



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 09/06/24

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-0002221**

**Geauga Credit Union \$897.28**

<input type="checkbox"/> Dept. Head Signature Missing on Cover
<input type="checkbox"/> Incorrect Account Number
<input type="checkbox"/> Incorrect Remit Address
<input type="checkbox"/> Insufficient Cash Balance Available
<input type="checkbox"/> Batch not Approved in New World
<input type="checkbox"/> Insufficient Balance Available on PO
<input type="checkbox"/> Missing Original Invoice/Supporting Documents
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature

<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Due Date Deadline Missed
<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Total voucher request for payment is \$897.28; however, receipts provided total \$757.79 for airfare. Travel Expense Request form indicates this voucher was for hotel.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio July 24, 2024  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$2,845.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_ Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/9/2024	\$ 897.28 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
07/24/2024		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2024-00003214 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 1704

**PURCHASED FROM:**

**Geauga Credit Union**

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

*Kimberly [Signature]*  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2024 NCPJ Fall Conference 2080-008-00-902 - Travel 2,845.00	2,845.0000	\$2,845.00
			NCPJ Travel Expenses		
<b>RECEIVED</b>					
<b>SEP 05 2024</b>					
Geauga County Auditor					
<b>TOTAL DUE</b>					<b>\$2,845.00</b>

**Presented by Court as a  
courtesy only,  
NOT statutorily required**  
See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
COMMON PLEAS COURT  
2024 SEP -4 PM 1:04  
PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE: ) JUDGE TIMOTHY J. GRENDALL  
)  
PROBATE COURT )  
EXPENDITURES ) PROPER ADMINISTRATIVE ORDER  
GEAUGA CREDIT UNION ) 2024-192

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$897.28 (Eight Hundred Ninety Seven Dollars and Twenty Eight Cents) from 2080-008-00-902 payable to GEAUGA CREDIT UNION, for 2024 NCPJ Fall Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), “if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest.”

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed “Live”.

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director



**Account Summary**

**Account Inquiries**

Credit Limit \$6,000.00  
 Billing Cycle 08/18/2024  
 Days In Billing Cycle 31  
 Purchases and Other Charges + \$1,655.07  
 Cash + \$0.00  
 Balance Transfer + \$0.00  
 Credits - \$0.00  
 Payments - \$0.00



Call us at: (800) 299-9842  
 Lost or Stolen Card: (727) 570-4881



Write us at PO BOX 30495, TAMPA, FL 33630-3495

**TOTAL ACTIVITY \$1,655.07**

**Cardholder Account Summary**

Trans Date	Post Date	Reference Number	Description	Amount
07/22	07/24	24692164205109310128250	UNITED 0164419847438 UNITED.COM TX	46.99
07/22	07/24	24692164205109310128284	UNITED 0164419847441 UNITED.COM TX	46.99
07/22	07/24	24692164205109310128268	UNITED 0164419847439 UNITED.COM TX	66.99
07/22	07/24	24692164205109310128276	UNITED 0164419847440 UNITED.COM TX	66.99
07/22	07/24	24692164205109309698214	UNITED 0162407024034 UNITED.COM TX GRENDALL/TIMOTHYJ 110924 CLE / ORD UA T X ORD / PNS UA T O PNS / ORD UA W X	529.83
07/27	07/29	24755424210162108848584	HILTON HOTELS 251-5404000 AL	897.28

✓ 897.28

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

GEAUGA CU  
 PO BOX 839  
 BURTON OH 44021-0839



**Account Number**

#### #### #### 0162

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

**Closing Date** 08/18/24  
**Total Activity** \$1,617.93

\*\*Memo Statement \*\* No Payment Required

\$

GEAUGA PROBATE JUVENILE COURT  
 GEAUGA PROBATE JUVENILE COURT  
 231 MAIN ST.  
 2ND FLOOR  
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:



CREDIT CARD PAYMENT ✓  
 PO BOX 4521  
 CAROL STREAM IL 60197-4521

# Travel Expense Request

Auditor's Number:

2024-3214

Date: 7/24/2024

Department: Probate

Convention, Meeting, Etc.: 2024 NCPJ Fall Conference

Location: Gulf Shores, AL Reason: conference

Dates of Travel: November 9-16, 2024 Dates of Event: November 13-16, 2024

Employees Attending: Judge Timothy J. Grendell (List Names)

Account: 2080-008-00-902 Travel \*LIVE\*

Estimated Expenses:	
Hotel	\$845.00
Food	
Mileage	
Registration	\$500.00
Other	\$1,500.00
<b>Total</b>	<b>\$2,845.00</b>

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Grew  
Department Head Signature

7/23/2024  
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)  
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 2845.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By: [Signature]  
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 7/30/2024 2A-14.3, Journal No. 97.

