



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 08/02/24

To: Elected Official, Department head, or Accounting Staff of Probate

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00001924

Deluxe Small Business Sales \$145.82

| | |
|--|---|
| <input type="checkbox"/> Dept. Head Signature Missing on Cover | <input type="checkbox"/> Incorrect Vendor Numbers (s) |
| <input type="checkbox"/> Incorrect Account Number | <input type="checkbox"/> Incorrect/No Encumbrance No. |
| <input type="checkbox"/> Incorrect Remit Address | <input type="checkbox"/> Incorrect Voucher Amount |
| <input type="checkbox"/> Insufficient Cash Balance Available | <input type="checkbox"/> Incorrect G/L Date |
| <input type="checkbox"/> Batch not Approved in New World | <input type="checkbox"/> Expense Precede Encumbrance |
| <input type="checkbox"/> Insufficient Balance Available on PO | <input type="checkbox"/> Remit Copy Missing |
| <input type="checkbox"/> Missing Original Invoice/Supporting Documents | <input type="checkbox"/> Due Date Deadline Missed |
| <input type="checkbox"/> Missing "OK to Pay" Initials/Signature | <input type="checkbox"/> Other |

Solution: No original signature on the voucher cover or invoice. Remit does not match NW.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon Ohio January 3 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$27,500.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

| | |
|--------------------------------|------------|
| FOR AUDITORS USE ONLY | Date _____ |
| Then and Now Certificate _____ | |
| Warrant Received by _____ | |
| Date _____ | |

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

| | | |
|-------------|--------------|----------------|
| WARRANT NO. | VOUCHER DATE | VOUCHER AMOUNT |
| | 8/5/2024 | \$ 145.82 ✓ |
| P.O. DATE | ADJUSTMENT | ACCOUNT NO. |
| 01/03/2024 | | |
| 1099 AMT | | |
| | | |

PURCHASE ORDER NO. 2024-00001423 ✓

| |
|--|
| GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____ |
|--|

VENDOR I.D. NO. 55434

PURCHASED FROM:

Deluxe Small Business Sales

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly Ann
DEPARTMENT HEAD SIGNATURE

| QUANTITY | UNIT | FUND | DESCRIPTION | UNIT COST | TOTAL COST |
|------------------|------|------|--|-------------|--------------------|
| 1.0000 | Each | 1001 | Other Expenses - Other 1001-008-00-901 - Other 27,500.00 9005246992 AUG 01 2024 | 27,500.0000 | \$27,500.00 |
| TOTAL DUE | | | | | \$27,500.00 |

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
COMMON PLEAS COURT

**IN THE COURT OF COMMON PLEAS,
PROBATE DIVISION
GEAUGA COUNTY, OHIO**

2024 AUG -1 PM 11:46

IN RE:

PROBATE COURT
EXPENDITURES
DELUXE SMALL BUSINESS SALES

**NOT
FOR
VETTING**

PROBATE DIVISION

) JUDGE TIMOTHY J. GRENDELL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2024-170**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$145.82 (One Hundred Forty Five Dollars and Eighty Two Cents) from 1001-008-00-901 payable to DELUXE SMALL BUSINESS SALES, for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.



TIMOTHY J. GRENDELL, JUDGE

10-9/1/2024

CC: Fiscal Director



deluxe.

PO BOX 818095
Cleveland, OH 44181

INVOICE

BILL TO
GEAUGA COUNTY JUVENILE COURT
STE 200
231 MAIN ST
CHARDON OH 44024-1235

000024



SHIP TO
GEAUGA COUNTY JUVENILE COURT
STE 200
231 MAIN ST
CHARDON OH 44024

ISSUANCE DATE 7/13/2024 ✓
DUE DATE 8/12/2024
CUSTOMER ID 600274892
INVOICE NUMBER 9005246992 ✓
PO NUMBER



CID 994061851215

| PRODUCT NUMBER | SHIP DATE | DESCRIPTION | RATE | VOLUME | UOM | DISCOUNT | AMOUNT |
|----------------|------------|--|---------|--------|-----|----------|--------|
| 100045-2 | 07/12/2024 | DBA EASY SCAN DEP TICKET BKS Order#:2055594349 | 0.40330 | 300 | EA | 0.00 | 120.99 |

| | |
|------------------------------|------------------|
| PRODUCTS & SERVICES SUBTOTAL | 120.99 |
| ORDER DISCOUNTS | 0.00 |
| SHIPPING & PROCESSING | 24.83 |
| TAX | 0.00 |
| INVOICE AMOUNT | 145.82 |
| PAYMENTS & ADJUSTMENTS | 0.00 |
| AMOUNT DUE (USD) | \$ 145.82 |

Handwritten signature and initials

PDF

For questions regarding your invoice, please contact Sales & Customer Service at 800-328-0304. To make a payment, please visit www.pay-deluxe.com. Late payments are subject to finance charges of 1.5% per month.

PLEASE DETACH AND REMIT WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO DELUXE

INVOICE NUMBER 9005246992
DUE DATE 8/12/2024
CUSTOMER ID 600274892
AMOUNT DUE (USD) \$ 145.82

MADE ENVELOPE

DELUXE
LOCKBOX 229
P.O. BOX 7247
PHILADELPHIA PA 19170-0001



3 9005246992 0600274892 0000014582 3