



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 09/18/24

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00002283

Ohio CASA \$4,050.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 3, 2024
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$12,320.00

has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/16/2024	\$ 4,050.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/03/2024	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2024-00003463 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
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VENDOR I.D. NO. 27736

PURCHASED FROM:

Ohio CASA

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2024 Ohio CASA Conference 2051-007-00-902 - Travel 12,320.00 Registration	12,320.0000	\$12,320.00
<p>RECEIVED SEP 12 2024 Geauga County Auditor</p>					
TOTAL DUE					\$12,320.00

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
COMMON PLEAS COURT
2024 SEP 12 AM 9:00

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

JUVENILE COURT
EXPENDITURES
OHIO CASA/GAL ASSOCIATION

) JUDGE TIMOTHY J. GRENDALL
)
)
) **PROPER ADMINISTRATIVE ORDER**
) **2024-339**

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$4,050.00 (Four Thousand Fifty Dollars and No Cents) from 2051-007-00-902 payable to OHIO CASA/GAL ASSOCIATION, for 2024 Ohio CASA Conference registration, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), “if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest.”

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed “Live”.

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Travel Expense Request

Auditor's Number:

2024-3463

Date: 9/3/2024

Department: Juvenile

Convention, Meeting, Etc.: 2024 Ohio CASA Conference

Location: Columbus, OH Reason: conference

Dates of Travel: September 25-27, 2024 Dates of Event: September 25-27, 2024

Employees Attending: Mary Ruth Shumway, Bonnie Glavic, Susan Ebersbacher, (List Names)

Account: 2051-007-00-902

Estimated Expenses:	
Hotel	\$5,550.00 ✓
Food	\$320.00 ✓
Mileage	\$1,900.00 ✓
Registration	\$4,050.00 ✓
Other	\$500.00 ✓
Total	\$12,320.00 ✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Guei
Department Head Signature

8/27/2024
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 12,320.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

Rbl.
By: _____
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/10/2024 24-163, Journal No. 97.

Original: Above Department
Copy: Auditor
Copy: Commissioner

Christine Blari
Clerk, Geauga Co. Bd. of Commissioners

Actual Expenses:	
Hotel _____	Departure Date _____
Food _____	_____
Mileage _____	Departure Time _____ am / pm
Registration <u>\$ 4,050.00</u> ✓	Return Date _____
Other _____	_____
Total <u>\$ 4,050.00</u> ✓	Return Time _____ am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.
I hereby certify the actual expenses to be correct:

Signature: John McFall
Title: Office Manager
Approved by: Kimberly Guei

Partial Payment
Final Payment



+4050
ll

Celebrate Kids! Conference Group Registration Form

CASA VOLUNTEERS

	Participant name	Registration fee
1.	Mary	\$ 150
2.	Judy	\$ 150
3.	Tim	\$ 150
4.	Susan	\$ 150
5.	Debbie	\$ 150
6.	Maureen	\$ 150
7.	Kim	\$ 150
8.	Diane	\$ 150
9.	Michael	\$ 150
10.	Beth	\$ 150
11.	Karen	\$ 150
	Total payment	\$ (pg. 1 of 3)



Celebrate Kids! Conference Group Registration Form

CASA VOLUNTEERS

	Participant name	Registration fee
12.	Les	\$ 150
13.	Darlene	\$ 150
14.	Colleen	\$ 150
15.	Debbie	\$ 150
16.	Judith	\$ 150
17.	Eric	\$ 150
18.	Kelly	\$ 150
19.	Joy	\$ 150
20.	Judy K.	\$ 150
21.	Evelyn	\$ 150
22.	Mitch	\$ 150
	Total payment	\$ (pg. 2 of 3)



Celebrate Kids! Conference Group Registration Form

Court/CASA STAFF

Participant name	Registration fee
23 Ebersbacher, Susan	\$ 150
24 Gillespie, Aida	\$ 150
25 Glaxic, Bonnie	\$ 150
26 Shumway, Mary Ruth	\$ 150
27 Wolff, Charlene	\$ 150
28 Magistrate Abbey L. King	Judicial Scholarship
29 Magistrate Michael Hurst	Judicial Scholarship
30 Beth Williams	Judicial Scholarship
Total payment	\$ 4,050 ✓

(Pg. 3 of 3)