



Auditor
Charles E. Walder
Chief Fiscal Officer

Return Voucher Form

Date: 03/12/25

To: Elected Official, Department head, or Accounting Staff of **Probate**

From: Auditor's Office Fiscal Department

SUBJECT: Batch # 2025-00000615

Schraff Thomas Law LLC \$590.00

☐ Dept. Head Signature Missing on Cover	☐ Incorrect Vendor Numbers (s)
☐ Incorrect Account Number	☐ Incorrect/No Encumbrance No.
☐ Incorrect Remit Address	☐ Incorrect Voucher Amount
☐ Insufficient Cash Balance Available	☐ Incorrect G/L Date
☐ Batch not Approved in New World	☐ Expense Precede Encumbrance
☐ Insufficient Balance Available on PO	☐ Remit Copy Missing
☐ Missing Original Invoice/Supporting Documents	☐ Due Date Deadline Missed
☐ Missing "OK to Pay" Initials/Signature	☒ Other

Solution: Please be advised that this letter is a formal request pursuant to Ohio Revised Code Section 319.16(A)(2) for "legible copies of any court-approved invoice, bill, receipt, check, or contract related to the order, redacted as required by law." As that statutory requirement provides, the above-referenced requested evidentiary matter is required along with a "proper court order" in order for the Geauga County Auditor's Office to process the at-issue requested payment out of the Geauga County Treasury. Also, no original signature on voucher or invoice. A 2025 encumbrance was used; however, services are for year 2024.

Courthouse Annex, 231 Main Street, Suite 1A, Chardon, OH 44024-1293

Direct Line: (440) 279-1600

FAX: Fiscal Office (440) 279-2184 * Real Estate/ Appraisal (440) 286-4359

Web site: <http://www.auditor.co.geauga.oh.us>

Email: auditor@co.geauga.oh.us

AUDITORS CERTIFICATION OF FUNDS
O.R.C. 5705.41D

Geauga County, Chardon, Ohio February 21, 2025
I HEREBY CERTIFY that the money required to meet the foregoing contract, agreement, or obligation in the sum of \$10,000.00 has been lawfully approved, authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of the fund listed next to the item below, free from any previous encumbrances.

CHARLES E. WALDER
GEAUGA COUNTY AUDITOR

by _____, Deputy Auditor
GEAUGA COUNTY FEDERAL I.D. NO. 34-6001208
SALES AND USED TAX EXEMPTION - POLITICAL SUBDIVISION
STATE OF OHIO

FOR AUDITORS USE ONLY	Date: _____
Then and Now Certificate: _____	
Warrant Received by: _____	
Date: _____	

SHIP TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024

WARRANT NO.	VOUCHER DATE	VOUCHER AMOUNT
	3/17/2025	\$ 590.00 ✓
P.O. DATE	ADJUSTMENT	ACCOUNT NO.
02/21/2025	dr	
1099 AMT.	cr	

PURCHASE ORDER NO. 2025-00001857 ✓ KC

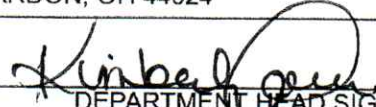
GEAUGA CO. BOARD OF COMMISSIONERS:	
SESSION _____	
RESOLUTION _____	
JOURNAL _____	
PAGE _____	
BUDGET APPROVAL - ENCUMB _____	VOUCHER _____

VENDOR I.D. NO. 9470

PURCHASED FROM:

Schraff Thomas Law, LLC

INVOICE TO:
GEAUGA COUNTY
PROBATE / JUVENILE COURT -JUDGE GRENDALL
231 MAIN STREET SUITE 2
CHARDON, OH 44024


DEPARTMENT HEAD SIGNATURE

QUANTITY	UNIT	FUND	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	2016	Contracted Services - Contract Services 2016-008-00-601 - Contract Services 10,000.00 94PG83 ✓	10,000.0000	\$10,000.00
TOTAL DUE					\$10,000.00

Presented by Court as a
courtesy only,
NOT statutorily required
See State ex rel. Grendell v. Walder,
Slip Opinion No. 2022-Ohio-204

IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
GEAUGA COUNTY, OHIO

FILED
GEAUGA COUNTY, OHIO
2025 MAR 12 AM 9:11

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

IN RE:

PROBATE COURT
EXPENDITURES
SCHRAFF THOMAS LAW LLC

) JUDGE TIMOTHY J. GRENDALL
)
)
) PROPER ADMINISTRATIVE ORDER
) 2025-53

Pursuant to R.C. 2111.51 and 319.16(A)(2), this order hereby directs timely payment by the Geauga County Auditor in the amount of \$590.00 (Five Hundred Ninety Dollars and No Cents) from 2016-008-00-601 payable to SCHRAFF THOMAS LAW LLC, for guardianship fees for 94PG83, which the Probate Court has determined to be an expenditure for a proper public purpose. **Kindly provide this Court with the original check which it will mail to the vendor.**

Pursuant to R.C. 319.16(D), "if the auditor questions the validity of [this] expenditure... the auditor shall notify the court that presented the documents, shall issue the warrant under protest, and shall notify the auditor of state of the protest."

As an elected official and member of the judicial branch of county government, the Judge of the Geauga County Probate/Juvenile Court is authorized to fix the amount due to court vendors who perform services for the court. Therefore, pursuant to R.C. 307.55(A), this payment is to be processed "Live".

IT IS SO ORDERED.


TIMOTHY J. GRENDALL, JUDGE

CC: Fiscal Director

PROBATE COURT OF GEauga COUNTY, OHIO
JUDGE TIMOTHY J. GRENDALL

FILED
IN COMMON PLEAS COURT

Guardianship of _____

2025 FEB 20 PM 12:19

Case No. 94 PG 000083 ✓

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

A M E N D E D

APPLICATION FOR PAYMENT OF FEES FROM PUBLIC FUNDS

Patricia J. Schraff, Schraff Thomas Law, LLC, as: ☒ guardian ☐ attorney

☐ guardian ad litem ☐ other _____

in this matter applies for a court order for payment of fees, for services rendered during the calendar 2024

The applicant is seeking a court order for payment of \$590.00 ✓, for such services rendered during the calendar year stated above.

FILED
IN COMMON PLEAS COURT

2025 MAR -5 PM 3:48

PROBATE-JUVENILE
DIVISION
GEAUGA COUNTY, OHIO

Signature: _____

Applicant Name: ✓ Patricia J. Schraff, Schraff Thomas Law, LLC

Street: ✓ 2802 SOM Center Road, Suite 200

City, State, Zip: Willoughby Hills, OH 44094

Phone: 440-569-1505 Atty. Reg. #0006830

☐ Judgment Entry ☒ Magistrate's Order



The application is well taken and it is **ORDERED** that the Applicant be paid \$590.00 for the calendar year of 2024.



The application is denied

Date: 2/28/25 ✓

Michael L. [Signature]
Judge / Magistrate

THIS IS DECLARED TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE IN THE OFFICE OF THE CLERK OF THE PROBATE COURT OF GEauga COUNTY, OHIO, AND IS BEING FILED FOR THE RECORD OF THE COURT. BY: [Signature] DEPUTY CLERK