



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 10/18/24

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-0002627

Mary Ruth Shumway \$31.00

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio September 3, 2024
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$12,320.00
has been lawfully approved, authorized or directed for such
purpose and is in the Treasury or in the process of collection to the
credit of the fund listed next to the item below,
free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____ Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY

Date: _____

Then and Now Certificate: _____

Warrant Received by: _____

Date: _____

SHIP TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	10/21/2024	\$ 31.00
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
09/03/2024	dr.	
1099 AMT.	cr.	

PURCHASE ORDER NO. 2024-00003463

GEAUGA CO. BOARD OF COMMISSIONERS:

SESSION _____

RESOLUTION _____

JOURNAL _____

PAGE _____

BUDGET APPROVAL - ENCUMB _____ VOUCHER _____

VENDOR I.D. NO. 7250

PURCHASED FROM:

Mary Ruth Shumway

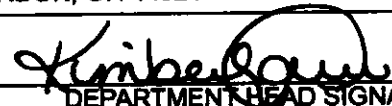
INVOICE TO:

GEAUGA COUNTY

PROBATE / JUVENILE COURT -JUDGE GRENDALL

231 MAIN STREET SUITE 2

CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2051	TRAVEL - 2024 Ohio CASA Conference 2051-007-00-902 - Travel 12,320.00 Meals	12,320.0000	\$12,320.00
TOTAL DUE					\$12,320.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
JUVENILE PLEAS COURT

2024 OCT 16 AM 11:25

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDALL

)

JUVENILE COURT

)

EXPENDITURES

) **PROPER ADMINISTRATIVE ORDER**

SHUMWAY, MARY RUTH

) **2024-378**

Pursuant to R.C. 5705.42, 2303.201(E)(1), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$31.00 (Thirty One Dollars and No Cents) from 2051-007-00-902 payable to SHUMWAY, MARY RUTH, for 2024 Ohio CASA Conference travel expenses, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

Travel Expense Request

Auditor's Number:

2024-3463

Date: 9/3/2024

Department: Juvenile

Convention, Meeting, Etc.: 2024 Ohio CASA Conference

Location: Columbus, OH Reason: conference

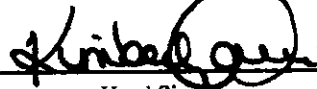
Dates of Travel: September 25-27, 2024 Dates of Event: September 25-27, 2024

Employees Attending: Mary Ruth Shumway, Bonnie Glavic, Susan Ebersbacher, (List Names)

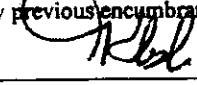
Account: 2051-007-00-902

Hotel	\$5,550.00	✓
Food	\$320.00	✓
Mileage	\$1,900.00	✓
Registration	\$4,050.00	✓
Other	\$500.00	✓
Total	\$12,320.00	✓

Dept Head Approval: I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.


Department Head Signature8/27/2024
Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 12,320.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 2051-007-00-902 fund, free from any previous encumbrances.

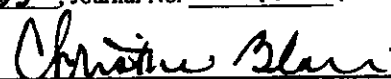
By: 
Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 9/10/24 24-163, Journal No. 97.

Original: Above Department

Copy: Auditor

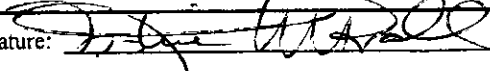
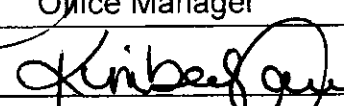
Copy: Commissioner


Clerk, Geauga Co. Bd. of Commissioners

Hotel		Departure Date
Food	\$ 31.00	
Mileage		Departure Time am / pm
Registration		Return Date
Other		
Total	\$ 31.00	Return Time am / pm

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form.

I hereby certify the actual expenses to be correct:

Signature: 
Title: Office Manager
Approved by: 

Partial Payment



Final Payment



Revised 08/20/08

Original and 2 copies required

THE UNIVERSITY OF CHICAGO

7250

Column Totals	A	0.00	B	\$ 31.00
Total Mileage Amount	(A) X .670**		C	\$ -0.00
Total Reimbursement	(B) + (C)			\$ 31.00

ORIGINAL RECEIPTS ~~MUST BE ATTACHED~~

**** IRS 670 rate effective 01/01/2024
Commissioners Approved 01/04/2024
Revised 01/04/2024 RHL**




Employee Signature | Date | Department Head Signature



HYATT REGENCY

Big Bar on 2

350 N. High Street, Columbus, OH 43215
614-463-1234

Opened By: Renee

1

TBL LADY3/0

CHK 4600190

09-25-2024 18:16:55

Cheese Quesadilla - *Renee* 13.00

Fried Chicken Sandwich - *MRS* 18.00

FOOD

Sub Total:

31.00

Tax Total:

2.33

Check Total:

33.33

18:17:06 Printed By: Renee

Tip:

Total:

Room:

Name:

Signature:

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Visit worldofhyatt.com

*Not point earning eligible.
#Not point redemption eligible

GRATUITY NOT INCLUDED

SUGGESTED TIPS:

20% is \$6.20

18% is \$5.58

15% is \$4.65