



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 07/12/24

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00001732

Geauga Credit Union \$485.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover
<input type="checkbox"/> Incorrect Account Number
<input type="checkbox"/> Incorrect Remit Address
<input type="checkbox"/> Insufficient Cash Balance Available
<input type="checkbox"/> Batch not Approved in New World
<input type="checkbox"/> Insufficient Balance Available on PO
<input type="checkbox"/> Missing Original Invoice/Supporting Documents
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature

<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Due Date Deadline Missed
<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio May 17, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$947.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	7/15/2024	\$ 485.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
05/17/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-00002847 ✓ *OK*

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 1704

PURCHASED FROM:
Geauga Credit Union

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Michael [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2024 OAPJDRJ Summer Conference 2080-008-00-902 - Travel 947.00	947.0000	\$947.00
			Hotel		
TOTAL DUE					\$947.00

**Presented by Court as a
courtesy only,
NOT statutorily required**
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS 12 11 8:04
PROBATE DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
PROBATE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
GEAUGA CREDIT UNION) **2024-150**

Pursuant to R.C. 2303.201(E)(1). Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached). and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$485.00 (Four Hundred Eighty Five Dollars and No Cents) from 2080-008-00-902 payable to GEAUGA CREDIT UNION, for 2024 OAPJDRJ Summer Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

2010 JUN 29 11:10 AM
PROBATE DIVISION
GEAUGA COUNTY, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

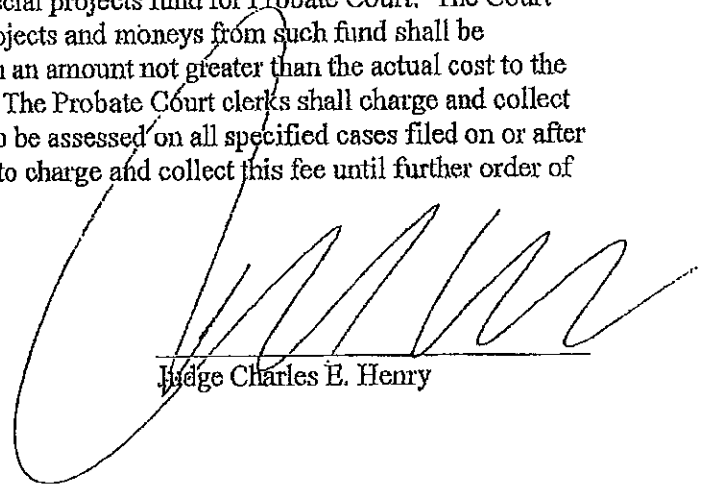
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.



Judge Charles E. Henry

Travel Expense Request

Auditor's Number:
2024-2847

Date: May 17, 2024 Department: Probate
 Convention, Meeting, Etc.: 2024 OAPJDRJ Summer Conference
 Location: Cuyahoga Falls, OH Reason: conference
 Dates of Travel: June 3-6, 2024 Dates of Event: June 3-6, 2024 ✓
 Employees Attending: Judge Timothy J. Grendell (List Names)

Account: 2080-008-00-902 Travel *LIVE*

Estimated Expenses:	
Hotel	\$447.00
Food	
Mileage	
Registration	\$400.00 ✓
Other	\$100.00 ✓
Total	\$947.00 ✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

[Signature]
 Department Head Signature
5/17/2024
 Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
 I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 947.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By: [Signature]
 Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 5/21/2024 24-119, Journal No. 96
 Original: Above Department
 Copy: Auditor
 Copy: Commissioner

[Signature]
 Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:	
Hotel	\$ 485.00 ✓
Food	
Mileage	
Registration	
Other	
Total	\$ 485.00 /

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
 I hereby certify the actual expenses to be correct:

Signature: [Signature]
 Title: Office Manager
 Approved by: [Signature]

Partial Payment
 Final Payment



GEAUGA PROBATE JUVENILE COURT

Account Number: #### #### #### 0162
Closing Date: 06/17/24
Credit Limit: \$6,000.00 Available Credit: \$2,241.00



Account Inquiries



Customer Service:
(800) 322-8472

To Report a Card Lost or Stolen:
(727) 570-4881 LOCAL
(866) 604-0381 TOLL-FREE



Please Direct Written Inquiries to:
CUSTOMER SERVICE
PO BOX 30495
TAMPA, FL 33630



