

Commissioners' Journal
January 13, 2026

The Geauga County Board of Commissioners met in session on January 13, 2026, at 9:30 a.m. in the Commissioners' Offices located at 12611 Ravenwood Drive, Room B303, Chardon, Ohio.

It is declared and determined that all formal actions of the Board of County Commissioners concerning and relating to the adoption of all resolutions that were adopted in this meeting, and that all deliberations of the Board of County Commissioners that resulted in such formal action, were open to the public and were in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code.

The President of the Board, James W. Dvorak, opened the meeting at 9:30 a.m. by leading the Board and audience in reciting the Pledge of Allegiance.

Commissioner Dvorak read the following prayer:

Serving others

Father,

Allow me to serve others with a joyful heart

Never keeping score

Always giving

Never expecting to receive

Allow me to give of myself

To give of my talents and of my goods

To give of my time and of my energy

To give of my heart and of my soul

Help me understand the needs of others

Allow me to serve others as you serve, with gentleness, compassion and tenderness.

Amen.

PUBLIC COMMENT

No one signed in or present had any comments on agenda items.

COMMISSIONERS' OFFICE - COUNTY ADMINISTRATOR'S REPORT

County Administrator Amy Bevan reported on the items approved, as authorized by Resolution #26-003 under the direction and supervision of the County Commissioners that was approved January 6, 2026, pursuant to O.R.C. 305.30.

Ms. Bevan explained that the County Administrator approved the following items on January 8, 2026, and January 12, 2026:

January 8, 2026

Department on Aging:

Approved an unpaid medical leave of absence for Mindy Hudec, Information and Referral Assistant, during the period December 29, 2025 through January 16, 2026, for up to one hundred twenty (120) hours for time not covered by sick and vacation leave.

January 12, 2026

Community and Economic Development:

Approved and executed a Satisfaction / Release of Mortgage for Pattie Holdings, LLC as the mortgages dated December 29, 2015, for the purchase of land and buildings in the amount of \$193,000.00 have been satisfied.

Maintenance:

Approved hiring Riley Hensley to the position of Custodian (#1906) at the rate of \$18.68 per hour (Grade 5, Step 5) to be effective February 1, 2026, with a one-year probationary period. This offer of employment is contingent upon the successful completion of the required pre-employment conditions.

APPROVE FINANCIALS

Budget and Finance Manager Adrian Gorton explained the financials for today as including Supplemental Appropriations for the Recorder and Veterans Commission in their General Fund Other expense accounts for a dog tag engraving machine, historic flag restoration and replacement equipment, software and supplies for making Veteran ID cards approved in session on December 16, 2025; Supplemental appropriation in the Opioid Settlement Fund Other expense account to make funds available to encumber for grants when and if they are approved

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for funding; Supplemental appropriation in the American Rescue Plan Fund, remaining money in this fund needs to be expended before the end of the year. All remaining funds are currently obligated (approximately \$3.1 million); Travel requests for the Commissioner's Office, the County Engineer's Office and the Department of Job and Family Services; a Purchase Order from Water Resources to PerkinElmer US LLC to purchase an Avio 220 Max Inductively Coupled Plasma water quality sample testing device; a payment for Maintenance to Junction Auto Sales, Incorporated for the purchase of a 2026 RAM Promaster Low Roof Van in the amount of \$50,629.50; a payment for the Sheriff to Lexipol LLC for training software in the amount of \$21,375.52; a payment for the Sheriff to Parr Public Safety Equipment Incorporated for four Mobile Data terminals with docks in the amount of \$15,614.54; and a payment for the Veterans Commission to Intermuseum Conservation Association for a deposit on the restoration of the historic flag.

Commissioner Brakey asked Mr. Gorton to explain the supplemental appropriation in the Opioid Settlement Fund. Mr. Gorton explained that last year, the Board approved a Memorandum of Understanding with the Board of Mental Health to do a grant proposal process for up to \$100,000.00 per year that will utilize funds from the opioid settlements that are coming to the county. Mr. Gorton stated that he was simply getting the encumbrance in place for this year, in the event the Board chose to make an allocation of those funds.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #26-005 itemizing the financials for the meeting of January 13, 2026.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

SHERIFF'S OFFICE – EXECUTE SECOND AMENDMENT TO AGREEMENT –
ASHTABULA COUNTY COMMISSIONERS – BOARD AND MAINTAIN PRISONERS AT
THE GEAUGA COUNTY SAFETY CENTER -JANUARY – MARCH 2026

