



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 08/02/24

To: Elected Official, Department head, or Accounting Staff of Probate

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-00001924**

**Swift Information Technology Consulting Inc \$1800.74**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input type="checkbox"/> Other

Solution: Please be advised that pursuant to Ohio Revised Code Section 307.84 this purchase does not comply. No original signature on the voucher or invoice. Missing ADP approval.

**Return Voucher Form**

Date: 08/02/24

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C 5705.41D

Geauga County, Chardon, Ohio January 3, 2024  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$27,500.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below free from any previous encumbrances

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate _____	
Warrant Received by _____	
Date _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	8/5/2024	\$ 1,800.74 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT	dr.	
	cr.	

PURCHASE ORDER NO. 2024-00001423 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 14551

**PURCHASED FROM:**

Swift Information Technology Consulting, Inc

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT - JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly Owen*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	1001	Other Expenses - Other 1001-008-00-901 - Other 27,500.00  Invoice #1112 & 1113  AUG 01 2024	27 500 0000	\$27,500.00
<b>TOTAL DUE</b>					<b>\$27,500.00</b>

Presented by Court as a  
courtesy only,  
NOT statutorily required  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

FILED

2024 AUG -1 AM 11:48

PROBATE JUVENILE COURT  
CLERK

IN RE:

PROBATE COURT  
EXPENDITURES  
SWIFT INFORMATION  
TECHNOLOGY CONSULTING, INC.

**NOT  
FOR  
VETTING**

) JUDGE TIMOTHY J. GRENDELL, C. OHIO  
)  
)  
) **PROPER ADMINISTRATIVE ORDER**  
) **2024-171**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,800.74 (One Thousand Eight Hundred Dollars and Seventy Four Cents) from 1001-008-00-901 payable to SWIFT INFORMATION TECHNOLOGY CONSULTING, INC., for materials and supplies, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDELL, JUDGE

*Handwritten note:* 2024-171

CC: Fiscal Director

# INVOICE

Swift Information Technology  
Consulting, Inc  
277 Hickory Ln  
Salem, OH 44460

tod@swiftitc.com  
+1 (234) 320-3003  
https://swiftitc.com



## Bill to

Kimberly Laurie  
Geauga County Probate/Juvenile Court  
231 Main Street, Suite 200  
Chardon, Ohio 44024  
United States

## Ship to

Kimberly Laurie  
Geauga County Probate/Juvenile Court  
231 Main Street, Suite 200  
Chardon, Ohio 44024  
United States

## Invoice details

Invoice no.: 1112 ✓  
Terms: Net 30  
Invoice date: 07/02/2024 ✓  
Due date: 08/01/2024

#	Product or service	Description	Qty	Rate	Amount
1.	Hardware	Dell laptop to replace Laptop7 (used for marriage clinic)	1	\$1,350.74	\$1,350.74

Total

✓ **\$1,350.74**  
✓

## Ways to pay

BANK

Contact Swift Information Technology Consulting, Inc to pay.

Pay invoice

# INVOICE

Swift Information Technology  
Consulting, Inc  
277 Hickory Ln  
Salem, OH 44460

tod@swiftitc.com  
+1 (234) 320-3003  
https://swiftitc.com



## Bill to

Kimberly Laurie  
Geauga County Probate/Juvenile Court  
231 Main Street, Suite 200  
Chardon, Ohio 44024  
United States

## Ship to

Kimberly Laurie  
Geauga County Probate/Juvenile Court  
231 Main Street, Suite 200  
Chardon, Ohio 44024  
United States

## Invoice details

Invoice no.: 1113 ✓  
Terms: Net 30  
Invoice date: 07/02/2024 ✓  
Due date: 08/01/2024

#	Product or service	Description	Qty	Rate	Amount
1.	Hardware	Epson scanner (intern desk)	1	\$450.00	\$450.00
			<b>Total</b>	✓	<b>\$450.00</b>

**\$450.00**

## Ways to pay

BANK

Contact Swift Information Technology Consulting, Inc to pay.

Pay invoice