



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 09/06/24

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-0002221**

**TRZ Business Services, Inc. \$2,001.99**

<input type="checkbox"/> Dept. Head Signature Missing on Cover
<input type="checkbox"/> Incorrect Account Number
<input type="checkbox"/> Incorrect Remit Address
<input type="checkbox"/> Insufficient Cash Balance Available
<input type="checkbox"/> Batch not Approved in New World
<input type="checkbox"/> Insufficient Balance Available on PO
<input type="checkbox"/> Missing Original Invoice/Supporting Documents
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature

<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Due Date Deadline Missed
<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. No audio file or written draft of automated phone call provided.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS  
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3 2024  
 I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$25,000.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

**CHARLES E. WALDER  
 GEAUGA COUNTY AUDITOR**

by \_\_\_\_\_ Deputy Auditor  
 GEAUGA COUNTY FEDERAL I D NO 34-6001208  
 SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
 STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate _____	
Warrant Received by _____	
Date _____	

**SHIP TO:**  
 GEAUGA COUNTY  
 PROBATE / JUVENILE COURT -JUDGE GREDELL  
 231 MAIN STREET SUITE 2  
 CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/9/2024	\$ 2,001.99 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-0000 1433 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 8312

**PURCHASED FROM:**  
 TRZ Business Services, Inc.

**INVOICE TO:**  
 GEAUGA COUNTY  
 PROBATE / JUVENILE COURT -JUDGE GREDELL  
 231 MAIN STREET SUITE 2  
 CHARDON, OH 44024

*Kimberly*  
 DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	1001	Other Expenses - Other 1001-008-57-901 - Other 25,000 00	25,000 0000	\$25,000 00
			410445		
TOTAL DUE					\$25,000.00

**RECEIVED**  
 SEP 05 2024  
 Geauga County

**Presented by Court as a  
 courtesy only,  
 NOT statutorily required**  
 See State ex rel. Grendell v. Walder,  
 Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

FILED  
2024 SEP -4 PM 1:04

PROBATE/JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT  
EXPENDITURES

TRZ BUSINESS SERVICES INC

**NOT  
FOR  
VETTING**

) JUDGE TIMOTHY J. GRENDALL

)  
)  
) PROPER ADMINISTRATIVE ORDER  
) 2024-189

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$2,001.99 (Two Thousand One Dollars and Ninety Nine Cents) from 1001-008-57-901 payable to TRZ BUSINESS SERVICES INC, for community outreach, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

✓ TRZ Business Services, Inc.

P.O. Box 6211

Akron, OH 44312

1-800-846-4630

# Invoice

Date	Invoice No.
✓ 09/04/24	410445 ✓

## Bill To

Geauga County Probate Court  
ATT: Patty Behrend  
231 Main Street #200  
Chardon, OH 44024

P.O. Number	Terms
	UPON RECEIPT

Item Desc.	Description	Quantity	Price Each	Amount
NotifyNOW	Broadcast Voice Calls - Good Deeds Phone Call August 29, 2024 ✓	40,039.7	0.05	✓ 2,001.99
			<b>Total</b>	<b>\$2,001.99</b>

*ke*