Clerk Christine Blair mentioned that this extension was discussed at the December 30 meeting. This is a second amendment to the agreement with Ashtabula County for the boarding of prisoners through March 2026. Ms. Brakey just wanted to confirm that the \$75.00 per day was sufficient to cover costs. Mr. Dvorak replied that \$75.00 per day was the going rate for other agencies that also house prisoners at the safety center.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the 2nd Amendment to Agreement by and between the Ashtabula County Commissioners and the Geauga County Commissioners to keep, board and maintain prisoners from Ashtabula County in the Geauga County Safety Center for the period January 1, 2026 through March 31, 2026 in an amount not to exceed \$45,000.00 per month, with all other terms and conditions of the original agreement remaining in full force and effect.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMUNITY AND ECONOMIC DEVELOPMENT – OHIO DEPARTMENT OF
DEVELOPMENT / COMMUNITY SERVICES DIVISION (CSD) ORGANIZATION
CONTACTS FORM – DATA AND CONFIDENTIALITY AGREEMENT – AGENCY STAFF
(OCEAN USER AGREEMENT FORMS)

Program Coordinator Elaine Malkamaki asked the Board to authorize the President to execute the Ohio Department of Development organization contact form and data and confidentiality agreement, noting that this is the OCEAN user agreement. This is the program they use to manage the Community Development allocation grants. The change to the forms added the County Administrator, Amy Bevan.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Ohio Department of Development / Community Services Division (CSD) Organization Contacts Form, Ohio Department of Development / Community Services Division Users

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and Roles Form and the State of Ohio, Ohio Department of Development Data Confidentiality Agreement – Agency Staff (OCEAN User Agreement Forms) that are used to apply for and maintain CSD programs and grants.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMUNITY AND ECONOMIC DEVELOPMENT – ELECTRONICALLY EXECUTE AND SUBMIT OHIO DEPARTMENT OF DEVELOPMENT, BROWNFIELD REMEDIATION GRANT AGREEMENT, SECOND AMENDMENT

Ms. Malkamaki asked the Board to authorize the President of the Board to execute electronically and submit the Brownfield Remediation Grant second amendment, to extend the date of completion through June 30, 2026.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to electronically execute and submit the Ohio Department of Development, Brownfield Remediation Grant Agreement, Second Amendment to Grant Agreement, (Grant #DEV-2023-205118B) to extend the date for completion through June 30, 2026.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

DEPARTMENT OF WATER RESOURCES – AUTHORIZE RALPH SPIDALIERI, AUTHORIZED REPRESENTATIVE TO EXECUTE OHIO WATER DEVELOPMENT AUTHORITY FUND PAYMENT REQUEST #10 – MCFARLAND CREEK WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT – TECHNICAL SERVICES – HDR ENGINEERING INCORPORATED

Director Nicholas Gorris asked the Board to authorize Commissioner Spidalieri, the authorized representative, to execute pay request #10 for HDR Engineering for the McFarland Creek Wastewater Treatment Plant improvement project. Mr. Gorris noted that this is for the onsite, technical set up and oversight of the project.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize Ralph Spidalieri, authorized representative, to execute the Ohio Water Development Authority Fund Payment Request #10 for the McFarland Creek Wastewater Treatment Plant Improvements Project for technical services by HDR Engineering Incorporated in the amount of \$69,223.94.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

DEPARTMENT OF WATER RESOURCES – AUTHORIZE RALPH SPIDALIERI, AUTHORIZED REPRESENTATIVE TO EXECUTE REQUEST FOR PARTIAL PAYMENT #7 – SHOOK CONSTRUCTION COMPANY – MCFARLAND WASTEWATER TREATMENT PLANT IMPROVEMENTS

Mr. Gorris asked the Board to authorize Commissioner Spidalieri, the authorized representative, to execute pay request #7 for Shook Construction on the McFarland Creek Wastewater Treatment Plant Improvement project that includes the use of ARPA funding that was approved. The invoices have been reviewed, and the project is moving along very well.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize Ralph Spidalieri, authorized representative, to execute the Request for Partial Payment #7 for Shook Construction Company for the McFarland Wastewater Treatment Plant Improvements Project in the amount of \$832,207.46. This request will be paid in full using ARPA funds.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

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COMMISSIONERS' OFFICE – CREDIT CARDS - YEAR 2026 – FIRST AMENDMENT

Ms. Blair explained that this was the First Amendment to approve the use of county credit cards for the year 2026, that includes the County Engineer's Office, Department on Aging, Building Department, Job and Family Services and Maintenance.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute Resolution #26-006 Approving the Use of County Credit Cards for Year 2026 for Offices and Departments (per attached, Exhibit A – revised), pursuant to O.R.C. 301.27.

