Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 12/11/2023

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: **Batch # 2023-00003032** **Stephanie Voss $642.22**

_____ Dept. Head Signature Missing on Cover	_____ Incorrect Vendor Numbers (s)
_____ Incorrect Account Number	_____ Incorrect/No Encumbrance No.
_____ Incorrect Remit Address	_____ Incorrect Voucher Amount
_____ Insufficient Cash Balance Available	_____Incorrect G/L Date
_____ Batch not Approved in New World	_____ Expense Precede Encumbrance
_____ Insufficient Balance Available on PO	_____ Remit Copy Missing
____ Missing Original Invoice/Supporting Documents	_____ Due Date Deadline Missed
_____ Missing "OK to Pay" Initials/Signature	X Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293
Direct Line: (440) 279-1600
FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359
Web site: http://www.auditor.co.geauga.oh.us
Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2023
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
$2,050.00
has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY Date:_____
Then and Now Certficate: _____
Warrant Received by: _____
Date: _____

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	12/11/2023	$ 642.22 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2023	dr.	
1099 AMT.	cr.	

2023-3660 = $600.52 ✓
= $41.70 ✓

PURCHASE ORDER NO. 2023-00001351

GEAUGA CO. BOARD OF COMMISSIONERS:
SESSION _____
RESOLUTION
JOURNAL
PAGE
BUDGET APPROVAL - ENCUMB_____VOUCHER_____

VENDOR I.D. NO. 28451

PURCHASED FROM:

Stephanie Voss

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Grendell
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Travel Expenses, Other - Travel 2005-007-55-902 - Travel 2,050.00	2,050.0000	$2,050.00
			September - November 2023		
				TOTAL DUE	$2,050.00

RECEIVED
DEC 07 2023
Geauga County Auditor

Presented by Court as a courtesy only,
NOT statutorily required
See *State ex rel. Grendell v. Walder*, Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

IN RE:	) JUDGE TIMOTHY J. GRENDELL
	)
JUVENILE COURT	)
EXPENDITURES	) **PROPER ADMINISTRATIVE ORDER**
VOSS , STEPHANIE	) **2023-444**

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of $642.22 (Six Hundred Forty Two Dollars and Twenty Two Cents) from 2005-007-55-902 payable to VOSS , STEPHANIE, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure… the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

Timothy J. Grendell

TIMOTHY J. GRENDELL, JUDGE

kc 12/7/2023

CC: Fiscal Director

Print Form

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Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

PRINT EMPLOYEE NAME Stephanie Voss DEPARTMENT Juvenile Probation

DATE	ORIGIN / PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
11/17/23	S.Russell home to school appointment to office minus commute (17.2) BW	23JD132Middlefield/Chardon	13.00 ✓	
11/17/23	231 main st chardon home appt to home minus commute (17.2)	23jd118WFarmington/S.Russell	22.20 ✓	
11/27/23	231 main st chardon home appt to home minus commute (17.2)	23JD208Chagrin Falls/S.Russell	4.30 ✓	
11/30/23	231 main st chardon home appts to home minus commute (17.2)	23JD131Middlefield/23JD210Thompson/SRussell	43.40 ✓	
Column Totals	A		✓ 82.90	B
Total Mileage Amount	(A) X .655**			$ 54.30 C
Total Reimbursement	(B) + (C)			**$ 54.30** ✓

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

SS 12/7/23 — Employee Signature / Date

Beth Williams 12-4-23 Kimberly — Department Head Signature

** IRS .655 rate effective 01/01/2023
Commissioners Approved 01/05/2023

Revised 01/05/2023 RHL

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Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

