



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 07/12/24

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00001733

Charlene Wolff \$89.11

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$2,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL ID NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate _____	
Warrant Received by _____	
Date _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	7/15/2024	89.11 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.	dr	
	cr	

PURCHASE ORDER NO. 2024-00001448

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR ID NO. **54616**

PURCHASED FROM:

Charlene Wolff

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	2051	Travel Expenses Other - Travel 2051-007-00-902 - Travel 2,500 00 June 2024	2,500 0000	\$2,500 00
TOTAL DUE					\$2,500.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
IN JUVENILE COURT
12/11/24 12:01:03
CLERK OF COURT
GEOUGA COUNTY, OHIO

**IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEOUGA COUNTY, OHIO**

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
JUVENILE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
WOLFF , CHARLENE) **2024-234**

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$89.11 (Eighty Nine Dollars and Eleven Cents) from 2051-007-00-902 payable to WOLFF , CHARLENE, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Geauga County

Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

PRINT EMPLOYEE NAME Charlene Wolff DEPARTMENT Juvenile Court-CASA

DATE	PURPOSE OF TRAVEL		MILEAGE	MISC. AMOUNT
	ORIGIN	DESTINATION		
6/12/24	470 Center St., Chardon, OH 44024 Court hearing, round trip 1	Courthouse Annex, Chardon, OH 44024	3.00	
6/12/24	470 Center St., Chardon, OH 44024 Court hearing, round trip 2	Courthouse Annex, Chardon, OH 44024	3.00	
6/14/24	470 Center St., Chardon, OH 44024 Pick up gift card for CASA family	8800 Euclid Chardon Rd., Kirtland, OH	11.00	
6/17/24	470 Center St., Chardon, OH 44024 Home visit, round trip	Home visit, Burton, OH 24JF38;39	16.00	
6/17/24	470 Center St., Chardon, OH 44024 Court hearing, round trip	Courthouse Annex, Chardon, OH 44024	3.00	
6/18/24	470 Center St., Chardon, OH 44024 Court hearing, round trip 1	Courthouse Annex, Chardon, OH 44024	3.00	
6/18/24	470 Center St., Chardon, OH 44024 Court hearing, round trip 2	Courthouse Annex, Chardon, OH 44024	3.00	
6/24/24	470 Center St., Chardon, OH 44024 Court hearing, round trip 1	Courthouse Annex, Chardon, OH 44024	3.00	
6/24/24	470 Center St., Chardon, OH 44024 Court hearing, round trip 2	Courthouse Annex, Chardon, OH 44024	3.00	
6/25/24	470 Center St., Chardon, OH 44024 Court hearing, round trip 1	Courthouse Annex, Chardon, OH 44024	3.00	
Column Totals			A	51.00

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Charlene Wolff 6/28/24
Employee Signature Date

Mykah Munnway
Department Head Signature

ORIGINAL RECEIPTS MUST BE ATTACHED

Total Mileage Amount (A) X .670** \$ 34.17
Total Reimbursement (B) + (C) \$ 34.17

TOTAL \$ 34.17
B
C

As of 01/01/2024
County Clerks Approved 01/04/2024
Revised 01/04/2024 RHL

