



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **12/14/23**

To: Elected Official, Department head, or Accounting Staff of Board – **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2023-3030

Samuel Matthews \$326.23

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signatures on the voucher cover or invoice. First date of travel is 11/1/2023; encumbrance G/L date is 11/20/2023. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio November 20, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$1,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	12/11/2023	\$ 326.23 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
11/20/2023		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2023-00003806 ✓

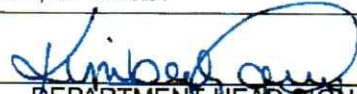
GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION
RESOLUTION
JOURNAL
PAGE
BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 11766

PURCHASED FROM:

Samuel Matthews

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	TRAVEL - Travel 1001-008-00-902 - Travel 1,000.00 November 2023 - Prob	1,000.0000	\$1,000.00
				TOTAL DUE	\$1,000.00

RECEIVED
DEC 07 2023
Gauga County Auditor

**Presented by Court as a
courtesy only,
NOT statutorily required**

*See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204*

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2023 DEC -7 PM 1:00

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
MATTHEWS, SAMUEL R

NOT
FOR
VETTING

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2023-274

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$326.23 (Three Hundred Twenty Six Dollars and Twenty Three Cents) from 1001-008-00-902 payable to MATTHEWS, SAMUEL R, for employee mileage reimbursement, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

12/7/2023

CC: Fiscal Director

Geauga County

Mileage/Miscellaneous Reimbursement Voucher

for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Samuel Matthews DEPARTMENT Probate

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
11/1/23	231 Main St, Chardon 23PG492, RT	13207 Ravenna Rd Chardon		✓ 11.60	
11/2/23	231 Main St, Chardon 23PG465, RT	Chardon		✓ 1.20	
11/6/23	231 Main st, Chardon 23PG472, RT	620 Water St, Chardon		✓ 2.20	
11/8/23	Novelty 23PM470 (16 - 11.6 normal commute = 4.4)	13207 Ravenna Chardon; 231 Main St Chardon		✓ 4.40	
11/8/23	231 Main St, Chardon 23PG489 (40.6 - 11.6 normal commute = 29.0)	Hiram, Novelty		✓ 29.00	
11/15/23	231 Main St, Chardon Meeting, RT	13207 Ravenna Rd, Chardon		✓ 11.60	
11/15/23	231 Main St, Chardon 23PG502, (32.1 - 11.6 normal commute = 20.5)	Bainbridge; Novelty		✓ 20.50	
11/20/23	Novelty Meeting, (193 - 11.6 normal commute = 181.4)	50 Park Ave E Mansfield, OH; 231 Main St Chardon		✓ 181.40	
11/20/23	231 Main St, Chardon 23PG378, RT	Hambden		✓ 8.00	
11/22/23	231 Main St, Chardon Court duties, RT	207 Chestnut St Painesville		✓ 19.60	
Column Totals				289.50	
Total Mileage Amount				(A) X .655**	\$ 189.62
Total Reimbursement				(B) + (C)	\$ 189.62

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

** IRS .655 rate effective 01/01/2023
Commissioners Approved 01/05/2023

Revised 01/05/2023 RHL

Samuel Matthews 12/15/23
Employee Signature Date
Department Head Signature

Print Form

Reset Form

Probate

TRAVELER'S CERTIFICATE

Total Mileage Amount

Total Reimbursement

ORIGINAL RECEIPTS MUST BE ATTACHED

**** IRS .655 rate effective 01/01/2023
Commissioners Approved 01/05/2023**

Department Head Signature

Employee Signature

Date _____

INDOOR SHOOTING RANGE
12375 KINSMAN ROAD, BUILDING G-2
NEWBURY, OHIO 44065
PHONE: 440-739-4047 • FAX: 440-739-4015

Customers Order No.		Date 11-22-2023	
Drivers License No.		Phone No.	
Sold To			
Address			
City		State	Zip
Qty	Description	Price	Amount
1	RANGE VISIT	22 ⁰⁰	22 ⁰⁰ ✓
3	TARGETS	1 ⁵⁰	1 ⁵⁰ ✓
		4	3 ²⁵ ✓
ALL SALES ARE FINAL.		Tax	
Rec'd. By		Total	25 ⁹⁰ ✓

Thank You!

11/22/2023 11:47 AM

Sales Receipt #215928

Store: 1

Atwell's Police and Fire Equipment

207 Chestnut Street
Painesville, Ohio, 44077
Toll Free- 800-362-1361
Fax-4403540812

Cashier: Counter1

Item Descrip.	Qty	Price	Ext Price
Zak Tactical	1	\$11.00	\$11.00 T
Handcuff			
Key ZT14			

	Subtotal:	\$11.00
Local Sales Tax	7.25 % Tax:	+ \$0.80
RECEIPT TOTAL:		\$11.80

Credit Card: \$11.80

Visa

Thanks for shopping with us!



215928