



# GEAUGA COUNTY BOARD OF COMMISSIONERS

Carolyn Brakey, Esq. James W. Dvorak Ralph Spidalieri

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12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

## AGENDA

For the Board of County Commissioners' Meeting of March 31, 2026

Open the meeting at 9:30 a.m. with the Pledge of Allegiance.

1. **Public Comment** - Those wishing to make a comment or ask a question on items appearing on the meeting's agenda, please sign in and wait to be called upon, begin by stating their full name and township or municipality, and will have up to three minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.
2. The Commissioners' Office will report on the items approved March 17, 2026, by the County Administrator, authorized by Resolution #26-003 under the direction and supervision of the County Commissioners that was approved January 6, 2026, pursuant to O.R.C. 305.30.
3. The Commissioners' Office will report on financials from March 24, 2026, Resolution #26-044 as approved by the County Administrator pursuant to Resolution #26-003, approved January 6, 2026 to authorize the County Administrator to execute, in the case of a lack of quorum of Commissioners and / or if session is cancelled on a regular financial day or on a day when financials need to be approved, the required approvals for county financials on behalf of the Board during the Year 2026, as authorized by O.R.C. 305.30.
4. The Commissioners' Office is requesting the Board approve and execute Resolution #26-045 itemizing the financials for the meeting of March 31, 2026.
5. The Commissioners' Office is requesting the Board approve and authorize the President of the Board to execute the Request for Partial Payment #31 for Infinity Construction Company, Incorporated for the Geauga County Courthouse Expansion GMP Phase #1 and Phase #2 expenses in the amount of \$111,216.02.
6. The Commissioner's Office is requesting the Board approve and authorize the President of the Board to execute the Request for Partial Payment #32 for Infinity Construction Company, Incorporated for the Geauga County Courthouse Expansion GMP Phase #1 and Phase #2 partial release of retainage in the amount of \$456,311.48.
7. The Airport Authority is requesting the Board approve Reimbursement Request #9 for the Taxiway Extension Construction Project, specifically to Construct Parallel Taxiway A including Taxiway Connector A1 and A2 – Construction, Final Phase and Install Taxiway Edge Lights – Construction, Grant #3-39-0054-028-2024 in the amount of \$24,610.00 (FAA Share \$22,149.00, ODOT Share \$1,230.50 and Local County match share \$1,230.50).

8. The Airport Authority is requesting the Board approve and execute Resolution #26-046 Authorizing the President of the Geauga County Airport Authority Board to execute and submit the application to Federal Aviation Administration (FAA) FY2027 Airport Improvement Program Infrastructure Invest and Job Act (IIJA) Grant Program for the Airport Authority Construct T Hangar Phase 2 project.
9. The Airport Authority is requesting the Board approve and authorize the President of the Board to execute the Sponsor Certifications forms for: Construction Project Final Acceptance Airport Improvement Program Sponsor Certification; Drug Free Workplace Airport Improvement Program Sponsor Certification; Equipment and Construction Contracts Airport Improvement Sponsor Certification; Project Plans and Specifications Airport Improvement Program Sponsor Certification; Selection of Consultants, Airport Improvement Program Sponsor Certification; and Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification.
10. The County Engineer's Office is requesting the Board award the Bid to Ronyak Paving Incorporated for the Asphalt Resurfacing of Mumford Road (CH-0024, Sections E-F) in Troy Township in the amount of \$499,749.00 as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.
11. The County Engineer's Office is requesting the Board award the Bid to Geauga Highway Company for the Asphalt Resurfacing of Messenger Road (CH-0031, Sections B-C) in Auburn Township in the amount of \$621,926.69, as they represented the lowest and best bid. The Bid Bond submitted shall be held to serve as the Performance Bond for this project.
12. The Sheriff's Office is requesting the Board approve and authorize the President of the Board to execute the Combined Public Communications, LLC Inmate Communications General Service Agreement Addendum A, and Cyberpath Services, LLC Inmate Messaging and Handheld Device Service Agreement Addendum A, for inmate video visits, chirping and educational/entertainment services, that includes a twenty-four (24) month renewal term beginning April 20, 2026 and reflects the FCC ruling that caps commissions from phone calls to \$0.13 per minute and Remote Video Visitation to \$0.17 per minute for a facility of our size. This will include the addition of tablets via CPC/Cyberpath to enhance communications, programming and educational services to the inmates. Chirping services will be maintained via the tablets instead of current stand-alone chirping devices.
13. The Building Department is requesting the Board accept, approve and execute the Agreement with Duber Architectural and Consulting Services, LLC to provide required professional plan review services for the period April 1, 2026, through March 31, 2029, at the rate of \$140.00 per hour for 2026, \$150.00 per hour for 2027, \$160.00 per hour for 2028 and \$170.00 per hour for 2029.
14. The Building Department is requesting the Board accept, approve and execute the Agreement with Code Consultation and Plan Review Services, LLC to provide required professional plan review services for the period April 1, 2026, through March 31, 2029, at the rate of \$140.00 per hour for 2026, \$150.00 per hour for 2027, \$160.00 per hour for 2028 and \$170.00 per hour for 2029.
15. The Building Department is requesting the Board accept, approve and execute the Agreement with SIXMO to provide required professional plan review services for the period April 1, 2026, through March 31, 2029, at the rate of \$140.00 per hour for 2026, \$150.00 per hour for 2027, \$160.00 per hour for 2028 and \$170.00 per hour for 2029.

