

Filing with the Court of Common Pleas

- Only Complaints Against the Valuation of Real Property can be filed with the Court of Common Pleas.
- All cases must be filed electronically, and you will need to create an account for the filing at <http://courts.geauga.oh.gov>. They have tutorials to explain process.
- There is filing fee of \$350.00 to file with the Court.
- If you appeal a decision through the Court of Common Pleas, you **MUST** also notify the BOR and the Geauga County Fiscal Officer.
 - *The notice of appeal can be filed with the BOR through mail, email, or filed in-person.
 - *The notice of appeal can be filed with the Fiscal Office in-person or by mail.
 - *If the appeal is mailed, it **MUST** be received within the appeal period or must be sent USPS Certified Mail with a receipt post mark within the 30 days. A regular USPS postmark is **not** considered for date of filing.
- It is also important to note that once an appeal is filed, the BOR no longer has jurisdiction over the complaint. If the BOR rendered a value change, that change **WILL NOT** go into effect until the Court has rendered their decision and/or the complaint is completely resolved.
- For more information on filing through this agency, please contact the Clerk of Courts directly at the following:

Gauga County Court of Common Pleas
100 Short Court Street
Chardon, OH 44024
440-279-2190