



**Auditor**  
**Charles E. Walder**  
*Chief Fiscal Officer*

**Return Voucher Form**

Date: 10/18/24

To: Elected Official, Department head, or Accounting Staff of Probate

From: Auditor's Office Fiscal Department

**SUBJECT: Batch # 2024-00002628**

**Geauga Credit Union \$631.00**

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover of invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 \* Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: [auditor@co.geauga.oh.us](mailto:auditor@co.geauga.oh.us)

**AUDITORS CERTIFICATION OF FUNDS**  
O.R.C. 5705.41D

Geauga County, Chardon, Ohio August 20, 2024  
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of  
\$2,445.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances

**CHARLES E. WALDER**  
GEAUGA COUNTY AUDITOR

by \_\_\_\_\_, Deputy Auditor  
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208  
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION  
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

**SHIP TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	10/21/2024	\$ 631.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
08/20/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-00003364 ✓

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION _____ RESOLUTION _____ JOURNAL _____ PAGE _____ BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. 1704

**PURCHASED FROM:**

Geauga Credit Union

**INVOICE TO:**  
GEAUGA COUNTY  
PROBATE / JUVENILE COURT -JUDGE GRENDALL  
231 MAIN STREET SUITE 2  
CHARDON, OH 44024

  
DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2080	TRAVEL - 2024 OAM FALL CONFERENCE 2080-008-00-902 - Travel 2,445.00  Hotel MH & ALK	2,445.0000	\$2,445.00
<b>TOTAL DUE</b>					<b>\$2,445.00</b>

**Presented by Court as a  
courtesy only,  
NOT statutorily required**

*See State ex rel. Grendell v. Walder,  
Slip Opinion No. 2022-Ohio-204*

FILED  
IN COMMON PLEAS COURT

**IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO**

2024 OCT 16 AM 11:26

PROBATE-JUVENILE  
DIVISION  
GEAUGA COUNTY, OHIO

IN RE:	) JUDGE TIMOTHY J. GRENDALL
	)
PROBATE COURT	)
EXPENDITURES	) <b>PROPER ADMINISTRATIVE ORDER</b>
<b>GEAUGA CREDIT UNION</b>	) <b>2024-221</b>

Pursuant to R.C. 2303.201(E)(1), Administrative Order 2010-02 of this Court issued by Judge Henry (copy attached), and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$631.00 (Six Hundred Thirty One Dollars and No Cents) from 2080-008-00-902 payable to GEAUGA CREDIT UNION, for 2024 OAM Fall Conference travel expenses, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.

  
 \_\_\_\_\_  
 TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

FILED  
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

2010 JUN 29 11:01 AM  
PROBATE DIVISION  
GEAUGA COUNTY, OHIO

In Re:  
Establishment of Probate Court Special Projects Fund

ADMINISTRATIVE ORDER 2010-02

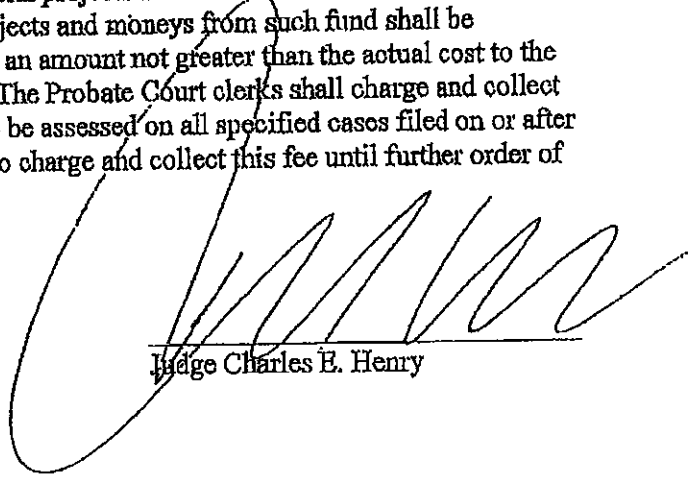
WHEREAS, the Court of Common Pleas, Probate Division, has determined that, for the efficient operation of the Court, additional funds are necessary for special projects of the Court, and

WHEREAS, the special projects shall include, but not be limited to, the acquisition of additional facilities or the rehabilitation of existing facilities, the acquisition of equipment, the hiring and training of staff, community service programs, mediation or alternative dispute resolution services, the employment of magistrates, the training and education of judges and magistrates, and other related services.

THEREFORE, pursuant to the authority granted in Ohio Revised Code Section 2303.201(E)(1), the Court hereby amends Rule 4 of the Local Rules of the Geauga County Court of Common Pleas, Probate Division, to encompass a new special projects fee in the sum of Fifteen Dollars (\$ 15.00) to be assessed on the filing of each estate, guardianship, trust, miscellaneous civil case, adoption, minor settlement, wrongful death case, name change, and marriage license.