16. The Building Department is requesting the Board accept and approve the Statement of Qualifications received for Master Plans Examiners and firm ranking for 1. F & B Engineering, Incorporated, and further grant the department the authorization to begin contract negotiations with the firm to be the most qualified to provide the required professional services of plan review and examiner services.
17. The Department of Community and Economic Development is requesting the Board acknowledge receipt of the following Statement of Qualifications for Architects and Engineering firms to be considered for projects and be on file for one year from date of approval, including Architects: Byron D. Myers, Architect LLC, GPD Group, LDA Architects, Technical Assurance, ThenDesign Architecture, Verdantas and Burgess and Niple; and Engineers: Barrington Consulting Group, Incorporated, GPD Group, Technical Assurance, Verdantas and Burgess and Niple.
18. The Dog Warden is requesting the Board approve and execute the Agreement for Services between the Ashtabula County Board of Commissioners and the Geauga County Board of Commissioners that allows the Geauga County Dog Warden to accept for shelter and confinement dogs seized and impounded by the Ashtabula County Dog Warden, pursuant to O.R.C. Chapter 955, which includes to house, feed and care for all dogs, providing minimal medical care if necessary and humane destruction of a dog if necessary, until an owner is found, the dog is placed or adopted, with Ashtabula County paying Geauga County quarterly if the dog(s) are taken back \$15.00 per dog per day for daily board, plus medical costs if necessary and if the dog is kept by Geauga for adoption or euthanasia, a flat fee of \$200.00, commencing January 1, 2026 and ending December 31, 2026 and will be renewed automatically for one additional term of one year through December 31, 2027, unless otherwise terminated.
19. The Department of Job and Family Services is requesting the Board approve and execute Resolution #26-047 Recognizing April 2026 as Child Abuse Prevention Month.
20. The Department of Job and Family Services is requesting the Board approve hiring Amy Davidson to the position of Social Services Supervisor I at the rate of \$38.47 per hour to be effective April 13, 2026, with a nine-month probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.
21. The Department of Water Resources is requesting the Board approve Contract Change Order #2, increasing the Contract with Shook Construction Company for the McFarland Creek Wastewater Treatment Plant Improvement Project in the amount of \$257,081.05 and further authorize Ralph Spidalieri, authorized representative to execute the Water Pollution Control Loan Fund (WPCLF) and Water Supply Revolving Loan Account (WSRLA) Contract Change Order Form.
22. The Statutory Group, consisting of the Commissioners, Sheriff, Judge of the Common Pleas Court, Judge of the Probate Court and Clerk of Courts, pursuant to O.R.C. 153.36 will meet at 10:00 a.m. for the review and approval of plans, drawings, representations, bills of materials, specifications of work and estimates of the cost thereof in detail and in the aggregate for the proposed Geauga County Safety Center Roof Upgrade Project.
23. The Maintenance Department is requesting the Board approve and authorize the President of the Board to execute the Phase 1, Operational/Functional Program, Architectural Program, Schematic Design; Phase 2, Design Development; and Phase 3 Construction Documents Submission Checklists to the Ohio Department of Rehabilitation and Correction for review and approval of proposed upgrade to the Geauga County Safety Center Roof, as required by O.A.C. Sections 5120:1-7-01(G) and 4101:1-1, 106.1.2,6.