Board of County Commissioners, Geauga County, Ohio

Date: January 13, 2026

Resolution: #26-006

FIRST AMENDMENT

**RESOLUTION APPROVING THE USE OF COUNTY CREDIT CARDS
FOR THE YEAR 2026 FOR AGENCIES AND CARDHOLDERS
PURSUANT TO O.R.C. 301.27**

WHEREAS, the Geauga County Board of Commissioners approves the following applications for the use of County Credit Cards submitted by Agencies for the Year 2026, First Amendment to include updates for the Department of Water Resources, additional employees for the County Engineer's Office, Department of Job and Family Services, Maintenance and to include the addition of the Department on Aging and Building Department; and

WHEREAS, those Agencies included are the Auditor's Office, including ADP, Common Pleas Court, including the Drug Court, Court IT and Probation; Clerk of Courts; County Engineer's Office; and Board of Commissioners for the Offices including, Department on Aging, Building Department, Commissioners, Community and Economic Development, Job and Family Services, Maintenance Department, and the Department of Water Resources; and

WHEREAS, the Board, pursuant to O.R.C. 301.27, requires those Agencies at the beginning of each quarter to submit estimates of work-related expenses expected to be purchased using the credit card along with the specific appropriation line items from which those expenditures will be made; and

NOW, THEREFORE, BE IT RESOLVED, that the Geauga County Board of Commissioners approves the First Amendment for the Use of County Credit Cards for Year 2026 by those Agencies that have submitted their credit card request applications along with card limits, daily spending per card, monthly spending per card, single transaction limits, daily number of transactions per card, monthly number of transactions per card and the designation of whether the credit card(s) will be issued in the Agency's name or in the name of a specified cardholder, as amended and designated in Exhibit A, attached; and

BE IT FURTHER RESOLVED, that those Agencies are further required to submit to the Auditor's Office and the Board of Commissioners' Office the forms set forth in the Credit Card Policy for each employee or officer authorized to use a credit card.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

Exhibit A - Credit Cards Year 2026 – First Amendment

The Credit Cards shall be issued in the name of the employees or officers listed below under the Agencies/Offices of the appointing authorities or if no employees or officers are designated, in the name of the Agency/office of the appointing authority listed:

AUDITOR / ADP

Geauga Credit Union Visa – Issued to Auditors ADP

Account # [REDACTED]-0125

Card Limit - \$5,000.00

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Daily Spending Limit - \$5,000.00
Monthly Spending Limit - \$5,000.00
Single Transaction Limit - \$5,000.00
Daily Transaction Limit
Monthly Transaction Limit

Charles E. Walder
Pam McMahan
Frank Antenucci

COMMON PLEAS COURT

Geauga Credit Union Visa – Issued to Common Pleas Court
Account # [REDACTED]-9548
Card Limit - \$6,000.00
Daily Spending Limit per card - \$2,000.00
Monthly Spending Limit per card - \$2,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit per card - 6
Monthly Transaction Limit per card - 2

Judge Carolyn Paschke
Judge Matthew Rambo
Dave Lubecky
Randy Taylor
Barbara Powell
Kevin Starrett
Karen Lee
Andrea Hathaway

COMMON PLEAS COURT – DRUG COURT

Geauga Credit Union Visa – Issued to Common Pleas – Drug Court
Account # [REDACTED]-7916
Card Limit - \$6,000.00
Daily Spending Limit per card - \$2,000.00
Monthly Spending Limit per card - \$2,000.00
Single Transaction Limit per card - \$2,000.00
Daily Transaction Limit per card - 6
Monthly Transaction Limit per card – 2

Maureen Maruna
Greg Potts

COMMON PLEAS COURT – COURT IT

Geauga Credit Union Visa – Issued to Common Pleas – Court IT
Account # [REDACTED]-3603
Card Limit - \$6,000.00
Daily Spending Limit per card - \$2,000.00
Monthly Spending Limit per card - \$2,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit per card - 6
Monthly Transaction Limit per card – 20

Velta Moisio
Jeff Maze

COMMON PLEAS COURT – PROBATION DEPARTMENT

Geauga Credit Union Visa – Issued to Common Pleas Court – Probation Department
Account # [REDACTED]-9453
Card Limit - \$6,000.00
Daily Spending Limit per card - \$2,000.00
Monthly Spending Limit per card - \$2,000.00
Single Transaction Limit - \$2,000.00
Daily Transaction Limit per card - 6

