



Auditor
Charles E. Walder
Chief Fiscal Officer

Date: 10/27/22

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-00002987

Jennifer Moore-Mallinos \$145.25

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. Travel Expense Request is missing the 'approved by' signature.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio August 30, 2022
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of

\$9,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	10/31/2022	145.25
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
08/30/2022	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2022-0003292

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION _____
JOURNAL _____
PAGE _____
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 12457

PURCHASED FROM:

Jennifer Moore-Mallinos

INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2022 OhioCASA Conference 2051-007-00-902 - Travel 9,500.00	9,500.0000	\$9,500.00
			Miles/Meals - JMM		
TOTAL DUE					\$9,500.00

RECEIVED
OCT 27 2022
Geauga County Auditor

**Presented by Court as a courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2022 OCT 26 AM 11:24

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
JUVENILE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
MOORE MALLINOS, JENNIFER D) **2022-387**

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$145.25 (One Hundred Forty Five Dollars and Twenty Five Cents) from 2051-007-00-902 to MOORE MALLINOS, JENNIFER D, at C/O PROBATE/JUVENILE COURT, CHARDON, OH 44024, for employee travel reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Geauga County

Mileage/Miscellaneous Reimbursement Voucher for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Jennifer Moore-Mallinos DEPARTMENT Juvenile

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
9/3/22	Aurora, OH Court Duties, RT		Burton Fairgrounds, RT	40.00	
9/4/22	Aurora, OH Court Duties, RT		Burton Fairgrounds, RT	40.00	
9/6/22	Gaitway High School Court Duties		470 Center St., Chardon	15.00	
9/7/22	Burton Fairgrounds, Court Duties		470 Center St., Chardon	10.00	
9/13/22	470 Center St., Chardon Court Duties, RT		231 Main St., Chardon, RT	3.00	
9/13/22	Gaitway High School Court Duties		470 Center St., Chardon	15.00	
9/15/22	470 Center St., Chardon Court Duties, RT		231 Main St., Chardon, RT	3.00	
9/23/22	Columbus, OH CASA Conference		Aurora	143.00	
9/26/22	Gaitway High School Court Duties		470 Center St., Chardon	15.00	
9/26/22	470 Center St., Chardon Court Duties, RT		231 Main St., Chardon, RT	3.00	
Column Totals				A 287.00	B
Total Mileage Amount				(A) X .625**	C \$ 179.38
Total Reimbursement				(B) + (C)	\$ 179.38

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Jill Moore-Mallinos 9/11/22 Date
Employee Signature Department Head Signature

** IRS .625 rate effective 07/01/2022
Revised 07/01/2022 RHL

2 Div. CASA
3 Conference
\$39.38

198.12

Reset Form

Juvenile

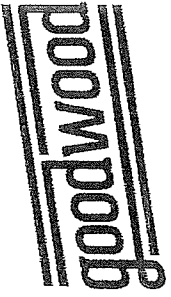
Revised 07/01/2022 RHL



Firdous Express
59 Spruce St
Columbus, OH 43215
614-221-4444

12:18 PM
F07
Flaminus
Ice Mountain W
Subtotal \$10.25
Total \$10.25
Cash Tended \$11.00
Change \$0.75
Powered by Toast

Marcella's Short North
615 North High Street
Columbus, OH 43215
(614) 223-2100
Server: Minney
Table 40/6
Guests: 1
Chicken Marsala
Subtotal 22.00
Tax 1.65
Total 23.65
09/21/2022 7:07 PM 30035
Join us for our happy hour!
50% off select spirits, cocktails, pizzas,
antipasta, and starters.
4-6 pm Monday-Friday!



Goodwood 105
401 North Front Street
Columbus, OH 43215

Server: Jared G
Check #40
Guest Count: 2
Seat 1
Ordered: 9/22/22 6:23 PM
1 Full Grilled Kale Caesar \$10.79
1 Goodwood Taters \$6.99
Subtotal \$17.78
Tax \$1.32
Total \$19.10
Table 117

Input Type C (EMV Chip Read)
MASTERCARD
Time 7:12 PM
XXXXXXXXXX6201

Transaction Type Sale
Authorization Approved
Approval Code 06341B
Payment ID rKdHqtLphTFL
Application ID A0000000041010
Application Label MASTERCARD
Terminal ID
Card Reader BBPOS

Amount \$19.10
+ Tip: 4
= Total: 403.10

Travel Expense Request

Auditor's Number:

2022-3292

Date: August 30, 2022

Department: Juvenile

Convention, Meeting, Etc.: 2022 OhioCASA Conference

Location: Columbus, OH

Reason: conference

Dates of Travel: September 21-23, 2022

Dates of Event: September 21-23, 2022

Employees Attending: Abbey King, Michael Hurst, Charlene Wolff, Susan Ebersbacher, (List Names)
Bonnie Glavic, Mary Ruth Shumway, Scott Wayt, Jennifer Moore-Mallinos, & 15 CASA Volunteers

Account: 2051-007-00-902

Estimated Expenses:

Hotel	\$4,500.00
Food	\$350.00 (employees only)
Mileage	\$850.00 (employees only)
Registration	\$3,450.00
Other	\$350.00
Total	\$9,500.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

August 29, 2022

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 9500.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 8/30/2022 22157, Journal No. 93.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners**Actual Expenses:**

Hotel		Departure Date
Food	\$ 55.87	
Mileage	\$ 89.38	Departure Time
		am / pm
Registration		Return Date
Other		
Total	\$ 145.25	Return Time
		am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature:

Title: Court Administrator

Approved by:

Partial Payment



Final Payment



Revised 08/20/08

Original and 2 copies required