All fees collected pursuant to this order shall be paid to the Geauga County Treasurer for deposit into a general special projects fund for Probate Court. The Court will allocate the funds to individual projects and moneys from such fund shall be disbursed upon an order of the Court in an amount not greater than the actual cost to the Court of any such determined project. The Probate Court clerks shall charge and collect this fee beginning on March 1, 2010, to be assessed on all specified cases filed on or after said date and the clerks shall continue to charge and collect this fee until further order of this Court.

IT IS SO ORDERED.



Judge Charles E. Henry

# Travel Expense Request

Auditor's Number:

2024-3364

Date: August 14, 2024

Department: Probate

Convention, Meeting, Etc.: 2024 OAM Fall Conference

Location: Columbus, OH

Reason: conference

Dates of Travel: September 3-6, 2024

Dates of Event: September 4-6, 2024 ✓

Employees Attending: Magistrate Abbey L. King & Magistrate Michael Hurst (List Names)

Account: 2080-008-00-902 Travel \* LIVE \*

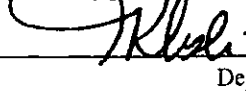
Hotel	\$930.00	/
Food	\$115.00	/
Mileage	\$400.00	✓
Registration	\$900.00	✓
Other	\$100.00	/
Total	\$2,445.00	✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

  
Department Head Signature

8/14/2024  
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)  
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 2,445.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2080-008-00-902 fund, free from any previous encumbrances.

By:   
Deputy Auditor

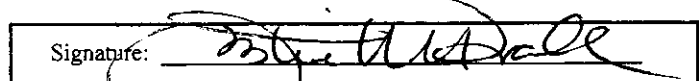
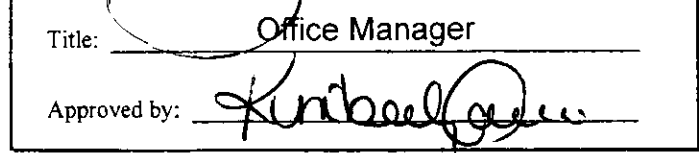
The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 8/20/2024 24-155 Journal No. 97.

Original: Above Department  
Copy: Auditor  
Copy: Commissioner

  
Clerk, Geauga Co. Bd. of Commissioners

Hotel	\$ 631.00 ✓	Departure Date	
Food		Departure Time	
Mileage		am / pm	
Registration		Return Date	
Other	✓	Return Time	
Total	\$ 631.00	am / pm	

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.  
I hereby certify the actual expenses to be correct:

Signature:   
Title: Office Manager  
Approved by: 

Partial Payment   
Final Payment



**Account Summary**

**Account Inquiries**

Credit Limit \$6,000.00  
 Billing Cycle 09/17/2024  
 Days In Billing Cycle 30  
 Purchases and Other Charges + \$1,632.40  
 Cash + \$0.00  
 Balance Transfer + \$0.00  
 Credits - \$0.00  
 Payments - \$0.00

Call us at: (800) 299-9842  
 Lost or Stolen Card: (727) 570-4881  
  
 Write us at PO BOX 30495, TAMPA, FL 33630-3495

**TOTAL ACTIVITY \$1,632.40**

*\$1582.30*

**Cardholder Account Summary**

Trans Date	Post Date	Reference Number	Description	Amount
09/06	09/08	24755424251162517751494	HOMES TO SUITES BY HILTON 614-6016990 OH	371.10
09/05	09/08	24943004250050095343491	HILTON COLUMBUS/POLARIS COLUMBUS OH	310.00
09/12	09/13	24692164256109898699225	TRAVELCITY*7291855655 tMy.com WA	19.38
09/12	09/15	24035964257054492473056	AMERICAN AIR0017132688514 FORT WORTH TX HURST/MICHAEL 111524 PNS / CLT AA V X CLT / CLE AA V O CLE /	282.98
09/12	09/15	24035964257054492473064	AMERICAN AIR0017132688516 FORT WORTH TX WELTY/DAVID 111524 PNS / CLT AA V X CLT / CLE AA V O CLE /	282.98
09/12	09/15	24717054257872574540202	DELTA AIR 0067121338229 SEATTLE WA WELTY/DAVID 111324 CLE / ATL DL V O ATL / PNS DL V X PNS / O	182.98
09/12	09/15	24717054257872574540210	DELTA AIR 0067121338230 SEATTLE WA	182.98

*371.10 - 30.10  
 310.00 to be refunded  
 19.38  
 282.98 = 321.00  
 282.98  
 182.98  
 182.98*

