

**BUDGET COMMISSION**

The Geauga County Budget Commission met in regular session Monday, September 16, 2024, at 10:01 a.m. in the Auditor’s office at 215 Main Street, Chardon, Ohio. Present: Geauga County Auditor Charles E. Walder, Geauga County Prosecutor James Flaiz and Chief Deputy Treasurer Caroline Mansfield, representing Geauga County Treasurer C. P. Hitchcock.

Also Present: Chief Deputy Auditor Ron Leyde, and Deputy Auditors Tammy Most and Kristen Sinatra

Meeting Advertised: Regular Business - Virtual attendance offered.

**Prior Minutes**

Motion by Charles E. Walder, seconded by James Flaiz, to approve the minutes of the August 19, 2024 special session.

Voice vote: Three ayes. Motion carried.

Motion by James Flaiz, seconded by Caroline Mansfield, to approve the minutes of the August 20, 2024 special session.

Voice vote: Three ayes. Motion carried.

Motion by Caroline Mansfield, seconded by Charles E. Walder, to approve the minutes of the August 26, 2024 special session.

Voice vote: Three ayes. Motion carried.

Motion by Charles E. Walder, seconded by James Flaiz, to approve the minutes of the August 30, 2024 special session.

Voice vote: Three ayes. Motion carried.

**School District Amendments 2024/2025**

**Berkshire LSD – 2024/2025 Amendment #2**

Motion by James Flaiz, seconded Caroline Mansfield, to amend the Berkshire LSD Official Certificate of Estimated Resources (GCA-015) to reflect the following changes to revenue previously certified:

**Special Revenue Fund**

- Increase Fund 019 MHJ Community other source revenue 10,000.00 from 0.00 to 10,000.00
- Increase (Recharacterized) Fund 401 Auxiliary other source revenue 19,204.80 from 0.00 to 19,204.80
- Increase Fund 499 Schl Safety other source revenue 915,0357.00 from 4,962.54 to 919,999.54
- Increase Fund 516 Idea Part B other source revenue 20,000.00 from 315,858.71 to 335,858.71

*Net adjustment \$964,241.80*

**Capital Project Fund**

- Increase Fund 04 Construction Fund other source revenue 20,000.00 from 4,000.00 to 24,000.00

<b>New Special Revenue Fund Total:</b>	<b>\$ 4,296,365.17</b>
<b>New Capital Project Fund Total:</b>	<b>\$ 1,853,171.91</b>
<b>New 2024/2025 Certificate Total:</b>	<b>\$ 34,485,101.85</b>

*\*Appropriation form GCA-006 dated 9/16/24 does exceed estimated revenue.*

Voice vote: Three ayes. Motion carried.

**2024 Certificate Amendments****Russell Township – Amendment #5**

Motion by Caroline Mansfield, seconded by Charles E. Walder, to amend the 2024 Russell Township Certificate of Estimate Resources, form GCA-015, to reflect the following changes to revenue previously certified:

**Special Revenue Fund**

Increase Fund (new) 2908 Strategic Community Investment Grant other source revenue 370,905.00 from 0.00 to 370,950.00

<b><u>New Special Revenue Fund Total:</u></b>	<b><u>\$ 9,992,428.58</u></b>
<b>New 2024 Certificate Total:</b>	<b>\$15,190,929.16</b>

*\*Appropriation form GCA-006 dated 9/16/24 does not exceed estimated revenue.*

Voice vote: Three ayes. Motion carried.

**Chester Township – Amendment #6**

Motion by Charles E. Walder, seconded by James Flaiz, to amend the 2024 Chester Township Certificate of Estimate Resources, form GCA-015, to reflect the following changes to revenue previously certified:

**Special Revenue Fund**

Increase Fund 2401 Cemetery fund other source revenue 5,000.00 from 8,000.00 to 13,000.00

<b><u>New Special Revenue Fund Total:</u></b>	<b><u>\$12,174,401.64</u></b>
<b>New 2024 Certificate Total:</b>	<b>\$15,316,183.82</b>

*\*Appropriation form GCA-006 dated 9/16/24 does not exceed estimated revenue.*

Voice vote: Three ayes. Motion carried.

**Thompson Township – Amendment #5**

Motion by James Flaiz, seconded by Caroline Mansfield, to amend the 2024 Thompson Township Certificate of Estimate Resources, form GCA-015, to reflect the following changes to revenue previously certified:

**General Fund**

Increase Fund 1001 General Fund unencumbered beginning balance 15.00 from 246,072.34 to 246,087.34

(Voided check issued in previous year)

<b><u>New General Fund Total:</u></b>	<b><u>\$ 420,415.34</u></b>
<b>New 2024 Certificate Total:</b>	<b>\$2,331,679.73</b>

*\*Appropriation form GCA-006 dated 7/15/24 does not exceed estimated revenue.*

Voice vote: Three ayes. Motion carried.

**Montville Township – Amendment #5**

Motion by Caroline Mansfield, seconded by Charles E. Walder, to amend the 2024 Montville Township Certificate of Estimate Resources, form GCA-015, to reflect the following changes to revenue previously certified:

**Capital Project Fund**

New Fund #4301 - Increase Gov. Funds: Capital Projects Permanent Improvements other source revenue 1,250,000.00 from 0.00 to 1,250,000.00

<b><u>New Capital Project Fund Total:</u></b>	<b>\$1,455,000.00</b>
<b><u>New 2024 Certificate Total:</u></b>	<b>\$3,365,173.19</b>

*\*Appropriation form GCA-006 dated 9/16/24 does not exceed estimated revenue.*

Voice vote: Three ayes. Motion carried.

