



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 09/17/24

To: Elected Official, Department head, or Accounting Staff of **Probate Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-0002282

Advanced Media \$3,399.39

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice. Missing copy / proof of the items ordered.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio January 3, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of \$25,000.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL ID NO 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate _____	
Warrant Received by _____	
Date _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/16/2024	\$ 3,399.39
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-00001433

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 9385

PURCHASED FROM:

Advanced Media

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	1001	Other Expenses - Other 1001-008-57-901 - Other 25,000 00	25,000 0000	\$25,000 00
			12920200		
RECEIVED					
SEP 12 2024					
Geauga County Auditor					
TOTAL DUE					\$25,000.00

Presented by Court as a
courtesy only,
NOT statutorily required

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
IN COMMON PLEAS CO
2024 SEP 12 AM 9:0
PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
))
PROBATE COURT))
EXPENDITURES))
ADVANCED MEDIA PUBLICATIONS) PROPER ADMINISTRATIVE ORDER
INC) 2024-195

**NOT
FOR
VETTING**

Pursuant to R.C. 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$3,399.39 (Three Thousand Three Hundred Ninety Nine Dollars and Thirty Nine Cents) from 1001-008-57-901 payable to ADVANCED MEDIA PUBLICATIONS INC, for community outreach, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), “if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest.”

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed “Live”.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director



8000 Haskell Ave., Van Nuys, CA 91406
 Toll Free: 800-844-0599
 Mon-Fri(7am-11pm ET) Sat-Sun(9am-8pm ET)

Invoice for Order # 12920200 ✓

Order Date: 08/12/2024 ✓
 P.O.#:

Kimberly Laurie
 ID 4270903
 Email: klaurie@geaugapjcourt.org | Phone: (440) 279-1868

Product Details	Delivery & Destination	Quantity	Price
<p>ITEM # 20338999</p> <p>Product: Booklets Reorder : From Job 12086411 / Item 18972288 Size : DVD Booklets Binding Options : Saddle Stitched Binding Location : Left Side Binding Number of Pages : 20 (4 Cover + 16 inside) Paper for Inside Pages : 100 lb. Paper Color for Inside Pages : Full Color Coating : Gloss Both Sides Paper for Cover : 100 lb. Paper Gloss Printing Turnaround : 5 Business Days</p>	<p>For Pickup - BROOK PARK Digital Room, Inc. 6410 Eastland Road, Suite E Brook Park, OH 44142 Phone: 800-844-0599</p> <p>Shipping & Handling: \$0</p>	1000	\$ 1322.00
<p>ITEM # 20339000</p> <p>Product: Rack Cards Size : 3.5 x 8.5 Paper Stock : 14pt C2S Cover Stock Coating : Gloss Both Sides Single/Double Sided : 4/4 Double Sided Rounded Corners : No Shrink Wrapping : None Printing Turnaround : 5 Business Days</p>	<p>For Pickup - BROOK PARK Digital Room, Inc. 6410 Eastland Road, Suite E Brook Park, OH 44142 Phone: 800-844-0599</p> <p>Shipping & Handling: \$0</p>	1000	\$ 137.91
<p>ITEM # 20339001</p> <p>Product: Rack Cards Reorder : From Job 9511534 / Item 14783808 Size : 3.5 x 8.5 Paper Stock : 14pt C2S Cover Stock Coating : Gloss Both Sides Single/Double Sided : 4/4 Double Sided Rounded Corners : No Shrink Wrapping : None Printing Turnaround : 5 Business Days</p>	<p>For Pickup - BROOK PARK Digital Room, Inc. 6410 Eastland Road, Suite E Brook Park, OH 44142 Phone: 800-844-0599</p> <p>Shipping & Handling: \$0</p>	1000	\$ 137.91

Live Chat

ITEM # 20339002

Product: Brochures
 Folding : French Fold
 Flat Size/Folded Size : 11" x 17" (folds to 5.5" x 8.5")
 Paper Stock : 100 lb. Paper
 Coating : Gloss Both Sides
 Printed Side : 4/4 Double Sided (Outside and Inside)
 Shrink Wrapping : None
 Printing Turnaround : 5 Business Days

For Pickup - BROOK PARK
 Digital Room, Inc.
 6410 Eastland Road, Suite E
 Brook Park, OH 44142
 Phone: 800-844-0599

Shipping & Handling: \$0

2500 \$ 2186.00

ITEM # 20339003

Product: Rack Cards
 Size : 3.5 x 8.5
 Paper Stock : 14pt C2S Cover Stock
 Coating : Gloss Both Sides
 Single/Double Sided : 4/4 Double Sided
 Rounded Corners : No
 Shrink Wrapping : None
 Printing Turnaround : 5 Business Days

For Pickup - BROOK PARK
 Digital Room, Inc.
 6410 Eastland Road, Suite E
 Brook Park, OH 44142
 Phone: 800-844-0599

Shipping & Handling: \$0

1000 \$ 137.91

ITEM # 20339004

Product: Brochures
 Reorder : From Job 8352185 / Item 12894641
 Folding : French Fold
 Flat Size/Folded Size : 11" x 17" (folds to 5.5" x 8.5")
 Paper Stock : 100 lb. Paper
 Coating : Gloss Both Sides
 Printed Side : 4/4 Double Sided (Outside and Inside)
 Shrink Wrapping : None
 Printing Turnaround : 5 Business Days

For Pickup - BROOK PARK
 Digital Room, Inc.
 6410 Eastland Road, Suite E
 Brook Park, OH 44142
 Phone: 800-844-0599

Shipping & Handling: \$0

1000 \$ 1283.60

ITEM # 20339005

Product: Rack Cards
 Size : 3.5 x 8.5
 Paper Stock : 14pt C2S Cover Stock
 Coating : Gloss Both Sides
 Single/Double Sided : 4/4 Double Sided
 Rounded Corners : No
 Shrink Wrapping : None
 Printing Turnaround : 5 Business Days

For Pickup - BROOK PARK
 Digital Room, Inc.
 6410 Eastland Road, Suite E
 Brook Park, OH 44142
 Phone: 800-844-0599

Shipping & Handling: \$0

1000 \$ 137.91

ITEM # 20339006

Product: Rack Cards
 Size : 3.5 x 8.5
 Paper Stock : 14pt C2S Cover Stock
 Coating : Gloss Both Sides
 Single/Double Sided : 4/4 Double Sided
 Rounded Corners : No
 Shrink Wrapping : None
 Printing Turnaround : 5 Business Days

For Pickup - BROOK PARK
 Digital Room, Inc.
 6410 Eastland Road, Suite E
 Brook Park, OH 44142
 Phone: 800-844-0599

Shipping & Handling: \$0

1000 \$ 137.91

Payment Information

No payment received.

Subtotal	\$ 5481.15
Discount	-\$2081.76
Shipping & Handling	\$0
Sales Tax	\$0
Order Total	\$3399.39
Paid	\$0
Balance Due	\$3399.39

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All orders are subject to the Terms of Use on 48HourPrint.com. For details, please visit <https://www.48hourprint.com/terms-of-use.html>