Original: Above Department  
Copy: Auditor  
Copy: Commissioner

[Signature]  
Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:	
Hotel	Departure Date
Food	
Mileage	Departure Time am / pm
Registration	Return Date
Other	\$ 897.28 ✓
<b>Total</b>	<b>\$ 897.28</b> ✓ Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.  
I hereby certify the actual expenses to be correct:

Signature: [Signature]  
Title: Office Manager  
Approved by: [Signature]

Partial Payment

Final Payment

FILED  
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

2010 JUN 29 11:01  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

In Re:  
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

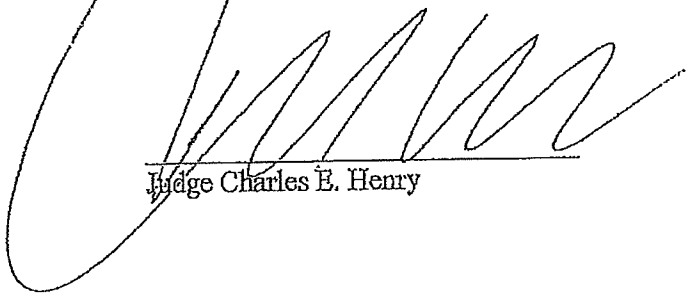
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.



Judge Charles E. Henry

eTicket Itinerary and Receipt for Confirmation J2MQYG

United Airlines <Receipts@united.com>

Tue 9/3/2024 11:49 AM

To:Kim Laurie <klaurie@geaugapjcourt.org>

United Airlines

Tue, Sep 03, 2024

# Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

Get ready for your trip: [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

## J2MQYG

Flight 1 of 4 UA2465

Class: United Economy (T)

Sat, Nov 09, 2024

Sat, Nov 09, 2024

### 09:00 AM

### 09:31 AM

Cleveland, OH, US (CLE)

Chicago, IL, US (ORD)

Flight 2 of 4 UA5271

Class: United Economy (T)

Sat, Nov 09, 2024

Sat, Nov 09, 2024

### 10:55 AM

### 01:31 PM

Chicago, IL, US (ORD)

Pensacola, FL, US (PNS)

Flight Operated by SKYWEST DBA UNITED EXPRESS.

Flight 3 of 4 UA5264

Class: United Economy (W)

Sat, Nov 16, 2024

Sat, Nov 16, 2024

### 02:20 PM

### 04:58 PM

Pensacola, FL, US (PNS)

Chicago, IL, US (ORD)

Flight Operated by SKYWEST DBA UNITED EXPRESS.

Flight 4 of 4 UA2652

Class: United Economy (W)

Sat, Nov 16, 2024

Sat, Nov 16, 2024

### 06:10 PM

### 08:31 PM

Chicago, IL, US (ORD)

Cleveland, OH, US (CLE)

#### Traveler Details

GRENDLL/TIMOTHYJ

eTicket number: **0162407024034**

Frequent Flyer: UA-XXXXX998 Member

Seats: CLE-ORD 21C

**ORD-PNS 08B**

**PNS-ORD 16C**

**ORD-CLE 21C**

**CLE-ORD**

Economy Plus Seat (0164419847441)

Economy Plus Seat (0164419847440)  
Economy Plus Seat (0164419847439)  
Economy Plus Seat (0164419847438)

ORD-PNS  
PNS-ORD  
ORD-CLE

#### Purchase Summary

Method of payment: **Visa ending in 0162**  
Date of purchase: **Mon, Jul 22, 2024**

Airfare: **447.10**  
U.S. Transportation Tax: **33.53**  
U.S. Flight Segment Tax: **20.00**  
Passenger Civil Aviation Security Service Fee: **11.20**  
U.S. Passenger Facility Charge: **18.00**

Total Per Passenger: **529.83 USD**

**Total: 529.83 USD**

#### Additional Purchase Summary

Method of payment: **Visa ending in 0162**  
Date of purchase: **Mon, Jul 22, 2024**

Economy Plus Seat (Reference Number: 0164419847441): **46.99**

**Total: 46.99 USD**

#### Additional Purchase Summary

Method of payment: **Visa ending in 0162**  
Date of purchase: **Mon, Jul 22, 2024**

Economy Plus Seat (Reference Number: 0164419847440): **66.99**

**Total: 66.99 USD**

#### Additional Purchase Summary

Method of payment: **Visa ending in 0162**  
Date of purchase: **Mon, Jul 22, 2024**

Economy Plus Seat (Reference Number: 0164419847439): **66.99**

**Total: 66.99 USD**

#### Additional Purchase Summary

Method of payment: **Visa ending in 0162**  
Date of purchase: **Mon, Jul 22, 2024**

Economy Plus Seat (Reference Number: 0164419847438): **46.99**

**Total: 46.99 USD**