**Geauga Public Health – Amendment #4**

Motion by Charles E. Walder, seconded by James Flaiz, to amend the Geauga Public Health’s Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

**Special Revenue Fund**

Increase fund #6005 Food Service other source revenue 135,000.00, from 170,900.00 to 305,900.00.

<b><u>New Special Revenue Fund Total:</u></b>	<b>\$4,883,184.74</b>
<b><u>New 2024 Certificate Total:</u></b>	<b>\$7,931,985.48</b>

Voice vote: Three ayes. Motion carried.

**Note:** *GPH also submitted a request for fund #6002 for adjustment in revenue line accounts Fund balanced remained unchanged.*

**Geauga Public Health Appropriation request (Transfer and Supplemental):**

Motion by James Flaiz, seconded by Caroline Mansfield, to acknowledge the financials as presented:

**Appropriation Transfers:**

**Fund #6005**

From: Salaries, Medicare, Hosp. OPERS, & Workers Comp.	\$(168,663.00)
To: Transfer Out	\$ 168,663.00

**Fund #6008**

From: Salaries, Medicare, Hosp. OPERS, & Workers Comp.	\$(13,319.00)
To: Transfer Out	\$ 13,319.00

**Fund #6018**

From: Salaries	\$(3,650.00)
To: Transfer Out	\$ 3,650.00

**Fund #6021**

From: Salaries, Medicare, Hosp. OPERS, & Workers Comp.	\$(239,002.00)
To: Transfer Out	\$ 178,000.00
Other	\$ 61,002.00

**Fund #6025**

From: Salaries, Medicare, Hosp. OPERS, & Workers Comp.	\$(46,366.00)
To: Transfer Out	\$ 5,000.00
Materials & Supplies	\$ 41,366.00

**Geauga Public Health cont.**

**Fund #6039**

From: Salaries, Medicare, Hosp. OPERS, & Workers Comp.	\$(66,825.00)
To: Transfer Out	\$ 20,000.00
Other	\$ 46,825.00

**Fund #6040**

From: Salaries, Medicare, Hosp. OPERS, & Workers Comp.	\$(42,434.00)
To: Transfer Out	\$ 42,000.00
Other	\$ 434.00

**Supplemental Appropriations:**

**Fund #6002**

Contract Services	\$200,000.00	New Total Unappropriated \$692,689.99
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**Fund #6008**

Transfer Out	\$34,681.00	New Total Unappropriated \$69,493.93
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**Fund #6036**

Transfer Out	\$4,500.00	New Total Unappropriated \$46,776.89
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Voice Vote: Three ayes. Motion carried.

**Geauga County – Amendment #8**

Motion by Caroline Mansfield seconded by Charles E. Walder to amend the 2024 Geauga County Official Certificate of Estimated Resources to reflect the following changes to revenue previously certified:

**Capital Projects Fund**

Increase 4034 Mental Health Cap Reserve Fund other source revenue 209,000.00, from 1,134,000.00 to 1,343,000.00.

<b><u>New Capital Projects Funds Total:</u></b>	<b>\$ 30,046,581.61</b>
<b><u>New 2024 Certificate Total:</u></b>	<b>\$237,257,008.52</b>

Voice vote: Two ayes. Motion carried. Prosecutor Flaiz voted no.

**General Discussion:**

**Geauga County 2025 Revenue Certificate**

Review Geauga County 2025 Original Certificate of Estimated Resources to obtain signatures.

Vote made on 8/30/2024

(Motion by James Flaiz, seconded by C.P. Hitchcock: Voice vote Three ayes. Motion carried))

Certificate dated 8/30/2024 was signed.

**Undivided Local Government Distribution**

A brief discussion arose regarding amending the current formula for the distribution of the Undivided Local Government (UDLG) revenue. The proposed change would alter the County's portion of the distribution. The members of the Budget Commission would like to initiate the voting process in early 2025. Therefore, to better prepare for this action, the Budget Commission plans to address this matter further. The topic of UDLG will be add to the agenda for a December meeting in 2024.

**Public Comment:**

Representative from League of Women Voters of Geauga (LWVG), Sarah McGlone (Director & Observer Corps Vice Chair), requested copies of all executed certificates as well as support documentation for the executed 2025 Original Certificate of Estimated Resources (GCA-014) for Geauga County. She also shared that the LWVG will be hosting three community meetings as noted below:

Facts About How Elections Work

9-18-2024 - Joint event with the Board of Elections at Geauga Library Administration Building

Candidate Forums – Doors open at 6:00 p.m. event begins at 6:30 p.m.

9-30-2024 at Kenston LSD

10-3-2024 at Berkshire LSD

Adrian Gorton, Budget and Finance Manager for the county, inquired if the motion for the certification of revenue for Mental Health, passed.

Response: Revenue certification passed.

Additionally, Mr. Gorton inquired if the Board of County Commissioners would receive a revised Rate Resolution reflecting the reduction of the JFS levy.

Response: Yes.

Being no further business to conduct, a motion was made by Caroline Mansfield, to adjourn the September 16, 2024 regular meeting at 10:29 a.m.

Respectfully submitted,

Charles E. Walder, Auditor  
Secretary/Budget Commission

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*[Signature]*  
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