



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **2/23/24**

To: Elected Official, Department head, or Accounting Staff of Board – **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch #2024-1419

Samuel Matthews \$78.66

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on voucher cover or reimbursement form. _____

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Gauga County, Chardon, Ohio January 3, 2024

I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$3,000.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date _____	

SHIP TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	02/26/2024	78.66 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-00001424 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 11766

PURCHASED FROM:

Samuel Matthews

INVOICE TO:

GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly

DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Travel Expenses, Other - Travel 1001-008-00-902 - Travel 3,000.00 January 2024	3,000.0000	\$3,000.00
TOTAL DUE					\$3,000.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

RECEIVED
FEB 22 2024
Gauga County Auditor

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS COURT

2024 FEB 21 PM 2:10

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
MATTHEWS, SAMUEL R

NOT
FOR
VETTING

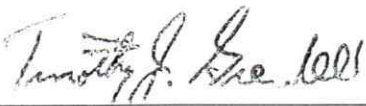
) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2024-78

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$78.66 (Seventy Eight Dollars and Sixty Six Cents) from 1001-008-00-902 payable to MATTHEWS, SAMUEL R, for employee mileage reimbursement, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Geauga County

Mileage/Miscellaneous Reimbursement Voucher for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME **Samuel Matthews**

DEPARTMENT **Probate**

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
1/4/24	231 Main St, Chardon 23PG585, RT	12340 Bass Lake, Chardon		7.40 ✓	
1/5/24	231 Main St, Chardon Court Duties, RT	470 Center St, Chardon		2.60 3.0 ✓	
1/5/24	231 Main St, Chardon 24PG007	14095 E Center St, Burton		10.90 ✓	
1/5/24	14095 E Center St, Burton 24PG002	15950 Pierce St, Middlefield		4.00 ✓	
1/5/24	15950 Pierce St, Middlefield Training	12375 Kinsman, Newbury		7.20 ✓	
1/5/24	Training Range \$24.55 - 1.55 tax = \$23.00				23.00
1/5/24	12375 Kinsman Rd, Newbury Training return	231 Main St, Chardon		8.20 ✓	
1/5/24	231 Main St, Chardon Court Duties, RT	207 Chestnut St, Painesville		19.60 ✓	
1/5/24	231 Main St, Chardon 24PG006, RT	13207 Ravenna Rd, Chardon		11.00 ✓	
1/17/24	231 Main St, Chardon Meeting, RT	12496 Princeton, Middlefield		16.40 ✓	
Co A 87.70				87.30 ✓	23.00
Total Mileage Amount (A) X 670 =				58.76 ✓	
Total Reimbursement (B) + (C)				81.76 ✓	

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Samuel Matthews 2-1-24

Employee Signature

Date

Department Head Signature

Commissioners Approved 01/04/2024

Revised 01/04/2024 RHL

Reset Form

Probate

29.70 ✓	0.00	B
(A) X .670**	19.90	C
(B) + (C)	19.90 ✓	

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in QRC 4509.51.

Kimberly D. ...
IRS 670 rate effective

RS. 670 rate effective 01/01/2024
Commissioners Approved 01/04/2024

Revised 01/04/2024 RHL