



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 06/23/2023

To: Elected Official, Department head, or Accounting Staff of Probate Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2023-00001521

Sam Matthews \$212.42

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher or invoice. Travel on 05/05/23 missing public purpose for expenditure of funds. Additionally travel on 05/05/23 does not assert if this is one-way or round trip.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$2,000.00

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate:

Warrant Received by:

Date:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

PURCHASE ORDER NO. 2023-00001368

SESSION

RESOLUTION

JOURNAL

PAGE

BUDGET APPROVAL - ENCUMB_____VOUCHER_____

VENDOR I.D. NO.

11766

PURCHASED FROM:

Sam Matthews

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

DEPARTMENT HEAD SIGNATURE

Presented by Court as a
courtesy only,
NOT statutorily required
See *State ex rel. Grendell v. Walder*,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
COMMON PLEAS COURT
2023 JUN 21 PM 2:48

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
MATTHEWS, SAMUEL R

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-173

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$212.42 (Two Hundred Twelve Dollars and Forty Two Cents) from 1001-008-00-902 payable to MATTHEWS, SAMUEL R, for employee mileage reimbursement, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Geauga County

Mileage/Miscellaneous Reimbursement Voucher

for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Samuel Matthews DEPARTMENT Probate

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
5/3/2023	231 Main st, Chardon	14095 Center St, Burton		21.80	
	23PG144, RT				
5/4/2023	231 Main St, Chardon	12340 Merritt Rd, Chardon		5.60	
	23PM196				
5/4/2023	12340 Merritt, Chardon	16990 Kinsman Rd, Middlefield		10.90	
	training				
5/4/2023	16990 Kinsman, Middlefield	Novelty		7.00	
	training minus normal commute, 19.0-12.0=7.0				
5/5/2023	231 Main st, Chardon	425 N Commons Blvd Cleveland, OH		29.60	
5/8/2023	231 Main st, Chardon	Tallmadge, OH		43.80	
	23PG195, leg 1 of 3				
5/8/2023	Tallmadge, OH	10701 East Blvd Cleveland, OH		38.60	
	23PG195, leg 2 of 3				
5/8/2023	10701 Cleveland, OH	231 Main st, Chardon		33.60	
	23PG195, leg 3 of 3				
5/9/2023	231 Main st, Chardon	13207 Ravenna, Chardon		11.60	
	23PG205, RT				
5/9/2023	231 Main st, Chardon	Bainbridge, OH		47.60	
	23PG158, RT				
Column Totals				250.10	
Total Mileage Amount				(A) X .655**	\$ 163.82
Total Reimbursement				(B) + (C)	\$ 163.82

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Samuel Matthews 6/5/23 Date
 Department Head Signature
 Revised 01/05/2023 RHL

Reset Form

Probate

TRAVELER'S CERTIFICATE

U** IRS .655 rate effective 01/01/2023
Commissioners Approved 01/05/2023
Revised 01/05/2023 RH

Department Head Signature