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Monthly Transaction Limit per card – 2
Nicole Walker
Danielle Bokar
Matthew Zupancic

CLERK OF COURTS
Geauga Credit Union Visa – Issued to Clerk of Courts
Account # [REDACTED]-1626
Limit - \$1,000.00 per month

Sheila M. Bevington

COUNTY ENGINEER'S OFFICE
Geauga Credit Union Visa – Issued to County Engineer's Office
Account # [REDACTED]-7830
Card Limit - \$15,000.00
Daily Spending Limit - \$5,000.00
Monthly Spending Limit - \$15,000.00
Single Transaction Limit - \$5,000.00
Daily Transaction Limit - 10
Monthly Transaction Limit - 25

Andrew Haupt
Steven Yaney
Traci Salkiewicz
Shane Hajjar
Jacob Scotese
Kelly Baeslach
Brittany Randles
Nicholas Lowery
Joe Rini
Aubrey Baker
Cameron Gatian
Thomas Goodridge

Lee Thomas
Rick Carlson
Tim Woodcock
Nick Goodrich
Steve Roessner
Tom Ross

Giant Eagle / PNC Bank Visa – Issued to County Engineer's
Account # [REDACTED]-7461
Limit - \$1,000.00 per month
Steven Yaney
Traci Salkiewicz
Aubrey Baker
Brittany Randles

Nicholas Lowery
Andrew Haupt
Kelly Baeslach

Home Depot Commercial Account
Account # [REDACTED]7611
Limit - \$5,000.00 per month
Joseph Rini Jr. #00038
Matthew Carver #00036
Keith Delfs #00011

Centerra Fuel Card Account - Limit \$5,000.00 per month

Andrew Haupt - #6049
Brent Buell – #6014
Matthew Carver - #6016
Ronald Quercioli - #6034
Brent Eldred - #6018
Eric Hawk - #6021
Kevin Shea - #6038
Ross McKinstry #6050
Leland Thomas #6040

Luke Horwatt - #6022
Jerad Howes - #6023
Corey Keeney - #6025

Brian Kingure - #6027
Jonathan Kreuz - #6028
Christopher Villers - #6041
Thomas Ross #6046
Nicholas Goodrich #6048

Evan Miner - #6031
Connor Packard - #6033

Joseph Rini - #6035
Steven Sabol - #6036
Richard Carlson #6015
Tyler Schubert #6037

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Board of Commissioners for the Offices of:
Department on Aging
PNC Giant Eagle Visa (3 Accounts – 3 cards) – Chardon, Middlefield, GCOB - [REDACTED]
[REDACTED]-4770, West Geauga – [REDACTED] 4812, and Bainbridge – [REDACTED]-8030
Issued in the name of Department on Aging
Card Limit \$3,000.00 / month – per account
Daily Spending \$1,000.00
Single Transaction Limit - \$500.00
Daily Number of Transactions – 2
Monthly Number of Transactions – 10

Marc’s (Marc Glassman) – in house account limit \$2,000.00 - monthly

Centerra (Fuel Card)- account – limit \$3,000.00 / month (for 22 cards)
Daily Number of Transactions – 4 per card
Monthly Number of Transactions – 60 per card

Geauga Credit Union Visa – Issued to Department on Aging
Account - [REDACTED]-1516
(5 cards, Numbered 11, 12, 13,14 and 15)
Card Limit \$15,000.00 / Month
Cards #12, 13, 14, 15
Monthly credit limit - \$1500.00 Each Card (4 cards x \$1500.00 each =-\$6000.00)
Single Transaction Limit - \$300.00
Daily Transaction Limit - 2 transactions per day
Monthly Transaction Limit - 8 total monthly – not to exceed a total of \$1500.00 per card
Card #11
Monthly credit limit \$9000.00
Single transaction \$3000.00 - 2 transactions per day
Monthly Transaction Limit - 8 total monthly - not to exceed the monthly total of \$9000.00

PNC Giant Eagle
Card ending #4770
Duane BidlackJessica Boalt
Deana Catucci Nathan Gorton
Hannah Heinz Virginia Lester
Chris Mackar Jeanne Molzon
Becky O’Reilly Ellie Rickard
Karen Stone Melissa Wheeler
Card ending #4812
Christine Bacon Cathie Wells
Vicki Zanella
Card ending #8030
Keri Skrtic Matthew Samardge

