



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 04/21/2023

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00000990

National CASA/GAL \$790.00

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher or invoice. Remit in New World does not match registration summary [envelope made]. Travel Expense Report missing both signature and "approved by" signature.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio April 4, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$1,865.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	04/24/2023	\$ 790.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
04/04/2023	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2023-00002283 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 27509

PURCHASED FROM:

National CASA/GAL

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Gaudin

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2023 National CASA Conference 2051-007-00-902 - Travel 1,865.00	1,865.0000	\$1,865.00
			Registration		
			RECEIVED APR 20 2023 Gauga County Auditor		
TOTAL DUE					\$1,865.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT
2023 APR 20 AM 10:39

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
NATIONAL CASA ASSOCIATION

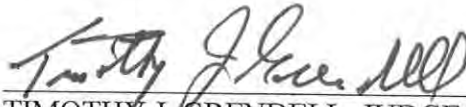
) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-166

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$790.00 (Seven Hundred Ninety Dollars and No Cents) from 2051-007-00-902 payable to NATIONAL CASA ASSOCIATION, for 2023 National CASA Conference registration, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Travel Expense Request

Auditor's Number:

2023-2283

Date: 4/4/2023

Department: Juvenile

Convention, Meeting, Etc.: 2023 National CASA Conference

Location: St. Louis, MO

Reason: conference

Dates of Travel: June 9-14, 2023

Dates of Event: June 10-13, 2023

Employees Attending: Mary Ruth Shumway

(List Names)

Account: 2051-007-00-902 (Travel)

Estimated Expenses:

Hotel \$500.00

Food \$175.00 ✓

Mileage

Registration \$790.00 ✓

Other \$400.00 ✓

Total \$1,865.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Department Head Signature

Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 1865.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

By:

Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 4/4/2023 23-048, Journal No. 95.

Original: Above Department

Copy: Auditor

Copy: Commissioner

Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:

Hotel Departure Date

Food

Mileage Departure Time
am / pm

Registration \$ 790.00 Return Date

Other Return Time

Total \$ 790.00
am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: Kimberley Quinn

Title: Court Administrator

Approved by:

Partial Payment



Final Payment



Revised 08/20/08

Original and 2 copies required

Registration Summary

Take a moment to review your registration before continuing.

Mary Ruth Shumway

mshumway@geaugacourts.org

Edit

Address

470 Center St. Bldg. 5C
Chardon, Ohio 44024
USA

Title

Executive Director

Phone Number

4402791697

Questions

CASA/GAL Designation

Please choose ALL that apply

CASA/GAL Local Director

Organization/Program Name

CASA for Kids of Geauga County

Order Summary

Review your order information and submit your payment.

Mary Ruth Shumway

Admission Item

In-person Admission

\$790.00

~~\$790.00~~

Enter your discount code

Apply

Subtotal before discount

\$790.00

Total Discount

\$0.00

Order Total

\$790.00

Payment

Select Payment Method

☐ Credit Card

☒ Check

Total Due ~~\$790.00~~

Check (must be received by 6/2/2023)

Please mail check to:

National CASA/GAL

Attn: 2023 Conference

100 W. Harrison St. Suite N500

Seattle, WA 98119

[Previous](#)

[Cancel](#)

[Submit](#)

Registration
Deadline:

May 26, 2023

STRONG FAMILIES

STRONG FUTURES

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