



GEAUGA COUNTY BOARD OF COMMISSIONERS

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12611 Ravenwood Drive, Suite 350 • Chardon, Ohio 44024

Job Opportunity #2310
Post Friday, August 7, 2026 until filled

Position: Mechanic
Department: Water Resources
Job Code: 2310
Compensation: \$29.26 Union

Definition: Under general supervision maintains and repairs department equipment, vehicles and machinery; Performs related duties as required.

Typical Examples of Duties & Percentage of Time:

- 40-45% Performs maintenance on department equipment, vehicles and machinery; Maintains preventative maintenance schedule and program; Performs oil changes; Greases and lubricates components; Rotates tires; Performs tune-ups; Checks vehicles out for road use; Responds to all road service calls; Sharpens blades on mowing equipment, etc.
- 30-35% Performs repairs on department equipment, vehicles and machinery; Repairs brake systems, electrical systems; Replaces exhaust systems; Adjusts drive line components, etc.; Troubleshoots and diagnoses equipment problems.
- 10-20% Maintains and repairs standby generators at treatment plants; Ensures availability of back up power supply for emergency situations; Performs grounds maintenance functions at treatment plants including snow and ice removal.
- 0-10% Orders parts and supplies; Communicates with vendors; Cleans and maintains work areas.
- 0-10% Prepares a variety of reports and documents related to equipment, vehicle and machinery maintenance and repair.

Knowledge, Skills and Abilities:

Knowledge of (1) procedures, techniques, tools, materials and equipment used in the maintenance and repair of vehicles, (2) *departmental rules and regulations

Skill in (3) the use of tools, equipment, and materials used for repairing and maintaining vehicles, (4) the operation of motorized equipment, vehicles and machinery;

Ability to (5) understand and follow operating instructions, (6) communicate orally and in writing with others, (7) complete routine forms, (8) perform arithmetic calculations, (9) perform a variety of manual labor tasks, (10) complete safety training as required by federal, state and local standards

* developed after employment

Suggested Training and Experience Requirements:

High school diploma or equivalent with vocational/technical training in vehicle/heavy truck and equipment mechanical repair along with five years of related experience; or any combination of education and experience that provides the requisite knowledge, skills and abilities of the job. Position requires a valid Ohio driver's license. Commercial Driver's License, Wastewater License, or ASE Certification is a plus.

Additional Information:

Must pass pre-employment drug test.

Must hold and maintain a valid Ohio driver's license with an acceptable driving record.

This is a safety sensitive position, subject to random drug and alcohol testing.

May work flexible schedule based on the needs of the agency.

Is subject to inside and outside environmental conditions.

Requires regular and sustained performance of physically demanding work, typically involving some combination of climbing and balancing, prolonged standing, stooping, kneeling, crouching, crawling, and lifting, carrying, pushing or pulling of moderately heavy objects and materials.

Requires the ability to recognize and identify similarities and differences between shade, degree or value of colors, shapes, sounds, forms, textures or physical appearance associated with job-related objects, materials, tasks or people.

Please send resume and application to Geauga County Commissioners

12611 Ravenwood Drive Suite #350, Chardon OH 44024

Attention: HR Administrator #2310 or e-mail to

boccjobs@geauga.oh.gov

Details at:

<https://bocc.geauga.oh.gov/public-notifications/job-opportunities/>