038 itemizing the financials for the meeting of March 3, 2026.
4. The Board of Developmental Disabilities is requesting the Board approve and execute Resolution #26-039 Recognizing March 2026 as Developmental Disabilities Awareness Month.
5. The County Engineer's Office is requesting the Board approve the reduction of 33% to the maximum load limit permitted on all County and Township roads, effective March 3, 2026, in accordance with Section 5577.07 of the Ohio Revised Code. This reduction is necessary to minimize damage to the roads during periods of freeze/thaw and excessive moisture.
6. The Building Department is requesting the Board accept and approve the Statement of Qualifications received for Master Plans Examiners and firm ranking for 1. Duber Architectural and Consulting Services, LLC, 2. Code Consultation and Plan Review Services, LLC and 3. Sixmo, and further grant the department the authorization to begin contract negotiations with the firms ranked to be the most qualified to provide the required professional services of plan review and examiner services.
7. The Building Department is requesting the Board grant permission to advertise for Statement of Qualifications for Master Plans Examiner Services with responses due Friday, March 20, 2026, at 4:00 p.m. Notice of this request for Statement of Qualifications will be advertised on March 5, 2026, March 12, 2026, and on the county website.
8. The Dog Warden is requesting the Board approve the revised job description for the currently advertised position of Part-time Shelter Attendant (1607-1) to be effective March 3, 2026.

9. The Dog Warden is requesting the Board revise the current posted job description for the position of Part-time Shelter Attendant (1607-1) to the revised version, effective March 3, 2026. This position will remain posted until filled.
10. The Dog Warden is requesting the Board approve the Re-Grade of the Deputy Dog Warden (1602) position from Grade 5 to Grade 8 and approve the revisions to the job description to better reflect the duties of the position, to be effective March 3, 2026.
11. The Dog Warden is requesting the Board grant permission to advertise for the position of Deputy Dog Warden (1602). This position will remain posted until filled.
12. The Maintenance Department is requesting the Board approve and execute the service Contract Agreement with Aris Company DBA Munn Septic to perform pumping services, repairs, replacements and maintenance on grease traps and septic tanks in various locations per the Director for a three-year period in an amount not to exceed \$15,000.00.
13. The Maintenance Department is requesting the Board approve and execute the service Contract Agreement with Deandrade Landscape Design LTD DBA US Lawns of Cleveland East to perform lawn mowing, and landscaping services at various county locations, including the West Geauga Center per the Director for the period April 15, 2026 through October 31, 2027 in an amount not to exceed \$60,000.00.
14. The Maintenance Department is requesting the Board grant permission to advertise for Bids for the Geauga County Courthouse Annex Roof Upgrade Project to be held on Wednesday, April 1, 2026, at 2:30 p.m. Notice of this Bid Opening will be advertised on March 6, 2026, March 13, 2026, and on the county website.
15. The Maintenance Department is requesting the Board waive the 200-hour vacation accrual maximum for Suzanne Sutkovsky, Fiscal and Budget Officer (1921) beginning February 15, 2026 (Payroll #26-05) through August 15, 2026 (Payroll #26-17).
16. The Department of Water Resources is requesting the Board grant permission to advertise for Bids for the Services Center Water Treatment Facility Upgrade Project to be held on Wednesday, April 1, 2026, at 2:00 p.m. Notice of this Bid Opening will be advertised on March 6, 2026, March 13, 2026, and on the county website.
17. The Department of Water Resources is requesting the Board grant permission to advertise for Bids for the Merritt Road Sanitary Sewer Extension Project to be held on Wednesday, April 1, 2026, at 2:10 p.m. Notice of this Bid Opening will be advertised on March 6, 2026, March 13, 2026, and on the county website.
18. The Department of Water Resources is requesting the Board approve the 2026 Department Fee Table, to be effective April 1, 2026.
19. The Commissioners' Office is requesting the Board approve and execute a Letter of Support for Parkman Township's grant application request for repairs to the Parkman Community House balcony and porch.
20. The Commissioners' Office is requesting the Board approve and execute a Letter of Support for the DDC Clinic federal support through the U.S. Department of Health and Human Services for essential facility upgrades and critical capital equipment.

21. **Board Discussion** –

22. **Public Comment** - Those wishing to make a comment or ask a question on matters of concern, please raise their hand to be called upon, begin by stating their full name and township or municipality, and will have up to three minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.
23. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of considering the purchase of property for public purposes, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, pursuant to O.R.C. 121.22 (G)(2).

ACKNOWLEDGEMENTS

- a) Geauga County Board of Developmental Disabilities' Ethics Council meeting minutes from November 19, 2025.
- b) Geauga County Board of Developmental Disabilities January 21, 2026, Board Meeting Minutes.

MEETINGS

- Thu., 3/5 ADP Regular Meeting, 1:00 p.m. Auditor's Appraisal Conference Room
- Tue., 3/10 Planning Commission Meeting, 7:30 a.m., County Office Building, Room A334, Chardon
- Tue., 3/10 The Commissioners will hold session at 9:30 a.m.
- Mon., 3/16 Family First Council, 1:30 p.m., County Office Building
- Tue. 3/17 The Commissioners will hold session at 9:30 a.m.