



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **09/18/24**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00002283

Charlene Wolff \$ 159.46

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio January 3, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement or obligation in the sum of

\$2,500.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date _____
Then and Now Certificate _____	
Warrant Received by _____	
Date _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	9/16/2024	159.46 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
01/03/2024		
1099 AMT.	dr.	
	cr.	

PURCHASE ORDER NO. 2024-00001448 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 54616

PURCHASED FROM:

Charlene Wolff

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT - JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

Kimberly [Signature]
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1 0000	Each	2051	Travel Expenses, Other - Travel 2051-007-00-902 - Travel 2,500 00	2,500 0000	\$2,500 00
August 2024					
RECEIVED					
SEP 12 2024					
Geauga County Auditor					
TOTAL DUE					\$2,500.00

**Presented by Court as a
courtesy only,
NOT statutorily required**

*See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204*

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

2024 SEP 12 AM 9:00

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDALL

)

JUVENILE COURT
EXPENDITURES

)

) PROPER ADMINISTRATIVE ORDER

WOLFF , CHARLENE

) 2024-324

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$159.46 (One Hundred Fifty Nine Dollars and Forty Six Cents) from 2051-007-00-902 payable to WOLFF , CHARLENE, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Geauga County

Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

Juvenile Court-CASA

PRINT EMPLOYEE NAME **Charlene Wolff** ✓ DEPARTMENT

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
8/2/24	470 Center St., Chardon, OH 44024	Home visit, round trip ✓	24CU022 Twinsburg, OH 44087	64.00 ✓	
8/8/24	470 Center St., Chardon, OH 44024	Court hearing, round trip	Courthouse Annex, Chardon, OH 44024	3.00 ✓	
8/12/24	470 Center St., Chardon, OH 44024	Home visit, round trip	24JF38, 39 Burton, OH 44021	16.00 ✓	
8/12/24	470 Center St., Chardon, OH 44024	Met with CASA family, round trip	110 E. Park St., Chardon, OH 44024	3.00 ✓	
8/15/24	470 Center St., Chardon, OH 44024	Court hearing, round trip	Courthouse Annex, Chardon, OH 44024	3.00 ✓	
8/16/24	470 Center St., Chardon, OH 44024	Home visit, round trip ✓	24CU022 Twinsburg, OH 44087	64.00 ✓	
8/20/24	470 Center St., Chardon, OH 44024	Court hearing, round trip	Courthouse Annex, Chardon, OH 44024	3.00 ✓	
8/23/24	470 Center St., Chardon, OH 44024	Home visit to kinship provider's home	23PG021 Thompson, OH 44086	13.00 ✓	
8/23/24	23PG021 Thompson, OH 44086	Home visit at kinship provider's home to home visit at mother's home	23PG021 Montville, OH 44064	3.00 ✓	
8/23/24	23PG021 Montville, OH 44064	Home visit at mother's home to office	470 Center St., Chardon, OH 44024	10.00 ✓	
TRAVELER'S CERTIFICATE					
				182.00 ✓	0.00
				(A) X .670**	121.94
				(B) + (C)	121.94

B

C

\$159.46

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Charlene Wolff 9/3/24

Employee Signature

Date

ME Shumway Kimberley

Department Head Signature

Revised 01/04/2024 RHL
Approved 01/04/2024
Commissioners Approved 01/04/2024
IPS .670 rate effective 01/01/2024

Geauga County

Mileage/Miscellaneous Reimbursement Voucher
for ALL that follow IRS Standard Mileage

Print Form

Reset Form

Juvenile Court-CASA

DEPARTMENT

PRINT EMPLOYEE NAME Charlene Wolff

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
8/26/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00 ✓	
8/26/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00 ✓	
8/28/24	470 Center St., Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	Courthouse Annex, Chardon, OH 44024	3.00 ✓	
8/28/24	470 Center St., Chardon, OH 44024	13300 Aquilla Rd., Chardon, OH 44024	13300 Aquilla Rd., Chardon, OH 44024	7.00 ✓	
8/28/24	470 Center St., Chardon, OH 44024	13300 Aquilla Rd., Chardon, OH 44024	13300 Aquilla Rd., Chardon, OH 44024	7.00 ✓	
8/28/24	470 Center St., Chardon, OH 44024	13300 Aquilla Rd., Chardon, OH 44024	13300 Aquilla Rd., Chardon, OH 44024	7.00 ✓	
8/28/24	470 Center St., Chardon, OH 44024	13300 Aquilla Rd., Chardon, OH 44024	13300 Aquilla Rd., Chardon, OH 44024	6.00 ✓	
8/29/24	470 Center St., Chardon, OH 44024	14373 N. Cheshire St., Burton, OH 44021	14373 N. Cheshire St., Burton, OH 44021	11.00 ✓	
8/29/24	14373 N. Cheshire St., Burton, OH 44021	Home	Home	9.00 ✓	
Total Mileage Amount (A) X .670**				56.00	0.00
Total Reimbursement (B) + (C)				37.52	37.52

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

Charlene Wolff 9/13/24 Date

MR Sherry Kinberg Department Head Signature

ORIGINAL RECEIPTS MUST BE ATTACHED

IRS .670 rate effective 01/01/2024
Commissioners-Approved 01/04/2024

Employee Signature

Department Head Signature

Revised 01/04/2024 RHL