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

GEAUGA CU  
 PO BOX 839  
 BURTON OH 44021-0839



**Account Number**

#### #### #### 0162

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

**Closing Date** 09/17/24  
**Total Activity** \$3,250.33

\*\*Memo Statement\*\* No Payment Required

\$

GEAUGA PROBATE JUVE COURT  
 GEAUGA PROBATE JUVE COURT  
 231 MAIN ST.  
 2ND FLOOR  
 CHARDON OH 44024



MAKE CHECK PAYABLE TO:



GEAUGA CU - VISA  
 PO BOX 4521  
 CAROL STREAM IL 60197-4521



GEAUGA PROBATE JUVENILE COURT  
 GEAUGA PROBATE JUVENILE COURT  
 Account Number: #### #### #### 0162

Statement Closing Date:  
 September 17, 2024

**Cardholder Account Summary Continued**

Trans Date	Post Date	Reference Number	Description	Amount
			HURST/MICHAEL 111324 CLE / ATL DL V O ATL / PNS DL V X PNS / O	

**Additional Information About Your Account**

PLEASE NOTE MINIMUM PAYMENT DUE. WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS.  
 LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS MAY BE REFLECTED IN YOUR CREDIT REPORT.



Home2 Suites By Hilton - Columbus Polaris, OH  
 9101 Lyra Dr, Columbus 43240 US  
 6146016990  
 CMHPC\_Home2@Hilton.com

Date Range: Sep 03, 2024 - Sep 06, 2024  
 Tax ID :

### Guest Folio

Confirmation Number - 97305798

#### Primary Guest

Guest Name: Hurst, Michael  
 Address: 231 Main Street, 2nd Floor  
 City, State, Zip Code: Chardon OH 44024  
 Country: US

#### ADDN GUESTS

#### Hilton Honors

Member  
 1949131294

#### Stay Details

Check In Date: Sep 03, 2024  
 Check Out Date: Sep 06, 2024  
 Room: NKJ - 211  
 Source: OTHER  
 Guests: 1/0

#### Company Details

Name  
 Tax ID  
 PO Number  
 Account Name

#### Other Details

Bill Number  
 Tax/Fee: NO  
 Exemption  
 Tax/Fee  
 Exempt Date  
**Travel Agent**  
 IATA  
 Name

Date	Type	Description	Amount
Sep 03, 2024	Charge	GUEST ROOM	\$107.00
Sep 03, 2024	Tax	RM - STATE TAX	\$8.03
Sep 03, 2024	Tax	RM - OCCUPANCY TAX	\$5.46
Sep 03, 2024	Tax	RM - COUNTY TAX	\$3.21
Sep 04, 2024	Charge	GUEST ROOM	\$107.00
Sep 04, 2024	Tax	RM - STATE TAX	\$8.03
Sep 04, 2024	Tax	RM - OCCUPANCY TAX	\$5.46
Sep 04, 2024	Tax	RM - COUNTY TAX	\$3.21
Sep 05, 2024	Charge	GUEST ROOM	\$107.00
Sep 05, 2024	Tax	RM - STATE TAX	\$8.03
Sep 05, 2024	Tax	RM - OCCUPANCY TAX	\$5.46
Sep 05, 2024	Tax	RM - COUNTY TAX	\$3.21
Sep 06, 2024	Payments	VISA-0162	-\$371.10

Summary	
Type	Amount
GUEST ROOM	\$321.00
RM - STATE TAX	\$24.09
RM - OCCUPANCY TAX	\$16.38
RM - COUNTY TAX	\$9.63
CREDIT CARD	\$371.10
<b>Folio Balance</b>	<b>\$0.00</b>

*\$50.10 taxes to be refunded to CC*



HILTON COLUMBUS/POLARIS  
 8700 LYRA DRIVE  
 COLUMBUS, OH 43240  
 United States of America  
 TELEPHONE 614-885-1600 • FAX 614-310-0534  
 Reservations  
 www.hilton.com or 1 800 HILTONS

King, Abbey  
 231 MAIN ST 2ND FLOOR  
 CHARDON OH 44024  
 UNITED STATES OF AMERICA

Room No: 218/K2  
 Arrival Date: 9/3/2024 8:10:00 PM  
 Departure Date: 9/5/2024  
 Adult/Child: 1/0  
 Cashier ID: RYANBREWER  
 Room Rate: 155.00  
 AL:  
 HH #  
 VAT #  
 Folio No/Che 822874 A

Confirmation Number: 3103720669

HILTON COLUMBUS/POLARIS 9/5/2024 2:01:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
9/3/2024	GUEST ROOM EXEMPT	TABITHAP	3567161	\$155.00		
9/4/2024	GUEST ROOM EXEMPT	RYANBRE WER	3567900	\$155.00		
WILL BE SETTLED TO VS*0162						\$310.00
EFFECTIVE BALANCE OF						\$0.00 ✓