



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **8/11/2023**

To: Elected Official, Department head, or Accounting Staff of Board – **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: **Batch #2023-1904**

Heather Mountsier \$86.40

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☐ Other

Solution: No original signature on voucher cover or invoice _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

FILED
IN COMMON PLEAS COURT

2023 AUG -9 AM 10:25

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO
IN RE:

JUVENILE COURT
EXPENDITURES
MOUNTSIER, HEATHER

**NOT
FOR
VETTING**

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-298

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$86.40 (Eighty Six Dollars and Forty Cents) from 1001-007-16-902 payable to MOUNTSIER, HEATHER, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$4,000.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	08/14/2023	\$ 86.40
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2023-00001348

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 5267

PURCHASED FROM:

Heather Mountsier

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Grendell
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Travel Expenses, Other - Travel 1001-007-16-902 - Travel 4,000.00	4,000.0000	\$4,000.00
			July 2023		
				RECEIVED AUG 09 2023 Gauga County Audits	
TOTAL DUE					\$4,000.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

Geauga County

Mileage/Miscellaneous Reimbursement Voucher for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Heather Mountsier DEPARTMENT Juvenile Probation

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
7/6/23	231 Main Street Chardon 44024	ROUNDTRIP	Chardon	✓ 11.80	
7/11/23	231 Main Street Chardon 44024		Chardon, Home	✓ 2.80	
7/12/23	231 Main Street Chardon 44024		Newbury, Home	✓ 7.90	
7/13/23	231 Main Street Chardon 44024		Thompson, Home	✓ 23.10	
7/14/23	231 Main Street Chardon 44024		Chardon, Home	✓ 5.40	
7/18/23	231 Main Street Chardon 44024		Thompson, Home	✓ 23.10	
7/21/23	231 Main Street Chardon 44024		Chardon, Home	✓ 2.80	
7/25/23	231 Main Street Chardon 44024		Burton	✓ 18.60	
7/25/23	231 Main Street Chardon 44024		Newbury, Home	✓ 7.90	
7/26/23	231 Main Street Chardon 44024		Thompson, Home	✓ 23.10	
Column Totals				A 126.50	B

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Total Mileage Amount (A) X .655**

Total Reimbursement (B) + (C)

\$ 82.86

\$ 82.86

ORIGINAL RECEIPTS MUST BE ATTACHED

7/31/23

Heather Mountsier

Employee Signature

Date

Department Head Signature

93.87

Revised 01/05/2023 RHL

\$7.47
misc + supp

\$86.40
misc

86.40

Geauga County

Print Form

Reset Form

DEPARTMENT
Juvenile Probation

Juvenile Probation

[illegible]

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

** IRS .655 rate effective 01/01/2023
Commissioners Approved 01/05/2023

Employee Signature

Department Head Signature

Date _____

Revised 01/05/2023 RHL