



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **12/08/2022**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2022-00003338

Ada Gillespie *814.38*

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. No original signatures on the Mileage Reimbursement Form.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

RECEIVED

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT
2022 DEC -6 PM 2:05

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
GILLESPIE, ADA

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2022-432

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$14.38 (Fourteen Dollars and Thirty Eight Cents) from 1001-007-02-902 to GILLESPIE, ADA, at C/O PROBATE JUVENILE COURT, CHARDON , OH 44024, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose.

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

Kindly provide this Court with the original check which it will mail to the vendor.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Geauga County

Mileage/Miscellaneous Reimbursement Voucher for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Ada Gillespie DEPARTMENT CASA

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
10-19-22	470 Center Street Chardon, Ohio 44024	Arrived at Juvenile Court to attend hearing, then returned to CASA Office	231 Main Street Chardon, Ohio 44024	3.00	
10-20-22	470 Center Street Chardon, Ohio 44024	Arrived at Juvenile Court to attend hearing, then returned to CASA Office	231 Main Street Chardon, Ohio 44024	3.00	
10-26-22	470 Center Street Chardon, Ohio 44024	Arrived at Juvenile Court to attend hearing, then returned to CASA Office	231 Main Street Chardon, Ohio 44024	3.00	
10-31-22	470 Center Street Chardon, Ohio 44024	Arrived at Juvenile Court to attend hearing, then returned to CASA Office	231 Main Street Chardon, Ohio 44024	3.00	
11-7-22	470 Center Street Chardon, Ohio 44024	Arrived at Juvenile Court to attend hearing	231 Main Street Chardon, Ohio 44024	1.00	
11-9-22	470 Center Street Chardon, Ohio 44024	Arrived at Juvenile Court to attend hearing, then returned to CASA Office	231 Main Street Chardon, Ohio 44024	3.00	
11-10-22	470 Center Street Chardon, Ohio 44024	Arrived at Juvenile Court to attend hearing	231 Main Street Chardon, Ohio 44024	1.00	
11-21-22	470 Center Street Chardon, Ohio 44024	Arrived at Juvenile Court to attend hearing	231 Main Street Chardon, Ohio 44024	1.00	
11-29-22	470 Center Street Chardon, Ohio 44024	Arrived at CASA Training (Human Trafficking)	9160 Robinson Road Chardon, Ohio 44024	5.00	
Column Totals				23.00	

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Total Mileage Amount (A) X .625**

\$ 14.38

Total Reimbursement (B) + (C)

\$ 14.38

ORIGINAL RECEIPTS MUST BE ATTACHED

Ada Gillespie 12-2-22 Date

Maisha Sharma Department Head Signature

Revised 07/01/2022 RHL