PRINT EMPLOYEE NAME Stephanie Voss DEPARTMENT Juvenile Probation

DATE	ORIGIN / DESTINATION / PURPOSE OF TRAVEL	MILEAGE	MISC. AMOUNT
11/1/23	231 main st chardon / 23JD195 Chardon/South Russell home appt to home minus home commute (17.2)	4.30	
11/2/23	231 main st chardon / 23JD50 Thompson home appt and return to court	28.00	
11/6/23	231 main st chardon / 23JD118W.Farmington/23JD100Burton/S.Russell home appts to home minus commute (17.2)	25.90	
11/7/23	S.Russell / 23JD133/130Middlefield/Chardon home to school appt to office minus commute (17.2)	13.00	
11/7/23	231 main st chardon / 23JD195 Chardon/S. Russell home appt to home minus home commute (17.2)	4.30	
11/9/23	231 main st chardon / 23JD131Middlefield/23JD197Chesterland/s.russell home appts to home minus commute (17.2)	19.70	
11/14/23	231 main st chardon / 21JD193 Chardon agency appt and return	12.80	
11/14/23	231 main st chardon / 23JD195/23JD210/S.Russell home appts to home minus commute (17.2) (Chardon, Thompson)	27.60	
11/15/23	231 main st chardon / 23JD197Chesterland/23JD208ChagrinFalls/S.Russell home appts to home minus commute (17.2)	6.00	
11/16/23	231 main st chardon / 23JD50 Thompson home appt and return to court	28.00	
	Column Totals A	169.60	B
	Total Mileage Amount (A) X .655**		$ 111.09 C
	Total Reimbursement (B) + (C)		**$ 111.09**

$165.39

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Employee Signature	Date	Department Head Signature	Date
	12/4/23	Beth Williams	12-4-23

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Commissioners Approved 01/05/2023

Revised 01/05/2023 RHL

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Geauga unty
Mileage/Miscellaneous Reimbursement Voucher
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PRINT EMPLOYEE NAME Stephanie Voss DEPARTMENT juvenile probation

DATE	ORIGIN / DESTINATION / PURPOSE OF TRAVEL	MILEAGE	MISC. AMOUNT
10/25/23	S.Russell → 23JD95Wooster/Chardon; home to residential treatment to office minus commute 17.2	117.40	
10/25/23	231 main st chardon → 23JD118WFarmington/23JD100/S.Russell; home appts to home minus commute 17.2	25.90	
10/26/23	231 main st chardon → 23JD131Middlefield/23JD197Chesterland/S.Russell; home appts to home minus commute 17.2	19.70	
10/27/23	S.Russell → 23JD132/23JD133/23JD130Middlefield/Chardon; school appts to office minus commute 17.2	13.00	
10/27/23	231 main st chardon → 23JD45Madison/23JD195Chardon/S.Russell; home appts to home minus commute 17.2	43.30	
Column Totals	A	219.30	B
Total Mileage Amount	(A) X .655**	$ 143.64	C
Total Reimbursement	(B) + (C)	**$ 143.64**	

TRAVELER'S CERTIFICATE

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ORIGINAL RECEIPTS MUST BE ATTACHED

Employee Signature 10/31/23 Date

Department Head Signature 11-15-23

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Commissioners Approved 01/05/2023

Revised 01/05/2023 RHL

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Mileage/Miscellaneous Reimbursement Voucher
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PRINT EMPLOYEE NAME Stephanie Voss DEPARTMENT Juvenile Probation

DATE	ORIGIN / DESTINATION / PURPOSE OF TRAVEL	MILEAGE	MISC. AMOUNT
10/3/23	231 main st chardon / 23JD195 chardon/S.Russell home appt to home minus commute 17.2	4.30	
10/4/23	231 main st chardon / 23JD100 Burton /S.Russell home appt to home minus commute 17.2	13.40	
10/5/23	S.Russell / 23JD132RAvenna/Chardon home to detention center to courthouse minus commute 17.2	33.80	
10/10/23	231 main st chardon / 23JD118WFarmington/23JD50Thompson home appts	43.90	
10/10/23	23JD50Thompson / 23JD45Madison/Courthouse Chardon home appts to office	29.90	
10/10/23	231 main st chardon / 23JD131Middlefield home appt and return	25.50	
10/13/23	231 main st chardon / 23JD130Huntsburg/Chardon home appt and return	13.70	
10/13/23	231 main st chardon / 23JD133Chesterland/S.Russell home appt to home minus commute 17.2	1.90	
10/17/23	231 main st chardon / 23JD55Chardon/23JD195Chardon/S.Russell home appts to home minus commute	16.70	
10/18/23	S.Russell / 23JD133/23JD132 Middlefield/Chardon home to school appt to courthouse minus commute 17.2	13.10	
	Column Totals A	196.20	B
	Total Mileage Amount (A) X .655**		$ 128.51 C
	Total Reimbursement (B) + (C)		**$ 128.51**

