



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: **02/28/2025**

To: Elected Official, Department head, or Accounting Staff of **Juvenile Court**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00000502

Western Reserve Office Supply \$427.40

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: No original signature on the voucher or invoice.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

Geauga County, Chardon, Ohio January 3, 2025
I HEREBY CERTIFY that the money required to meet the foregoing
contract, agreement, or obligation in the sum of
\$13,000.00

See *State ex rel. Grendell v. Walder*,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
JUVENILE DIVISION
GEAUGA COUNTY, OHIO

FILED
COMMON PLEAS COURT

2025 FEB 27 AM 11:21

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

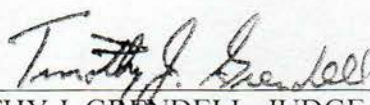
IN RE:) JUDGE TIMOTHY J. GRENDALL
)
JUVENILE COURT)
EXPENDITURES)
WESTERN RESERVE OFFICE SUPPLY) **PROPER ADMINISTRATIVE ORDER**
2025-65

Pursuant to R.C. 2151.10, 2151.40, and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$427.40 (Four Hundred Twenty Seven Dollars and Forty Cents) from 1001-007-02-701, payable to WESTERN RESERVE OFFICE SUPPLY, for materials and supplies, which the Juvenile Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

KE 2/27/2025

CC: Fiscal Director

WESTERN RESERVE OFFICE SUPPLY**INVOICE 430419**

P.O. BOX 167
CHARDON OH 44024
440-285-2256
customerservice@WesternReserveOfficeSupply.com

INVOICE DATE: FEB 19 2025

TO:
Geauga County Probate/Juvenile Court
231 Main Street #200
Chardon OH 44024

SHIP TO:
same

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	DATE	TERMS
P West		Justine	Our truck	02/19/25	Net 30

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
3	UNV44101 catalog envelope 9x12, self adh, white250bx	✓ 45.89	✓ 137.67
2	UBC65874PP retr pen refill, bold blue 2pk	✓ 4.89	✓ 9.78
3	UNV21200 copy paper white 92brt, 5000ct	✓ 63.99	✓ 191.97
2	QUA44562 envelope, redistrip, 9x12 kraft 100bx	✓ 43.99	✓ 87.98
	ON BACKORDER		
10	AVE05868 gold foil seals 2" dia 4/sheet	6.31	

SUBTOTAL	✓ \$427.40
SALES TAX	0
SHIPPING & HANDLING	0
TOTAL DUE	\$427.40

Make all checks payable to WESTERN RESERVE OFFICE SUPPLY.
If you have any questions concerning this invoice, contact: 440-285-2256
THANK YOU FOR YOUR BUSINESS!

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