Marc Glassman / Marc’s		
Christine Bacon	Duane Bidlack	Jessica Boalt
Deana Catucci Nathan Gorton	Hannah Heinz	
Michelle Warren Hering	Virginia Lester	Chris Mackar
Jeanne Molzon	Becky O’Reilly	Ellie Rickard
Keri Skrtic	Karen Stone	Bonnie Tayek
Cathie Wells	Melissa Wheeler	Vicki Zanella
Matthew Samardge		

Centerra - Account has 22 cards issued to the Department on Aging
[REDACTED] 6001, 6002, 6003, 6005, 6006, 6007, 6008, 6009, 6010, 6011, 6012, 6013,
6014, 6015, 6016, 6017, 6018, 6.019, 6032, 6033, 6034, 6035

Cards are per vehicle, not per person, with approved users as follows

Christine Bacon	Kristen Bibby	Duane Bidlack
Jessica Boalt	Rudy Breunig	Josh Burton
Nathan GortonHannah Heinz	Michelle Warren Hering	
Virginia Lester	Michael Niles	
Becky O’Reilly		

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Bill Phillips
Keri Skrtic
Sandi Strichko
Kim Yonosik
Chris Mackar

Ellie Rickard
Karen Stone
Jeff Thomas
Vicki Zanella
Jason Nelson

Elizabeth Sanders
Shaun Strand
Melissa Wheeler
Matthew Samardge

Geauga Credit Union Visa
Card #11

Duane Bidlack
Josh Burton
Melissa Wheeler

Jessica Boalt
Jason Nelson
Michelle Warren Hering

Rudy Breunig
Karen Stone

Card #12
Rebecca O'Reilly
Card #13

Ellie Rickard

Hannah Heinz
Card #14

Keri Skrtic
Card #15

Christine Bacon

Vicki Zanella

Building Department

Geauga Credit Union Visa – Issued to Building

Account # [REDACTED]-9638

Card Limit \$3,000.00

Daily Spending - \$3,000.00

Monthly Spending - \$3,000.00

Single Transaction Limit - \$3,000.00

Daily Transaction Limit – 10

Monthly Transaction Limit - 20

Dan Spada

Mike Davet

Doreen Eppich

Staples Account

Account # [REDACTED]0537

Office Supplies

Dan Spada

Mike Davet

Doreen Eppich

Commissioner's Office

Geauga Credit Union Visa – Issued to Board of Commissioners

Account # [REDACTED]-8127

Card limit - \$4,000.00

Daily Spending Limit - \$4,000.00

Monthly Spending Limit - \$4,000.00

Single Transaction Limit - \$4,000.00

Daily Number Transactions – 10

Monthly Number Transactions - 50

Geauga Credit Union Visa

James W. Dvorak Carolyn Brakey Ralph Spidalieri Amy Bevan

Christine Blair Mark Jimison Kathy Hostutler Megan Erickson

Deborah Ashburn Adrian Gorton Kerry Barson

Board of Commissioners for the Community & Economic Development

Geauga Credit Union Visa – Issued to Community & Economic Development

Account # [REDACTED]-7431

Card Limit - \$1,500.00

Daily Spending - \$1,000.00

Monthly Spending - \$1,500.00

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Single Transaction Limit - \$1,000.00
Daily Number Transactions – 5
Monthly Number Transactions - 20

Gina Hofstetter
Elaine Malkamaki

Board of Commissioners for the Department of Job and Family Services

Geauga Credit Union Visa \$7,500.00 / month
Account # [REDACTED]-7251
PNC Giant Eagle Visa \$1,000.00 / month
Account # [REDACTED]-5912
Wright Express (WEX) Fleet \$5,000.00 / month
Account # [REDACTED]465-5
Single Transaction Limit - \$1,000.00
Daily Limit - \$2,420.00

Geauga Credit Union Visa		
Misty Gotham	Gina Gubanyor (Schultz)	John Kravetz
Lisa Milgate	Paul Reiman	Alyssa Steinhoff
Craig Swenson		

PNC Giant Eagle
Rachael Brown (Tetlow)
Lisa DiFini
Brook Dowling (Bourdeau)
Amy Fazi (Buresch)
Misty Gotham
Gina Gubanyor (Schultz)
John Kravetz
Cassandra Kuharik
Cheryl Morgan
Alyssa Steinhoff
Kelly Thurling

