



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 01/06/2023

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00000069

Jennifer Moore-Mallinos \$249.00

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice. No original signatures on the Mileage/Miscellaneous Reimbursement Form. Mileage rates appear to be a combination of round trip and one-way; however, Mileage/Miscellaneous Reimbursement Form does not specify.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 6705.41D

Geauga County, Chardon, Ohio January 3, 2022
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$5,000.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by  Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-8001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	1/9/2023	249.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2022		
1099 AMT.		



PURCHASE ORDER NO. 2022-00000149 ✓

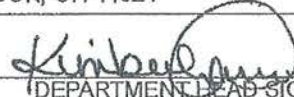
GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION
RESOLUTION
JOURNAL
PAGE
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 12457

PURCHASED FROM:

Jennifer Moore-Mallinos

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Travel Expenses, Other - Travel - Other 1001-007-02-902 - Travel 5,000.00	5,000.0000	\$5,000.00
			November 2022		
TOTAL DUE					\$5,000.00

RECEIVED
JAN 05 2023
Geauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
IN COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

2023 JAN -5 PM 1:47

PROBATE JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES

MOORE MALLINOS, JENNIFER D

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL

)

)

) PROPER ADMINISTRATIVE ORDER

) 2023-6

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$249.00 (Two Hundred Forty Nine Dollars and No Cents) from 1001-007-02-902 payable to MOORE MALLINOS, JENNIFER D, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Print Form

Reset Form

Juvenile

Column Totals	A	B
Total Mileage Amount	15.00	\$ 9.38
Total Reimbursement	(A) X .625** (B) + (C)	\$ 9.38

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Alcore Hallway 12/5/22 | Allison Watake - 12/6/22

Date _____

Employee Signature

IRS .625 rate effective 07/01/2022

Revised 07/01/2022 RHL

Geauga County

Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Jennifer Moore-Mallinos

DEPARTMENT

Juvenile

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
11/1/22	Gaitway High School		470 Center St., Chardon	15.00	
	Court Duties				
11/2/22	Cardinal Middle School		West Geauga Middle School, RT	34.00	
	Court Duties				
11/3/22	Cardinal Middle School		470 Center St., Chardon	18.00	
	Court Duties				
11/7/22	470 Center St., Chardon		Gaitway High School	15.00	
	Court Duties				
11/7/22	Gaitway High School		West Geauga Middle School,	7.70	
	Court Duties				
11/8/22	470 Center St., Chardon		Gaitway High School	15.00	
	Court Duties				
11/9/22	Cardinal Middle School		West Geauga Middle School, RT	34.00	
	Court Duties				
11/10/22	Cardinal Middle School		470 Center St., Chardon	18.00	
	Court Duties				
11/14/22	470 Center St., Chardon		Gaitway High School,	15.00	
	Court Duties				
11/14/22	Gaitway High School,		West Geauga Middle School,	7.70	
Column Totals A				179.40	
Total Mileage Amount (A) X .625**					\$ 112.12
Total Reimbursement (B) + (C)					\$ 112.12

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Jennifer Moore-Mallinos 12/5/22 Allison West 12/6/22

Employee Signature

Date

Department Head Signature

IRS .625-rate effective 07/01/2022

Revised 07/01/2022 RHL

Reset Form

Juvenile

TRAVELER'S CERTIFICATE

<i>Mace Mallory</i>	<i>12/5/08</i>	<i>Allison Winters</i>
Employee Signature	Date	Department Head Signature

Department Head Signature

IRS .625 rate effective 07/01/2022

Revised 07/01/2022 RHL