To view or pay your account on-line:
www.eZCardInfo.com

Account Summary

Previous Balance	\$	2,499.10
Purchases	+	1,259.00
Cash	+	0.00
Balance Transfer	-	0.00
Credits	-	0.00
Payments	-	0.00
Insurance	+	0.00
Other Debits	+	0.00
Finance Charges	+	0.00
NEW BALANCE	\$	3,758.10

Payment Information



Total Minimum Payment Due **\$188.00**
Payment Due Date **07/12/2024**

Minimum Payment	\$	113.00
Past Due Amount	\$	75.00
Over Limit / Fees	\$	0.00

Mail Payments to: GEAUGA CU - VISA PO BOX 4521 CAROL STREAM IL 60197-4521

Important News

- MANAGE YOUR CARD ACCOUNT ONLINE IT'S FREE! IT'S EASY!
SIMPLY GO TO WWW.EZCARDINFO.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE, AND EASY WITH EZCARDINFO. ENROLL TODAY!

Account Activity Since Your Last Statement

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
06/04	06/05	3503	24943004156036006614729	SHERATON HOTELS/CUYAHOCA CUYAHOCA FALL OH	\$ 485.00
06/14	06/16	3665	24431064167036004254783	HAMPTON INN & SUITES COLUMBUS OH	258.00
06/14	06/16	3665	24431064167036004254809	HAMPTON INN & SUITES COLUMBUS OH	258.00
06/14	06/16	3665	24431064167036004254791	HAMPTON INN & SUITES COLUMBUS OH	258.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW 5 DAYS FOR MAIL DELIVERY

GEAUGA CU
PO BOX 839
BURTON OH 44021 - 0839



Account Number
0162

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
06/17/24	\$3,758.10	\$188.00	07/12/2024

\$

GEAUGA PROBATE JUVENILE COURT
231 MAIN ST.
2ND FLOOR
CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA
PO BOX 4521
CAROL STREAM IL 60197 - 4521

21 4457 0410 0008 0162 00018800 00375810 8

1704

Sheraton Suites Akron/Cuyahoga Falls
 1989 Front Street
 Cuyahoga Falls, OH 44221
 United States
 Tel: 330-929-3000 Fax: 330-929-3031



TIMOTHY GRENDALL
 PR4803 - PROBATE, JUVENILE, DOMESTIC JU

Page Number : 1 Invoice Nbr : 1000131523
 Guest Number : 864079
 Folio ID : A
 Arrive Date : 03-JUN-24 08:32
 Depart Date : 06-JUN-24 11:38
 No. Of Guest : 1
 Room Number : 430
 Marriott Bonvoy Number :

Copy

Tax ID :

Sheraton Suite CAKSI JUN-06-2024 12:30 ABRUCE

Date	Reference	Description	Charges (USD)	Credits (USD)
03-JUN-24	DEPOSIT	Deposit-VI-162		-485.00 ✓
03-JUN-24	RT430	Room Chrg - Grp - Government	149.00	
03-JUN-24	RT430	County Bed Tax 5.50%	8.20	
03-JUN-24	RT430	City Bed Tax 3.00%	4.47	
04-JUN-24	RT430	Room Chrg - Grp - Government	149.00	
04-JUN-24	RT430	County Bed Tax 5.50%	8.20	
04-JUN-24	RT430	City Bed Tax 3.00%	4.47	
05-JUN-24	RT430	Room Chrg - Grp - Government	149.00	
05-JUN-24	RT430	County Bed Tax 5.50%	8.20	
05-JUN-24	RT430	City Bed Tax 3.00%	4.47	
06-JUN-24	ERROR	ADJ Room Chrg - Grp - Govt		-0.01 ✓
		** Total	485.01	-485.01 ✓
		*** Balance	0.00	

Continued on the next page

Sheraton Suites Akron/Cuyahoga Falls
1989 Front Street
Cuyahoga Falls, OH 44221
United States
Tel: 330-929-3000 Fax: 330-929-3031



TIMOTHY GRENDALL
PR4803 - PROBATE, JUVENILE, DOMESTIC JU

Page Number	:	2	Invoice Nbr	:	1000131523
Guest Number	:	864079			
Folio ID	:	A			
Arrive Date	:	03-JUN-24	08:32		
Depart Date	:	06-JUN-24	11:38		
No. Of Guest	:	1			
Room Number	:	430			

I agreed to pay all room & incidental charges.



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