



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 08/16/24

To: Elected Official, Department head, or Accounting Staff of Probate

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-00002036**

**Amazon Capital Services, Inc \$1488.54**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

AUDITORS CERTIFICATION OF FUNDS  
O.R.C 5705.41D

Geauga County, Chardon Ohio January 3 2024  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$27,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below free from any previous encumbrances

CHARLES E. WALDER  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate _____	
Warrant Received by _____	
Date _____	

SHIP TO:  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	8/19/2024	\$ 1,488.54 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-00001423 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 9656

PURCHASED FROM:

Amazon Capital Services, Inc.

INVOICE TO:  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly [Signature]*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	1001	Other Expenses - Other 1001-008-00-901 - Other 27,500.00  Inv#1P4V-WTKF-799H	27,500.0000	\$27,500.00
TOTAL DUE					\$27,500.00

Presented by Court as a  
courtesy only,  
NOT statutorily required  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
IN COMMON PLEAS COURT  
2024 AUG 13 AM 11:55  
PROBATE DIVISION  
CLERK OF COURT  
SEAL 34

IN RE: ) **NOT**  
 ) **FOR**  
 ) **VETTING**  
PROBATE COURT )  
EXPENDITURES )  
AMAZON CAPITAL SERVICES, INC. ) JUDGE TIMOTHY J. GRENDALL  
 )  
 )  
 ) **PROPER ADMINISTRATIVE ORDER**  
 ) **2024-176**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$1,488.54 (One Thousand Four Hundred Eighty Eight Dollars and Fifty Four Cents) from 1001-008-00-901 payable to AMAZON CAPITAL SERVICES, INC., for equipment, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

For customer support, visit www.amazon.com/contact-us.

Invoice summary Payment due by September 06, 2024

Item subtotal before tax \$ 1,488.54
Shipping & handling \$ 0.00
Promos & discounts \$ 0.00

Total before tax \$ 1,488.54
Tax \$ 0.00

Amount due \$ 1,488.54 USD

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
ACH routing # (ABA) 121000248
Bank account # (DDA) 41630120004932834
SWIFT code (wire transfer) WFBIUS6S

Check

Amazon Capital Services
PO Box 035184
Seattle, WA 98124-5184

Account # AVEFH4PQHKZ4J

Payment terms Net 30

Purchase date 31-Jul-2024

Purchased by Sue Sotkovsky

Registered business name

Geauga County Maintenance Department

Bill to

Geauga County Maintenance Department
12611 Ravenwood Drive
140
CHARDON, OH 44024

Ship to

Geauga County Probate/Juvenile Court
231 MAIN ST 2ND FLOOR
CHARDON, OH 44024-1263

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

Table with 6 columns: Description, Qty, Unit price, Item subtotal before tax, Tax. Row 1: GBC Paper Shredder, AutoFeed+, 600 Sheet Capacity, Super Cross-Cut, Office Shredder, 600X (WSM1757510), 1, \$1,488.54, \$1,488.54, 0.000%

Total before tax \$1,488.54
Tax \$0.00

Amount due \$1,488.54