272.15

TRAVELER'S CERTIFICATE

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ORIGINAL RECEIPTS MUST BE ATTACHED

10/31/23

Employee Signature Date

Beth Williams 11-15-23

Department Head Signature

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Commissioners Approved 01/05/2023

Revised 01/05/2023 RHL

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Geauga County
Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

PRINT EMPLOYEE NAME Stephanie Voss DEPARTMENT Juvenile Probation

DATE	ORIGIN / DESTINATION / PURPOSE OF TRAVEL	MILEAGE	MISC. AMOUNT
9/1/23	231 main st chardon → 14373 N Cheshire St, Burton,44021/S.Russell fairgrounds tent to home minus commute (17.2)	✓ 5.80	
9/6/23	231 main st chardon → 23JD133 Huntsburg/S. Russell home appt to home minus commute (17.2)	✓ 13.40	
9/8/23	home- S. Russell → 23JD132Middlefield/Veterans Food Pantry/office home to middlefield home appt to food pantry to office minus commute (17.2) [pantry 13211 Aquilla, Chardon]	✓ 18.10	
9/11/23	231 main st chardon → 23jd131Middlefield/23JD100 Burton office to home appts	✓ 18.70	
9/11/21	23JD100 Burton → 23JD132 Middlefield/S. Russell home appt to home minus commute (17.2)	✓ 7.20	
9/12/23	231 main st chardon → 22JD170 Burton/S. Russell office to home appt to home minus commute (17.2)	✓ 3.90	
9/14/23	231 main st chardon → 21JD194 Middlefield office to home appt and return to courthouse	✓ 24.70	
9/15/23	S.Russell (home) → 23JD132Middlefield/Veterans Food Pantry/office home to middlefield home appt to food pantry to office minus commute (17.2) [pantry 13211 Aquilla, Chardon]	✓ 18.10	
9/15/23	231 main st. chardon → 23JD50 Thompson/23JD45 Madison/23JD131Middlefield office to home appts	✓ 47.10	
9/15/23	23JD131Middlefield → 23JD130Huntsburg/S. Russell home appt to home minus commute (17.2)	✓ 16.90	
	Column Totals A	✓ 173.90	B
	Total Mileage Amount (A) X .655**		$ 113.90 C
	Total Reimbursement (B) + (C)		✓ $ 113.90

$204.68 mileage

TRAVELER'S CERTIFICATE

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ORIGINAL RECEIPTS MUST BE ATTACHED

Employee Signature	Date	Department Head Signature	
	10/3/23	Beth Williams	10/3/23

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Commissioners Approved 01/05/2023

Revised 01/05/2023 RHL

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Geauga County
Mileage/Miscellaneous Reimbursement Voucher
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PRINT EMPLOYEE NAME Stephanie Voss

DEPARTMENT Juvenile Probation

DATE	ORIGIN / PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
9/19/23	231 main st chardon office to home appt to home minus commute (17.2)	23JD118 W. Farmington/S. Russell	✓ 22.90	
9/20/23	231 main st chardon office to home appts and return ~~to court~~ ✓	23JD130Huntsburg/23JD133Huntsburg	✓ 22.50	
9/20/23	231 main st chardon office to home appts to home minus commute (17.2)	23JD132Middlefield/23JD100Burton/S.Rusell	✓ 18.70	
9/26/23	231 main st chardon office to home appts	23JD118W.Farmington/23JD50Thompson	44.60	
9/26/23	23JD50Thompson home appts to office	23JD45Madison/231 main st chardon	✓ 29.90	
9/7/23	ice for community service crew			2.49

Column Totals	A	✓ 138.60	$ 2.49 B
Total Mileage Amount	(A) X .655**		✓ $ 90.78 C
Total Reimbursement	(B) + (C)		**$ 93.27**

TRAVELER'S CERTIFICATE

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ORIGINAL RECEIPTS MUST BE ATTACHED

Employee Signature — 10/3/23 Date — Beth Williams 10/3/23 Department Head Signature

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Revised 01/05/2023 RHL