24. The Maintenance Department is requesting the Board approve and execute Change Order #2, increasing the Contract with 5K Commercial Roofing LLC for the Geauga County Maintenance Barn Roof Replacement project by extending the contract completion date by sixty-one (61) days through June 15, 2026.
25. The Maintenance Department is requesting the Board approve and execute Change Order #1, increasing the Contract with V.L. Chapman Electric Incorporated for the West Geauga Senior Center / MSI Wastewater Treatment Plant dedicated Generator Installation to revise the design location of the automated transfer switch in the amount of \$25,720.15.
26. The Maintenance Department is requesting the Board approve and execute the service Contract Agreement with HZW Environmental Consultants, LLC to provide various professional Health, Safety and Environmental Consulting Services per the Director for a two-year period, effective March 31, 2026, in an amount not to exceed \$25,000.
27. The Maintenance Department is requesting the Board approve hiring Evan Miner to the position of Technology Supervisor (#1910) at the rate of \$30.64 per hour (Grade 13, Step 3) to be effective April 13, 2026, with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.
28. The Commissioners' Office is requesting the Board approve and designate Commissioner, James W. Dvorak as voting representative (Alternate, Megan Erickson) at the CEBCO Annual Membership Meeting, on Friday, April 10, 2026.
29. **Board Discussion** – Department on Aging 2025 Overview, Berkshire Local School District Safe Route to School Grant, Courthouse Expansion Project Ribbon Cutting Update, Autumn Ridge Trespassing, Opioid Settlement Award, and Good Friday
30. **Public Comment** - Those wishing to make a comment or ask a question on matters of concern, please raise their hand to be called upon, begin by stating their full name and township or municipality, and will have up to three minutes to comment or ask a question, and are kindly asked to refrain from disorderly or disruptive conduct.
31. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of discussing the employment of a public employee, pursuant to O.R.C. 121.22 (G)(1).
32. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of discussing compensation of public employees, pursuant to O.R.C. 121.22 (G)(1).
33. The Commissioners' Office is requesting the Board move into Executive Session for the purpose of discussing pending litigation, pursuant to O.R.C. 121.22 (G)(3).

#### ACKNOWLEDGEMENTS

- a) Geauga County ADP (Automatic Data Processing) 2025 Annual Report
- b) Geauga County Airport Q4 Report
- c) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the week ending March 11, 2026, as required by O.R.C. 955.12.

MEETINGS

- Thu., 4/2 Work Session, 10:00 a.m. County Office Building, Room B303
- Tue., 4/7 The Commissioners will hold session at 10:00 a.m. in Judge Paschke's Courtroom, Chardon, that will include the Ribbon Cutting on the new Courthouse Expansion and conclude at the Heritage House
- Wed., 4/8 Board of Revision, 12:00 p.m. Auditor's Appraisal Conference Room
- Tue, 4/14 Planning Commission, 7:30 a.m. County Office Building, Room A334, Chardon
- Tue., 4/14 Investment Advisory Committee, 9:00 a.m. County Office Building, Room B303
- Tue., 4/14 The Commissioners will hold session at 9:30 a.m.
- Mon., 4/20 Family First Council, 1:30 p.m. County Office Building, Suite B168
- Tue., 4/21 The Commissioners will hold session at 9:30 a.m.
- Tue., 4/21 Geauga Trumbull Solid Waste Management District, Directors Meeting, 3:00 p.m. County Office Building, Room B168
- Tue., 4/28 The Commissioners will hold session at 9:30 a.m.