



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 02/06/25

To: Elected Official, Department head, or Accounting Staff of Juvenile Court

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-000000342

Ohio InterCourt Conference \$285.00

<input type="checkbox"/> Dept. Head Signature Missing on Cover	<input type="checkbox"/> Incorrect Vendor Numbers (s)
<input type="checkbox"/> Incorrect Account Number	<input type="checkbox"/> Incorrect/No Encumbrance No.
<input type="checkbox"/> Incorrect Remit Address	<input type="checkbox"/> Incorrect Voucher Amount
<input type="checkbox"/> Insufficient Cash Balance Available	<input type="checkbox"/> Incorrect G/L Date
<input type="checkbox"/> Batch not Approved in New World	<input type="checkbox"/> Expense Precede Encumbrance
<input type="checkbox"/> Insufficient Balance Available on PO	<input type="checkbox"/> Remit Copy Missing
<input type="checkbox"/> Missing Original Invoice/Supporting Documents	<input type="checkbox"/> Due Date Deadline Missed
<input type="checkbox"/> Missing "OK to Pay" Initials/Signature	<input checked="" type="checkbox"/> Other

Solution: No original signature on the voucher cover or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

FILED
COMMON PLEAS COURT

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

2025 FEB -4 PM 4: 35

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:) JUDGE TIMOTHY J. GRENDALL
)
)
JUVENILE COURT)
EXPENDITURES) **PROPER ADMINISTRATIVE ORDER**
OHIO INTERCOURT CONFERENCE) **2025-41**

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$285.00 (Two Hundred Eighty Five Dollars and No Cents) from 1001-007-02-902 payable to OHIO INTERCOURT CONFERENCE, for registration fee for 2025 Ohio InterCourt Conference, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

2025/2/4

CC: Fiscal Director

Submit Payment to:
Ohio InterCourt Conference
PO Box 267 ✓
Baltimore, OH 43105

INVOICE

Beth Williams
Geauga County Juvenile Court
231 Main Street, 2nd Floor
Chardon, OH 44024

Invoice #: **1718**
Date: 01/03/2025 ✓
Charges: \$285.00
Payments: \$0.00
Balance: \$285.00

Charges

01/03/2025 - 2025 Intercourt Conference \$285.00

Payments

01/03/2025 - Manual payment via Check - (Pending) \$0.00

Registration Details

Beth Williams / Director of Youth Services
Geauga County Juvenile Court

Most Popular ~ Two-day Registration \$285.00
Yes, our court will donate a prize basket and drop it off at registration on March 13. ✓
Diversion 101: Understanding Diversion and It's Benefits to Your Court
8 Keys to Success: What Every Person on Supervision Needs to Know
Diversion 301: Unruly to You, Survivor to Me
Innovative Practices Session 4: Licking County Absence Intervention Team
- Email: bwilliams@geaugapjcourt.org

Attendee Total

Date Received: 01/03/2025

TOTAL

✓ **\$285.00**
\$285.00
K

Travel Expense Request

Auditor's Number:

2025-1543

Date: 1/14/2025 Department: Juvenile
 Convention, Meeting, Etc.: 2025 InterCourt Conference
 Location: Columbus, OH Reason: conference
 Dates of Travel: March 13-14, 2025 Dates of Event: March 13-14, 2025
 Employees Attending: Beth Williams (Last Name)

Account: 1001-007-02-902 Travel

Hotel	\$195.00
Food	\$80.00
Mileage	\$195.00
Registration	\$285.00 ✓
Other	\$45.00
Total	\$800.00

Dept Head Approval I affirm that this expense request is being submitted within the limits and provisions of the County Travel Policy.

Kimberly Green
 Department Head Signature

1/8/2025
 Date

AUDITOR'S CERTIFICATE OF FUNDS (ORC 5705.41D)
 I hereby certify that the money required to meet the foregoing contract, agreement or obligation, in the sum of \$ 800.00 has been lawfully appropriated, authorized or directed for such purpose and is in the process of collection to the credit of the 1001-007-02-902 fund, free from any previous encumbrances.

By: [Signature]
 Deputy Auditor

The Geauga County Board of Commissioners authorized the estimated expense for the above request in action by motion in their session on 1/14/2025 25-007, Journal No. 97

Original: Above Department
 Copy: Auditor
 Copy: Commissioner

Christine Blaw ✓
 Clerk, Geauga Co. Bd. of Commissioners

Hotel	Departure Date
Food	Departure Time
Mileage	am pm
Registration	Return Date
Other	Return Time
Total	am pm

Registration: \$ 285.00
 Total: ✓ \$ 285.00

Original receipts must be attached to this statement. Any extraordinary expense must be explained on this form. I hereby certify the actual expenses to be correct.

Signature: [Signature]
 Title: Office Manager
 Approved by: Kimberly Green ✓

Partial Payment
 Final Payment