Wright Express (WEX) Fleet			
Leslie Abbuhl	Heidi Abrams	Lori Babik	Jillian Barath
Dawn Bates	Kelly Bidlack	James Blazey	Matthew Blevens
Scott Christopher	Michelle Cmun	Aron Cooper	Haley Cruikshank
Marleen DeMarco	Brooke Dowling (Bourdeau)		Amy Fazi (Buresch)
Todd Foreman	Alyssa Forman	Misty Gotham	Gina Gubanyor (Schultz)
Ashley Higgenbotham		Allie Hulsmann	Molly Johnson
Tim Kehres	Alex Koppel	John Kravetz	Cassandra Kuharik
Melanie Lacy (Becker)		Susan Legg	Pauline Loveland
Camryn Lutz	Kylie McCann	Heather McGhee	Peter Medved
Lisa Milgate	Jodi Miller	Kristina Miller	Casey Mills
Cheryl Morgan	Faith Peters	Amy Piotrowski	Caryn Radcliff
Paul Reiman	John Roberts	Robin Schwed	Patricia Spisak
Alyssa Steinhoff	Craig Swenson	Angela Thielo	Josephine Thomsen
Kelly Thurling	Amy Tressler	James Zock	Colleen Simpson
Natalie Cavolo (Roncagli)		Matt Cebron	Kelly Cinadr (Conroy)
Lauren Clark (Rakocy)		Meighan Griffin	Julie Seline (Dwyer)
Tracy Sindelar (Olszowy)			

Board of Commissioners for the Maintenance Department
Home Depot (Commercial) – Issued to Board of Commissioners / Maintenance
Account # [REDACTED]1456
Card Limit – \$12,500.00
Daily Spending Per Card – Not to exceed monthly limit
Single Transaction Limit – Not to exceed monthly limit
Daily Number of Transactions – 10 per card
Monthly Number of Transactions – 50 per card
Monthly Spending Per Card -

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Rik Wareham #00009	\$5,000.00
Richard Cox #00039	\$1,000.00
Ken Kovach #00020	\$1,000.00
Connor Loza #00028	\$1,000.00
John Ludlow #00024	\$1,000.00
Paul Ovark #00038	\$1,000.00
Jason Nelson (Aging) #00040	\$1,000.00
Shaun Strand (Aging) #00037	\$1,000.00
Josh Burton (Aging) #00019	\$1,000.00

Board of Commissioners for the Department of Water Resources
Geauga Credit Union Visa (1 card)
Account # [REDACTED]-8232
Issued to Department of Water Resources
Card limit - \$5,000.00
Daily Spending per card - \$5,000.00
Monthly Spending per card - \$5,000.00
Single Transaction Limit - \$5,000.00
Daily Number Transactions – 10
Monthly Number Transactions – 50

Nicholas J. Gorris, P.E.
David Osborn II
Kathleen Miller
Linda Paranish

Home Depot (Commercial) (7 cards)
Account # [REDACTED]1328
Card Limit - \$3,900.00
Daily Spending per card - \$3,900.00
Monthly Spending per card - \$3,900.00
Single Transaction Limit - \$3,900.00
Daily Number Transactions – 10
Monthly Number Transactions – 50

Nicholas J. Gorris, P.E. #00015
David Osborn II #00006
Ray Farinacci #00007
Dana Maruna #00011
Brian Cain #00013
Shawn Maruna #00012
Robert Carter #00016

Tractor Supply Company – Business Account
Account # [REDACTED]8125
Card Limit - \$4,000.00
Daily Spending - \$4,000.00
Monthly Spending - \$4,000.00
Single Transaction Limit - \$4,000.00
Daily Number Transactions – 10
Monthly Number Transactions – 50
Ray Farinacci

Ms. Blair asked the Board to authorize the President to execute the applications for authorization for credit card use for the year 2026 for the County Engineer's Office, Department on Aging, Building Department, Job and Family Services and Maintenance.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and authorize the President of the Board to execute the Applications for Authorization for the use of County Credit Cards forms for the Year 2026, per O.R.C. 301.27 for the County Engineer's Office (additional employees), the Department on Aging, Building Department, Job and Family Services (additional employees) and Maintenance (additional employee).

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Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

Ms. Blair stated that this was the certification request to the Auditor and Board of Commissioners for the quarterly use of credit cards forms for the Department on Aging, Building, and Department of Water Resources.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve and execute the Certification Request to County Auditor, Request to Board of Commissioners Quarterly Use of County Credit Cards, pursuant to O.R.C. 301.27 for the Year 2026 (Quarters 1, 2, 3 and 4) for the Department on Aging, Building Department and Department of Water Resources (1st Quarter – Visa, all Quarters – Home Depot and Tractor Supply).

