



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 09/06/24

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00002221

National College of Probate Judges \$500.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Invoice date is 07/18/2024; however, encumbrance date is 07/24/2024.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio July 24, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of
\$2,845.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/9/2024	\$ 500.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
07/24/2024		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2024-00003214 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 7803

PURCHASED FROM:

National College of Probate Judges

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GREDELL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2024 NCPJ Fall Conference 2080-008-00-902 - Travel 2,845.00	2,845.0000	\$2,845.00
			Registration for TJG		
					
TOTAL DUE					\$2,845.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN THE COURT OF COMMON PLEAS

2024 SEP -4 PM 1:04

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDALL

)

PROBATE COURT

)

EXPENDITURES

) PROPER ADMINISTRATIVE ORDER

NATIONAL COLLEGE OF PROBATE

) 2024-187

JUDGES

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$500.00 (Five Hundred Dollars and No Cents) from 2080-008-00-902 payable to NATIONAL COLLEGE OF PROBATE JUDGES, for 2024 NCPJ Fall Conference registration for Judge Timothy Grendell, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), “if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest.”

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed “Live”.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION 2010 JUN 29 11:10 AM
GEAUGA COUNTY, OHIO

PROBATE DIVISION
GEAUGA COURT, OHIO

In Re:
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

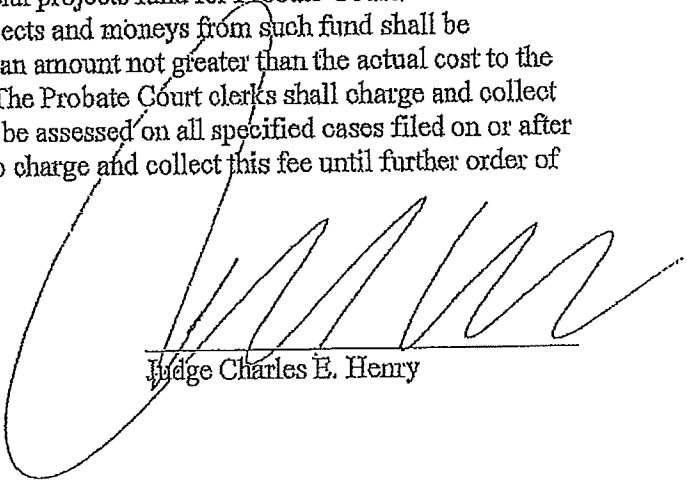
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.



Judge Charles E. Henry

NCPJ Fall Registration



Carlson, Cindy <ccarlson@ncsc.org>
 To: Judge Timothy Grendell
 Cc: Cheryl Koncler; Luth, Katie

Reply Reply All Forward
 Thu 7/18/2024 11:43 AM

Good morning. We wanted to let you know that we are working to fix the registration glitch that charges NCPJ Members as Non-members for the upcoming Fall Conference. Judge Grendell's registration has been updated to reflect the member rate per the invoice information below.

Invoice Number	Invoice Description	Invoice Date	Invoice Due Date	Order Number	PO#
181918	2024 NCPJ Fall Conference	07 18 2024	07 18 2024	173846	
Bill To: 182233				Ship To: 182233	
Hon. Timothy J. Grendell Judge Geauga Co. Probate Juvenile Court 231 Main Street, Ste. 200 Courthouse Annex, 2nd Floor Chardon, OH 44024				Hon. Timothy J. Grendell Judge Geauga Co. Probate Juvenile Court 231 Main Street, Ste. 200 Courthouse Annex, 2nd Floor Chardon, OH 44024	

Payment Date	Transaction Date	Description	Quantity	Rate	Tax	Tax Rate	Amount
	07 18 2024	Registration ✓	1				\$500.00
	07 18 2024	Guest Registration	1				\$125.00
Total Invoice:							\$625.00
Balance:							\$625.00

Sincerely,



Cindy Carlson
 Program Specialist
 National Center for State Courts
 300 Newport Ave Williamsburg VA 23185 ✓
 757-259-1840
ccarlson@ncsc.org
ncsc.org

Travel Expense Request

Auditor's Number:

2024-3214

Date: 7/24/2024

Department: Probate

Convention, Meeting, Etc.: 2024 NCPJ Fall Conference

Location: Gulf Shores, AL Reason: conference

Dates of Travel: November 9-16, 2024 Dates of Event: November 13-16, 2024

Employees Attending: Judge Timothy J. Grendell (List Names)

Account: 2080-008-00-902 Travel *LIVE*

Estimated Expenses:	
Hotel	\$845.00
Food	
Mileage	
Registration	\$500.00
Other	\$1,500.00
Total	\$2,845.00

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly
Department Head Signature

7/23/2024
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 2845.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By: [Signature]
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 7/30/2024 2A-143, Journal No. 97.

Original: Above Department
Copy: Auditor
Copy: Commissioner

[Signature]
Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:	
Hotel	Departure Date
Food	
Mileage	Departure Time am / pm
Registration	Return Date
Other	
Total	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
I hereby certify the actual expenses to be correct:

Signature: [Signature]
Title: Office Manager
Approved by: [Signature]

Partial Payment
Final Payment