



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 07/12/24

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-00001732**

**Kerri Quay \$30.45**

<input type="checkbox"/> Dept. Head Signature Missing on Cover
<input type="checkbox"/> Incorrect Account Number
<input type="checkbox"/> Incorrect Remit Address
<input type="checkbox"/> Insufficient Cash Balance Available
<input type="checkbox"/> Batch not Approved in New World
<input type="checkbox"/> Insufficient Balance Available on PO
<input type="checkbox"/> Missing Original Invoice/Supporting Documents
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature

<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Due Date Deadline Missed
<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon Ohio January 3 2024  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$27,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below free from any previous encumbrances

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	7/15/2024	\$ 30.45 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.		
	dr.	
	cr.	

PURCHASE ORDER NO. 2024-00001423 ✓ *OK*

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 13862

**PURCHASED FROM:**

Kerri Quay

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly Quay*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	1001	Other Expenses - Other 1001-008-00-901 - Other 27,500 00	27,500 0000	\$27,500 00
			July 2024		
				TOTAL DUE	\$27,500.00

**Presented by Court as a  
courtesy only,  
NOT statutorily required**

*See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204*

FILED  
COMMON PLEAS COURT  
2024.12.12 PM 8:04  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

**IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO**

IN RE:  
  
PROBATE COURT  
EXPENDITURES  
QUAY, KERRI

**NOT  
FOR  
VETTING**

) JUDGE TIMOTHY J. GRENDALL  
)  
)  
) **PROPER ADMINISTRATIVE ORDER**  
) **2024-148**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$30.45 (Thirty Dollars and Forty Five Cents) from 1001-008-00-901 payable to QUAY, KERRI, for reimbursement, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director



# USPS Customs Declaration and Dispatch Note

- Print in English using blue or black ink.
- Complete all **SHADED** fields before acceptance.
- See the Privacy Notice on the reverse of Copy 4.



9581716163874185167510

**SHIPMENT INFORMATION (CONTINUED) — BOXED AREA IS FOR USPS-USE ONLY**

**SENDER'S INFORMATION**

Full Last Name: **Garrabrant** Full First Name: **Andrea** MI: [Redacted]

Business Name (if applicable): [Redacted] Sender's Telephone: [Redacted]

Address-1: **331 Main St., 2nd Floor**

Address-2: [Redacted]

City: [Redacted] State: [Redacted] ZIP Code\*: **44024** MI: [Redacted]

City Telephone: [Redacted]

USPS Official Use: [Redacted] USPS Corporate Account: [Redacted] EMS Scheduled Delivery Date: / /

Total Postage/Fees (U.S. \$): [Redacted] Insured Value (U.S. \$): [Redacted] Insured Fee (U.S. \$): [Redacted]

7. Sender's Email Address: [Redacted] 8. Addressee's Email Address: [Redacted]

9. Exporter's Reference (if applicable and known): [Redacted] 10. Exporter's Telephone (if applicable and known): [Redacted]

11. Importer's Reference (if applicable and known): [Redacted] 12. Importer's Telephone (if applicable and known): [Redacted]

13. AES ITN (if applicable): [Redacted] 14. AES Exemption — NOEEI § (Check one if applicable)  
 § 30.36  § 30.37 (a)  § 30.37 (h)  
 § 30.37 (y)  Other

15. License Number (if applicable): [Redacted] 16. Certificate Number (if applicable): [Redacted] 17. Invoice Number (if applicable): [Redacted]

18. Length (Inches): [Redacted] 19. Width (Inches): [Redacted] 20. Height (Inches): [Redacted]

21. Restrictions (if applicable — check all that apply)  
 Quarantine  Sanitary/Phytosanitary Inspection

22. Nondelivery Instructions (Check one)  
 Return to Sender  Treat as Abandoned

23. Sender's Signature and Date: **A. Garrabrant 7.3.24**

I certify the particulars given in this customs declaration are correct. This package does not contain any undeclared dangerous items, or items prohibited by legislation or by postal or customs regulations. I have met all applicable export filing requirements under federal law and regulations.

**SHIPMENT INFORMATION**

1. Category of Items (Check all that apply)  
 Document  Commercial Sample  Merchandise  Dangerous Goods  
 Gift  Returned Goods  Humanitarian Donation  Other

2. Detailed Description of Contents (Enter only one item per line)

3. Quantity	4. Net Weight (Ea)		5. Value (Ea)
	Lbs	Oz.	U.S. \$
<b>1</b>			<b>01.00</b>
6. Total			

For Business Mailers, for items in Block 2 (if the information is known)

24. HS Tariff Number: [Redacted] 25. Country of Origin: [Redacted]

IMPORTANT: This package may be opened officially.

4 - Sender's Copy

07/03/2024 02:05 PM

Product Qty Unit Price

PM Express Military 1 \$30.45

Flat Rate Env AP0, AP 96271

Flat Rate Signature Requested

Scheduled Delivery Date Mon 07/08/2024 06:00 PM

Money Back Guarantee

Tracking #: 9581716163874185167510

Insurance Up to \$100.00 included

Total \$30.45

Grand Total: \$30.45

Debit Card Remit Card Name: MasterCard \$30.45

CHARDON  
150 CENTER ST  
CHARDON, OH 44024-9998  
(800)275-8777