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – APPROVE CREATION, TITLE AND JOB DESCRIPTION – PART-TIME COMMUNICATIONS / MEDIA SPECIALIST (#1333-1) - APPROVE THE REVISED ORGANIZATIONAL CHART – REMOVE INTERN (TEMPORARY) AND INCLUDE PART-TIME COMMUNICATIONS / MEDIA SPECIALIST (#1333-1) AND ADVERTISE POSITION – PART-TIME COMMUNICATIONS / MEDIA SPECIALIST (#1333-1)

Ms. Bevan explained that the Board had allowed her to test the waters with an intern position and it has been proven that it was a valuable asset. She would like to make it a permanent part-time position. Ms. Bevan asked the Board to approve the new position, add it to the organizational chart and then advertise for the position.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve the creation, title and job description for the position of Part-time Communications / Media Specialist (#1333-1) to be effective January 13, 2026.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to approve the revised Organizational Chart to remove Intern (temporary) and include the Part-time Communications / Media Specialist (#1333-1) to be effective January 13, 2026.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to grant permission to advertise for the position of Part-time Communications / Media Specialist (#1333-1). This position will remain posted until filled.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

COMMISSIONERS' OFFICE – AUTHORIZE PRESIDENT TO EXECUTE LETTER OF REPRESENTATION: OUTSIDE COUNSEL – MEYERS, ROMAN, FRIEDBERG AND LEWIS – YEAR 2026

Ms. Bevan explained that as each year starts, we need to re-do the letters of engagement with firms for outside counsel and asked the Board if they wished to add any additional firms. Ms. Brakey noted that she had a prior Of Counsel relationship with the firm and would be abstaining.

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Motion: by Commissioner Spidalieri, seconded by Commissioner Dvorak to approve and authorize the President of the Board to execute the Letter of Representation: Outside Counsel with Meyers. Roman, Friedberg and Lewis for the Year 2026 in an amount not to exceed \$25,000.00 unless prior approval by the Board.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Abstain
	Commissioner Dvorak	Aye

BOARD DISCUSSION

NOACA

Ms. Bevan explained that there was a NOACA meeting last Friday and there will be a resolution coming before the Board, regarding changes that were made regarding the representation for the Board, and that alternates for the Commissioners need to be another elected official or an employee that has expertise in NOACA.

Opioid Settlement Fund

Ms. Bevan explained that she had been discussing with Executive Director Christine Lakomiak about the \$100,000.00 Opioid Settlement Funds and that she was getting an RFP out by the end of the month. There was a brief discussion about the turnaround time on the responses being about thirty days.

Ms. Bevan brought up time off at Holidays and discussed the day after Thanksgiving, Black Friday, Christmas Eve and New Year's Eve and whether they wanted to lock in the schedule or wait until later in the year. The Board wanted to wait until July and revisit the idea again.

Ms. Blair explained that she had sent the Board some information about boards and the option of alternates for the Planning Commission, Ohio Public Works Commission and Revolving Loan Fund and Local Revolving Loan Fund Committee.

The Ohio Public Works Commission District 7 committee has a meeting coming up and the alternates for Mr. Dvorak and Mr. Spidalieri are no longer with the county and Mr. Dvorak would like to appoint Mark Jimison as his alternate.

Motion: by Commissioner Dvorak, seconded by Commissioner Brakey to appoint Mark Jimison as Alternate for James W. Dvorak to the Ohio Public Works Commission (OPWC) District 7 – Integrating Committee through July 20, 2027.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

Ms. Bevan explained that a current member of the Planning Commission has not met the requirements for attendance of the Planning Commission. The Board needs to discuss whether they wish to allow him to remain or remove him. The Board discussed sending a letter to the member regarding the attendance requirement and that he needs to regularly attend meetings or could be removed.

REVOLVING LOAN FUND AND LOCAL REVOLVING LOAN FUND COMMITTEE

It was brought up and discussed that they received another application from Mr. Kovey for the Revolving Loan and Local Revolving Loan Fund Committees as well as the requirement of Ms. Crombie, the Planning Commission Director, to sit on that board.

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to appoint Robert Kovey and Linda Crombie, Planning Commission Director, to the Revolving Loan Fund and Local Revolving Loan Fund Committees for the term ending December 31, 2027.

