



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 10/18/24

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2024-00002627

Stephanie Voss \$265.65

<input type="checkbox"/> Dept. Head Signature Missing on Cover
<input type="checkbox"/> Incorrect Account Number
<input type="checkbox"/> Incorrect Remit Address
<input type="checkbox"/> Insufficient Cash Balance Available
<input type="checkbox"/> Batch not Approved in New World
<input type="checkbox"/> Insufficient Balance Available on PO
<input type="checkbox"/> Missing Original Invoice/Supporting Documents
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature

<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Due Date Deadline Missed
<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher or invoice. Missing public purpose for the expenditure of public funds.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

**AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D**

Geauga County, Chardon, Ohio February 8, 2024
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$2,475.00

has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

**CHARLES E. WALDER
GEAUGA COUNTY AUDITOR**

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	10/21/2024	\$ 285.65
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
02/08/2024		
1099 AMT.		

PURCHASE ORDER NO. 2024-0 0 0 01985

GEAUGA CO. BOARD OF COMMISSIONERS: SESSION RESOLUTION JOURNAL PAGE BUDGET APPROVAL - ENCUMB _____ VOUCHER _____
--

VENDOR I.D. NO. 28451

PURCHASED FROM:

Stephanie Voss

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2005	Travel Expenses, Other - Travel 2005-007-71-902 - Travel 2,475.00 September 2024	2,475.0000	\$2,475.00

SUBTOTAL	\$2,475.00
SALES TAX	\$0.00
TOTAL DUE	\$2,475.00

**Presented by Court as a
courtesy only,
NOT statutorily required**

See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

FILED
IN COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION 2024 OCT 16 AM 11:26
GEAUGA COUNTY, OHIO

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

) JUDGE TIMOTHY J. GRENDALL

)

JUVENILE COURT

)

EXPENDITURES

) **PROPER ADMINISTRATIVE ORDER**

VOSS, STEPHANIE

) **2024-375**

Pursuant to R.C. 5139.34(C)(3), 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$265.65 (Two Hundred Sixty Five Dollars and Sixty Five Cents) from 2005-007-71-902 payable to VOSS, STEPHANIE, for employee mileage reimbursement, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

**Geauga County
 Mileage/Miscellaneous Reimbursement Voucher
 for ALL that follow IRS Standard Mileage**

PRINT EMPLOYEE NAME Stephanie Voss DEPARTMENT Juvenile Probation

DATE	ORIGIN	PURPOSE OF TRAVEL	DESTINATION	MILEAGE	MISC. AMOUNT
9/3/24	231 main st chardon	training and return	12611 Ravenwood Dr, Chardon	✓ 12.00	
9/3/23	231 main st chardon	home appts to home minus commute (17.2)	24JD95&24JD92Bainbridge/S.Russell	✓ 6.40	
9/4/24	231 main st chardon	home appts to home minus commute (17.2)	23JD122Chardon/24JD57ClevelandHts/S.Russell	✓ 19.70	
9/5/24	231 main st chardon	community service garden to home minus commute + ice	community service garden/S.Russell	✓ 8.40	2.75
9/6/24	231 main st chardon	food pantries and return	13211 Aquilla Chardon/202 S. Hamden Chardon	✓ 13.30	
9/10/24	231 main st chardon	field appointment to home minus commute (17.2)	24JD76Chagrin Falls/S.Russell	✓ 2.40	
9/12/24	231 main st chardon	home appt to garden to home minus commute (17.2) + ice	24JD18 Newbury/garden/S.Russell	✓ 24.80	2.75
9/17/24	231 main st chardon	field appt to home minus commute (17.2)	24JD79Bainbridge/S.Russell	✓ 6.70	
9/18/24	231 main st chardon	home appt and return	23JD122 Chardon	✓ 2.40	
9/18/24	231 main st chardon	agency appt to home minus commute (17.2)	24JD6Chardon/S.Russell	✓ 2.80	
Column Totals A				✓ 98.90	\$ 5.58
Total Mileage Amount (A) X .670**				✓ 66.26	
Total Reimbursement (B) + (C)					\$ 71.84

TRAVELER'S CERTIFICATE

I certify that the statements made hereon are true, that the mileage was actually driven on County Business, and that the expenses incurred were in accordance with state and county regulations. I also certify that I have liability insurance as required in ORC 4509.51.

ORIGINAL RECEIPTS MUST BE ATTACHED

Employee Signature [Signature] Date 10/1/24 Department Head Signature [Signature] 10/1/24

Revised 01/04/2024 RHL

Handwritten notes:
 (A) X .670** = 66.26
 B = 5.58
 C = 215.03
 Total = 286.87
 215.03 + 71.84 = 286.87