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

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Opioid Settlement Funds:

Mental Health and Recovery Services Executive Director Christine Lakomiak came before the Board to discuss some possible uses of Opioid Settlement Funds. Ms. Lakomiak explained that Lake Geauga Recovery Services had received One Ohio funds for a recovery house and they had been struggling to find a house, recently found one, and submitted a bid that exceeded the available funds. She wanted to know if the Board would consider using some funding toward that. Ms. Brakey noted that she would like to see a proposal. Ms. Lakomiak also explained that they had completed the renovations at the Sheriff's Office and learned that they did not have furniture for the new space, and she didn't know if the Board could use some of the opioid settlement funds. It was discussed that if the furniture fell within the allowable use of the funds, it could be considered, but they should follow the RFP process.

PUBLIC COMMENT

Skip Claypool from Chester Township explained that he wanted to make a clarification on the bylaw changes being made by NOACA, that include Article 9 and Article 4. Article 4 allows the Board of Commissioners to determine who will fill those seats, and then those three appointees will determine the alternates. Mr. Claypool stated that this was being steered by Cuyahoga County and removes the ratification by all five counties and will then only have to approve the changes by the individual county. Mr. Claypool expressed that right now the three seats are county commissioners and with this change it will force the commissioners to battle over who will sit in those three seats.

Gary Neola from South Russell explained that he was a former member of the Planning Commission and while a member, the commission had drafted a letter to the Board of Commissioners regarding leaving NOACA and forming our own metropolitan planning organization by joining with Lake County. Mr. Neola asked when they would be receiving a response from the Commissioners. Mr. Neola noted that Geauga County contributes money from gas tax to ODOT and very little comes back to Geauga, so fiscally we are robbing the county of funds that should come back to us. Mr. Neola stated that Lake County is in favor of it and in the letter they outlined the process to leave NOACA and join with Lake County.

MAINTENANCE – EXECUTIVE SESSION

Motion: by Commissioner Brakey, seconded by Commissioner Spidalieri to move into Executive Session for the purpose of discussing the employment and compensation of public employees, pursuant to O.R.C. 121.22 (G)(1).

Roll Call Vote:	Commissioner Spidalieri	Aye
	Commissioner Brakey	Aye
	Commissioner Dvorak	Aye

The Board moved into Executive Session at 10:05 a.m. with Ms. Bevan, Deputy County Administrator Mark Jimison and Maintenance Director Rob Weigle. The Board returned at 10:49 a.m. and as a result, no action was taken.

ACKNOWLEDGEMENTS

- a) A weekly report filed by the County Dog Warden of all dogs seized, impounded, redeemed or destroyed for the weeks ending December 31, 2025, January 7, 2025, as required by O.R.C. 955.12.
- b) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for the Inmate meals for the month ending December 2025.
- c) A monthly report filed by the Geauga County Sheriff's Office of an account of expenses for Prisoner Transport for the month ending December 2025 as required by O.R.C. 325.07.
- d) The Monthly Inventory Report, Consolidated Investment Portfolio and Obligations and Securities monthly reports filed by the Treasurer's Office for Geauga County for the Month of November 2025, pursuant to ORC 135.35(L).

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OTHER

The Board reviewed upcoming events. Ms. Blair mentioned an email sent to them regarding a special meeting needing to be scheduled for Geauga Trumbull Solid Waste District and to please let Ms. Jones know their availability to get it scheduled.

MEETINGS

Tue., 1/13 Planning Commission Meeting, 7:30 a.m. County Office Building, 3rd Floor
Conference Room A334, Chardon

Wed., 1/14 Ohio Public Works Commission (OPWC) – District 7, Integrating Committee,
11:00 a.m., Engineer's Conference Room

Mon., 1/19 **County Offices will be closed in honor of Martin Luther King Jr. Day.**
Twenty-four-hour operations will continue to operate as normal.

Thu., 1/22 The Commissioners will hold session at 9:30 a.m.

Mon., 1/26 Family First Council, 1:30 p.m. Geauga County Office Building

Tue., 1/27 Investment Advisory Committee, 9:00 a.m., Geauga County Office Building,
Room B303

Tue., 1/27 The Commissioners will hold session at 9:30 a.m.

BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD

Motion: by Commissioner Dvorak, seconded by Commissioner Brakey to adjourn the
meeting at 10:51 a.m.

Gauga County Board of Commissioners

James W. Dvorak

Carolyn Brakey, Esq.

Ralph Spidalieri

Christine Blair, Commissioners' Clerk

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